

SENIOR CLASS YEARBOOK ORDER FORM (2022-2023)

Dear Students and Parents of the Class of 2023,

A yearbook is a unique keepsake that memorializes your high school experience at Comsewogue. In order to be featured in the 2023 yearbook, it is important to pay attention to the Google classroom assignments and announcements as they occur. Your timely submission of pictures and information are the most crucial factors in creating a quality yearbook. **Any photos, ads, or quotes that are not submitted on time are not guaranteed to be in the yearbook.** If at any time you have any questions or concerns regarding submissions, contact me throughout the school year. With your help, I look forward to creating this timeless keepsake for you to look back on at your years at Comsewogue!

- Ms. O'Hara - Class of 2023 Yearbook Advisor - cohara@comsewogue.k12.ny.us

SUPER IMPORTANT: Any senior who has not gotten a formal senior portrait taken yet, October 13th and 14th are LAST CHANCE MAKEUPS. All seniors need to get formal portraits taken; there is no cost unless you decide to purchase. (Cap and gown portraits have a \$25 sitting fee)

IMPORTANT: All photo and information submissions are on the class of 2023 Google classroom. Pay attention to assignments that will occur throughout the first half of the year. It is important that all due dates are adhered to. **Failure to meet deadlines will mean you will not be included in that section of the yearbook (all senior students have access.)**



An easy way to share your images is to use the ImageShare App. Upload your images straight to our program easily and quickly by downloading this app. **Project code: 326019. ALL images can be uploaded here right from your phone (PLEASE LABEL) instead of emailing.** If you cannot use the ImageShare App, you may email to cohara@comsewogue.k12.ny.us Please specify what the picture is, and for what section.

- **Baby Photos:** Due by October 31 (include your name with the photo)
- **Then and Now:** "Then" photos (Photos from middle school and before) due by October 31; **schedule "Now" photo for Sept 21, 22, or 23 on the Google classroom** (include names of all individuals in photo)
- **Family Photos:** Due by October 31, or **schedule portrait for October 12, 13, or 14 on Google Classroom** (include your name and the names & grades of your siblings/cousins). **High school family only.**
- **Before We Were Seniors:** Due by October 31; these are pictures from HIGH SCHOOL YEARS
- **Senior Quotes:** Look on the google classroom for notifications. Quotes are due by December 1, 2022.
- **Senior Superlatives:** Look on the google classroom for notifications. Voting will take place in November; winners will be announced before Thanksgiving and portraits will be taken December 7-9.
- **Warriors at Work:** Due by January 31 (include your name and the name of all other individuals as well as the place of employment with the photo)

ORDERING A YEARBOOK ONLINE (USING CREDIT OR DEBIT)

- Visit www.balfour.com to order a yearbook.
- Enter "Comsewogue" as the school's name and click the "Yearbook" icon.
- The Balfour Yearbook Store will display package options and accessories available for purchase.

Yearbooks can be paid with a Credit or Debit card via the website.

YEARBOOK DEADLINES

Yearbooks sell out and a limited number is ordered. Please adhere to the dates below if you wish to reserve a yearbook. June sales are limited, and a yearbook cannot be guaranteed if it was not pre-ordered.

Package	Items Offered	9/1/22-11/30/22	12/1/22-3/1/23	3/2/23 – 5/30/23
Reserved Yearbook	• Reserved copy of the yearbook	\$120+\$10.65 tax	\$125+\$11.09 tax	\$130+\$11.54 tax

Package	Items Offered	9/1/22-11/30/22	12/1/22-3/1/23	3/2/23 – 5/30/23
Add-Ons	<ul style="list-style-type: none"> Your name engraved on the cover Icons engraved on the cover Extra autograph section A clear plastic protective cover 	<ul style="list-style-type: none"> \$10 \$10 \$5 \$5 	<ul style="list-style-type: none"> \$10 \$10 \$5 \$5 	<ul style="list-style-type: none"> No longer available No longer available \$5 \$5

Yearbook price in June is \$140 CASH, and quantities are limited. There will be no guarantee you can get a yearbook, unless they are pre-ordered.

IF YOU ARE HAVING DIFFICULTY WITH THE ONLINE ORDER SYSTEM, YOU HAVE 3 OPTIONS:

- Place your order over the phone by calling 1-800-944-5930.
- Email Ms. O'Hara at cohara@comsewogue.k12.ny.us and be as descriptive as possible about the problem you are experiencing.
- Submit the details below to Ms. O'Hara (room 215) to place your order.



ORDERING A YEARBOOK (CHECK OR CASH)

Please make checks out to: **Comsewogue High School**. Please place in envelope, attention Ms. O'Hara (Room 215).

Name (Student's Name): _____

Address: _____

Phone Number: (_____) _____ - _____ Grade _____ Total Order \$ _____

Extras: _____ Email: _____

If your extras include a name personalization (**\$10**), print your full name as you would like it to read on your book:

If you are ordering a 2-line booster (**\$25**), please print your message below:

If you are ordering a tribute, please email cohara@comsewogue.k12.ny.us for specifics. Size: _____

FRIENDS & FAMILY TRIBUTES

Express friendship, love, and congratulations to the special people in your life by recognizing them in the Family & Friends pages of their yearbook! Parents, grandparents, teammates, or best friends - be a permanent part of Comsewogue history. Honor your graduate with your own personal message, photo(s), and memories.

ALL ADS/TRIBUTES must be purchased by March 15th, and completed (in Balfour.com) by March 31, 2023 (sample on next page).

Eia Coffman

*Whenever you find
yourself doubting
how far you can go,
just remember*

how far you have come.

*Remember everything you have
faced, all the battles you have won,
and all the fears you have overcome.*

-Unknown



When ordering tributes online, there is the choice to create them yourself. Or, you may also choose to submit photos and a desired layout in an envelope addressed to Ms.O'Hara at CHS or email details to cohara@comsewogue.k12.ny.us

- Full Page - \$225.00 +\$19.97 tax
- 1/2 Page - \$125.00 +\$11.09 tax
- 1/4th Page - \$75.00 +\$6.66 tax
- 1/8th Page - \$45.00 +\$3.99 tax
- Shout Out - \$25.00 +\$2.22 tax