

**Department of Human Resources**  
Carroll County Government  
225 North Center Street, Room 100  
Westminster, Maryland 21157  
410-386-2129



Currently accepting applications for:  
**GIS Analyst**  
**Department of Public Safety**  
An Equal Opportunity Employer

**GIS Analyst – Department of Public Safety**

\$61,215 annual salary (Grade C12), 40 hours per week, exempt position  
Hours are typically Monday through Friday from 8:00 am – 4:30 pm  
**Apply by 5:00 pm on Monday, December 18, 2023.**

The Department of Public Safety is seeking a detail-oriented, analytical, and broad-minded professional to support & assist the Department with a variety of GIS (Geographic Information Systems) related tasks.

The two primary responsibilities of the GIS Analyst are providing support to the County’s Emergency Communications (9-1-1) Center, most significant of which is sustaining ‘Next Generation 9-1-1’ operations and overseeing all aspects of the County’s addressing efforts. The GIS Analyst will also provide support to the County’s Emergency Management operations, to include preparatory measures prior to, as well as response efforts during, emergency events.

A strong candidate must be capable of managing multiple tasks concurrently, while remaining focused on the task at-hand; must have strong communication skills; will need to be capable of working effectively, both individually and within a group; and must remain current in all GIS-related aspects, such as advancements in software and data-creation. Experience in emergency services and Geographic Information Systems Professional (GISP) certification is preferred.

Click [here](#) for the full job description

**Qualifications:**

1. Bachelor’s degree in Geography, Cartography, Computer Science, Civil Engineering, or related field with courses in Geographic Information Systems and Computer Mapping
2. Minimum one year experience in operation and application of Geographic Information Systems
3. Valid driver’s license
4. Requires criminal background check as condition of employment

*A comparable amount of training and experience may be substituted for the minimum qualifications*

**Benefits of working for Carroll County Government:**

- ✓ Low-cost, no deductible healthcare plans (including prescription and vision)
- ✓ Low-cost dental insurance
- ✓ Up to \$9,000 in Tuition Assistance per fiscal year
- ✓ 13 paid holidays
- ✓ Receive 1 times your annual salary of Basic Life Insurance at no cost

Click [here](#) for more benefit details

**How to apply:**

- Apply online: <https://careers.carrollcountymd.gov/openings/>
- Pick up an application in our office: 225 N. Center Street, Room 100, Westminster, MD 21157
- Request an application by calling our office or sending an email to: [careers@carrollcountymd.gov](mailto:careers@carrollcountymd.gov)
- Applications must be submitted by 5:00 pm on the date the job closes
- Applications are **not** accepted by fax or email

Posted 12/4/2023  
(24-057)



The County Commissioners of Carroll County recognize the rights of all people, including County employees, to equal opportunity. Discrimination against County employees on the basis of age, religion, gender, race, color, national origin, sexual orientation, marital status, physical or mental disability is strictly prohibited. The Americans with Disabilities Act, Titles I and II, applies to County government employment. If you have questions, suggestions, or complaints, please contact Kristy L. Bixler, Director and Carroll County Government Americans with Disabilities Coordinator for employment, at the Department of Human Resources (410-386-2129) or Md. Relay 711/800-735-2258. The mailing address is 225 North Center Street, Westminster, MD 21157.