

**Request for Municipal Income Tax Account****PART A GENERAL INFORMATION**

Taxpayer federal EIN/FID/SSN _____ Reporting dgent's federal EIN _____		<b>Business Type:</b> (Must choose one)	
Taxpayer's legal name _____		<input type="checkbox"/> C-Corporation (1120)	<input type="checkbox"/> Domestic Help
Mailing address for business tax returns and correspondence _____		<input type="checkbox"/> S-Corporation (1120S)	<input type="checkbox"/> Non-Profit
City _____	State _____	Zip Code _____	<input type="checkbox"/> Partnership (1065)
Mailing address for payroll tax returns and correspondence _____		<input type="checkbox"/> Trust (1041)	<input type="checkbox"/> Government Employer
City _____	State _____	Zip Code _____	<input type="checkbox"/> LLC filing as Partnership
Trade name/DBA _____ Fiscal year end (if applicable) _____		<input type="checkbox"/> LLC filing as Corporation	<input type="checkbox"/> Courtesy Employer
Name of payroll service or employee leasing company (if any) _____		<input type="checkbox"/> Single Member LLC (Disregarded Entity)	<input type="checkbox"/> Sole Proprietor (Schedule C)
		<i>Please identify owner/member:</i>	
		Name: _____ FID/SSN: _____	
		Business type (corporation, partnership, or individual): _____	
		Communities in the JEDD Collection Group in which you are or will be conducting business:	
		<input type="checkbox"/> North Pickaway County JEDD (20)	<input type="checkbox"/> Prairie Township JEDD (22)
		<input type="checkbox"/> Madison Township JEDD (24)	
Date business started in the JEDD _____		Date of 1st payroll for JEDD Collection Group _____	
Approximate monthly payroll for employees working in the JEDD Collection Group _____		Pay cycle (weekly, biweekly, monthly etc.) _____	
Name of payroll service or employee leasing company (if any) _____		<input type="checkbox"/> Payroll Service	
		<input type="checkbox"/> Leasing Co.	
Nature of business (i.e. computer, consulting, etc.) _____			

**PART B CONTACT INFORMATION**

Name of President, CEO, Tax Matters Partner, Trustee, or Owner _____		Home Address of President, CEO, Tax Matters Partner, Trustee, or Owner _____	
SSN of President, CEO, Tax Matters Partner, Trustee, or Owner _____		City _____	State _____ Zip Code _____
Name of officer or partner in charge of payroll _____		Home Address of Officer or Partner in charge of Payroll _____	
SSN of officer or partner in charge of payroll _____		City _____	State _____ Zip Code _____
Name of internal payroll tax contact _____	Payroll tax contact's title _____	E-mail address _____	Payroll tax phone # _____ Payroll tax fax # _____
Name of internal business tax contact _____	Business tax contact's title _____	E-Mail address _____	Business tax phone # _____ Business tax fax # _____

**PART C JOINT ECONOMIC DEVELOPMENT DISTRICT AREA ADDRESSES**

List all JEDD area addresses where you have employees working. Consulting firms should include the addresses of client locations if the firm has employees physically working at client sites (indicate if address given is a client site). Construction firms should include job site addresses (indicate if address given is a job site). Businesses with a significant number of field employees who work at multiple customer sites in a week should list only their actual locations, and in one of the boxes below indicate the geographic area served by their field employees (for example: "Field employees working out of our JEDD office serve our Ohio and Indiana customers"). Attach a separate sheet if more space is needed.

Street address _____	City _____	State _____	Zip Code _____
Street address _____	City _____	State _____	Zip Code _____

**PART D SPECIAL INSTRUCTIONS FOR PARTNERSHIP AND S-CORPORATIONS**

Attach a separate sheet showing the name, SSN/FID and address of each partner or shareholder. **\*Identify owner/member's name, address, and FID No. (SSN if an individual). If the owner is a corporation, include an officer and SSN. If a partnership, include the tax matters partner with SSN.**

**PART E SIGNATURE OF PERSON COMPLETING FORM**

Signature \_\_\_\_\_ Date \_\_\_\_\_