Texas Educator Certification Examination Program
Getting Started

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Creating Your Pearson Testing Account

Texas educator candidates using the Pearson website for the first time to register and schedule to test will need to create a Pearson testing account. Once your new Pearson account is created, any Texas educator examination testing history you may have since 2006 will be available in your Pearson account. This includes your prior score reports.

To create a Pearson testing account, you will:

- **Specify a permanent email address to use as your username.** Do not use an email address that is temporary, such as one associated with a college or district affiliation to which you may not always have access.

- **Create a password.** Passwords are required to be between 6 and 30 characters and must contain at least one letter and one digit and cannot contain spaces or any of the characters "&=`'"<>\[]-".

- **Create a security question and answer.** Your security question will be used to verify your identity should you need to change your password.

Account Information

All email correspondence from Pearson will be sent to the email address that you indicate. Use a **permanent email address**, not an account such as one associated with a college or district affiliation to which you may not always have access.

Before starting, you can read more about creating a testing account and registering for an exam 📄.

Email Address: _____

Confirm Email: _____

Password: _____

Your password must be between 6 and 30 characters and must contain at least one letter and one digit and cannot contain spaces nor any of the characters "&=`'"<>\[]-".

Confirm Password: _____

Security Question: _____ ▼

Security Answer: _____

Your answer to your security question must be between 4 and 128 characters.

Next

- **Enter your TEA ID number.** You will need to provide your TEA ID number so that your Pearson testing account can be linked to your TEA Educator Profile.

  If you are a first-time testing candidate, you must go to the TEA website at www.tea.texas.gov (click "ECOS for Educators" on the top toolbar) and create a TEA Login (TEAL) account. When you create your account, you will complete an Educator Profile and obtain a TEA ID number.

Required Candidate Information

> Please enter the following information so that your TEA Educator Profile can be accessed. Please note:
> - You must enter the information exactly as it appears in your Educator Profile on the TEA website.
> - If you need to update your mailing address, phone number, or email address, you must do so through your Educator Profile on the TEA website ⧉.

You have created an account on this website. The following additional information is required to register for an exam and access your scores.

Who is required to have a TEA ID?

TEA ID Number:	Enter TEA ID
First Name:	
Last Name:	
Date of Birth:	Month ▾
	Day
	Year

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Using Your Pearson Testing Account

Once you have created a Pearson testing account on the [Texas Educator Certification Examination Program website](#), you will be able to:

- Register for exams that you are eligible for

- Schedule your test appointments

- Reschedule existing test appointments, free of charge, up to 48 hours before your appointment time

- Update your email and password as needed

- Review your testing history

- Access your score reports, for scores reported

Registering for an Exam and Scheduling a Test Appointment

In the Pearson system, **registering** for an exam is separate from **scheduling** your test appointment.

- Before registering for an exam, you can [use the seat availability tool](#) (use [this link for language exams](#)) to confirm that there are available appointments at locations and on dates and times convenient for you.

- You may schedule your testing appointment when you register, or at a later time.

- You may reschedule or cancel your testing appointment, without any fees, up to 48 hours before your scheduled appointment date.

- You must schedule an appointment and test within 170 days of registering for an exam.

- If you withdraw your registration, you will be refunded your exam registration payment, minus $25. The Texas.gov funds are not refundable.

Registering for an Exam

To register for an exam, choose the "Register" option on the [Texas Educator Certification Examination Program website](). If you have not yet created a Pearson testing account, please do that first. Then, once you have signed in to your Pearson testing account, you will be ready to register.

1. **Select your exam.** You will be able to select only those exams which you are eligible to take.

Home / Register

Exam Selection

Select from the list of approved exams below. At a single exam appointment, you may take one exam.

If your exam is not listed below, contact your EPP to ensure you have been approved. The exams indicated below are the only exams that you are currently approved to take. If you are not enrolled with an EPP, submit a request through the TEA Help Desk ⊠.

Exam	Options
Art EC–12 ▼	Add

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2. **Opt in for Alternative Testing Arrangements** if you have documented physical, learning, or cognitive disabilities and require additional arrangements *beyond* the following, which are available for all test-takers without prior approval:

   ○ wheelchair access

   ○ access to visual enhancement features including color contrast and enlarged font

   ○ comfort aids (see the complete list on the [Pearson Comfort Aids](#) page)

   ○ breaks to use the restroom, take medication, use an inhaler, etc.

Alternative Testing Arrangements

> Examinees with documented physical, learning, or cognitive disabilities may be eligible for alternative testing arrangements.
>
> ⓘ For information about policies and guidelines and about how to complete and submit the Alternative Testing Arrangements Request Form, read more here.
>
> Before indicating "Yes" below, please review the list of comfort aids ⇗ that are available at all test centers without prior approval.

Do you plan to submit a request for alternative testing arrangements?

⦿ No, I do not plan to request alternative testing arrangements.

○ Yes, I plan to request alternative testing arrangements.

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3. **Review the period for which your registration is valid.** Tests may be scheduled at any time within the 170-day period.

4. **Answer the background questions.** These questions are required and are only used for the purpose of evaluating exam questions. They are not maintained as part of your educator certification records.

    o Best Language: What is your best language of communication?

    o First Language: Which language(s) did you first learn as a child?

Background Questions

The following questions are required and are only used for the purpose of evaluating exam questions. They are not maintained as part of your educator certification records.

Best Language

What is your best language of communication?

Best Language selection

◉ English
○ Another Language

First Language

Which language(s) did you first learn as a child?

First Language selection

○ English Only
◉ English And Another Language
○ Another Language Only

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If you are registering to take a PACT exam, you will be asked about your reason for testing in addition to these questions about your language history.

5. **Select score reporting options.** Your score report will be available in your Pearson testing account at 10 p.m. central time on your score report date, but you may also opt to have it sent to you via email.

6. **Submit your payment.** Follow the instructions to enter your payment information.

You may now schedule your testing appointment, or you may choose to complete this step at a later date. Testing appointments must occur within 170 days of registration.

Scheduling a Test Appointment

Before registering for an exam, you can [use the seat availability tool](#) (use [this link for language exams](#)) to confirm that there are available appointments at locations and on dates and times convenient for you.

When you are ready to schedule your test appointment or if you need to change your test appointment, choose Schedule or Reschedule/Cancel in your Pearson testing account.

1. **Select one or more exams to schedule.** If you have registered for two exams, you may schedule them in back-to-back appointments on the same day. After selecting the first exam, click the button to "Add another exam to take on the same day."

   If you do not select this option now, you will not be able to add a second exam later and you will not be able to take both exams back-to-back.

2. **Search for available test center appointments.** You can explore available appointment dates for any particular test center by clicking the calendar icon in the applicable date field. Available appointment times for selected dates will appear in the adjacent dropdown menu.

   Note: The test center results are listed in order of closest proximity to your provided address information. You can view more testing locations by clicking the "Show more" button.

   You can also see which test centers have available appointments based on your preferred testing date. Click the "Advanced" button next to the "Search" button to conduct this search. You will have the option of searching for appointments that are available "As soon as possible" or "Near a specific date". Your search results will list test centers that meet your specified date criteria.

Find an appointment

TX252: TExES School Counselor

Public   Military

Houston, Texas, United States

I want an appointment

| As soon as possible | Near a specific date |

Display distance in   Display time in

| Mi | Km | | 12 hr | 24 hr | Time zones local to sites |

| Close | Search |

3. **Book your test appointment.** Once you have selected your test center location and desired appointment date and time, you can proceed with scheduling your appointment by clicking the "Book" button.

4. **Confirm your appointment information.** Review the details of your test appointment. If all the information is correct, click "Next" to continue to the final step in the scheduling process.

Is everything correct?

Review and confirm contact information to avoid issues on test day.

Description	Details	Actions
Exam TX252: TExES School Counselor Language: English Exam Length: 300 minutes	**Appointment** Wednesday, September 22, 2021 Start time: 08:00 AM CDT Change Appointment **Location** Pearson Professional Centers-Houston (Uptown) TX 1333 West Loop South Suite 1475 Houston, Texas 77027 United States Change Test Center	Remove

5. **Finalize your appointment and checkout.** Click the "Submit Order" button to officially schedule your test appointment. There is no payment required in this step.

Almost there...

Description	Details
Exam TX252: TExES School Counselor Language: English Exam Length: 300 minutes	**Appointment** Wednesday, September 22, 2021 Start time: 08:00 AM CDT **Location** Pearson Professional Centers-Houston (Uptown) TX 1333 West Loop South Suite 1475 Houston, Texas 77027 United States

Previous   Cancel Order

Submit Order

6. **Save your confirmation.** You will receive an email confirming your appointment date, time, and test center location. You may also view this information in your Pearson testing account at any time. Admission tickets are not required at the test center; your confirmation email is for your reference.