

Lower Income Electric Vehicle Rebate

Program Handbook

July 1, 2022 – June 30, 2023

Funding for the Electric Vehicle Infrastructure Demonstration (EVID) program has been fully reserved. Applications that have not already received a reservation notice will instead receive a conditional reservation notice upon application approval. Projects may begin construction upon receiving a conditional reservation notice, but funds are not guaranteed until a reservation notice has been issued.



PROGRAM WELCOME & OVERVIEW

Welcome to the PowerShift by NV Energy Lower Income EV Rebate Program (hereinafter Program). You are joining a growing number of Nevadans committed to a sustainable and clean energy environment and for that we thank you!

This Program has you in mind as we work together to increase the adoption of EVs throughout our communities and provide financial support to NV Energy customers that offsets the cost of purchasing an EV.

Inside this handbook you will find helpful guidance and information about how to apply and qualify for Program rebates.

NV Energy customers who meet income eligibility guidelines can apply to receive a \$2,500 rebate on the purchase or intended purchase of a qualifying new or used electric vehicle (EV) or plug-in hybrid. This rebate offer is available to 100 Customers on a first-come, first served basis through June 30, 2023.

Thanks again for your commitment to supporting a sustainable and clean energy environment. And when you save energy you help preserve our natural resources for generations to come.

Please feel free to contact us for more information or with any questions at 866-786-3823 or via email at cleanenergy@nvenergy.com.

Sincerely,

The PowerShift Clean Energy Team

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Version No.	Date	Description
2	04/20/2022	Poverty Guidelines Updates
3	06/28/2022	PY '22 Date & Logo Update
4	09/12/2022	Funding Fully Reserved Update

1. DEFINITIONS

This section includes a list of commonly used acronyms and terms found throughout this handbook.

Applicant or Customer: The NV Energy customer of record at the residence. The Customer name must exactly match the name on the NV Energy bill. The Customer is responsible for making any changes to their NV Energy bill prior to application. Persons listed as co-Customers on the NV Energy bill may apply as the Customer. The Customer also must be the person who purchased the EV. The name on the EV Proof of Purchase and the Vehicle Registration must match the NV Energy account holder's name or the NV Energy account co-Customer's name.

Application: The initial form to be completed by the customer wherein the project information is provided. The Application is then reviewed, and the customer is notified if additional information is needed.

Application Corrections: Requested by the reviewer if the Application is missing documentation or information necessary for approval.

Completed: The Lower Income Electric Vehicle Rebate Application is considered completed when the Electric Vehicle is purchased, and the claim is finalized.

Customer: The NV Energy customer of record at the residence. The Customer name must exactly match the name on the NV Energy bill. The Customer is responsible for making any changes to their NV Energy bill prior to application. Persons listed as co-Customers on the NV Energy bill may apply as the Customer. The Customer also must be the person who purchased the EV. The name on the EV Proof of Purchase and the Vehicle Registration must match the NV Energy account holder's name or the NV Energy account co-Customer's name.

Dealer: Establishment which sells and advertises the sale of new or used vehicles who carries a Nevada auto dealer license.

Electric Vehicle or EV: Any vehicle that uses electric motors for propulsion.

Rebate Claim Corrections: If the Rebate Claim Package is missing any documentation or information, NV Energy may ask the customer to provide the information so the rebate can be paid.

Rebate Claim Package: The final set of forms to be completed in the application process wherein final documentation is provided and project costs are established.

NV Energy: Referred to as the Company or NV Energy.

Plug-in Hybrid Electric Vehicle or PHEV: Any vehicle that uses an internal combustion engine and electric motors for propulsion whose battery can be recharged by plugging a charging cable into an external power source.



Project Administrator: Individual in charge of the application and claim reviewal.

PowerClerk: NV Energy's online portal for Clean Energy program applications.

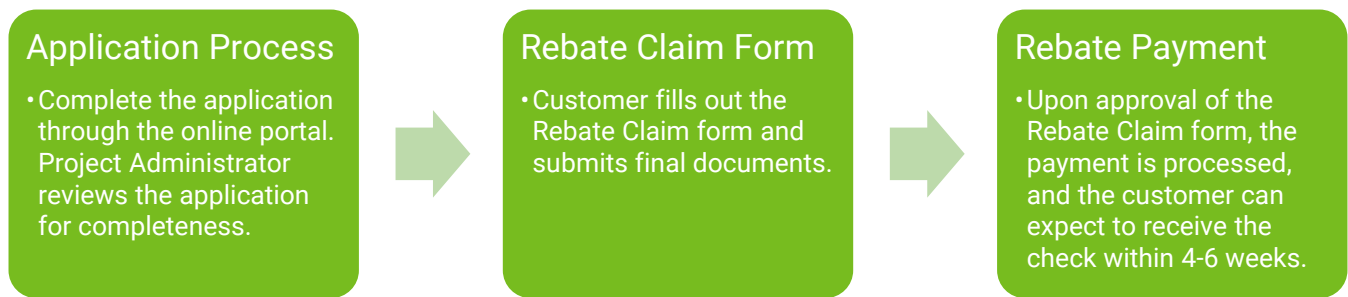
PowerShift by NV Energy's Lower Income Electric Vehicle Rebate Program: Hereinafter referred to as the Program.

Reservation Notice: The Reservation Notice is issued upon final approval of the application by NV Energy. It will confirm the application number, the application type, the residence address, the date of reservation, the expiration date of the reservation, and the amount of the rebate funds held for the customer. The Reservation Notice expires three months from the date of issuance.

2. APPLICATION PERIOD

Applications will be accepted through NV Energy’s online application portal through June 30, 2022. The Customer must complete the purchase of a qualifying electric vehicle within the 60 days before the application has been submitted, but no earlier than January 1, 2022. The Customer has 60 days after the Reservation Notice has been issued to purchase their vehicle. The Rebate Claim form must be submitted by the expiration date listed on the Reservation Notice. If the Customer fails to submit the Rebate Claim form by the expiration date listed on the reservation, the reservation is forfeited and ineligible for the rebate payment.

FIGURE 1. REBATE APPLICATION PROCESS



3. CUSTOMER ELIGIBILITY

The following requirements must be met to be eligible for the Lower Income EV rebate:

- The applicant for this rebate must be the NV Energy customer of record or a co-applicant on the NV Energy account.
- Applicant must be a lower income customer.
- To qualify as a lower income customer, the combined household income must be at or below 200 percent of Federal Poverty Level or Federal Poverty Indices. The 2022 Poverty Guidelines can be found [here](#).
- Applicant must be a Nevada resident (with a valid and current Nevada Driver's License or Nevada ID issued by the Nevada Department of Motor Vehicles).
- The rebate must be used toward the purchase of a new or used EV with a battery capacity of 10 kilowatt-hours (kWh) or more.
- The EV must have a base manufacturer's suggested retail price of less than \$50,000.
- The EV must be purchased through a licensed vehicle dealer or an original EV manufacturer.
- Person-to-person or private sales are not eligible for the rebate.
- Leased EVs are not eligible for the rebate.
- An applicant is ineligible if the purchase was completed prior to January 1, 2022.
- An applicant will be ineligible for the rebate if their EV purchase is not completed within 60 days of their approved application, and.
- In the event the applicant owns or intends to purchase a Level 2 charger, they must give NV Energy consent to access their Level 2 charger energy usage information.

4. APPLICATION PROCESS

Applications are submitted online through NV Energy's online application portal and can be accessed here: [PowerClerk](#). Customers will be able to create and edit applications as needed.

4.1. Application Submittal

All Lower Income Electric Vehicle Charging Rebate Applications and documentation must be submitted through the online application portal [PowerClerk](#). Any other form of submission will not be accepted.

To begin the Application, the Customer must register for a [PowerClerk](#) account. As soon as the account has been confirmed, the application process may begin.

Duplicate applications or multiple submissions for the same project will be rejected. Project Administrators review applications based on a first-come first-serve basis in the order submitted. Upon application approval, a reservation notice will be issued to the Customer.

Applications are reviewed within 10 business days to confirm Customer program eligibility and that the required documentation is provided. Important communications are sent by email to program participants. Accurate email addresses are required for ALL program participants.

4.2. Required Documentation

You can complete and submit your application with the rebate timeline and guidelines for a new or used qualifying EV or hybrid plug-in you have purchased or intend to purchase as outlined in the Customer Eligibility section. In the event you have not yet purchased the vehicle but intend to do so, you can submit your application to reserve your rebate prior to completion of your purchase. After the purchase has been completed, you will be required to submit the remaining documents to finalize receipt of your rebate.

To be eligible for the Lower Income EV rebate, a copy of the following documents must be provided to NV Energy:

- Proof of Nevada residency: a valid Nevada Driver's license or Nevada ID issued by the Nevada Department of Motor Vehicles is required.
- One NV Energy bill in the customer's name from the past three months.
- W-2 or Social Security Statement from 2021 or 2022 (please block out your Social Security Number).
- Vehicle registration: this is the registration issued by the Nevada Department of Motor Vehicles. This must show the customer's name as the operator of the EV and the residence address as the customer's address.

- EV proof of purchase: this document MUST show the customer's name as the owner of the vehicle. The date the EV was purchased must also be on the document. Eligible documents include the following:
 - Dealer Bill of Sale.
 - Certificate of Title.
 - Electronic Dealer, Rebuilder or Lessor's Report of Sale or Lease.
- Photo of the purchased EV.
- Photo of the Vehicle Identification Number (VIN).
- Photo of the license plate.

If the Customer fails to purchase the Electric Vehicle and submit the Rebate Claim form by the expiration dates listed on the Reservation Notice, the expired reservation is forfeited and no longer eligible for a rebate payment.

4.3. Application Fee

There is no application fee required for the Program.

4.4. Rebate Reservation

NV Energy will review applications in the order in which they are received via the online portal. Correct and complete applications will receive a rebate Reservation Notice and will include the following information: application number, the application type, the residence address, the date of reservation, the expiration date of the reservation, and the amount of the rebate funds held for the Customer.

Customers may change their residence address on an active reservation to another Nevada residence address, if the information provided is for the same customer. The new residence location will be recorded in the online application, but the reservation notice will not be revised. The terms of the original Reservation Notice would apply to the new residence location. A customer may withdraw a reservation at any time, with a written request to NV Energy.

4.5. Application Changes

If the application is deemed incomplete or lacking documentation, the reviewer will request application corrections to be submitted by the Customer. The Customer must resubmit the application with corrections within 20 calendar days for re-review. Deficient Applications that are not corrected within 20 calendar days of the Customer being notified of the deficiency are canceled.

Customer Changes: The Customer name for an application may be changed by the original Customer when submitting the Rebate Claim form.

5. REBATE CLAIM

5.1. Rebate Claim Process

To request the rebate, a Rebate Claim form must be filled out and submitted in the online application portal within three months or 90 days of the application approval. The Rebate Claim form must be filled out after the purchase of the designated EV and prior to the expiration date listed on the Reservation Notice. Once submitted, Rebate Claims are reviewed within 10 business days, and the customer is notified via email if the claim has been approved. If the Rebate Claim Form is submitted after the expiration of the Rebate Reservation Notice or the electric vehicle is not purchased, the rebate is forfeited.

5.2. Rebate Claim Corrections

If a Rebate Claim is missing any required information or requires additional clarification, the reviewer will request Rebate Claim Corrections. The Customer must supply the documentation or clarifications necessary for re-review within 60 calendar days.

If the correction is not received within the first 30 days, NV Energy will send a final notice to the Customer advising them that corrections must be submitted, or their application will be forfeited.



6. REBATE PAYMENT

Once the reviewer processes and accepts the Rebate Claim Form corrections, the rebate payment will be issued by NV Energy.

Note: Customers who have enrolled in data sharing must allow NV Energy to have access to their existing charger's session data for a period of three (3) years. Customers may be required to refund some or all of the rebates they have received if the charger ceases to share data and does not reconnect.

7. CANCELLATION, WITHDRAWAL AND FORFEITURE

Upon customer verbal or written request to NV Energy, an application may be cancelled or withdrawn.

An application is forfeited if the complete Rebate Claim form is not submitted by the expiration date listed on the Reservation Notice.

Reserved funds for withdrawn, cancelled, and forfeited applications are returned as available to the Program. Customers may reapply to the program, but subsequent applications are subject to the Program rules in place at the time of the new application.



8. CONTACT INFORMATION

For additional information and to find out more about PowerShift by NV Energy's products and services, contact us as follows:

Visit: [Electric Vehicles](#)

Email: cleanenergy@nvenergy.com

Call: 866-786-3823

Application Portal: [PowerClerk](#)