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**eCourts Portal**, a Tyler Technologies product, is designed for users to view court calendars, information, records, pay fees and fines online, and judgment information, indexed in accordance with North Carolina General Statute § 7A-109(b).

**Purpose of This Guide:**

- Assist the general public and registered users in accessing court information with step-by-step guidance, particularly when accessing eCourts Portal outside of a courthouse terminal.

# JUSTICE FOR ALL

The North Carolina Judicial branch is committed to providing Justice For All citizens of North Carolina. While Portal provides public access to most cases in Odyssey.

Please note the following:

Categories of records classified as confidential or sealed cannot be accessed via Portal, including:

- Court records sealed by judicial order
- Pre-Birth Determinations

Some categories of records are classified as restricted to the public and require Elevated Access to view in Portal:

- Criminal Warrants Unreturned
- Juvenile case records
- Protective Order Records
  - Non-Domestic Restraining Orders Filed by Agency
  - Non-Domestic Restraining Orders Filed by Other
  - Domestic Violence Protection Orders
- Special Proceeding Confidential for Name Change, Involuntary Commitment, and Other



# TERMINOLOGY

<b>Portlets:</b>	Sections on the Portal home page that allow the user to access Portal features
<b>Register of Actions:</b>	A summary of public docket entries in public case types based upon the clerk's official record
<b>Wild Card:</b>	Wild cards take the place of one or more characters in a search term
<b>Index:</b>	A brief snapshot of a Judgment

## NOTES

- **The Register of Actions is NOT the official court record**

# ACCESSING PORTAL

**Step 1** Click on the link, <https://portal-nc.tylertech.cloud/Portal/> or **Scan the QR Code**

**Step 2** The Portal Home Screen will Display as shown below:

eCourts Portal

Register / Sign In

eCourts Portal

Select an icon below to search court hearings, court records, make payments, and more. Additional resources and links:

[Explore Services](#)

[Find My Courthouse](#)

[Help Topics - Find an Attorney, Going to Court, and more](#)

[Guide & File - prepare court documents step-by-step, or \(if eligible\) request speeding reductions or compliance dismissals](#)

[File & Serve \(eFiling\)](#)

**Smart Search**  
Search for court records and case information.

**Search Hearings**  
Search for court dates / hearings by name, county, date range, and more.

**Make Payments**  
Make a payment for citations / tickets or court collections.

**NC Judgment Search**  
NC Judgment Search.

Portlets



DON'T STAND IN LINE  
**GO ONLINE**

Portal can be accessed with most phones, tablets, and mobile devices.

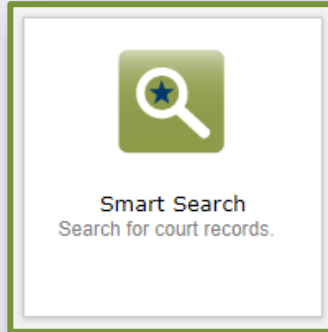
**Scan the QR Code**



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# SMART SEARCH – BASIC SEARCH

**Step 1** Click the Smart Search Portlet on the Portal Home Page



**Step 2** To begin searching for court records, use Smart Search to enter a case number or a person's name (last, first)

Smart Search \*Required

Search Criteria ?

\* Enter a Record Number or Name in Last, First Middle Suffix Format

[Advanced Filtering Options -](#)

## NOTES:

- Smart Search is for **ALL** Odyssey implemented counties. Court records from counties not using Odyssey do not return

**Sealed or confidential records and documents with sensitive information are not available for viewing on Portal.**

# SMART SEARCH – BASIC SEARCH

## Step 3 Click Submit

Smart Search \*Required

Search Criteria ?

23IFf000022-420

[Clear](#) [Submit](#)

[Advanced Filtering Options -](#)

**BASIC SEARCH  
RECORD NUMBER  
OR NAME**

Smart Search \*Required

Search Criteria ?

Smith, John

[Clear](#) [Submit](#)

[Advanced Filtering Options -](#)

## NOTES:

- Smart Search is for **ALL** Odyssey implemented counties. Court records from counties not using Odyssey do not return

**Sealed or confidential records and documents with sensitive information are not available for viewing on Portal.**



# SMART SEARCH – BASIC SEARCH

**Step 4** Select a Case Number from the results returned to display the Register of Actions.

Cases

Case Number	Style / Defendant	Status	Location	Party Name	Party Type
23IF00022-420	FISCIAL, ARTIE	Pending	Harnett District Court	FISCIAL, ARTIE	Defendant

Party Search Results

The search returned 200 cases that have been grouped by party name, but could have returned more. Please narrow the search by entering more precise criteria.

Name Date of Birth

SMITH, JOHN

Cases (1)

Cases

Case Number	Style / Defendant	Status	Location	Party Name	Party Type
18CVD002074-420	HARNETT CO OBO VS JOHN SMITH	Disposed - Final Judgment No Trial	Harnett District Court	SMITH, JOHN	Defendant

SMITH, JOHN

Current Address:  
985 ABATTOIR ROAD  
COATS, NC 27521

Cases (1)

Cases

Case Number	Style / Defendant	Status	Location	Party Name	Party Type
18CVD002298-420	DISCOVER BANK VS JOHN SMITH	Disposed - Clerk of Superior Court	Harnett District Court	SMITH, JOHN	Defendant

## NOTES:

- The maximum results returned is 200
- If the error message stating, "200 results were returned," then use the Advanced Filtering Options to narrow search results
- Case number results are specific and return only records with that case number
- Name searches typically return a greater number of records

[CLICK TO RETURN TO TABLE OF CONTENTS](#)

# SMART SEARCH – BASIC SEARCH

NORTH CAROLINA JUDICIAL BRANCH eCourts Portal

eCourts Portal

Smart Search Search Results

No cases match your search

Click the Smart Search link to enter another search

## NOTES:

- If “No cases match your search” displays:
  - Confirm the case number/name entered is correct
  - Confirm the case number/name entered is in the correct format
  - The record may truly not exist
  - The record may be a Restricted case type

**Sealed or confidential records and documents with sensitive information are not available for viewing on Portal.**

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Step 1 Enter your basic Search Criteria

Smart Search \*Required

Search Criteria ?

Smith, John

[Clear](#) [Submit](#)

[Advanced Filtering Options](#) -

## Step 2 Click on the Advanced Filter Options dropdown

Smart Search \*Required

Search Criteria ?

Smith, John

[Clear](#) [Submit](#)

[Advanced Filtering Options](#) -

## NOTES:

- Advanced Filtering Options allow you to filter by the Search Criteria. They cannot be used alone to complete a Search.

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Step 3 Select your Advanced Filtering Search Criteria Options

### General Options

#### Filter by Location

- All Locations
- Harnett County
- Johnston County
- Lee County

#### Filter by Search Type

Smart Search

#### Include

- Cases

### Party Search Criteria

#### Search by

- Party Name
- Nickname
- Sounds Like
- Business Name

Filter by Date of Birth From

Filter by Date of Birth To

Filter by Gender

Filter by Ethnicity

Filter by FBI Number

Filter by SO Number

### Case Search Criteria

Filter by Case Type

Filter by Case Status

Filter by File Date Start

Filter by File Date End

## NOTES:

- Advance Filtering Options allow results to be filtered (or narrowed) by any one or combination of the following:
  - Location
  - Party Search Criteria to include Date of Birth
  - Case Search Criteria

# SMART SEARCH – ADVANCED FILTERING OPTIONS

**Step 4** Enter the exact Date of Birth or a range of dates if the exact Date of Birth is unknown

**NOTES:**

Party Search Criteria

Search by

Party Name  Business Name

Nickname

Sounds Like

Filter by Date of Birth From

Filter by Date of Birth To

Filter by Date of Birth From

Filter by Date of Birth To

**Step 5** Scroll down and click Submit

**Submit**

# SMART SEARCH – ADVANCED FILTERING OPTIONS

**Step 6** Search Results will display based on entered Name and Date of Birth

## Party Search Results

Name

▼ Date of Birth

▼ SMITH, JOHN BLAIR XX/XX/XXXX

Race  
White

Gender  
Male

### Cases

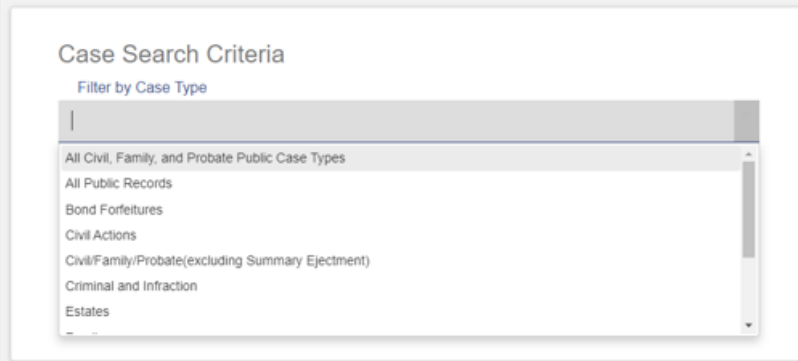
<u>Case Number</u>	▼ <u>Style / Defendant</u>	▼ <u>Status</u>	▼ <u>Location</u>	▼ <u>Party Name</u>
<a href="#">20CR713175-910</a>	SMITH, JOHN BLAIR	Disposed	Wake District Court	SMITH, JOHN BLAIR
<a href="#">17CR748480-910</a>	SMITH, JOHN BLAIR	Disposed	Wake District Court	SMITH, JOHN BLAIR
<a href="#">02CR046021-910</a>	SMITH, JOHN BLAIR	Disposed	Wake District Court	SMITH, JOHN BLAIR

## NOTES:

- Date of Birth is masked by xxx/xx/xxxx to protect the individuals privacy
- Elevated Access is required to see unmasked Date of Birth

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Step 7 Select a Case Type from the Filter by Case Type Drop Down



Case Search Criteria

Filter by Case Type

All Civil, Family, and Probate Public Case Types  
All Public Records  
Bond Forfeitures  
Civil Actions  
Civil/Family/Probate(excluding Summary Ejectment)  
Criminal and Infraction  
Estates



The Case Type filter can be used to find cases indexed according to NCGS § 7A-109(b).

## Step 8 Based on the selected Case Type, select the appropriate Case Status



Case Search Criteria

Filter by Case Type  
Special Proceeding (non-confidential)

Filter by Case Status  
Disposed - Clerk of Superior Court

Disposed  
Disposed - Clerk of Superior Court  
Disposed - Discontinued  
Disposed - Dismissal on Order of the Court  
Disposed - Final Judgment No Trial  
Disposed - Other  
Disposed - Post Disposition Activity



Selecting a Case Status, which is not applicable to the Case Type, will lead to incomplete search results.

## NOTES:

- Filtering by Case Type does NOT narrow the Case Status selections
- A crosswalk list of Case Status by Case Type follows on slides 14-23

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Case Status Civil Actions

1

### Choose Case Type

Bond Forfeiture  
Civil Foreclosure (CV)  
Civil Foreclosure (M)  
Civil General  
Civil Magistrate  
Confession of Judgment  
Non-Domestic Restraining Orders  
Summary Ejectment



2

### Choose Case Status

Adjudicated Incompetent  
Appealed  
Disposed - Clerk of Superior Court  
Disposed - Discontinued  
Disposed - Dismissal on Order of the Court  
Disposed - Final Judgment No Trial  
Disposed - Other  
Disposed - Post Disposition Activity  
Disposed - Trial by Judge  
Disposed - Trial by Jury  
Disposed - Trial by Magistrate  
Disposed - Voluntary Dismissal  
Incompetent to Stand Trial (Incapable to Proceed)  
Inpatient Involuntarily Committed  
Not Guilty by Reason of Insanity  
Outpatient Commitment Dangerous  
Pending  
Removal of Mental Health Bar  
Reopened  
Small Claims Appeal  
Stayed  
Substance Abuse Commitment  
Transfer of SPC file  
Transfer to Another County  
Transferred to Superior Court  
Trial De Novo  
Unreserved  
SPC Index Conversion



# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Case Status Civil Actions Continued

1

### Choose Case Type

Civil Domestic with Divorce
Civil Domestic without Claim for Divorce
Domestic Violence Protection Order Filed By Agency
Domestic Violence Protection Order Filed By Other
Miscellaneous Domestic Filings



2

### Choose Case Status

Administrative Closure
Appealed
Completed
Disposed
Disposed - Clerk of Superior Court
Disposed - Discontinued
Disposed - Dismissal on Order of the Court
Disposed - Final Judgment No Trial
Disposed - Other
Disposed - Post Disposition Activity
Disposed - Trial by Judge
Disposed - Trial by Jury
Disposed - Trial by Magistrate
Disposed - Voluntary Dismissal
Pending
Remanded
Reopened
Stayed
Transfer to Another County
Transferred to Superior Court
Unservd
Transfer of SPC file
Transfer to Another County
Transferred to Superior Court
Trial De Novo
Unservd

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Case Status Bond Forfeiture

1

### Choose Your Case Type

Bond Forfeitures



2

### Choose Case Status

- Adjudicated Incompetent
- Appealed
- Disposed - Clerk of Superior Court
- Disposed - Discontinued
- Disposed - Dismissal on Order of the Court
- Disposed - Final Judgment No Trial
- Disposed - Other
- Disposed - Post Disposition Activity
- Disposed - Trial by Judge
- Disposed - Trial by Jury
- Disposed - Trial by Magistrate
- Disposed - Voluntary Dismissal
- Incompetent to Stand Trial (Incapable to Proceed)
- Inpatient Involuntarily Committed
- Not Guilty by Reason of Insanity
- Outpatient Commitment Dangerous
- Pending
- Removal of Mental Health Bar
- Reopened
- Small Claims Appeal
- Stayed
- Substance Abuse Commitment
- Transfer of SPC file
- Transfer to Another County
- Transferred to Superior Court
- Trial De Novo
- Unreserved
- SPC Index Conversion

## Case Status Criminal and Infraction

1

### Choose Your Case Type

Criminal

Infraction

Out of State Probation

Out of State Parole



2

### Choose Case Status

Appealed – Appellate

Archived

Completed

Disposed

Pending

Pending – Reported to DMV

Pending Expungement

Remanded

Transfer to Another County

Transferred to Superior Court

Voluntarily Dismissed with Leave

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Case Status

### Estates

1

#### Choose Case Type

- Decedents' Estate – Full Administration
- Decedents' Estate – Small Estate
- Document / Filing (No Further Action)
- Funds Deposited for a Minor / Incapacitated Person
- Guardianship - Acceptance of Transfer from Another State
- Guardianship - General or Estate
- Guardianship – Person
- Proceeding For Judicial Relief
- Trust - Cemetery Trust
- Trust - Testamentary Trust With Accountings Required



2

#### Choose Case Status

- Active Reopened
- Adjudicated Incompetent
- Appealed
- Closed
- Disposed - Clerk of Superior Court
- Disposed - Discontinued
- Disposed - Dismissal on Order of the Court
- Disposed - Final Judgment No Trial
- Disposed - Other
- Disposed - Post Disposition Activity
- Disposed - Trial by Judge
- Disposed - Trial by Jury
- Disposed - Trial by Magistrate
- Disposed - Voluntary Dismissal
- Filed
- Incompetent to Stand Trial (Incapable to Proceed)
- Inpatient Involuntarily Committed
- Not Guilty by Reason of Insanity
- Outpatient Commitment Dangerous
- Pending
- Remanded
- Removal of Mental Health Bar
- Substance Abuse Commitment
- Transfer of SPC file
- Transfer to Another County
- Transferred to Superior Court
- Will/Codicil for Safekeeping Withdrawn
- SPC Index Conversion

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Case Status Family

1

### Choose Case Type

- Civil Domestic with Divorce
- Civil Domestic without Claim for Divorce
- Miscellaneous Domestic Filings



2

### Choose Case Status

- Administrative Closure
- Appealed
- Completed
- Disposed
- Disposed - Clerk of Superior Court
- Disposed - Discontinued
- Disposed - Dismissal on Order of the Court
- Disposed - Final Judgment No Trial
- Disposed - Other
- Disposed - Post Disposition Activity
- Disposed - Trial by Judge
- Disposed - Trial by Jury
- Disposed - Trial by Magistrate
- Disposed - Voluntary Dismissal
- Pending
- Remanded
- Reopened
- Stayed
- Transfer to Another County
- Transferred to Superior Court
- Unserviced

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Case Status Registration

1

### Choose Your Case Type

Registration



2

### Choose Case Status

- Adjudicated Incompetent
- Appealed
- Disposed - Clerk of Superior Court
- Disposed - Discontinued
- Disposed - Dismissal on Order of the Court
- Disposed - Final Judgment No Trial
- Disposed - Other
- Disposed - Post Disposition Activity
- Disposed - Trial by Judge
- Disposed - Trial by Jury
- Disposed - Trial by Magistrate
- Disposed - Voluntary Dismissal
- Incompetent to Stand Trial (Incapable to Proceed)
- Inpatient Involuntarily Committed
- Not Guilty by Reason of Insanity
- Outpatient Commitment Dangerous
- Pending
- Removal of Mental Health Bar
- Reopened
- Small Claims Appeal
- Stayed
- Substance Abuse Commitment
- Transfer of SPC file
- Transfer to Another County
- Transferred to Superior Court
- Trial De Novo
- Unreserved
- SPC Index Conversion

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Case Status Special Proceeding

1

### Choose Case Type

Foreclosure (Special Proceeding)

Incompetency

Name Change

Special Proceeding



2

### Choose Case Status

Active Reopened  
Adjudicated Incompetent  
Appealed  
Closed  
Disposed - Clerk of Superior Court  
Disposed - Discontinued  
Disposed - Dismissal on Order of the Court  
Disposed - Final Judgment No Trial  
Disposed - Other  
Disposed - Post Disposition Activity  
Disposed - Trial by Judge  
Disposed - Trial by Jury  
Disposed - Trial by Magistrate  
Disposed - Voluntary Dismissal  
Filed  
Incompetent to Stand Trial (Incapable to Proceed)  
Inpatient Involuntarily Committed  
Not Guilty by Reason of Insanity  
Outpatient Commitment Dangerous  
Pending  
Remanded  
Removal of Mental Health Bar  
Substance Abuse Commitment  
Transfer of SPC file  
Transfer to Another County  
Transferred to Superior Court  
Will/Codicil for Safekeeping Withdrawn  
SPC Index Conversion

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Case Status

Special Proceeding Continued

1

### Choose Case Type

Adoptions



2

### Choose Case Status

- Administrative Closure
- Appealed
- Completed
- Disposed
- Disposed - Clerk of Superior Court
- Disposed - Discontinued
- Disposed - Dismissal on Order of the Court
- Disposed - Final Judgment No Trial
- Disposed - Other
- Disposed - Post Disposition Activity
- Disposed - Trial by Judge
- Disposed - Trial by Jury
- Disposed - Trial by Magistrate
- Disposed - Voluntary Dismissal
- Pending
- Remanded
- Reopened
- Stayed
- Transfer to Another County
- Transferred to Superior Court
- Unserviced



# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Case Status

Wills Deposited for Safekeeping

1

### Choose Case Type

Wills Deposited for Safekeeping



2

### Choose Case Status

- Active Reopened
- Adjudicated Incompetent
- Appealed
- Closed
- Disposed - Clerk of Superior Court
- Disposed - Discontinued
- Disposed - Dismissal on Order of the Court
- Disposed - Final Judgment No Trial
- Disposed - Other
- Disposed - Post Disposition Activity
- Disposed - Trial by Judge
- Disposed - Trial by Jury
- Disposed - Trial by Magistrate
- Disposed - Voluntary Dismissal
- Filed
- Incompetent to Stand Trial (Incapable to Proceed)
- Inpatient Involuntarily Committed
- Not Guilty by Reason of Insanity
- Outpatient Commitment Dangerous
- Pending
- Remanded
- Removal of Mental Health Bar
- Substance Abuse Commitment
- Transfer of SPC file
- Transfer to Another County
- Transferred to Superior Court
- Will/Codicil for Safekeeping Withdrawn
- SPC Index Conversion

# SMART SEARCH – ADVANCED FILTERING OPTIONS

Step 9

Click

Submit

NOTES:

## Case Search Criteria

Filter by Case Type

Special Proceeding (non-confidential)

Filter by Case Status

Disposed - Clerk of Superior Court

Completed

Disposed

Disposed - Clerk of Superior Court

Disposed - Discontinued

Disposed - Dismissal on Order of the Court

Disposed - Final Judgment No Trial

Disposed - Other

Submit

[CLICK TO RETURN TO TABLE OF CONTENTS](#)

# SMART SEARCH – ADVANCED FILTERING OPTIONS

## Step 10 Results meeting the Filtering options will display

## NOTES:

### Cases

Case Number	State / Defendant	Status	Location	Party Name	Party Type
23CR000001-910	STATE OF NORTH CAROLINA VS QCTECK def civil	Pending	Wake Superior Court	civil, QCTECK def	Defendant
23CR100002-910	STATE OF NORTH CAROLINA VS QCTECK def civil	Pending	Wake District Court	civil, QCTECK def	Defendant
23CR100003-910	STATE OF NORTH CAROLINA VS QCTECK def civil	Pending	Wake Clerk of Superior Court	civil, QCTECK def	Defendant

# REGISTER OF ACTIONS

## Step 1

When a Search Returns, Click on the underlined Case Number to display the Register of Actions

JONES, JENNIFER

Current Address:  
234 ROYAL TOWER WAY  
CARY, NC 27513

Cases (1)

Case Number	Style / Defendant	Status	Location	Party Name	Party Type
<u>15SP001542-910</u>	IN THE MATTER OF THE FORECLOSURE OF A DEED OF TRUST JENNIFER JONES	Disposed - Voluntary Dismissal	Wake Clerk of Superior Court	JONES, JENNIFER	Defendant

Case Number ▼

15SP001542-910

## Step 2

Register of Actions will display

Case Summary

Wake Clerk of Superior Court

**Case Summary**

Case No. 15SP001542-910

IN THE MATTER OF THE FORECLOSURE OF A DEED OF TRUST JENNIFER JONES

§  
§  
§

Location: Wake Clerk of Superior Court  
Filed on: 06/02/2015  
Microfilm Number: 15 100 9999

## NOTES:

- The Register of Action is also known as the Case Summary
- The county Clerk of Court has Odyssey functionality to view the same Case Summary to assist with questions

# REGISTER OF ACTIONS

**Step 3** Use the menu on in the upper left corner of the Register of Actions Sections to jump to specific sections




## NOTES:

- Causes of Action are only applicable to the following Case Categories:
  - Civil
  - Family
  - Probate/Mental Health
- The Hearings and/or Financial Information sections display when there is information to display

# WILD CARD SEARCH

**Step 1** Use the \* Wild Card to assist with Searching (see examples below)

**1** Click the  in the upper right hand corner.

**Smart Search** \*Required

Search Criteria 


\*Enter a Record Number or Name in Last, First Middle Suffix Format

[Clear](#)

[Advanced Filtering Options](#)

**2** This message will appear.

**Smart Search** \*Required


Search Criteria 

Type the record number in the search criteria field.

To perform a wildcard search using a case number, enter at least four characters. You can also type a case by a business name, click Advanced Filtering Options, navigate to the General Options section, and select, "Business Name" from the Filter by Search Type drop-down list. Type the business name in the search field above, and click Submit. Or use the Smart Search; if the business name includes a comma use a wildcard search by adding an "\*" in place of the comma. Do not add anything after the "\*.

## Examples

**Smart Search** \*Required


Search Criteria 

\*Enter a Record Number or Name in Last, First Middle Suffix Format

[Clear](#)

[Advanced Filtering Options](#)

**Smart Search** \*Required

Search Criteria 

\*Enter a Record Number or Name in Last, First Middle Suffix

[Clear](#)

[Advanced Filtering Options](#)


**Smart Search** \*Required

Search Criteria 

\*Enter a Record Number or Name in Last, First Middle Suffix Format

[Clear](#)

[Advanced Filtering](#)

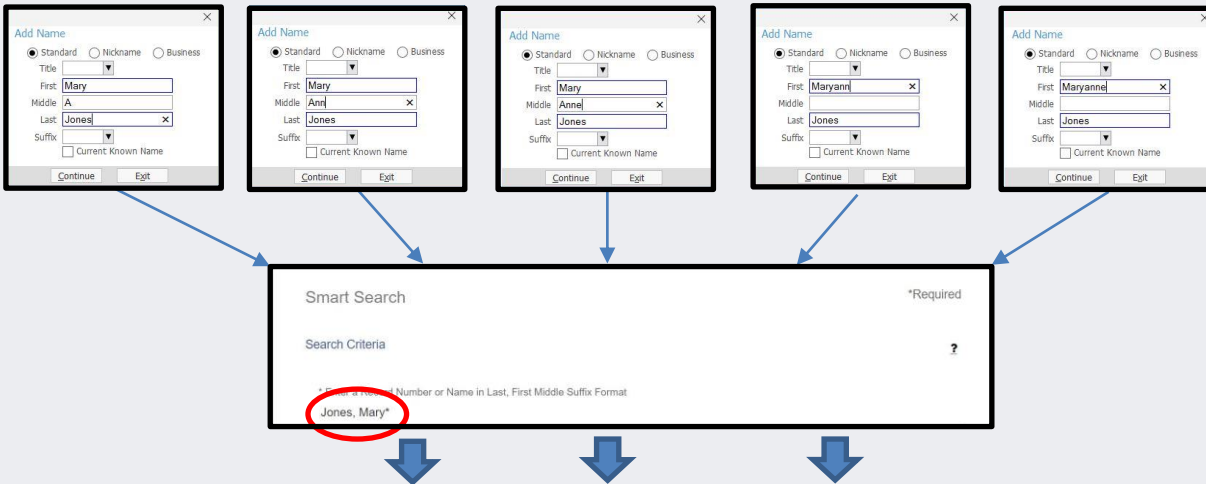
 The Advanced Filtering Options can help narrow wild card searches.

## NOTES:

- Wildcard Search WILL NOT work with business names that have a space or special character in the 1st 3 letters of the name (ex: A-1 will not work with wildcard due to the special characters of – and 1; A Helping Hand will not work with a wildcard due to the space between A and Helping)

# WILD CARD SEARCH – Compound and Complex Names

Use of Wild Card functionality aids in searching for compound and complex names when the indexing standard used for the name is unknown. Placing a (\*) after the first known name yields all indexed name variations in the search results.



## Party Search Results

The search returned 200 cases that have been grouped by party name, but could have returned more. Please narrow the search by entering more precise criteria.

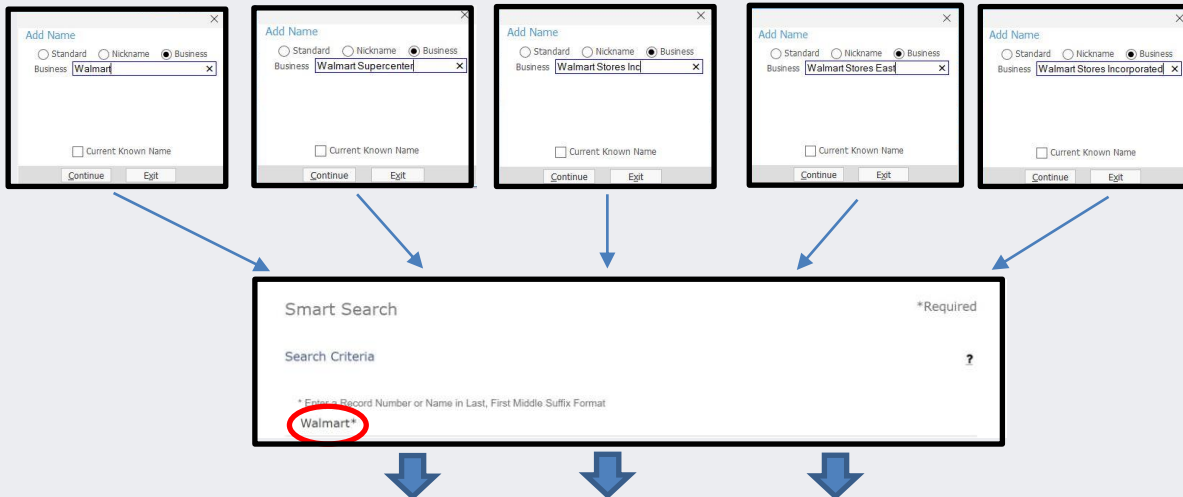
## NOTES:

More information on **e-Courts Name Indexing Standards** can be found [here](#).

Sealed or confidential records and documents with sensitive information are not available for viewing on Portal.

# WILD CARD SEARCH – Business and Entity Names

Wild Card Functionality can also assist when searching for business or entity names which may have been indexed various ways



## Party Search Results

The search returned 200 cases that have been grouped by party name, but could have returned more. Please narrow the search by entering more precise criteria.

### NOTES:

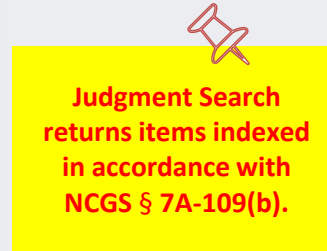
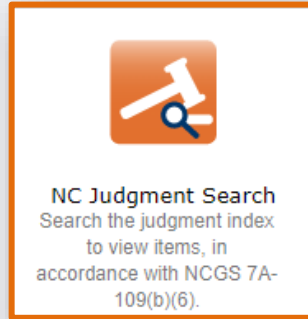
- More information on **e-Courts Name Indexing Standards** can be found [here](#).

Sealed or confidential records and documents with sensitive information are not available for viewing on Portal.



# JUDGMENT SEARCH

**Step 2** Click the Judgment Search Portlet on the Portal home page



## NOTES:

- Any items deemed **confidential** should not return
- Results include judgments related to Civil, Family, Small Claims, Special Proceedings, Criminal, and Miscellaneous court items
- To view the complete case summary, a searcher must navigate to the **SMART SEARCH** portlet
- **Portal NC JUDGMENT SEARCH references the amounts and totals owed based on the original Judgment date. Please contact your county Clerk of Court for the current amounts and totals owed.**

**Step 3** To begin searching for court records, use Judgment Search to enter a person's name (last, first, middle) or a case number

A screenshot of the Judgment Search web interface. It features a search bar with the text "smith, john" and a magnifying glass icon. Below it is a field for "Search for a judgment by case number..." with another magnifying glass icon. There are two date selection fields: "Ordered Date From" and "Ordered Date To", each with a calendar icon. To the right of these fields is a checkbox labeled "Include Inactive and Satisfied Judgments".

**Step 4** Click the  to initiate the Search

[CLICK TO RETURN TO TABLE OF CONTENTS](#)

Sealed or confidential records and documents with sensitive information are not available for viewing on Portal.

# JUDGMENT SEARCH

Step 4 Numerous results will be returned

NOTES:

Filter Results [Clear](#)

**Judgment Type**

- Granted in Whole Or Part **25999**
- Historical **1830**
- Recorded **6506**

**Sentence Type**

- Active **3471**
- Community **2228**
- Conversion **3083**
- Deferred Prosecution **8**
- Fine **2**

**More**

**Location**

- Hamett District Court **2476**
- Hamett Superior Court **348**

Relevance ▾ Search Results ( 1 - 10 of 42069 ) ( Page: 1 )

<b>SMITH, DEVERA S</b>	<a href="#">View Judgment</a>	
Case Number 97CVD016611-590	Location Mecklenburg District Court	Judgment Type Granted in Whole or Part
<b>Search Results ( 1 - 10 of 42069 )</b>		
<b>SMITH, DEVERA S</b>	<a href="#">View Judgment</a>	
Case Number 97CVD016611-590	Location Mecklenburg District Court	Judgment Type Granted in Whole or Part
<b>SMITH, DEVERA S</b>	<a href="#">View Judgment</a>	
Case Number 97CVD016611-590	Location Mecklenburg District Court	Judgment Type Granted in Whole or Part

[CLICK TO RETURN TO TABLE OF CONTENTS](#)

# JUDGMENT SEARCH

**Step 5** Select the appropriate Filter from the Filter Results to narrow results

The screenshot shows the Judgment Search interface. On the left, the 'Filter Results' section has a 'Clear' button and three filter options: 'Historical' (checked, 1020 results), 'Granted In Whole Or Part' (unchecked, 25099 results), and 'Recorded' (unchecked, 5506 results). The main search results area shows 'Search Results ( 1 - 10 of 1020 ) ( Page: 1 )' with a 'Relevance' dropdown. The first result is for 'SMITH, JOHN G' with a 'View Judgment' button. Below the name, the details are: Case Number 06T000189-590, Location Mecklenburg District Court, Judgment Type Historical, and Status Active. An orange arrow points from the '1020' result count to the 'SMITH, JOHN G' result.

**Step 6** Use the Sort dropdown to assist in finding the record

This screenshot is similar to the previous one but with the 'Relevance' dropdown menu open. The menu lists the following sort options: Case Number, Restitution Status, Order Date, Party Name, and Relevance. The 'Relevance' option is currently selected. The search results for 'SMITH, JOHN G' are partially visible behind the dropdown.

## NOTES:

- The Advanced Filtering Options will assist users with narrowing down the judgment results based on the Judgment Type -- this will include Historical, Granted, and Recorded Judgment
- This can work in conjunction with the "Location" fields and the advanced results sort field to provide a snapshot of the judgment index

[CLICK TO RETURN TO TABLE OF CONTENTS](#)

# JUDGMENT SEARCH

## Step 7 Click View Judgment

**SMITH, OLIVIA**

Case Number 07CVM000711-420	Location Harnett District Court	Judgment Type Granted in Whole or Part	Status Active	<a href="#">View Judgment</a>
--------------------------------	------------------------------------	---	------------------	-------------------------------

**View Judgment**

[View Judgment](#)

## Step 8 An index of the Judgment will appear

### Search Result

07CVM000711-420

Case Style - TOM SMITH FORD VS OLIVIA SMITH

Civil Judgment

Money Judgment

Index Date: 06/11/2007 Time: 1:41 PM

By: TOM SMITH FORD

Against: SMITH, OLIVIA

County: Harnett District Court

Current Status: Active

Current Status Date: 06/11/2007

Judgment Amount Calculation:

Calculate Interest Amount:

Begin Date: 06/11/2007 Simple Interest

Court Cost: \$80.00

Attorney Fees: \$0.00

Total Judgment: \$80.00

**The Judgment Search provides a brief snapshot of the judgment at the time of indexing.**

The Index features:  
Index Date  
Time  
County  
Current Status

[CLICK TO RETURN TO TABLE OF CONTENTS](#)

## NOTES:

- For a more detailed description of the case index, perform a [Smart Search](#) and review the [Register of Actions](#)

# JUDGMENT SEARCH

**Step 9** Go to the Smart Search Portlet and Search for the record



## NOTES:

- For additional Judgment information, perform a [Smart Search](#), and access the [Register of Actions](#) to view the Dispositions section

# JUDGMENT SEARCH

## Step 10

When additional Judgment information is needed, the Disposition section of the Register of Actions provides the user with specific details

05/20/2016

*Intermediate*  
51. CONSP ROBBERY DANGRS WEAPON  
05/04/2014 (FE) 14-87 (1221)  
: 0214FZL :

Probation  
Adult  
Supervised  
General Conditions:  
1. Special Probation-Other, 270 DAYS PTC, 05/20/2016  
Duration: 24 Months  
Special Probation:  
Duration: 270 Days  
In Custody: Sheriff  
Location: Mecklenburg

Confinement  
Minimum: 0 Years, 20 Months, 0 Days  
Maximum: 0 Years, 36 Months, 0 Days  
Prior Record Points: 0  
Conclusions of Law and Judicial Findings  
Findings Not Entered in Legacy System

Adult  
Felony Conviction Range: Presumptive  
Agency Responsible for Confinement: N.C.DA CJJ  
Jail Credit Calculator  
Total Days: 270  
Total Credit for Time Served: 270  
Days Credited Towards Special Probation: 270

Jail Fees  
Additional Orders  
Provide DNA

Civil Judgment  
Money Judgment  
Index Date: 06/21/2016 Time: 9:43 AM  
By: STATE OF NORTH CAROLINA  
Against: JACKSON, AUTAVIS DEAN  
County: Mecklenburg Superior Court  
Current Status: Active  
Current Status Date: 05/20/2016  
Judgment Amount Calculation:  
Pre-Judgment Amount: \$0.00  
Principal Amount: \$0.00  
Attorney Fees: \$1400.00  
Interest Rate: 8.0000%  
Total Judgment: \$1400.00  
Comment: J001-M0001  
Created: 05/20/2016 12:00 AM

### Civil Judgment

#### Money Judgment

Index Date: 06/21/2016 Time: 9:43 AM

By: STATE OF NORTH CAROLINA

Against: JACKSON, AUTAVIS DEAN

County: Mecklenburg Superior Court

Current Status: Active

Current Status Date: 05/20/2016

Judgment Amount Calculation:

Pre-Judgment Amount: \$0.00

Principal Amount: \$0.00

Attorney Fees: \$1400.00

Interest Rate: 8.0000%

Total Judgment: \$1400.00

Comment: J001-M0001

Created: 05/20/2016 12:00 AM

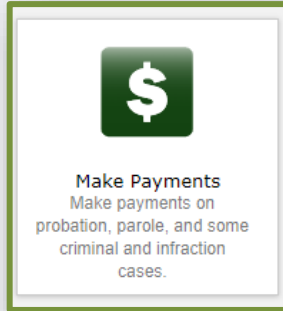
## NOTES:


- AOC recommends reviewing the [Register of Actions](#) for the most current financial information on a Judgment
- However, the **Portal NC JUDGMENT SEARCH** is **strictly for reference only**
- **Please contact your [county Clerk of Court](#) for the most current amounts and totals owed**
- **Portal NC JUDGMENT SEARCH** references the amounts and totals owed based on the **original Judgment date**. Please contact your [county Clerk of Court](#) for the **current amounts and totals owed**.

All events occurring prior to 2/13/23 display a time stamp of 12:00 AM

# MAKE PAYMENTS

**Step 1** Click the Make Payments Portlet on the Portal Home Page



  
**Payments for  
probation, parole  
and some criminal  
and infraction cases  
only**

## NOTES:

- Courthouse Portal Kiosks are unable to process payments
- Use a personal mobile device or see the cashier if a payment needs to be made while in the courthouse

**Step 2** Make a selection from the Select Search Type dropdown list

A screenshot of a web form titled "Make Payments" with a "\* Required" label in the top right. The form has a section for "Basic Search Options" with a question mark icon. Below this is a dropdown menu labeled "\* Select Search Type" with "Party Name" selected. The dropdown list is open, showing options: "Citation Number", "Case Number", "Party Name" (highlighted with a mouse cursor), "Business Name", and "Driver's License". A "Submit" button is located at the bottom right of the form.

Make Payments \* Required

Basic Search Options ?

\* Select Search Type

Party Name ▼

Citation Number

Case Number

Party Name

Business Name

Driver's License

# MAKE PAYMENTS

## Step 3

Enter the Required Fields and click

**Submit**

## NOTES:

- The \* indicates a required field

### Make Payments

\* Required

#### Basic Search Options

?

\* Select Search Type

Party Name

∨

\* Search by Last Name

Power

\* Search by First Name

Will

\* Search by Date of Birth (mm/dd/yyyy)

01/01/1976

Search by Middle Name

**Submit**

[CLICK TO RETURN TO TABLE OF CONTENTS](#)



# MAKE PAYMENTS

Step 4 Select the correct case(s) for payment, then click

Continue

Search Results ?

<input type="checkbox"/>	Citation/Case Number	File/Citation Date	Name	Balance
<input type="checkbox"/>	22IF000001-910	12/21/2022	Power, Will	\$266.00
<input checked="" type="checkbox"/>	22IF000002-500 20-158(B)(1)(3) - FAIL YLD STOPSIGN/FLSH RED LGT	12/21/2022	Power, Will	\$241.00
<input type="checkbox"/>	22IF000002-420	12/21/2022	Power, Will	\$154.50
<input checked="" type="checkbox"/>	Payment Plan The minimum payment due includes the sum of any prior outstanding payments 23CR000003-910 - 1/3/2023 20-7(A) - NO OPERATORS LICENSE		Power, Will	\$243.00

1 - 4 of 4 items

Subtotal: \$484.00  
Transaction Fee: \$11.57  
Total Amount: \$495.57

Continue

## NOTES:

- Search results display any cases where there is an outstanding balance, including disposed waivable cases
- The total balance is required for cases that do not have a payment plan
- Selecting a case with a payment plan will display the case number and charges

# MAKE PAYMENTS

## Step 5 Review Amount to Pay

[Help](#)

Accepted card types included Visa, Mastercard, and Discover. A convenience fee of 2.39% will be assessed on the transaction amount.

Citation/Case Number	Name	Balance	Minimum Due	Amount to Pay
Payment Plan	Power, Will	\$243.00	\$18.69	\$ 50.00
22IF000002-500	Power, Will	\$241.00	\$241.00	\$ 241.00
Subtotal:			\$291.00	
Transaction Fee:			\$6.95	
Total Amount:			\$297.95	

## NOTES:

- Can be adjusted for cases with a payment plan only; Minimum Due is the lowest acceptable amount
- Cases without a payment plan must be paid in full
- Vendor applies transaction fee of 2.39% of the charge amount, with a minimum fee being at least \$1 per transaction

## Step 6

### Add Payment Details

I agree to the Terms and Conditions

[Back](#)

[Add Payment Details](#)

[CLICK TO RETURN TO TABLE OF CONTENTS](#)

# MAKE PAYMENTS

## Step 7

Complete the Cardholder Information form and click

Continue

Transaction Summary - Total Amount: \$297.95

After clicking Process Payment, please do not click the Back button, Cancel button or refresh the page. You will be automatically redirected after your payment is processed.

### Cardholder Information

Enter the information as it appears on the Cardholder Account. The fields marked with a red asterisk (\*) are required fields.

Card Type	MasterCard <input type="text"/> *
Card Number	5454545454545454 *
Exp Month	05 * Exp Year 2021 *
CVV Code	555 * <a href="#">CVV Help</a>
Name on Card	Will Power *
	<small>Maximum of 30 characters</small>
Address Type	<input checked="" type="radio"/> US <input type="radio"/> Foreign
Address Line 1	123 Dev Drive *
	<small>Street address, P.O. box, company name, etc</small>
Address Line 2	<input type="text"/>
	<small>Apartment, suite, unit, building, floor, etc.</small>
City	Dallas *
State	TEXAS <input type="text"/>
Zip Code	75201

Continue

Cancel

## NOTES:

- The \* indicates a required field
- Acceptable card types:



[CLICK TO RETURN TO TABLE OF CONTENTS](#)

# MAKE PAYMENTS

## Step 8

Verify Card Holder information and click

Process Payment

Transaction Summary - Total Amount: \$297.95

After clicking Process Payment, please do not click the Back button, Cancel button or refresh the page. You will be automatically redirected after your payment is processed.

### Billing Detail

Card Type	MASTERCARD
Card Number	*****5454
Exp Date	05/23
CVV Code	***
Name on Card	Will Power
Address Type	US
Address Line 1	123 Dev Drive
Address Line 2	
City	Dallas
State	TX
Zip Code	75201

### Terms and Conditions

This is a confidential and secure site that does not disseminate confidential information to third parties. The effective date of the payment is the date that it is submitted. By selecting the Process Payment button you are authorizing the processing of this transaction.



Back

Process Payment

**Warning!**  
Do not click the  
back button  
after clicking  
Process Payment

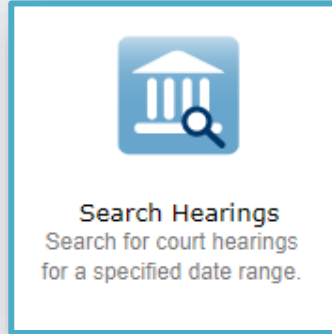
## NOTES:

- The receipt can be printed and/or emailed after the payment has processed

[CLICK TO RETURN TO TABLE OF CONTENTS](#)

# SEARCH HEARINGS

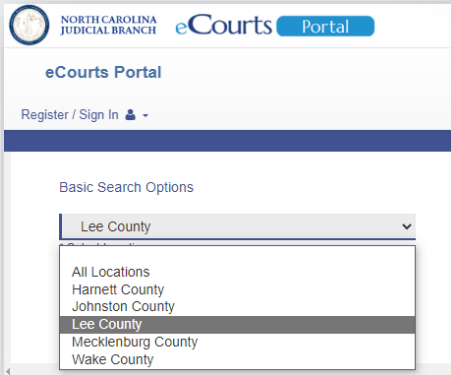
**Step 1** Click the Search Hearings Portlet on the Portal Home Page



## NOTES:

- After completing steps 1-3, a Search Type must be selected. Select the Search Type below for additional steps to complete search based on Search Type:
  - [Case Number](#)
  - [Party Name](#)
  - [Business Name](#)
  - [Attorney Name](#)
  - [Attorney Bar Number](#)
  - [Judicial Officer](#)
  - [Courtroom](#)

**Step 2** Select Location



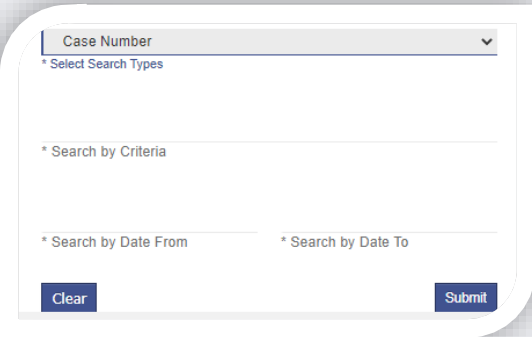
**Step 3** Select Hearing Type



# SEARCH HEARINGS

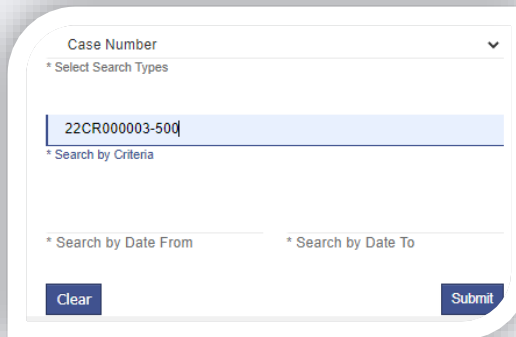
(Search Type: Case Number)

## Step 4 Select Case Number for Search Type



A search form with a dropdown menu labeled "Case Number" and a downward arrow. Below it is the text "\* Select Search Types". There is a horizontal line for "\* Search by Criteria". Below that are two horizontal lines for "\* Search by Date From" and "\* Search by Date To". At the bottom left is a "Clear" button and at the bottom right is a "Submit" button.

## Step 5 Enter the Case Number

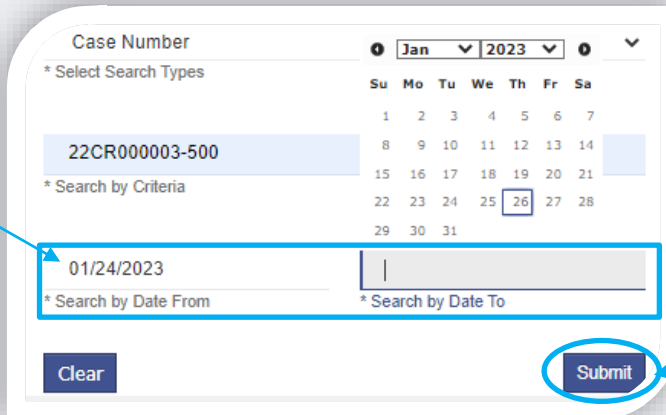


A search form similar to Step 4, but with the "Case Number" dropdown menu open and the text "22CR000003-500" entered in the search criteria field. The "Search by Date From" and "Search by Date To" fields are empty. The "Clear" and "Submit" buttons are at the bottom.

## NOTES:

- The \* Indicates a required field
- After Clicking Submit, Search Results return if any cases meet the entered parameters (see the [Search Results](#) slide for additional information)

**Step 6**  
Enter the Date From and Date To information



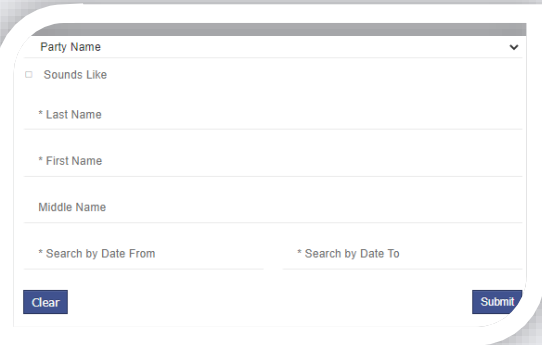
A search form with a date picker. The "Case Number" dropdown is set to "Jan" and "2023". The search criteria field contains "22CR000003-500". The date picker shows a calendar for January 2023 with the 26th selected. Below the calendar is a text input field containing "01/24/2023". The "Search by Date From" and "Search by Date To" labels are below the input fields. The "Clear" and "Submit" buttons are at the bottom.

**Step 7**  
Click Submit

# SEARCH HEARINGS

(Search Type: Party Name)

## Step 4 Select Party Name for Search Type



Party Name

Sounds Like

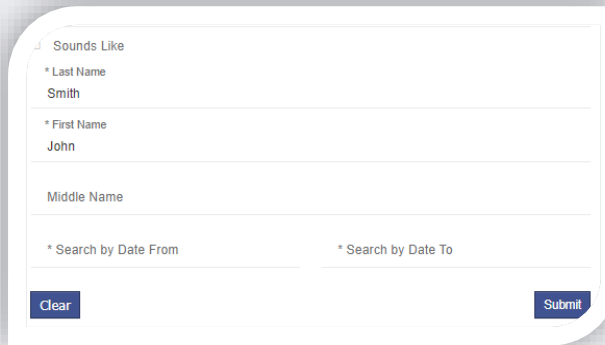
\* Last Name

\* First Name

Middle Name

\* Search by Date From  \* Search by Date To

## Step 5 Enter the Last and First Name



Sounds Like

\* Last Name

\* First Name

Middle Name

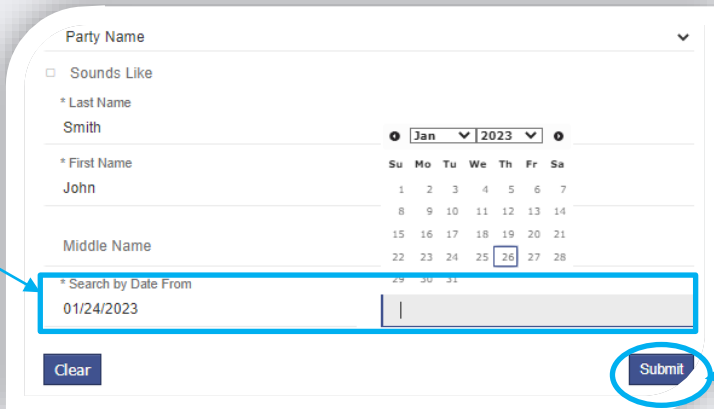
\* Search by Date From  \* Search by Date To

## NOTES:

- The \* Indicates a required field
- After Clicking Submit, Search Results return if any cases meet the entered parameters (see the [Search Results](#) slide for additional information)

## Step 6

Enter the Date From and Date To information



Party Name

Sounds Like

\* Last Name

\* First Name

Middle Name

\* Search by Date From

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
	8	9	10	11	12	13
	15	16	17	18	19	20
	22	23	24	25	26	27
	29	30	31			

## Step 7

Click Submit

# SEARCH HEARINGS

(Search Type: Business Name)

## Step 4 Select Business Name for Search Type

select search types  
Business Name

Case Number  
Party Name  
Business Name  
Attorney Name  
Attorney Bar Number  
Judicial Officer  
Courtroom

Clear Submit

## Step 5 Enter the Last and First name

\* Select Search Types  
Business Name

Sounds Like

\* Business Name  
Capgemini

\* Search by Date From \* Search by Date To

Clear Submit

## NOTES:

- The \* Indicates a required field
- After Clicking Submit, Search Results return if any cases meet the entered parameters (see the [Search Results](#) slide for additional information)

## Step 6 Enter the Date From and Date To information

\* Select Search Types  
Business Name

Sounds Like

\* Business Name  
Capgemini

\* Search by Date From  
01/24/2023

Clear Submit

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

## Step 7 Click Submit



# SEARCH HEARINGS

(Search Type: Attorney Name)

## Step 4 Select Attorney Name for Search Type

\* Select Search Types  
Attorney Name

Case Number  
Party Name  
Business Name  
**Attorney Name**  
Attorney Bar Number  
Judicial Officer  
Courtroom

Middle Name

\* Search by Date From      \* Search by Date To

Clear      Submit

## Step 5 Enter the Last and First name

\* Select Search Types  
Attorney Name

Sounds Like

\* Last Name  
Smith

\* First Name  
John

Middle Name

\* Search by Date From      \* Search by Date To

Clear      Submit

## NOTES:

- The \* Indicates a required field
- After Clicking Submit, Search Results return if any cases meet the entered parameters (see the [Search Results](#) slide for additional information)

## Step 6

Enter the Date From and Date To information

\* Select Search Types  
Attorney Name

Sounds Like

\* Last Name  
Smith

\* First Name  
John

Middle Name

\* Search by Date From  
01/24/2023

Clear      Submit

## Step 7

Click Submit

# SEARCH HEARINGS

(Search Type: Attorney Bar Number)

## Step 4 Select Attorney Bar Number for Search Type

\* Select Search Types  
Attorney Bar Number

\* Search by Criteria

\* Search by Date From      \* Search by Date To

Clear      Submit

## Step 5 Enter the Bar Number

\* Select Search Types  
Attorney Bar Number

\* Search by Criteria  
71348

\* Search by Date From

Clear

## NOTES:

- The \* Indicates a required field
- After Clicking Submit, Search Results return if any cases meet the entered parameters (see the [Search Results](#) slide for additional information)

\* Select Search Types  
Attorney Bar Number

Su	Mo	Tu	We	Th	Fr	Sa	
	1	2	3	4	5	6	7
	8	9	10	11	12	13	14
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
	29	30	31				

\* Search by Criteria  
71348

\* Search by Date From  
01/24/2023

Clear      Submit

## Step 6

Enter the Date From and Date To information

## Step 7


Click Submit

[CLICK TO RETURN TO TABLE OF CONTENTS](#)

# SEARCH HEARINGS

(Search Type: Judicial Officer)

## Step 4 Select Judicial Officer for Search Type

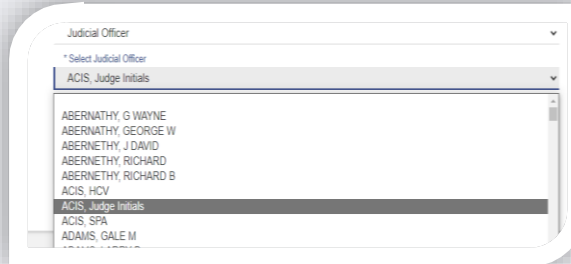


\* Select Hearing Types  
All Hearing Types

\* Select Search Types  
Judicial Officer

Case Number  
Party Name  
Business Name  
Attorney Name  
Attorney Bar Number  
Judicial Officer  
Courtroom  
Clear

## Step 5 Select Judicial Officer



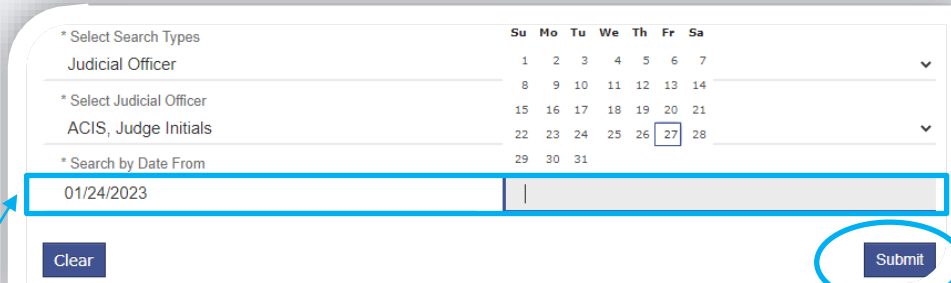
Judicial Officer

\* Select Judicial Officer  
ACIS, Judge Initials

ABERNATHY, G WAYNE  
ABERNATHY, GEORGE W  
ABERNATHY, J DAVID  
ABERNATHY, RICHARD  
ABERNATHY, RICHARD B  
ACIS, HCV  
ACIS, Judge Initials  
ACIS, SPA  
ADAMS, GALE M

## NOTES:

- The \* Indicates a required field
- After Clicking Submit, Search Results return if any cases meet the entered parameters (see the [Search Results](#) slide for additional information)



\* Select Search Types  
Judicial Officer

\* Select Judicial Officer  
ACIS, Judge Initials

\* Search by Date From  
01/24/2023

Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Clear

Submit

## Step 6

Enter the Date From and Date To information

## Step 7

Click Submit

[CLICK TO RETURN TO TABLE OF CONTENTS](#)

# SEARCH HEARINGS

(Search Type: Courtroom)

## Step 4 Select Courtroom for Search Type

\* Select Search Types  
Courtroom

Case Number  
Party Name  
Business Name  
Attorney Name  
Attorney Bar Number  
Judicial Officer

Courtroom

Clear Submit

## Step 5 Select the Court Room name

\* Select Search Types  
Courtroom

\* Select Courtroom  
0001-Burke County Courthouse

0001-Alexander County Courthouse  
0001-Anson County Judicial Center  
0001-Ashe County Courthouse  
0001-Bertie County Courthouse  
0001-Biaden County Courthouse  
0001-Burke County Courthouse  
0001-Caldwell County Courthouse  
0001-Camden County Courthouse  
0001-Carteret County Courthouse  
0001-Caswell County Courthouse  
0001-Catawba County Justice Center  
0001-Chatham County Justice Center

## NOTES:

- All courtrooms within the state are listed
- For an optimal search experience, AOC recommends knowing and selecting the specific courtroom
- After Clicking Submit, Search Results return if any cases meet the entered parameters (see the [Search Results](#) slide for additional information)

\* Select Search Types  
Courtroom

\* Select Courtroom  
0001-Burke County Courthouse

Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

\* Search by Date From  
01/24/2023

Clear Submit

## Step 6

Enter the Date From and Date To

## Step 7

Click Submit

# SEARCH RESULTS

Below are examples of Hearing Search and Party Search Results

NOTES:

## Hearing Search Results

Hearings for Courtroom **Courtroom 1130-Mecklenburg County Courthouse** between **2/1/2023** and **2/3/2023**



The search returned 199 hearings, but could have returned more. Please narrow the search by entering more precise criteria.

Case Number	Style / Defendant	Case Type	Date / Time	Hearing Type	Judge	Courtroom	Case Category
21CR018799-590	GOMEZ, ALEX H	Criminal	2/1/2023 9:00 AM	Legacy Trial/Hearing		Courtroom 1130-Mecklenburg County Courthouse	Criminal

## Party Search Results

Print

Name

Date of Birth

PATEL, MIKE

Current Address:  
4200 BROOKSHIRE BV  
TIMES TURN ARND  
CHARLOTTE, NC 00000-0000

Cases (1)

Cases

Case Number	Style / Defendant	Status	Location	Party Name	Party Type
02CR239188-590	HENDERSON, RONALD HENDERSON	Disposed	Mecklenburg District Court	HENDERSON, RONALD HENDERSON	Defendant

1

1 2 3 4 5 6 7 8 9 10 ... items per page

10 items per page  
10  
25  
50  
200

2

Print



[CLICK TO RETURN TO TABLE OF CONTENTS](#)

# LOGGING INTO PORTAL

**Step 1** On the Portal Home Page, click [Register / Sign In](#) and choose Sign In

**Step 2** Enter the email address you Registered with > enter your password > click **Sign In**

**Step 3** Below is a diagram of the dashboard with the different areas labeled which are used throughout this training material.

## NOTES:

- Portal can be used without signing in

eCourts Portal

Register / Sign In

eCourts Portal

Select an icon below to search court hearings, court records, make payments, and more. Additional resources and links:

- [Explore Services](#)
- [Find My Courthouse](#)
- [Help Topics - Find an Attorney, Going to Court, and more](#)
- [Guide & File - prepare court documents step-by-step, or \(if eligible\) request speeding reductions or compliance dismissals](#)
- [File & Serve \(eFiling\)](#)

**Smart Search**  
Search for court records and case information.

**Search Hearings**  
Search for court dates / hearings by name, county, date range, and more.

**Make Payments**  
Make a payment for citations / tickets or court collections.

**NC Judgment Search**  
NC Judgment Search.

Portlets

# Elevated Access

Available for users with a **verified business need** and authority granted by statute to view generally restricted case information and non-public information

Requests are initiated by the user and processed by the North Carolina Administrative Office of the Courts

### NOTES:

Sealed or confidential records and documents with sensitive information are not available for viewing on Portal.

## Who can apply for Elevated Access?

### Law Enforcement

- Any LEO who is **statutorily permitted** to view Warrants Unreturned and Protective Order Cases
- **Registration with Agency email required!**

### Government & Domestic Violence Agencies

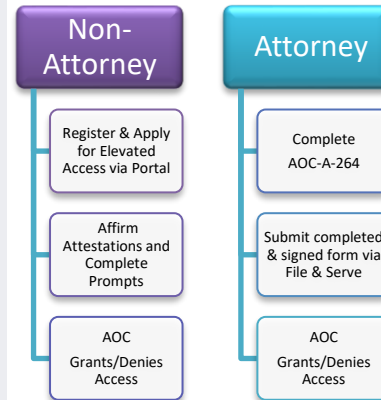
- Any government agency employee who has a **business need** for PII
- Any domestic violence agency employee who has a **business need** to Protective Order Cases
- **Registration with Agency email required!**

### Active Party assigned to Odyssey Case

- Any Attorney who serves juvenile cases
- Attorney for Mother, Father, Guardian, or Custodian.
- GAL Attorney Advocate
- Any Attorney who serves Special Proceeding Confidential Cases
- Any Attorney who serves Protective Order Cases
- GAL Program Volunteer
- Mother, Father, Father (Legal), Father (Putative), Guardian, Custodian
- Juvenile
- DSS Social Worker
- Court Counselor
- Respondent

## NOTES:

### Application Process



- Processing times vary dependent on the volume of requests received; requesters are notified by email if access is granted



## Reasons for being denied Elevated Access:

### Non-Attorney

- File Number provided is not valid
- You are not listed as an Active Party on the case provided
- You are not associated as the correct Party type on the case provided
- You did not register with a federal/state/local government or law enforcement email address
- You do not have an ACTIVE eWarrants account
- AOC was unable to validate the credentials provided

### Attorney

- Attestation Form was not included on the File & Serve request
- Attestation Form was not completed/signed and/or was completed incorrectly

### NOTES:

#### If Denied:

- Attorney users will be notified via eCourts File & Serve
- Non-attorney users will be notified via email from Portal.

eCourts  
EXPANDING ACCESS TO JUSTICE