

UNOPS Management Team

1. The UNOPS Management Team (MT) is responsible for advising and supporting the Executive Director a.i. (ED a.i.) in the management of UNOPS. This includes assisting the ED a.i. in driving strategy in accordance with UNOPS mandate. The MT supports the ED a.i. in keeping the organization fit for purpose, while addressing opportunities and threats and acting with integrity.
2. The MT acts as a collaborative leadership forum to share information, align priorities and provide specific advice for decisions of the ED a.i.
3. The MT will meet as scheduled by the ED a.i. and meeting minutes will be shared with all UNOPS personnel.

4. The membership of the MT includes:

The ED a.i., as Chair

- a. Regional Business Units:

- i. Deputy Director, Africa
- ii. Director, Asia
- iii. Director, Europe and Central Asia
- iv. Director, Middle East
- v. Director, Latin America and Caribbean
- vi. Director, New York Service Cluster

- b. Headquarters Business Units:

- i. Director, Communications
- ii. Director, Implementation Practices & Standards
- iii. Chief Financial Officer & Director of Administration
- iv. General Counsel
- v. Director, Regional Portfolios/Director Africa
- vi. Director, People & Performance Group
- vii. Director, Partnerships & Liaison Group
- viii. Director, Shared Services Centre

- c. Ex officio members in an advisory capacity:

- i. Director, Internal Audit and Investigations
 - ii. Director, Ethics & Compliance
 - iii. Special Advisor to the ED a.i.
5. The MT may call upon other UNOPS personnel in specialized areas or external expertise for specific discussions as needed.
6. The ED a.i. may establish subgroups of the MT, which would normally be chaired by a member or members of the MT, and may include other personnel from UNOPS. Such subgroups that are established shall be included in an Annex to this TOR.
7. The full MT shall serve as the Legislative Framework Committee and review and advise the ED a.i. on proposed new or revised UNOPS policies for decision by the ED a.i..
8. The MT replaces the current Senior Leadership Team (SLT), which is hereby abolished. As a transitional measure, until such time as policies and processes are updated, all references to SLT shall be considered to be replaced by the MT, which may also act through any established MT subgroups.

Annex

Management Team Subgroups

A. Engagement Acceptance Committee

The purpose of this subgroup is to evaluate engagements with high-risk profiles that may have potential organization-wide consequences. This subgroup fulfills the role of the Engagement Acceptable Committee (EAC) which will continue as the primary body through which risks are managed.

Chair: Director, Implementation Practices & Standards

Secretariat: The Infrastructure and Project Management Group, Portfolio Management Office

Membership shall include:

- The Regional Director of the submitting unit
- The Chief Financial Officer
- The General Counsel
- The Chief Risk Officer in an ex officio capacity
- RMOA of the submitting unit

B. Digitalization subgroup

The purpose of this subgroup is to provide strategic and tactical advice to the ED a.i. on UNOPS approach to digitalization, fulfilling the role of the ICT Board.

Co-chairs: One Headquarters Director and one Regional Director (both on a rotational basis)

Secretariat: The Information Technology Group (ITG)

Membership:

- Chief Financial Officer & Director, Administration
- Head of Change Management (TBD)

Further membership to be advised.

C. People subgroup

The purpose of this subgroup is to ensure a strategic governance of all corporate activities related to UNOPS personnel.

Co-chairs: Director, People & Performance Group and a Regional Director nominated on a rotational basis

Secretariat: The People and Performance Group (PPG)

Membership shall include:

- Chief Financial Officer & Director, Administration
- Director, Ethics (ex officio).
- Head of Change Management (TBD)

Further membership to be advised.

D. Finance and Internal Investment Committee

The purpose of this subgroup is to carry out the responsibilities of the Internal Investment Committee as established in the [Investment Strategy](#), and to advise on corporate finance policies and processes related to budget and target setting, pricing, costing, and other finance areas as needed

Chair: Chief Financial Officer & Director of Administration

Secretariat: Finance Group

Membership shall include:

- The Regional Director of the submitting unit
- Director, Implementation Practices & Standards.
- Director, Partnerships & Liaison Group.

Further membership to be advised.

E. Gender, Diversity and Inclusion advisory panel

The purpose of this subgroup is to carry out the responsibilities of the Gender, Diversity and Inclusion (GDI) Advisory Panel.

Chair: A Regional Director nominated on a rotational basis

Vice-Chair: A Regional Director nominated on a rotational basis

Secretariat: The People and Performance Group (PPG) and IPMG (Gender Mainstreaming)

Membership shall include:

- PPG leadership
- At least one GLM member from each region and HQ, with geographical and gender representation

F. SDG impact and 2030 agenda subgroup

The purpose of this subgroup is to establish mechanisms to determine UNOPS impact as contributions to the Sustainable Development Goals and mainstream this into regular working practices.

Chair: A Regional Director nominated on a rotational basis

Secretariat: Implementation Practices and Standards (IPS)

Membership shall include:

- Director, Communications
- Director Procurement Group
- Head of Strategic Initiatives IPMG
- Director, Regional Portfolios

Further membership to be advised.