Guide to Access EMAIL

- 1. Open internet 🖉 💿 🧕 🥃
- 2. Type <u>www.slps.org</u>
- 3. Click Staff
- 4. Type in your <u>username@slps.org</u> and password

Outlook Web App Prase sign in with @stps org - Eg: username @stps org User name Persond		0
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5. Click on the link



6. Click on your account.



SAINT LOUIS PUBLIC SCHOOLS
Sign in with your organizational account
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7. Enter your password again.



- 8. Click Yes
- 9. Look for an invite to Microsoft Teams. Click Open Microsoft Teams.



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Sigel, DHH 3-5, 107 Kaili

Open Microsoft Teams

When in Teams, you can see assignments, type a question for your teacher, and join our meeting.