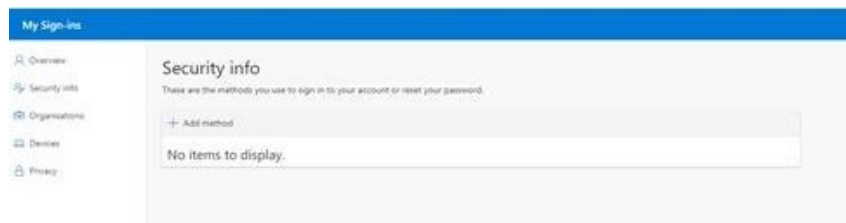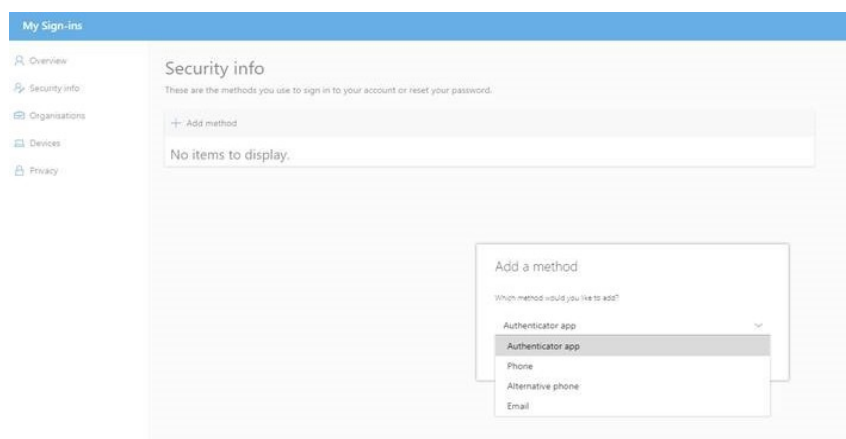# Multi Factor Authentication sign up guide

Please note that the site used is a Microsoft site, therefore look and feel of screenshots are subject to changes from Microsoft.
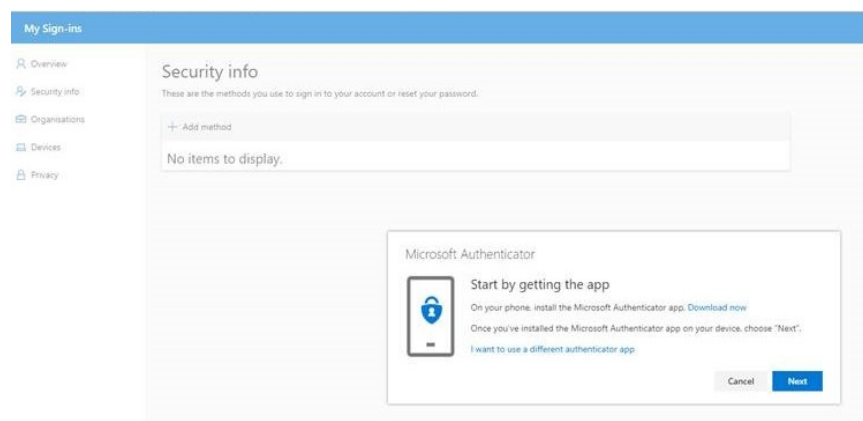
1. Open an internet browser and go to account-security.mmu.ac.uk
2. Enter your staff email address and password when prompted
3. This will take to a home page where you can update your security details

4. Select 'add method' and a drop down list will appear, choose authenticator app (this is our recommended 2nd factor of authentication for security reasons)

5. Follow the instructions on screen for downloading the app (Microsoft Authenticator app, available in Apple App Store and Google Play).

Security info

These are the methods you use to sign in to your account or reset your password.

+ Add method

No items to display.

Microsoft Authenticator

Set up your account

If prompted, allow notifications. Then add an account, and select "Work or school".

Back   Next

Security info

These are the methods you use to sign in to your account or reset your password.

+ Add method

No items to display.

Microsoft Authenticator

Scan the QR code

Use the Microsoft Authenticator app to scan the QR code. This will connect the Microsoft Authenticator app to your account.

Once you've scanned the QR code, choose "Next".

Can't scan image?

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