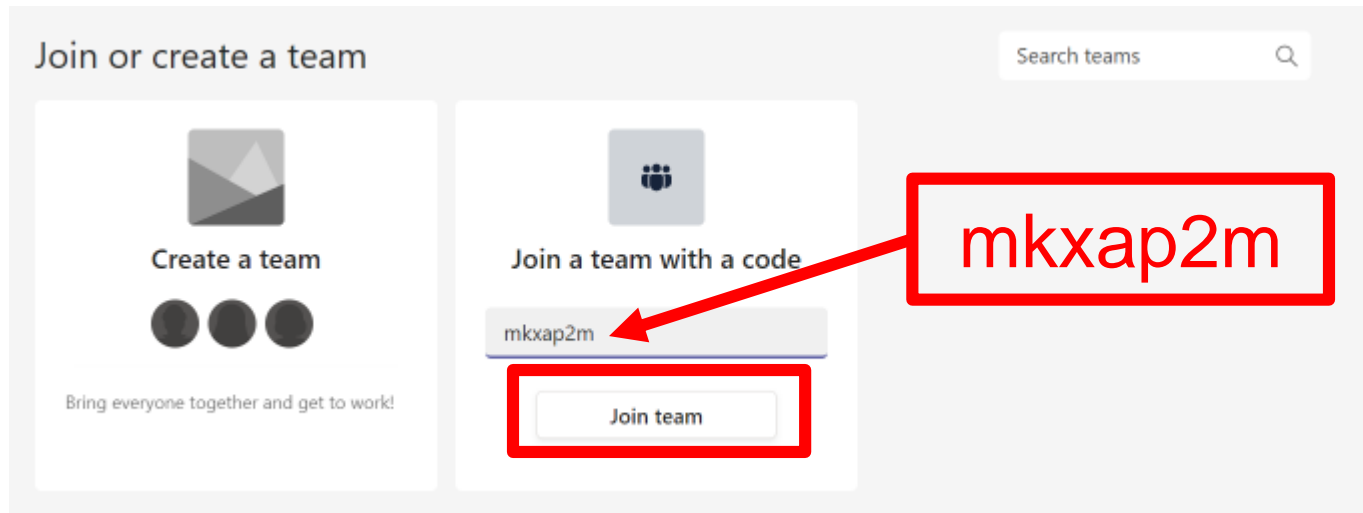


Join us on FS Teams!

The eNavFit Training Team is here to help!

1. While logged into FS Teams, click the “Teams” icon on the left, then “Join or create a team” in the bottom left corner.
2. Enter the code **mkxap2m** and click “*Join Team*”.



All sessions recorded and available in the Teams Channel!

eNavFit Overview

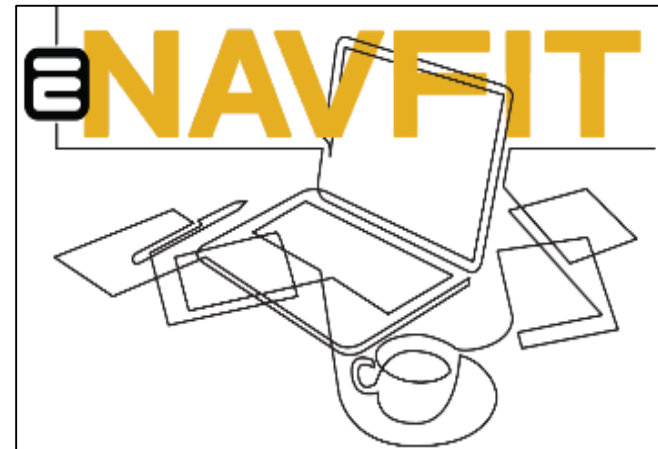
eNavFit Overview Brief



November 2023

Agenda

- Understanding eNavFit
- NAVFIT98A Challenges
- eNavFit Features
- eNavFit Operations
 - Online, Intermittent, Disconnected
- eNavFit Support Products
- Questions/Comments



What is eNavFit?

Connecting NAVFIT98A policy
ONLINE

Does not change **policy**

Automates & streamlines
multiple key processes

Released RC on 27 Dec 21,
AC on 15 Feb 22

NAVFIT98A target **sunset**
31 Dec 2025



NAVFIT98A Challenges

- NAVFIT98A Challenges:
 - High EVAL/FITREP rejection rate: **Over 100k reports a year!**
 - FY23 = 27.76%
 - FY22 = ~27%
 - FY21 = ~23%
 - Manual scanning into the Official Military Personnel File
 - ~120 days for validation/ record entry
 - NPC manually reviews ~750k documents a year
 - Program based on a 25-year-old unsupported platform
 - Requires downloading old software
 - Wet-signed paper-copy submission via postal service
 - All other branches have been online for years
 - Routing (PII/CUI, file types, security restrictions)

eNavFit Features

- Decreased rejection rate by 19% in FY23
- Capability (Modes of Operation):
 - Connected – fully web-enabled via BOL
 - Intermittent – downloaded, worked on offline, uploaded
 - Disconnected – fillable “Smart” .PDF EVAL/FITREP & Summary Sheet
- Electronic routing, review, and notifications
- Digital signatures
- Electronic submission to NPC
- Built-in policy validation
 - Highlights errors prior to submission (19% rejection rate and dropping)
- Reports can be initiated by Member, Trusted Agent, or Reporting Senior
- General blocks auto-populate: name, paygrade, Ship/Station, UIC, report type, end date, Command Achievements

Browser Requirements (Must Do)



Google Chrome



Mozilla Firefox



Apple Safari

DUE TO AN NMCI DEFAULT, ENAVFIT WILL NOT FUNCTION PROPERLY IN *MICROSOFT INTERNET EXPLORER OR EDGE*



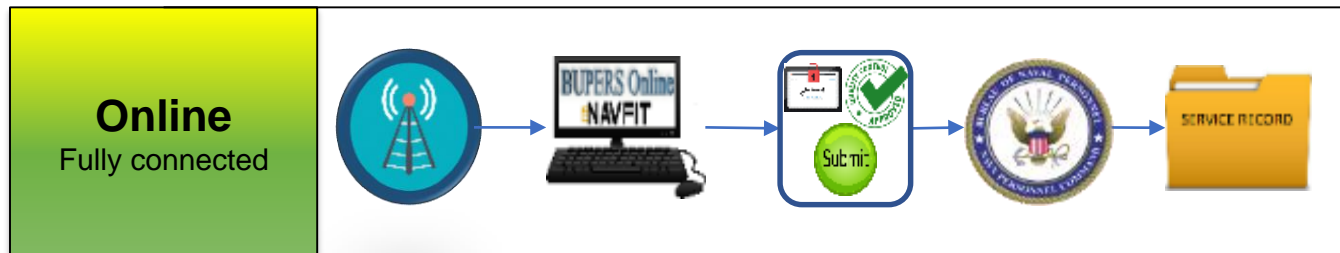
Internet Explorer



Microsoft Edge

eNavFit Online

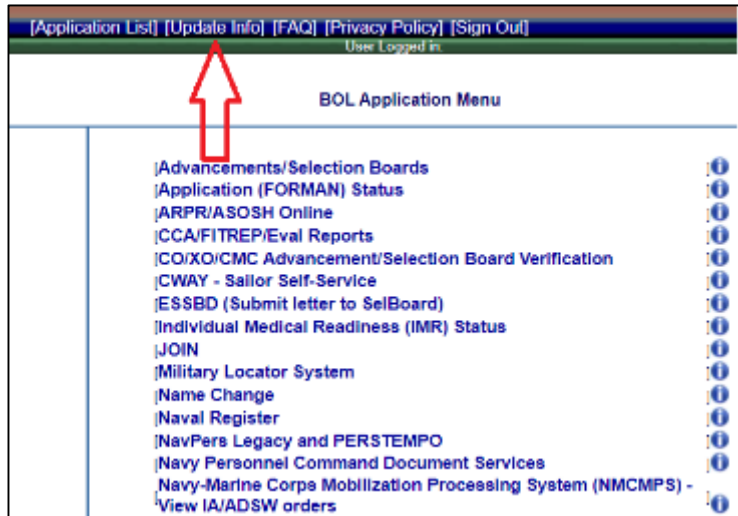
Users have consistent access to the internet and requisite browser.
Can draft, route, validate, digitally sign, and submit to NPC for submission to OMPF.



BOL Account / Email Update

- MUST have a BOL account to use eNavFit, regardless of branch of service or civilian status (Request acct with SAAR-N)
- Notifications are only effective if all users have ensured their email is up-to-date in BOL
- eNavFit email member search is linked to BOL email

1.

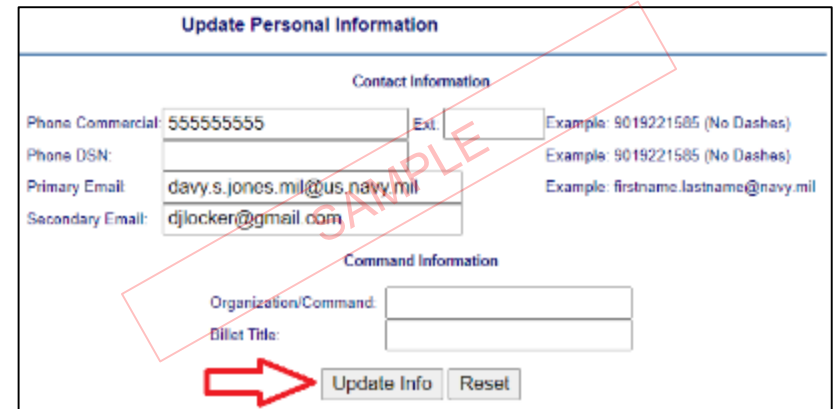


[Application List] [Update Info] [FAQ] [Privacy Policy] [Sign Out]
User Logged in

BOL Application Menu

-]Advancements/Selection Boards
-]Application (FORMAN) Status
-]ARPR/ASOSH Online
-]CCA/FITREP/Eval Reports
-]CO/XO/CMC Advancement/Selection Board Verification
-]CWAY - Sailor Self-Service
-]ESSBD (Submit letter to SelBoard)
-]Individual Medical Readiness (IMR) Status
-]JOIN
-]Military Locator System
-]Name Change
-]Naval Register
-]NavPers Legacy and PERSTEMPO
-]Navy Personnel Command Document Services
-]Navy-Marine Corps Mobilization Processing System (NMCMP) -
-]View IA/ADSW orders

2.



Update Personal Information

Contact Information

Phone Commercial: 5555555555 Ext. Example: 9019221585 (No Dashes)

Phone DSN: Example: 9019221585 (No Dashes)

Primary Email: davy.s.jones.mil@us.navy.mil Example: firstname.lastname@navy.mil

Secondary Email: djlocker@gmail.com

Command Information

Organization/Command:

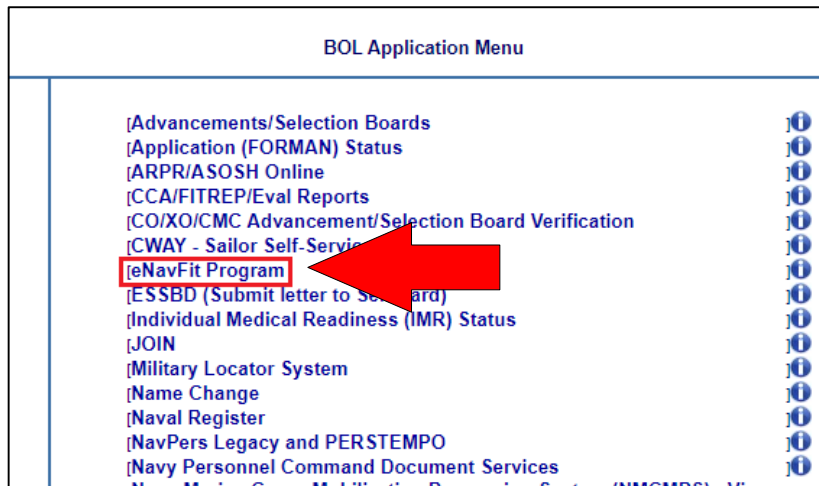
Billet Title:

Where is eNavFit?

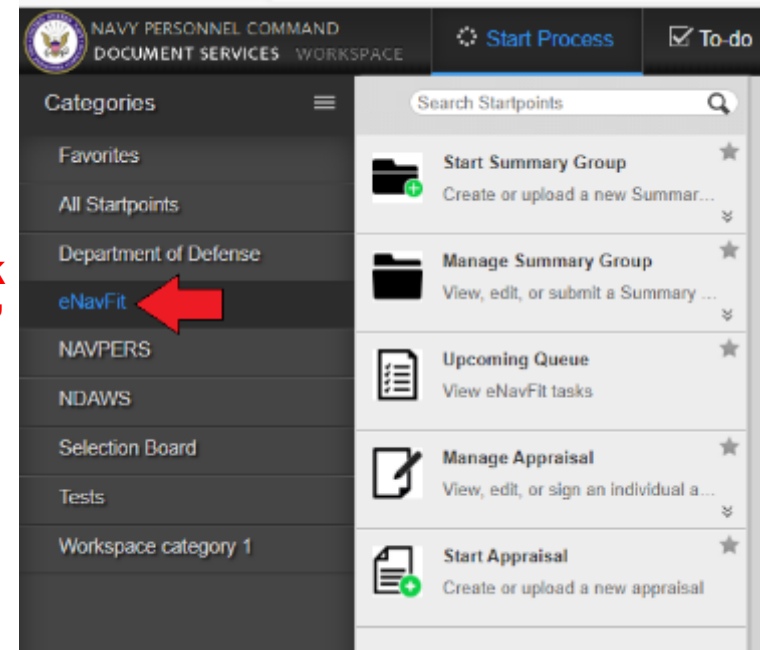
Proceed to BUPERS Online

www.BOL.navy.mil

1. Click “eNavFit Program”



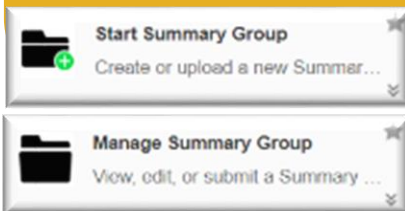
2. Click “eNavFit”



User Roles

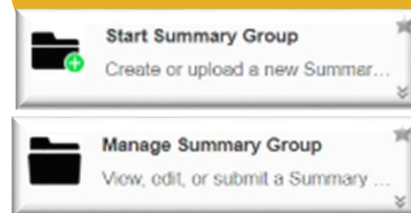
Reporting Senior

All summary groups must have a Reporting Senior regardless of the number of reports. The reporting senior must review and sign each report prior to submission to NPC.



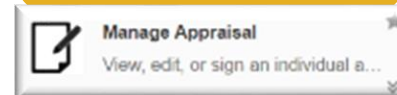
Trusted Agent

The Reporting Senior can assign a Trusted Agent to act on their behalf (admin officer). Trusted Agents have access to all Reporting Senior summary groups. A Trusted Agent cannot sign on behalf of a Reporting Senior.



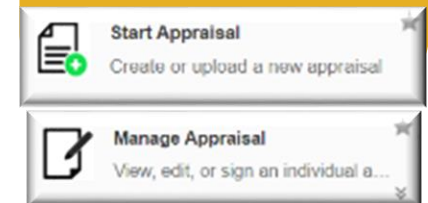
Reviewer

Reviewers may be the rater, senior rater, or someone in the members chain of command who can provide insight into the member's performance.



Member

All summary groups must have a member regardless of the number of reports. The member is who the performance appraisal is being created for.



Reporting Senior Acknowledgement (Must Do)

- Reporting Seniors must acknowledge their role
- Cannot be found as a Reporting Senior until complete
- Only required once, or when info changes
- Hit “Submit”!

Submit

Active	Submitted	Acknowledge Role
Name	Grade	Designator
SAILOR, JOE A	CDR	1110
Email	Title	Unit Identification Code (UIC)
JOE.A.SAILOR.MIL@US.NAVY.MIL	CO	11000
Phone	Address	ISIC Address
555-867-5309	TEST ADDRESS TEST PHONE NUMBER	TEST ISIC ADDRESS

SAMPLE

Dual-Hatted

NO

A “dual-hatted officer” is defined as a Flag Officer specifically identified on the SNDL with two or more separate organizations (as opposed to having one command with multiple UICs.)

Reporting Senior Role

1. Acknowledge

Date Acknowledged JUST NOW

2. →

Submit

NOTE:

ONLY the Reporting Senior is to acknowledge their role as the reporting senior, this CANNOT BE DELEGATED – it is linked to the BOL account and DOD ID. Per NAVADMIN 259/22 must include phone number in Address Block.

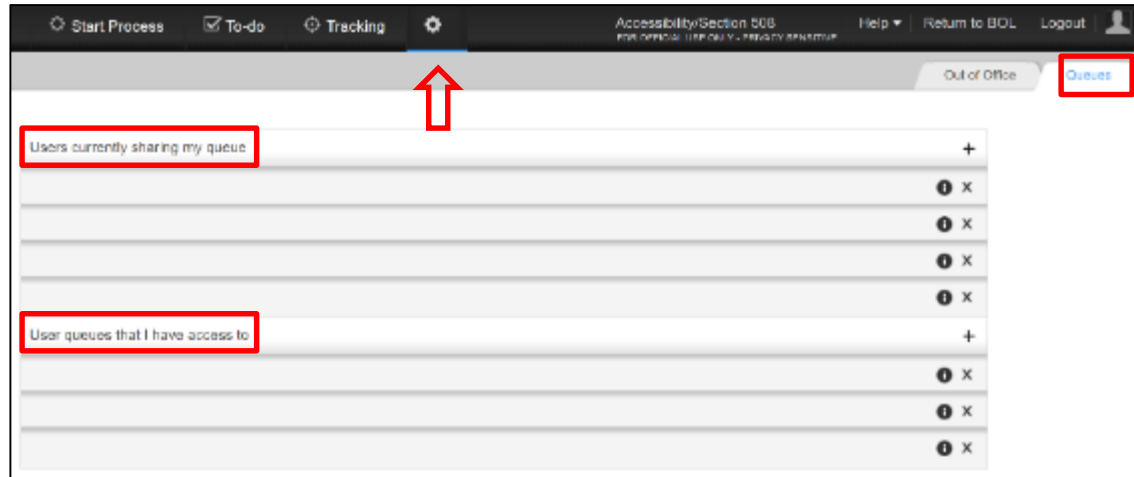
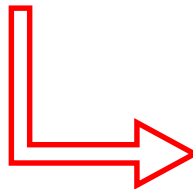
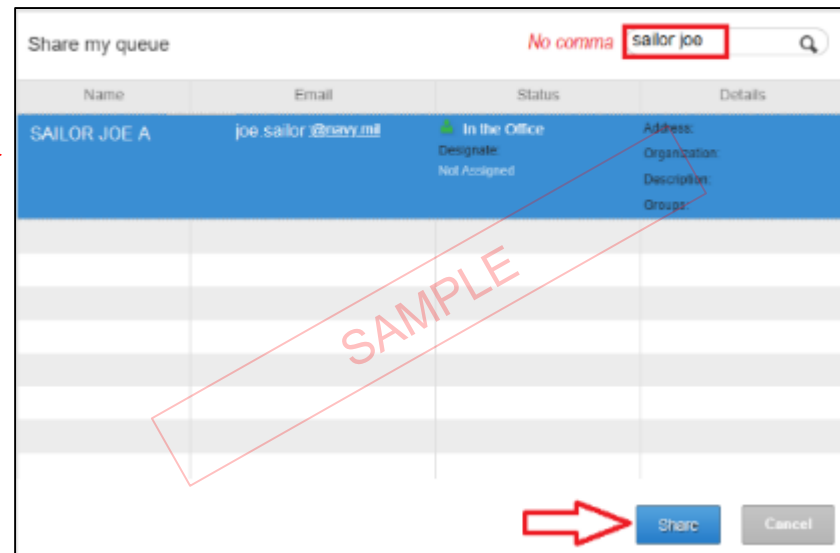
Assigning a Trusted Agent (Likely Must Do)

- Trusted Agent (TA) assigned by Reporting Senior
- Shares NPC Doc Services Queue and complete admin tasking on their behalf
- Can manage all aspects of eval process, aside from RS sign
- Hit “Start Process”!

 Start Process

NOTE:

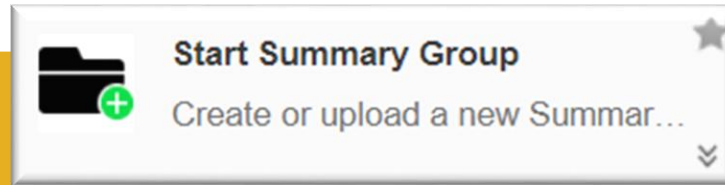
If more than one trusted agent (or the reporting senior) are accessing the same summary group via “Manage SG”, the one who saves first will overwrite the other user’s changes.

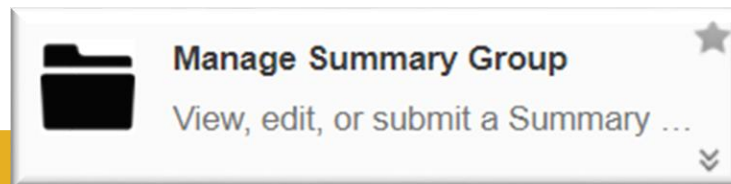
Name	Email	Status	Details
SAILOR JOE A	joe.sailor@navy.mil	In the Office Designate Not Assigned	Address: Organization: Description: Groups:

UNCLASSIFIED

Summary Group Menus



- Reporting Senior/Trusted Agent creates summary group
- Summary group data auto-populates each report
- Once member added, a “shell” is report built



- Reporting Senior/Trusted Agent can modify summary groups
- Can change:
 - summary group status
 - assign alternate signatures
 - submit to NPC

Appraisal Menus



Start Appraisal

Create or upload a new appraisal

- Allows member to provide report input
- If not created within a summary group, will be orphan:
 - Maintained in Queue for reporting senior, creator, and member
 - Once summary group created, report absorbed



Manage Appraisal

View, edit, or sign an individual a...

- Allows report access, updates, digital signature by:
 - Reporting Senior
 - Trusted Agent
 - Reviewers
 - Members

Creating a Summary Group

- All reports require a Summary Group
- Created by Reporting Senior or Trusted Agent
- Can add members and Reviewers within Reviewer Templates

Start Reporting Senior Search Summary Group Reviewer Templates Members Review

How would you like to start a Summary Group?

For yourself as Reporting Senior
 For someone else as Reporting Senior
 Upload an offline form
 Download new form

Start Reporting Senior Search Summary Group Reviewer Templates Members Review

Enter email address or DoD ID and select 'Search' to find reporting senior

EMAIL ADDRESS OR DODID

Name: LAST, FIRST MI SUFFIX Grade: Designator: Duty/Competitive Status:

Email: Title: End Date:

Phone: Address: Promotion Status: End Date:

Unit/Install/Location Code (UIC) Ship/Station Promotion Status End Date:

Not Observed (NOB) Flag Report Type: REGULAR AND/OR CONCURREN Other Subcategory: End Date:

Command Employment/Achievement

UNCLASSIFIED

Start Reporting Senior Search Summary Group Reviewer Templates Members Review

Enter summary group information (note: this applies to all members in the summary group)

Name: This field is a required field.

Pay Grade: Designator: Duty/Competitive Status:

Unit/Install/Location Code (UIC) Ship/Station Promotion Status End Date:

Not Observed (NOB) Flag Report Type: REGULAR AND/OR CONCURREN Other Subcategory: End Date:

Command Employment/Achievement

Assigning Reviewers

- Reviewer templates create separate reviewer list[s]
- Templates used for divisions or departments
- Created by Reporting Senior or Trusted Agent
- Members or reviewers may add additional Reviewers

Start Reporting Senior Search Summary Group **Reviewer Templates** Members Review

Add one or more reviewers to the routing template.

Template

1:DEFAULT Add New Template

Add Reviewer Row

Personnel Type	Email	Name	Grade	Type
NAVY <input type="checkbox"/>	EMAIL OR DODID <input type="text"/>	<input type="text" value="NAME"/>	<input type="text" value="RANK"/>	<input type="text"/>
CIVILIAN <input checked="" type="checkbox"/>	EMAIL OR DODID <input type="text"/>	<input type="text" value="NAME"/>	<input type="text" value="RANK"/>	RATER SENIOR RATER CONCURRENT RS
OTHER <input type="checkbox"/>	EMAIL OR DODID <input type="text"/>	<input type="text" value="NAME"/>	<input type="text" value="RANK"/>	<input type="text"/>

UNCLASSIFIED

Assigning Members

- Members added to a summary group by Reporting Senior or Trusted Agent
- “Shell” report built automatically
- Orphan reports absorbed if it meets existing summary group criteria (same Reporting Senior, paygrade, designator, etc.)
- Must click “*Show Add*” toggle to add additional members

Start Your Information Summary Group Reviewer Templates **Members** Review

Add members to this summary group by entering email address or DoD ID, selecting 'Search' to find member and selecting 'Add'.

Add Member Row

Email	Name	Grade	UIC
EMAIL ADDRESS OR DODID	NAME	GRADE	UIC

START Summary Group Tab

MANAGE Summary Group Tab

Reporting Senior Summary Group Reviewer Templates **Reports**

Validate Reports **SHOW ADD**

Details	Name	Position/Title	Availabil	02	04	06	08	10	12	14	16	18	20	22	24	26	28	30	Status	Errors
SHOW		PROVOSTMGR	200	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	REVIEWER

Validate Reports **HIDE ADD**

EMAIL ADDRESS OR DODID NAME GRADE UIC

Add Report

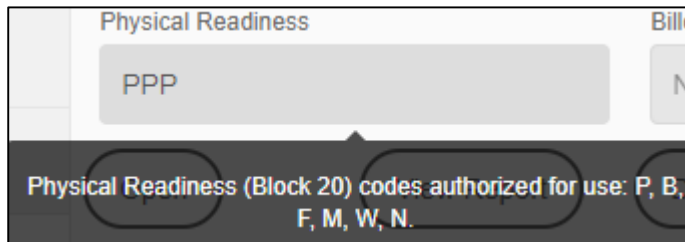
Details	Name	Position/Title	Availabil	02	04	06	08	10	12	14	16	18	20	22	24	26	28	30	Status	Errors
SHOW		PROVOSTMGR	100	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	3	REVIEWER

UNC

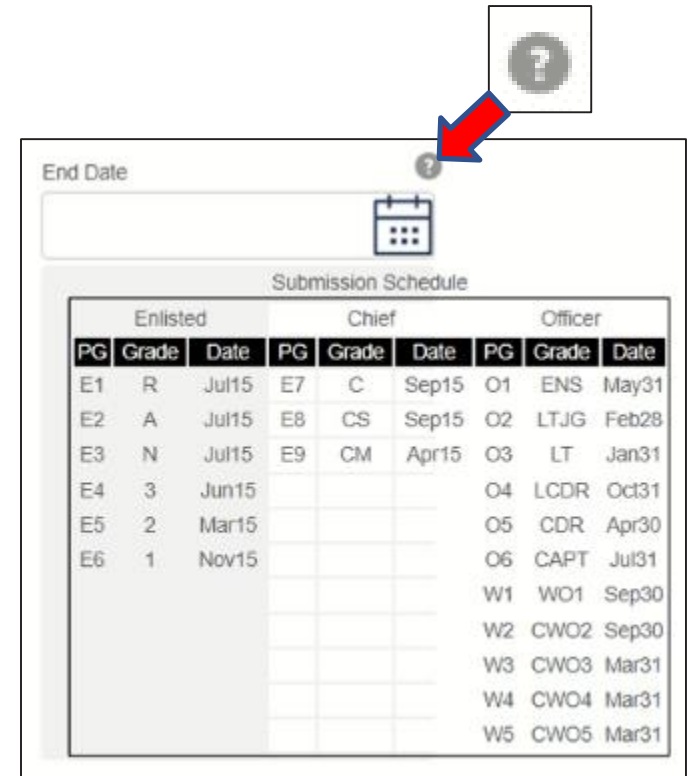
SAMPLE

Tool Tips and Help Text

- Built-in tool tips and help text with summarized policy notes to aid users
- Tool-tips are accessible by clicking on the “?” found next to the field name



Policy-driven tips



Tool-Tips

Summary Group & Appraisal Statuses

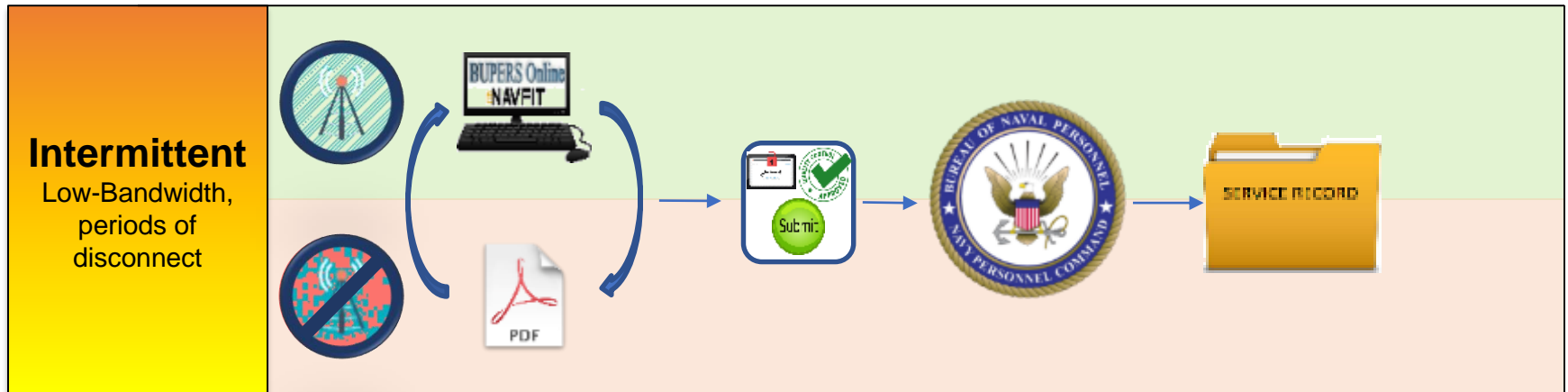
Status	Description	Pass Requirement
Active	Initial Status	
* <u>Route</u>	Route appraisal to first Reviewer in the Reviewer Template	
Reviewed	All reviews completed	
* <u>Sign</u>	Ready to be signed	Document must pass validation
Signed	All required signatures on report	Report signed by all users or alternate signature(s) provided
Completed	All appraisals in summary group have passed validation, are signed, and ready to be submitted to NPC PERS for processing	
Submitting	Submission to NPC in progress	Summary group completed
Submitted	Summary group submitted to NPC	

NOTE:

The only time a summary group status should be manually shifted is from "Active" to "Route" and "Reviewed" to "Sign". All other status updates occur automatically, and manually shifting into other status' will cause errors.

eNavFit Intermittent

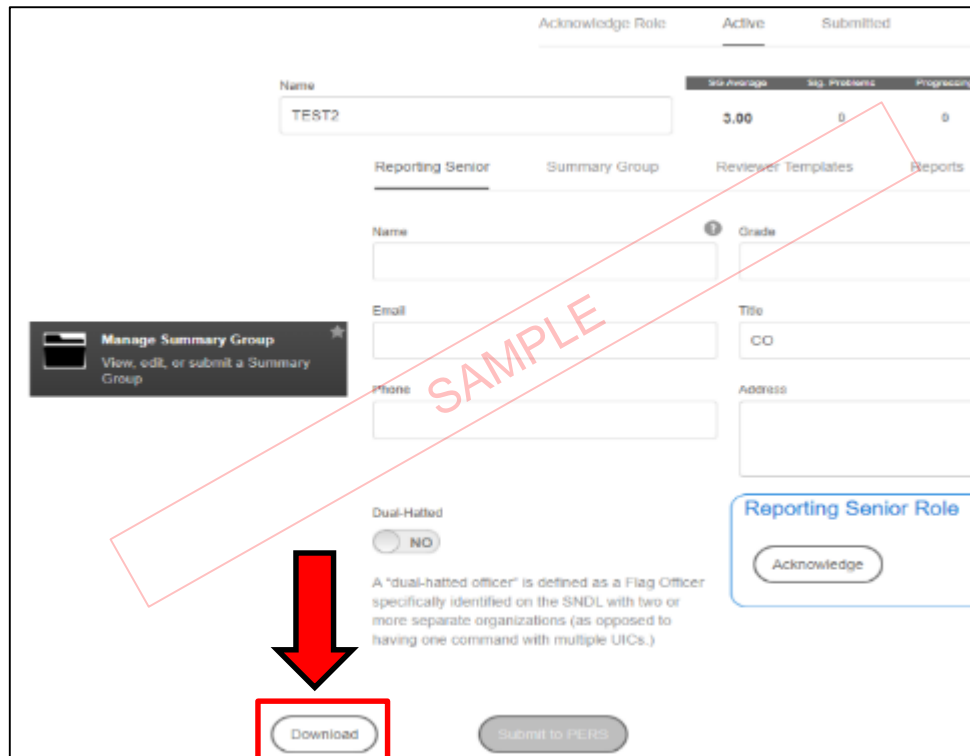
- Summary Group created in eNavFit
- “Appraisal Manager” downloaded - “Smart” .PDF
- Continue working summary group offline
- Uploading back into eNavFit when internet restored for continued processing



Intermittent Appraisal Manager

Download Existing Summary Group

- Downloaded from eNavFit > Manage Summary Group > Active > Open (applicable SG) > Download
- Form will be labeled “eNavFit-FEManager-XXX”



Acknowledge Role: Active Submitted

Name	360 Average	Sig. Problems	Progressing
TEST2	3.00	0	0

Reporting Senior Summary Group Reviewer Templates Reports

Name Grade

Email Title CO

Phone Address

Manage Summary Group
View, edit, or submit a Summary Group

Dual-Hatted
 NO

Reporting Senior Role
Acknowledge

A "dual-hatted officer" is defined as a Flag Officer specifically identified on the SNDL with two or more separate organizations (as opposed to having one command with multiple UICs.)

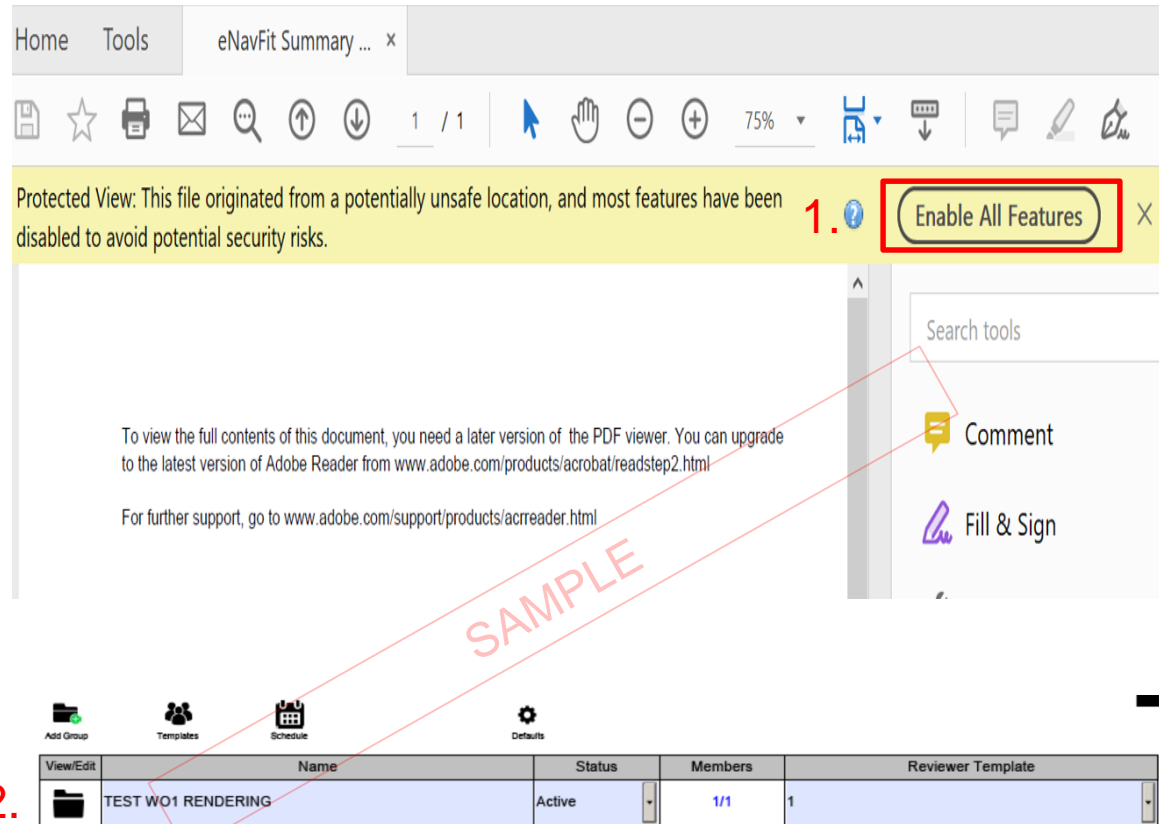
Download Submit to PERS

UNCLASSIFIED

Intermittent Appraisal Manager

Open Existing Summary Group

- After saving appraisal manager to computer, Open in Adobe Reader
- Select Enable All Features
- Click on View/Edit Folder to open SG




Protected View: This file originated from a potentially unsafe location, and most features have been disabled to avoid potential security risks. 1. **Enable All Features** X

To view the full contents of this document, you need a later version of the PDF viewer. You can upgrade to the latest version of Adobe Reader from www.adobe.com/products/acrobat/readstep2.html

For further support, go to www.adobe.com/support/products/acroreader.html

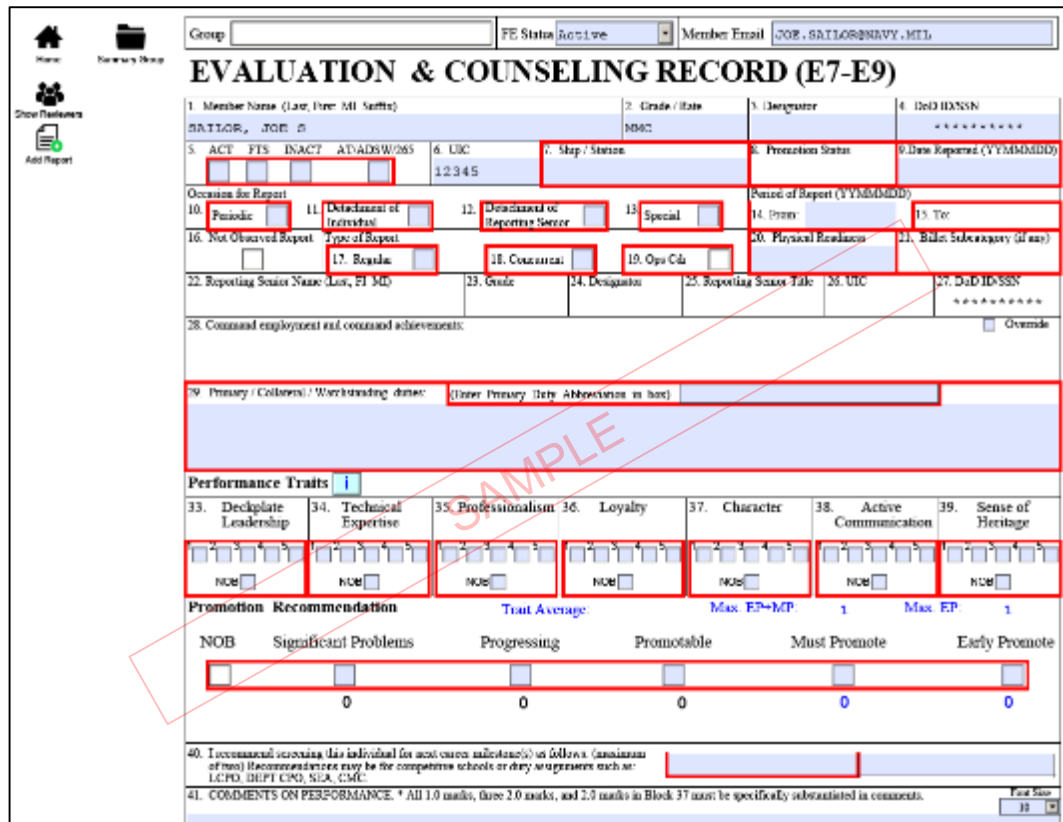
2. **View/Edit**

View/Edit	Name	Status	Members	Reviewer Template
	TEST WO1 RENDERING	Active	1/1	1



Intermittent Appraisal Manager

- Report will look different than a normal EVAL, CHIEF EVAL, FITREP
- Only meant for intermittent operations – must be returned to eNavFit
- Can add or delete reports as required



Group: [] FE Status: *Active* Member Email: JOE.SAILOR@NAVY.MIL

EVALUATION & COUNSELING RECORD (E7-E9)

1. Member Name (Last, First MI, Suffix) SAILOR, JOE M
2. Grade / Rate M00
3. Designator
4. DoD ID#SN

5. ACT FTS INACT AD/ADSW/265 6. UIC 12345 7. Step / Station 8. Promotion Status 9. Date Reported (YYMMDD)

10. Occasion for Report
 11. Detachment of Interest
 12. Detachment of Reporting Senior
 13. Special
 14. From
 15. To
 16. Not Observed Report
 17. Regular
 18. Courtesy
 19. Ops Cd
 20. Physical Readiness
 21. Blind Subsequence (if any)

22. Reporting Senior Name (Last, FI MI) 23. Grade 24. Designator 25. Reporting Senior Title 26. UIC 27. DoD ID#SSN

28. Command employment and command achievements: Override

29. Primary / Colloquial / Workstanding dates: (Date Primary Duty Abbreviation in box)

Performance Traits

33. Deckplate Leadership	34. Technical Expertise	35. Professionalism	36. Loyalty	37. Character	38. Active Communication	39. Sense of Heritage
1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5	1 2 3 4 5
NOB <input type="checkbox"/>	NOB <input type="checkbox"/>	NOB <input type="checkbox"/>	NOB <input type="checkbox"/>	NOB <input type="checkbox"/>	NOB <input type="checkbox"/>	NOB <input type="checkbox"/>

Promotion Recommendation Trait Average: Max EP+MP: 1 Max EP: 1

NOB Significant Problems Progressing Promotable Must Promote Early Promote

0 0 0 0 0

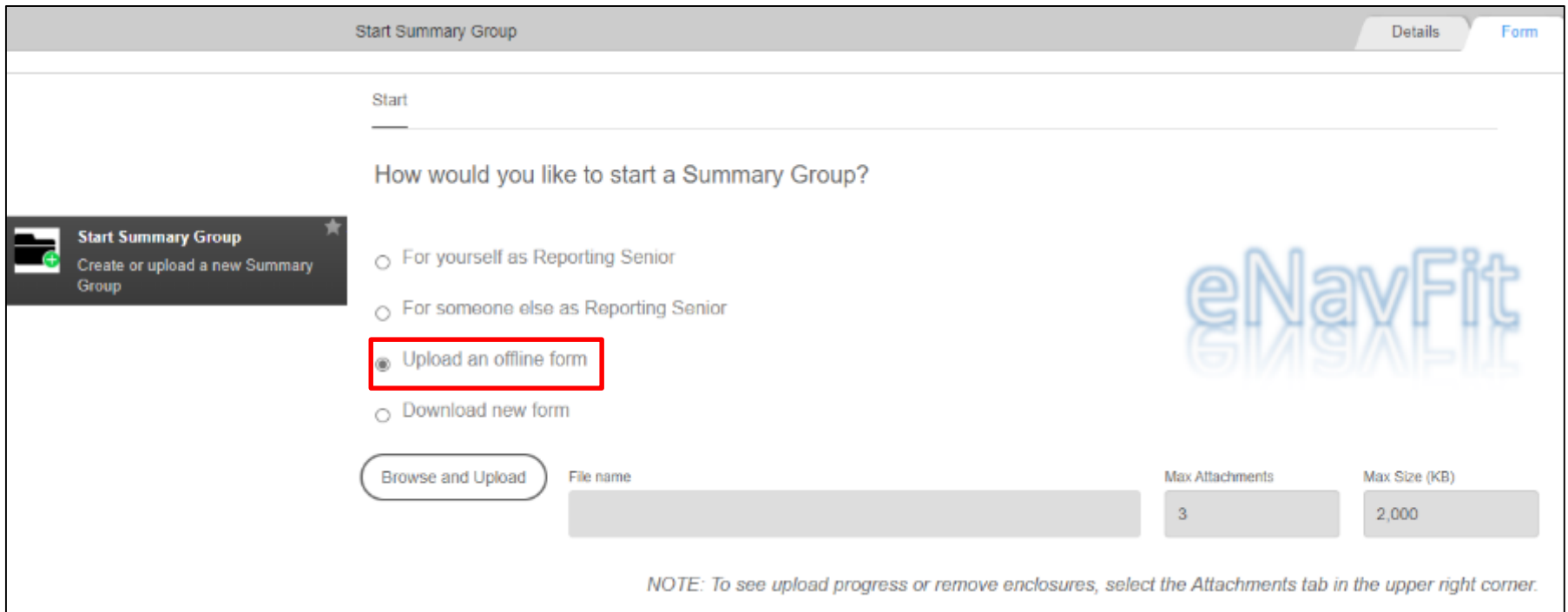
40. Recommendations concerning this individual for next career indication(s) or other (maximum of two) Recommendations may be for competitive schools or duty assignments such as: LCPO, BUFT, CPO, SEA, CMC

41. COMMENTS ON PERFORMANCE. * All 1.0 marks, three 2.0 marks, and 2.0 marks in Block 37 must be specifically substantiated in comments.

Four Stars 10

Intermittent Appraisal Manager

- Once all appraisals added and updates made, ensure to Save
- Upload back into eNavFit (Start Summary Group > Upload an offline form > Browse and Upload) – ensure to wait until fully uploaded
- Summary group can then be accessed via “Manage Summary Group”



Start Summary Group

Details Form

Start

How would you like to start a Summary Group?

For yourself as Reporting Senior

For someone else as Reporting Senior

Upload an offline form

Download new form

Browse and Upload

File name

Max Attachments

Max Size (KB)

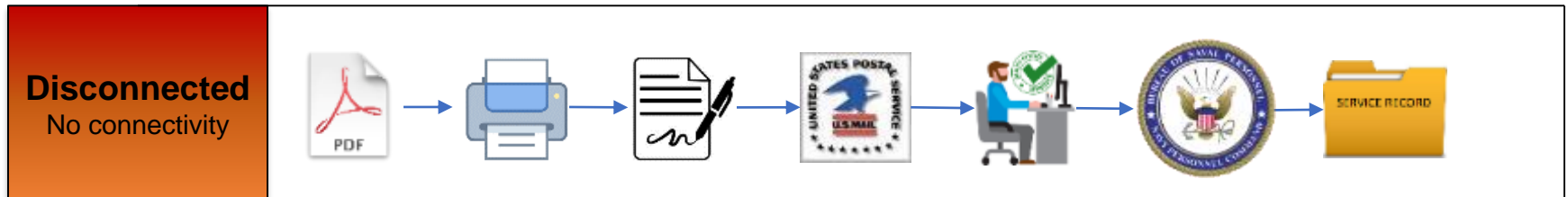
3

2,000

NOTE: To see upload progress or remove enclosures, select the Attachments tab in the upper right corner.

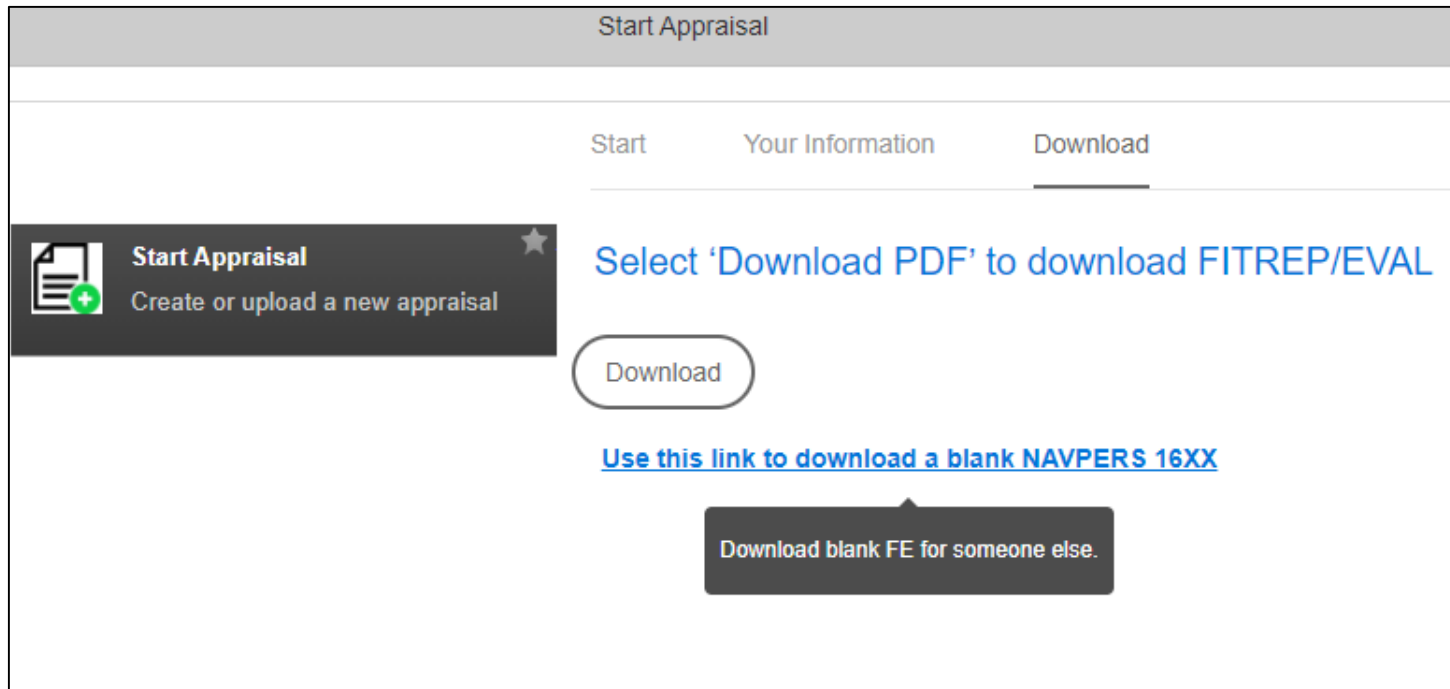
eNavFit Offline

User has no access to the internet. Capable of drafting, wet-signing, and completing a dynamic (Smart) .PDF form that has built-in error validation (16XX). User submits a wet-signed appraisal and Summary Sheet to NPC via postal mail.



Download Blank Offline Appraisal – NAVPERS 16XX

- Downloaded from eNavFit > Start Appraisal > Download
- Form will be labeled “eNavFit-NAVPER16XX”
- * Ensure to Download BEFORE losing connectivity



Start Appraisal

Start Your Information **Download**

Start Appraisal ★
Create or upload a new appraisal

Select 'Download PDF' to download FITREP/EVAL

Download

[Use this link to download a blank NAVPERS 16XX](#)

Download blank FE for someone else.

Offline Form – NAVPERS 16XX

- 16XX Form renders EVAL, CHIEF EVAL, & FITREP
- Must input Member email, name, & DODID
- Select “Continue” to render the selected form

EVALUATION & COUNSELING RECORD (E7-E9)

eNavFit

Form Type

EVAL (E1-E6)

CHIEFEVAL (E7-E9)

FITREP (W2-O6)

	Email Address	DoD ID	Name
Member*			LAST, FIRST MI SUFFIX
Reporting Senior			LAST, FI MI

SAMPLE

REVIEWERS + Add Reviewer

Email Address	DoD ID	Name (LAST FIRST MIDDLE SUFFIX)	Type	Completed	
			-	-	Del

Reset Table

Continue

Form Version: 2.0

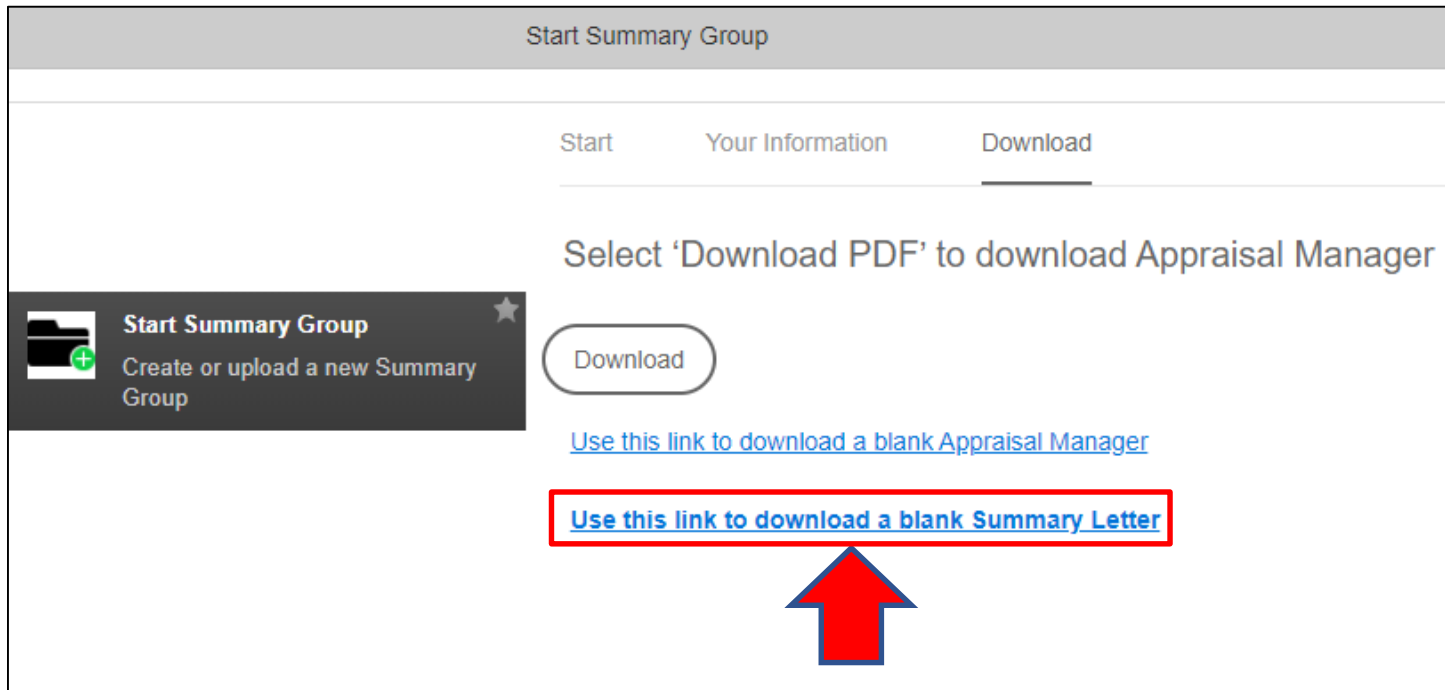
Offline Form – NAVPERS 16XX

- Policy validation and tool-tips built into the form, like in eNavFit
- Embedded “Input Report” (aka brag sheet)
- Form[s] must be wet-signed and mailed to PERS
- Summary group average (block 45) must be manually entered

EVALUATION & COUNSELING RECORD (E7-E9)					Select an Action...		
1. Name (Last, First MI Suffix) D		2. Grade / Rate		3. Designator		4. DoD ID/SSN 123456789	
5. ACT FTS ISACT AT/ADSW/265		6. UIC		7. Ship / Station		8. Promotion Status	
Occasion for Report				Period of Report (YYMMDD)			
10. Periodic <input type="checkbox"/>		11. Detachment of Individual <input type="checkbox"/>		12. Detachment of Reporting Senior <input type="checkbox"/>		13. Special <input type="checkbox"/>	
14. From		15. To		20. Physical Readiness		21. Billet Subcategory (if any)	
16. Not Observed Report <input type="checkbox"/>		17. Regular <input type="checkbox"/>		18. Concurrent <input type="checkbox"/>		19. Ops Cdr <input checked="" type="checkbox"/>	
22. Reporting Senior (Last, FI MI)		23. Grade		24. Designator		25. Title	
						26. UIC	
						27. DoD ID/SSN	
28. Command employment and command achievements.							
29. Primary / Collateral / Watchstanding duties. (Enter Primary Duty Abbreviation in box)							
For Mid-term Counseling Use (When completing NVAL, enter 30 and 31 from counseling worksheet and sign 32.)				30. Date Counseled		31. Counselor (Last, FI MI)	
						32. Signature of Individual Counseled	
PERFORMANCE TRAITS: 1.0 Below standards / not progressing or UNSAT in any one standard; 2.0 Does not yet meet all 3.0 standards; 3.0 Meets all 3.0 standards; Standards are not all inclusive. 4.0 Exceeds most 3.0 standards; 5.0 Meets overall criteria and most of the specific standards for 5.0.							
PERFORMANCE TRAITS	1.0* Below Standards	2.0 Progressing	3.0 Meets Standards	4.0 Above Standards	5.0 Greatly Exceeds Standards		
33. DECKPLATE LEADERSHIP:	Neglects growth/development or welfare of Junior Officer and Talented Sailors. - Presence not felt on the deckplate. - Does not set or achieve goals relevant to command mission and vision. - Does not tailor leadership style to situation or individual. - Engaging and visible	Effectively mentors/development in Junior Officer and Talented Sailors. - Visible and engaged on the deckplate, sets positive tone. - Sets/Achieves useful, realistic goals that support command mission. - Tailors leadership to situation to accomplish mission.	Inspiring mentor and trainer. Junior Officer and Talented Sailors reach highest level of growth and development. - Always visible and engaged on the deckplate, consistently sets positive tone across Command. - Leadership achievements demonstrably further command mission and vision. - Seamlessly tailors leadership to each Sailor's strengths, weaknesses and goals to maximize				

Offline Form – Summary Letter

- Downloaded from eNavFit > Start Summary Group > Download
- Form will be labeled “NAVPERS_1610-1_Rev 8-10” (has not changed – same as on MyNavy HR website)
- * Ensure to download BEFORE losing connectivity



Start Summary Group

Start Your Information **Download**

Select 'Download PDF' to download Appraisal Manager

Download

[Use this link to download a blank Appraisal Manager](#)

[Use this link to download a blank Summary Letter](#)

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Offline Form – Summary Letter

- Summary Letter must be manually populated
- Once all Performance averages entered, summary group average will be calculated to input on each appraisal

Save Form Clear Form

RCS BUPERS 1610-1

FITREP/EVAL SUMMARY LETTER

FILENAME: _____

1. Name of Reporting Senior (BK22)		2. Grade (BK23)		3. SSN (BK27)		4. LSC (BK26)	
5. Paygrade (BK2)		6. Promotion Status (BK6)		7. Desig (Off Only)		8. Duty Status (BK5)	
9. Billet Subcategory (BK21)		10. Report Type (BK17-19)		11. MBR LSC (Enl Only)		12. Rpt End Date (BK15)	

13. BREAKOUT		Significant Problems	Progressing	Promotable	Must Promote	Early Promote
TOTAL:	0					

Last Name (ALPHA Order)	SSN (Last 4)	Trait Average	Last Name (ALPHA Order)	SSN (Last 4)	Trait Average

REPORT SUBMITTED ON TIME: YES NO

NUMBER OF INDIVIDUALS 0

SUMMARY GROUP AVERAGE

3.86

Signature of Reporting Senior (Sign and Date) Date: _____

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Current Issues

Updates to the system: 6.5 release coming!

- Summary Groups in completed status
- Summary Groups moving from Active to Submit tab
- Signature Clearing / Problem Saving
- NAN-NAN-NAN and other known errors
- Rejections or submitted reports not reflecting in the OMPF

Rejected / missing reports

- Does the SG reflect as submitted in under the submitted tab?
- What is the current status in the member's/reporting senior's CCA on BOL?
- CCA codes:

42. What does Separated and Classified, Validated, Rejected, Uploaded, and Complete mean on the continuity report?

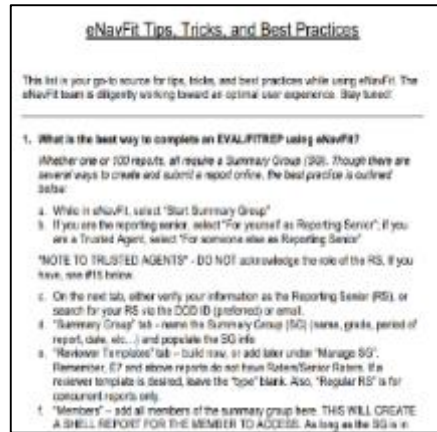
-Separated and Classified: Report has been received and pending examination.

- **-Validated:** Report examined and pending acceptance to the Performance Summary Record (PSR) and permanent record.
- **-Rejected:** Report not acceptable. Returned to reporting senior for correction. **(Taking PERS-32 ~180 days to process corrections).**
- **-Uploaded:** Report pending upload to PSR. ****PLEASE NOTE:** If report is in an UPLOADED status for over 7 working days, please contact MNCC Customer Service for assistance at 1-833-330-MNCC (1-833-330-6622).
- **-Complete:** Report updated to PSR and permanent record.
- **-Purged:** Report not acceptable. Returned to reporting senior for correction or Duplicate copy of previously received report.

Support Materials



- User Guide 3.0

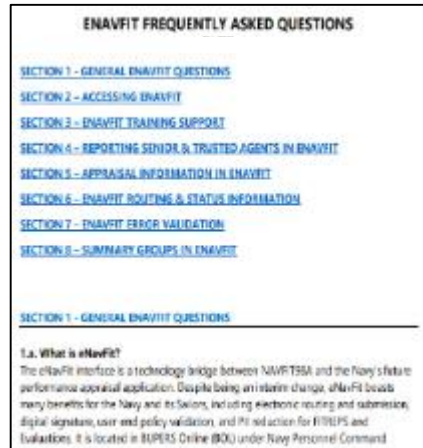


- Tips, Tricks & Best Practices

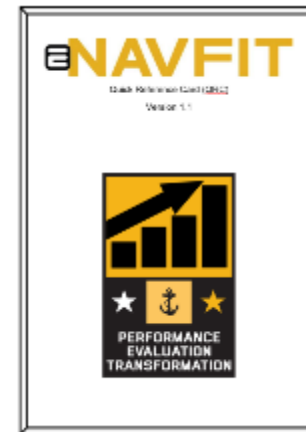
<https://www.mynavyhr.navy.mil/Career-Management/Performance-Evaluation/eNAVFIT/>



- SAAR How-to



- FAQs



- Quick Reference Card

Additional Questions?

Contact the MNCC at 1-833-330-MNCC(6622), 901-874-MNCC (DSN 882-6622), askmncc@navy.mil

- For eNavFit Support Questions, add “eNavFit” in the subject line
 - Validation errors or questions directly related to eNavFit prior to submission to PERS
 - Please provide as much detail as possible in your email
 - Send full screen screenshots of any errors you are experiencing
- For PERS-32 Questions, do not add eNavFit in the subject line
 - Policy related questions
 - Why is my report not in my OMPF?
 - Why did my report get rejected?
- Always request a ticket to be created

Questions/Comments



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