

PRACTICAL NURSING

(To obtain a Practical Nursing diploma)

Fall 2024 Entry (August Start)

Diploma – 41-44 Credit Hours Jamestown Campus

The Practical Nursing (PN) diploma program prepares students for eligibility for licensure, to work as Licensed Practical Nurses (LPNs). This program has a selective admissions process. The cap on annual student enrollment is 30 for each Fall admission. This packet outlines the minimum criteria, program coursework, and the application/selection process. Before applying, it is recommended to review the [Technical Standards and Essential Functions](#) required for the program. Reading these standards carefully along with a realistic assessment of your own personality, interests, abilities, strengths, and weaknesses will ensure that you choose a program and career path that is the best fit for you.

Please read the contents of this packet carefully and in its entirety as some requirements are time sensitive.

PROGRAM APPLICATION REQUIREMENTS

- ✓ **Complete the GTCC General Admission/Readmission Process (new and returning students).**
 - *Students currently enrolled at GTCC do not need to complete a new application for admission. These students will begin with the remaining steps and make sure the NC Residency is current.*
 - *See page 2 for details on this requirement.*
 - *It is **highly recommended** to have this step completed by March 15th.*
- ✓ **Complete the REQUIRED online Program Information Session by March 22nd.**
 - *See page 2 for instructions for accessing the session.*
 - *Sessions completed for previous admission cycles are NOT acceptable.*
- ✓ **Demonstrate “college readiness” for English and Mathematics.**
 - *See page 3 to view options for meeting this requirement.*
- ✓ **Demonstrate BIOLOGY competency**
 - *See page 3 to view options for meeting this requirement.*
- ✓ **Hold current certification as a Nurse Aide I on the NC Nurse Aide Registry with no substantiated findings.**
 - *See page 3 for information on this requirement.*
- ✓ **Complete the ATI TEAS and achieve a minimum composite score of **66**.**
 - *Accepting ATI TEAS scores from **VERSION 7** only.*
 - *Prior versions of the TEAS will not be accepted.*
 - *See page 4 for information on scheduling an exam*
- ✓ **Submit the Fall 2024 Practical Nursing Program Application**
 - *Applications accepted **February 26th – March 29th**.*
 - *See page 4 for details on application submissions*

Note: Meeting all criteria listed above does not guarantee acceptance to the program. However, all criteria must be met to apply and be considered for selection.

PROGRAM CURRICULUM OUTLINE

General Education Courses

These courses may be taken prior to applying to the program to lighten the academic load and for possible award of ranking points.

BIO 163*	Basic Anatomy & Physiology (must be completed 2014 or later)	5 credits
PSY 150	General Psychology	3 credits
ENG 111	Writing & Inquiry	3 credits
Total General Education Credits:		11 credits

Nursing Program Courses

These courses are taken once accepted to the program.

Fall 2024		
NUR 101	Practical Nursing I	11 credits
Spring 2025		
NUR 102	Practical Nursing II	10 credits
Summer 2025		
NUR 103	Practical Nursing III	9 credits
Total Nursing Course Credits:		30 credits
TOTAL CREDITS REQUIRED FOR DIPLOMA:		41 credits

LIMITED ENTRY ADMISSION PROCESS – GTCC HEALTH SCIENCES PROGRAMS MEET PROGRAM ADMISSION REQUIREMENTS

Complete the GTCC General Admission Process (New and Returning Students)

- **New and returning GTCC students must complete the GTCC general admission, including the North Carolina Residency Determination Service (RDS).** To get started, visit <https://www.gtcc.edu/admissions-and-aid/apply-now.php>
 - **Returning students**= students previously admitted to GTCC and have been not enrolled in courses at for more than 12 months
- **Submit your official transcripts to the GTCC Admissions Office by email at transcripts@gtcc.edu.** Once received, transcripts are evaluated by GTCC’s Admissions staff. Approved transfer credits will be added to your academic record as appropriate. (*Note: it is the responsibility of the applicant to ensure that all official transcripts have been received by GTCC’s Admissions Department. Please visit <https://transcripts.gtcc.edu/> to verify that your transcripts have been received*).
 - **Please allow a minimum of TWO WEEKS for evaluation to occur.** This process takes longer near the beginning or end of a semester. Transfer credits from regionally-accredited colleges/universities must appear on your GTCC **Student Planning** transcript in order to be considered for meeting program requirements and/or earning ranking points.
- **Activate your GTCC Titan Account.** You should be able to do this within 48 hours of completing your GTCC Application.
- **Need help with this requirement?** For assistance with any part of the general admission process, you can contact the Admissions office at 336-334-4822, ext. 31125 or email admissions@gtcc.edu.

Complete the Required Online Program Information Session by 5pm, March 22nd

Information Sessions completed for previous application cycles are not acceptable for purposes of meeting this requirement!

This session will provide you with a detailed overview of the program, faculty and student expectations, class schedules and clinical requirements, the minimum program admission requirements, submitting your program application, and the selection and notification process for the incoming class.

- **You must have an activated Titan account to access the information session.**
- Enroll yourself in the [Limited Entry Health Programs Information Sessions Canvas course](#) and **go to the Home page** to complete the **Fall 2024 Practical Nursing module (Do Not Go To Assignments)**.

- You must pass all three modules with a score of 100% to receive credit for completing this task and to access the program application.

Access to the session will close at 5pm on March 22nd!

Demonstrate College Readiness for English AND Mathematics

You must be able to demonstrate that you have achieved the appropriate levels of college readiness in both subject areas. The chart below shows options for meeting these requirements.

COLLEGE ENGLISH READINESS	COLLEGE MATHEMATICS READINESS
<ul style="list-style-type: none"> <input type="checkbox"/> Option 1: You have completed or received transfer credit for ENG 111. <input type="checkbox"/> Option 2: You have completed or received waiver credit for <u>all</u> of the following: DRE 096, DRE 097, DRE 098 <input type="checkbox"/> Option 3: You have completed or received waiver credit for ENG 002 with a minimum grade of P2 <input type="checkbox"/> Option 4: You have completed or received waiver credit for ENG 011 <input type="checkbox"/> Option 5: An earned Associate or Bachelor’s degree from a regionally-accredited institution <input type="checkbox"/> Option 6: Completion of placement test within the past 10 years and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to GTCC Admissions!</u> <input type="checkbox"/> Option 7: Graduate of a US high school within the last 10 years, with a GPA of 2.8 or higher 	<ul style="list-style-type: none"> <input type="checkbox"/> Option 1: You have completed or received transfer credit for <u>one</u> of the following -- MAT 143, MAT 152, MAT 171 (or a higher-level math). <input type="checkbox"/> Option 2: You have completed or received waiver credit for <u>all</u> of the following: DMA 010, DMA 020, DMA 030, DMA 040, and DMA 050 <input type="checkbox"/> Option 3: You have completed or received waiver credit for MAT 003 with a minimum grade of P2 <input type="checkbox"/> Option 4: You have completed or received waiver credit for <u>one</u> of the following: MAT 043, MAT 052, or MAT 071 <input type="checkbox"/> Option 5: An earned Associate or Bachelor’s degree from a regionally-accredited institution <input type="checkbox"/> Option 6: Completion of placement test within the past 10 years and achievement of appropriate scores. <u>If you took the placement test elsewhere, you MUST submit those scores to GTCC Admissions!</u> <input type="checkbox"/> Option 7: Graduate of a US high school within the last 10 years, with a GPA of 2.8 or higher

*****If you are unsure whether you meet either of these requirements, it is YOUR responsibility to speak with an Academic Advisor in the Student Success Center for clarification PRIOR TO submitting your Program Application.***

Demonstrate Biology Competency

Applicants can meet this requirement one of the following ways:

- College-level BIO/lab 4 credit hour course with a “C” or better, completed within 10 years of program start date— (*since 2014*)
 - The course must be reflected on your transcript in **Student Planning**.
- High school-level BIO/lab course with a “C” or better, completed since the 2019-2020 school year
 - Your high school transcript must be on file in Admissions.

Possess a Current, Valid Certification as a North Carolina Nurse Aide I with No Substantiated Findings

Applicants are required to have a current NA I Registry listing (CNA certification) prior to submitting the program application.

You must keep this certification current throughout the Nursing Program.

- If you have not completed the certification, you can request to be added to the contact list for upcoming GTCC trainings by emailing Amy Byerly (aeleonard@gtcc.edu). For a list of all state-approved trainings, visit the [NC Nurse Aide Registry site](#).
- You must provide your Registry Listing number on the Program application. Visit the NC Nurse Aide Registry Verification Page ([NC HCPR: Verify Registry Listings \(ncdhhs.gov\)](#)) to access your listing.

Complete the ATI TEAS and Achieve a Minimum Composite Score of 66

You may schedule your ATI TEAS through the GTCC Assessment Center or an ATI-approved testing center. Your ATI TEAS scores *must* be **VERSION 7 only**.

To schedule an exam with the GTCC Assessment Center, visit <https://www2.registerblast.com/gtcc/Exam/List>.

- For questions related to scheduling the exam at GTCC, please contact the Assessment Center (testingcenter@gtcc.edu or 336-334-4822, ext. 50574).
- For more information about the exam, study materials, and other testing locations, visit www.atitesting.com.
- **NOTE: Exam scores do not need to be sent to GTCC. You will be required to upload a copy of your score to your program application**

SUBMITTING YOUR PROGRAM APPLICATION

Program Applications will be accepted February 26th through 5pm on March 29th, 2024.

Once you have completed all of the minimum admission requirements, it's time to submit your program application. This will be completed electronically through the *Health Programs Information Sessions* course in Canvas. Once you have completed the information session with a score of 100% the link for the application can be accessed starting February 26, 2024.

- Only one submission will be permitted for each applicant
- You will be required to upload a copy of your ATI TEAS score
- If applicable, you will upload documentation of other ranking criteria
- **It is critical that you check your Student Planning transcript to make sure all coursework is accounted for, including transfer credits. Ranking points will only be given for courses that are on record. It is your responsibility to ensure all official transcripts have been submitted to Admissions and processed for transfer credits.**
- Incomplete and/or ineligible applications will not be moved forward
- **Applications will not be reviewed by the Limited Entry Programs Office until after the March 29th deadline. It is important to make sure all requirements are met BEFORE submitting your application.**

PROGRAM APPLICANT SELECTION AND NOTIFICATION PROCESS

Ranking and Selection Process

One to two weeks following the March 29th deadline, all application submissions will be screened by the Limited Entry Programs Office to confirm all minimum criteria has been met. All applicants will be notified via GTCC email if their submission will be moved forward to the Selection Committee for the final ranking review.

The next 2-3 weeks following the initial screening, the Health Sciences Review Committee (comprised of Health Sciences Program Directors and faculty, Dean of Health Sciences, and Limited Entry Programs Office Staff) will review all eligible applications.

Applicants are ranked using a points system and will be selected based on the total points earned (see the next page). Ties will be decided based on the following criteria: 1) The total points earned in the "General Education Courses" ranking section; 2) The ATI TEAS composite score; and 3) The date of the Limited Entry Program Application for the program of interest.

Notification Process

Results will be sent electronically to the applicant's GTCC email address approximately 4 weeks after the application deadline – it is the applicant's responsibility to check this email account frequently to avoid missing important communications from GTCC.

- **Applicants offered a seat must accept or decline a program position by submitting an Intent to Enroll Form within 5 calendar days of the date on the acceptance letter.** Failure to respond within the stated timeframe will result in the position being offered to an alternate. Once a student declines a program position, the decision may not be reversed.
- Applicants have 7 business days from the date of the notification letter to contest the results of the selection process. **The request for review must be submitted in writing to the Dean of Health Sciences, (Mr. David Frazee drfrazee@gtcc.edu).** The Dean will render a decision within 10 workdays of receipt of the written request. The Dean's decision is final.

CALCULATION OF POINTS FOR RANKING AND SELECTION

(NOTE: Courses that have received "Pass/Fail" or "Satisfactory/Unsatisfactory" grades will be considered equivalent to a "C".)

GENERAL EDUCATION COURSES REQUIRED FOR THE DIPLOMA	Points Awarded
*BIO 163 – Basic Anatomy & Physiology I (completed 2014 or later)	A = 8; B = 4; C = 2
PSY 150 - General Psychology	A = 4; B = 2
ENG 111 - Writing & Inquiry	A = 4; B = 2

ADDITIONAL COURSES NOT REQUIRED FOR THE DIPLOMA	Points Awarded
*BIO 168 – Anatomy & Physiology I AND BIO 169 - Anatomy & Physiology II (completed 2014 or later) with "C" or higher. Points for each course are averaged for final ranking.	A = 8; B = 4; C = 2 (A+A =8; A+B=6; A+C=5; B+B=4; B+C=3; C+C=2)
BIO 168 AND BIO 169 completed 2014 or later with a grade "C" or higher will earn additional ranking points. No points awarded if BIO 163 is completed with a "C" or higher	2
PSY 241 - Developmental Psychology	A = 4; B = 2
ENG 112, ENG 113 or ENG 114 - Writing/Research in the Disciplines, Writing/Literature Research or Professional Research and Reporting	A = 4; B = 2
Humanities/Fine Arts Elective Select from: GTCC Humanities/Fine Arts Courses	A = 4; B = 2
MAT 152 (*or higher level course) with a grade of "B" or higher *No points awarded for higher math course if MAT 152 is completed with grade of "D" or higher	2
CHM 131/131A or CHM 151 with grades of "B" or higher	2
BIO 275 (Microbiology) with a grade of "B" or higher (completed 2014 or later)	2
HUM 115 (Critical Thinking) with a grade of "B" or higher	2

***BIO 168 & BIO 169 may be taken instead of BIO 163. This is recommended for those applying to the LPN-ADN bridge program in the future.**

AP (Advanced Placement) courses: applicants who earned AP credit for general education courses may earn ranking points based on the following criteria: **AP score of 5 = grade of "A"** **AP score of 4 = grade of "B"**

College Board scores must have been submitted to the GTCC Admissions Office to earn AP course credit. Advanced Placement credits for BIO and CHM courses must have been awarded within ten years of the program's start date (since 2014).

OTHER RANKING CRITERIA		Points Awarded
College-Level Programs: Points awarded for HIGHEST level completed – TRANSCRIPT MUST BE ON FILE IN ADMISSIONS!		
Completion of a Master’s Degree or higher in any field of study from a regionally-accredited institution		6
Completion of a Bachelor’s Degree in any field of study from a regionally-accredited institution		4
Completion of an Associate’s Degree in any field of study from a regionally-accredited institution		3
Completion of a Diploma in any field of study from a regionally-accredited institution		2
Current Health-Related Certification/Licensure (up to two separate items may be submitted) -- MUST SUBMIT DOCUMENTATION.		
May attach up to two separate CURRENT certifications/licensure for a maximum of two points. Must be from an officially-recognized regulatory body. CPR/First Aid/BLS is NOT acceptable. Certificates of Completions are not accepted. Nurse Aide I licensure is not acceptable as it is part of minimum requirements.		1-2
Cumulative Grade Point Average reflected on transcript from last institution attended within the past 24 months TRANSCRIPT MUST BE ON FILE IN ADMISSIONS!		
4.0		5
3.5 -3.99		4
3.0-3.49		3

TOTAL RANKING POINTS	Points Awarded
General Education Courses Required for the Degree	
Additional Courses Not Required for the Degree	
Other Ranking Criteria	
TOTAL RANKING POINTS EARNED:	

PROGRAM ORIENTATION, ADVISING/REGISTRATION, AND ENROLLMENT

Once a position in a program of study is accepted, the student will then communicate with the Program Director regarding all matters related to program orientation, advising/registration, and enrollment.

The student is required to attend all program orientations, meetings, or other events scheduled prior to the start of classes. Failure to attend these meetings without prior approval from the Program Director will result in removal from the health program and, if applicable to the program, ranking point deductions for future applications to the same program. An alternate student will be selected to fill the vacant position, as directed by the Program Director.

The student must enroll in program classes prior to the first day of the semester. Failure to enroll without prior approval of the Program Director will result in removal from the health program and, if applicable to the program, ranking point deductions for future applications to the same program.

A student who enrolls in first-semester classes for the program and withdraws from the program or is dropped from the program that semester must complete the entire program admission process if he/she wishes to apply for a future program entry.

The GTCC Health Sciences Limited Entry Process is not to be regarded as a contract between GTCC and students. GTCC reserves the right to change any provisions or requirements with adequate notice and minimum disruption to students.

Important Notes to Health Science Program Applicants

Program faculty reserve the right to revise or change course requirements in accordance with applicable state laws, college requirements, accreditation standards, and/or at the discretion of the faculty. By accepting admission into the program, students agree to always abide by the program requirements and procedures as set forth in the Student Handbook and the respective course syllabus issued at the beginning of each term. The student is bound by such requirements and procedures regardless of whether they were established before or after the date of enrollment in the program. Changes made after the publication of the Handbook will be posted as an addendum to the Handbook.

Most programs require students to have a criminal background check, a drug screen, and an OIG review (Office of Inspector General) upon admission. Healthcare agencies that are utilized for clinical and/or internship experiences require this evaluation. If a student is denied agency access due to a positive check or screening, the student may not be able to complete the clinical education experiences, which will result in the inability to continue in the health science program. Screening may also be required after graduation by examination boards, state licensing boards, and employing agencies. Pending the outcome, a graduate may be disqualified from examination eligibility, state licensure, and/or employment.

Students must achieve a GPA of 2.0 or better in order to graduate. Students who receive a grade of "D" in a general education course (other than BIO or CHM) can graduate as long as their GPA is at least 2.0. However, a grade of "D" in a general education course will not transfer to another institution, nor will GTCC accept a grade of "D" for credit from another institution. Students must achieve a "C" or better in BIO, CHM, and program major courses. Students who do not achieve a "C" or better in these courses will be suspended from the program.

**If You Have Questions about the Health Sciences Limited Entry Admission Process, Please Contact:
Limited Entry Programs Office**

140 Hassell Health Technologies Center, Jamestown Campus ♦ (336) 334-4822, ext. 50439 ♦ limitedentry@gtcc.edu