



THE ILLINOIS LICENSURE SYSTEM



A silver laptop computer is shown from a slightly elevated angle, open. The screen displays text in a light blue font. The keyboard and trackpad are visible in the foreground.

THE EXCHANGE

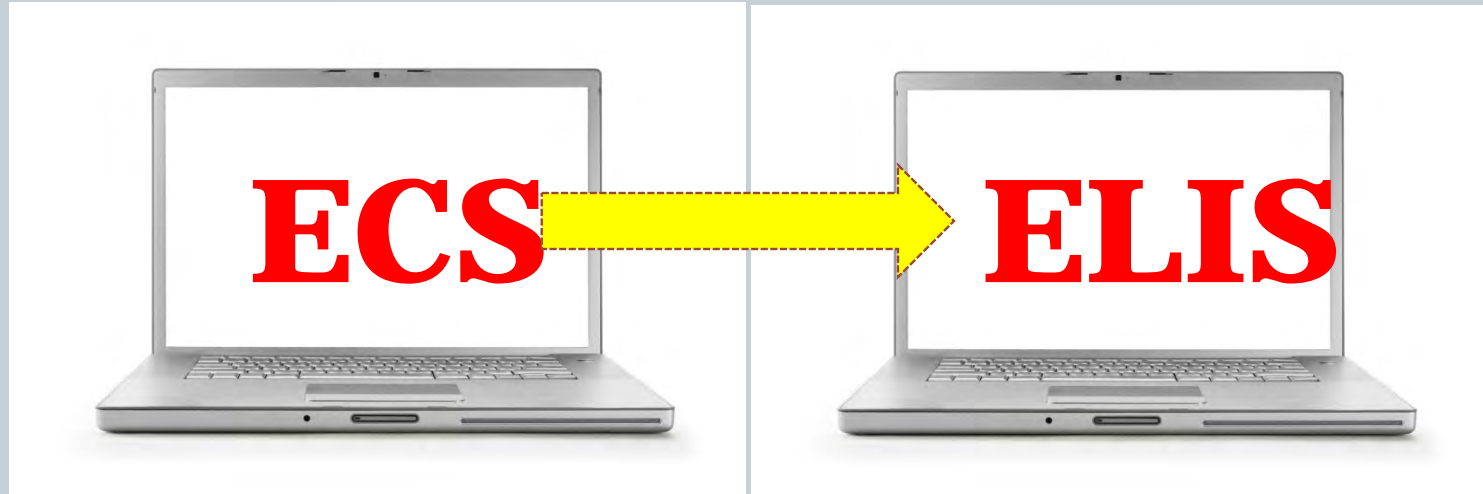
**All Illinois certificates
will be exchanged for
Illinois educator licenses
on July 1, 2013**



THE EXCHANGE

Individuals need not do anything to receive a new license, but should renew and register their current certificates right up to the exchange.

EDUCATOR LICENSURE INFORMATION SYSTEM



Educator credentials will be listed in the new **Educator Licensure Information System (ELIS)** which will replace the current Educator Certification System (ECS) on July 1, 2013.

EXAMPLE OF THE EXCHANGE

TYPE 75 ADMINISTRATIVE CERTIFICATE	PROFESSIONAL EDUCATOR LICENSE (PEL)
ENDORSEMENTS	ENDORSEMENTS
General Administrative – Valid for Grades K – 12	General Administrative Endorsement Valid for Grades K – 12
TYPE 03 Elementary Education TEACHING CERTIFICATE	
ENDORSEMENTS	
Valid for Self-contained Grades K – 9	Elementary Education Valid for Self-contained Grades K – 9
Middle School Language Arts	Middle Level Language Arts
Middle School Mathematics	Middle Level Mathematics

ONLY THREE TYPES OF LICENSES

**Professional
Educator
License
(PEL)**

**Educator
License with
Stipulations
(ELS)**

**Substitute
License**


Current endorsements will transfer to your new license, and it is possible for you to hold multiple types of licenses.



Professional Educator License Endorsements


The license will be endorsed with specific areas and grade level ranges in which the holder is eligible to teach.





Professional Educator License Endorsements

A subsequent endorsement for the same grade level may be added to the PEL.



Professional Educator License Endorsements

Requirements are determined by the type of endorsement and specified in administrative rule.



RENEWAL CYCLES WILL NOT CHANGE



Professional Educator Licenses and Educator Licenses with Stipulations must be registered the same year that

RENEWAL CYCLES WILL NOT CHANGE



- New licenses will be valid for the same time period as current certificates.
- Renewal cycles may vary for different types of licenses.
- Each type of license will have to be registered and a separate fee paid
- Like certificates, all educator licenses will lapse 6 months after the last date of registration.



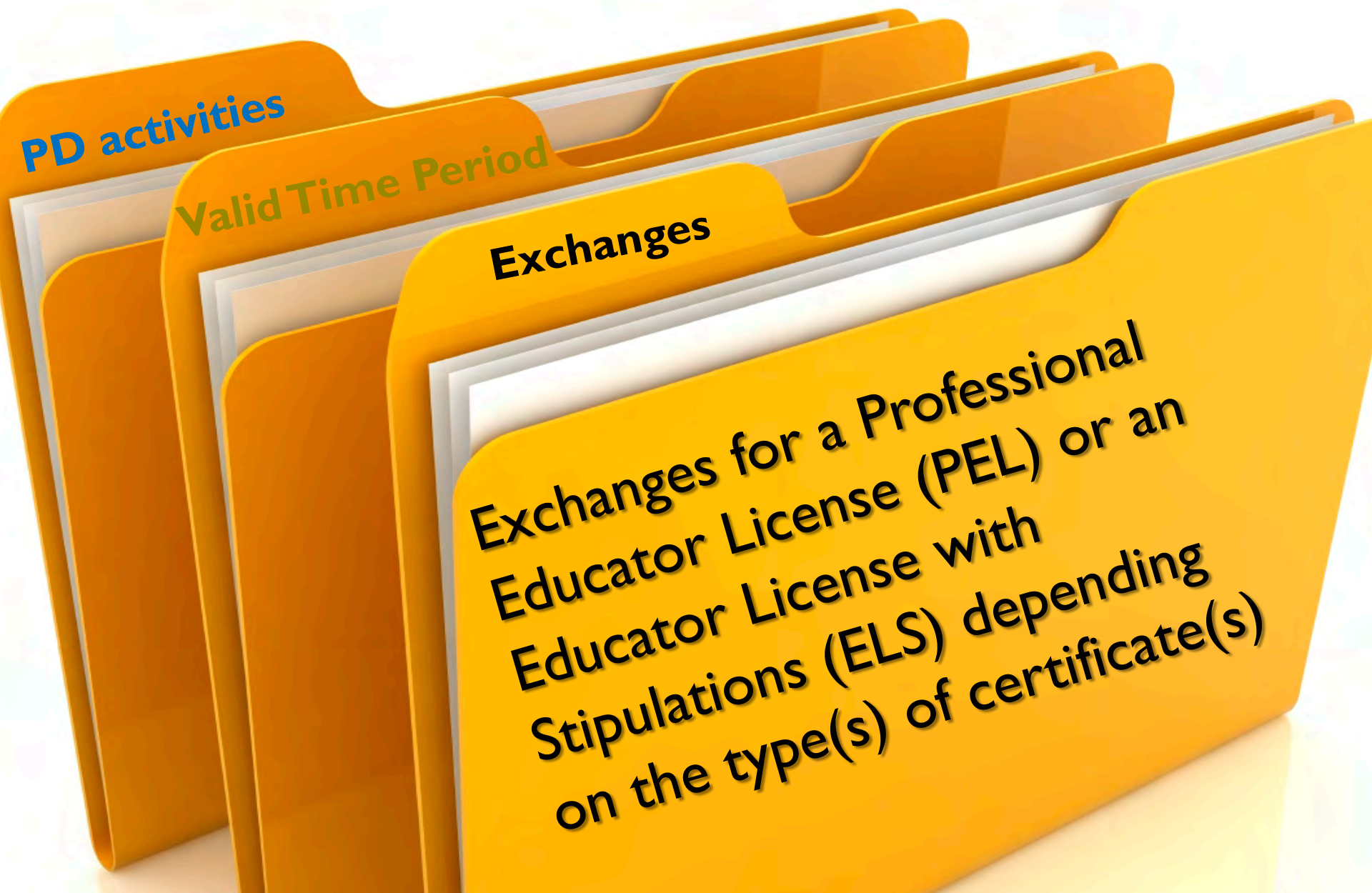
INITIAL CERTIFICATE

Initial Certificates will be exchanged for a Professional Educator License (PEL).

- The license is valid for the time remaining on the current certificate.
- Registration fees must be paid to the
- renewal date.
- There are no requirements for moving
- from the Initial Certificate to the PEL.
- Keep documentation of any PD activities.



STANDARD CERTIFICATE – EXCHANGES



PD activities

Valid Time Period

Exchanges

Exchanges for a Professional Educator License (PEL) or an Educator License with Stipulations (ELS) depending on the type(s) of certificate(s)



STANDARD CERTIFICATE – VALIDITY

Exchanges

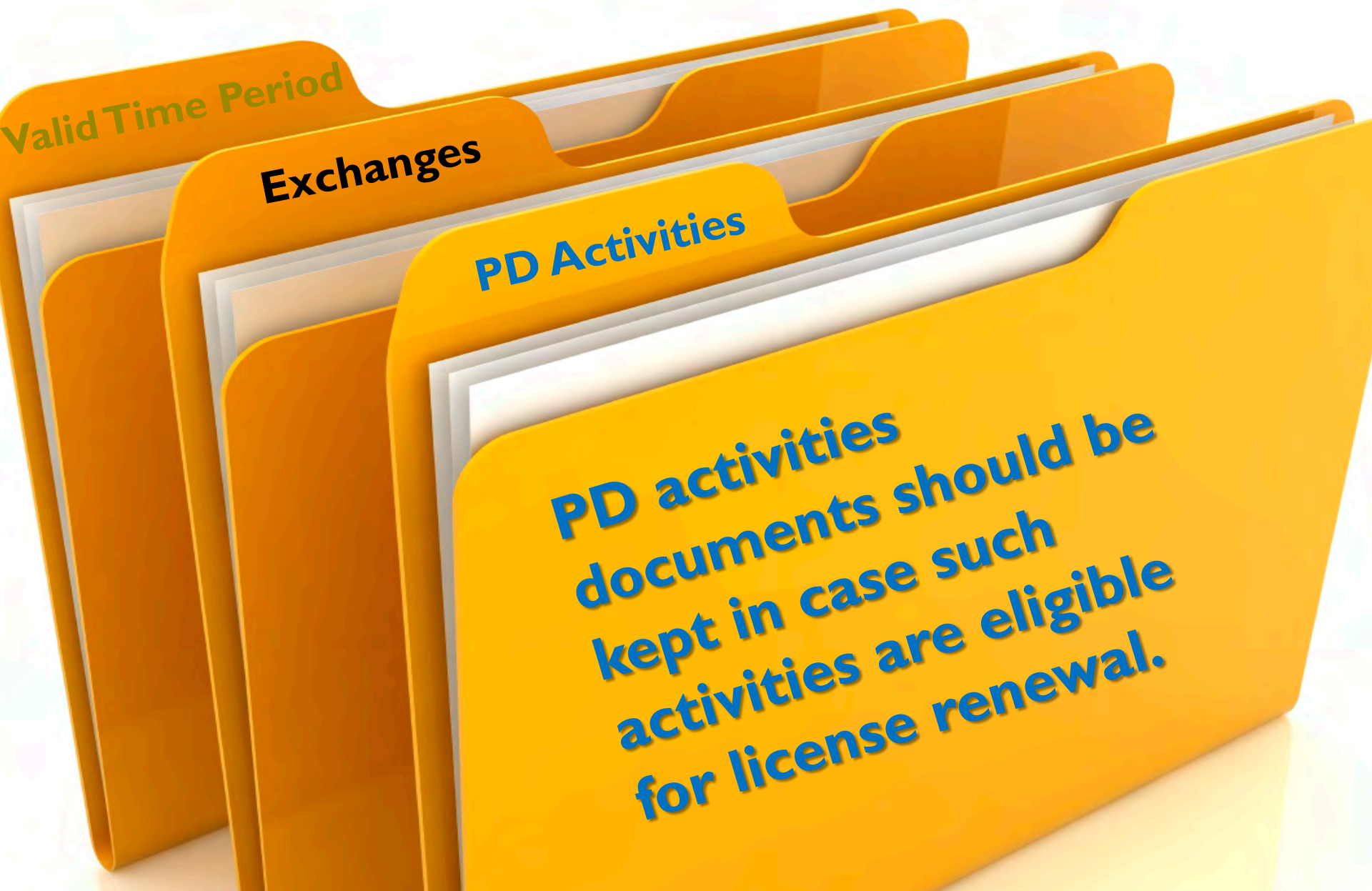
PD activities

Valid Time Period

**Valid for the time
period remaining on
the certificates and
must be registered by
that date**




STANDARD CERTIFICATE – PD ACTIVITIES





ADMINISTRATIVE CERTIFICATE



Current administrative certificates will be exchanged for an appropriate **endorsement on a Professional Educator License:**

- 1) Director of Special Education;
- 2) General Administrative;
- 3) Chief School Business Official;
- 4) Superintendent; or
- 5) General Supervisory.



GENERAL ADMINISTRATIVE ENDORSEMENT

May be converted to the new Principal endorsement upon application by 7/1/2015.

To qualify, one year of administrative experience is required on a valid GA endorsement within the past five years.

PRINCIPAL



GENERAL ADMINISTRATIVE ENDORSEMENT

If the conversion to the Principal endorsement is not selected, the GA endorsement on the license will continue to be valid for employment in the same positions as allowed with the certificate.



PRINCIPAL



MASTER TEACHING CERTIFICATE

If an endorsement was placed on a Master Teacher Certificate previous to July 1, 2012, the certificate will be exchanged for a Professional Educator License (PEL) with the same *endorsement*.

The licensee may work as a teacher in that *endorsement* area.



MASTER TEACHING CERTIFICATE

If an NBPTS designation was added to a Master Teacher Certificate beginning July 1, 2012, the certificate will be exchanged for a Professional Educator License (PEL) with a Master Teacher (NBPTS) designation.

The licensee may work as a teacher **only** in an area where he/she holds the required Illinois endorsement.



MASTER TEACHING CERTIFICATE

The NBPTS *designation* will also be added to the license and will remain on the license while the licensee maintains NBPTS certification.

If the licensee chooses not to renew the master certificate with the National Board for Professional Teaching Standards, the NBPTS designation will be removed from the credentials.

SCHOOL SERVICE PERSONNEL CERTIFICATE



School Service Personnel Certificates will be exchanged for a Professional Educator License (PEL) with any of the following endorsements that apply:

- 1) School Counselor,
- 2) School Nurse,
- 3) School Social Worker,
- 4) School Psychologist, and/or
- 5) Speech and Language Pathologist (non-teaching).





SUBSTITUTE LICENSE

After the exchange, individuals holding a Substitute License must log in to ELIS and register it for all 5 years of the renewal cycle because the new license will be valid from July 1, 2013 to June 30, 2018.

That means if a person currently holds a substitute certificate that is valid until June 30, 2014, registration fees must be paid through 2018, which would be an additional \$40.



PARAPROFESSIONAL APPROVAL

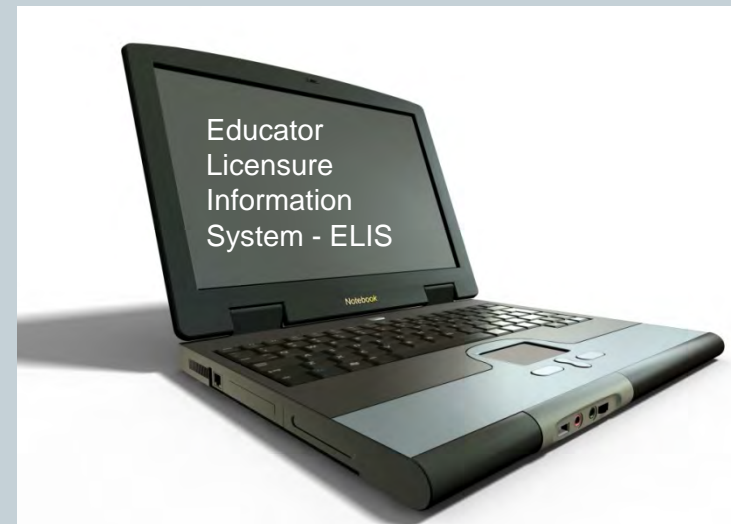
Individuals who hold national (NCLB) approval at the time of the exchange will receive a Paraprofessional Educator Endorsement on an Educator License with Stipulations, valid for 5 years.

Paraprofessionals who hold an Illinois letter of approval will not receive a license, but their approvals will remain valid indefinitely.

PARAPROFESSIONAL APPROVAL

Paraprofessionals holding only the Paraprofessional Educator Endorsement on an Educator License with Stipulations must register the license, but are not subject to additional requirements in order to renew the license.

Register online





EDUCATOR LICENSES IN EXCHANGE FOR CERTIFICATES AND APPROVALS

If you would like to know specifically what certificates will be exchanged for an Educator License and the appropriate endorsements, please see Section 25. Appendix C Exchange of Certificates for Licenses

(July 1, 2013) at

<http://www.isbe.net/rules/archive/pdfs/25ark.pdf>



EDUCATOR LICENSES IN EXCHANGE FOR CERTIFICATES AND APPROVALS

You may also want to learn more about additional approvals.

If so, read *Section 25.15 Types of Licenses: Exchange* in the same document

<http://www.isbe.net/rules/archive/pdfs/25ark.pdf>

LICENSE RENEWAL

Maintain Evidence of Completion Forms and appropriate documentation for all professional development activities completed during the renewal period of the certificate in case it may be used for renewal of the license.

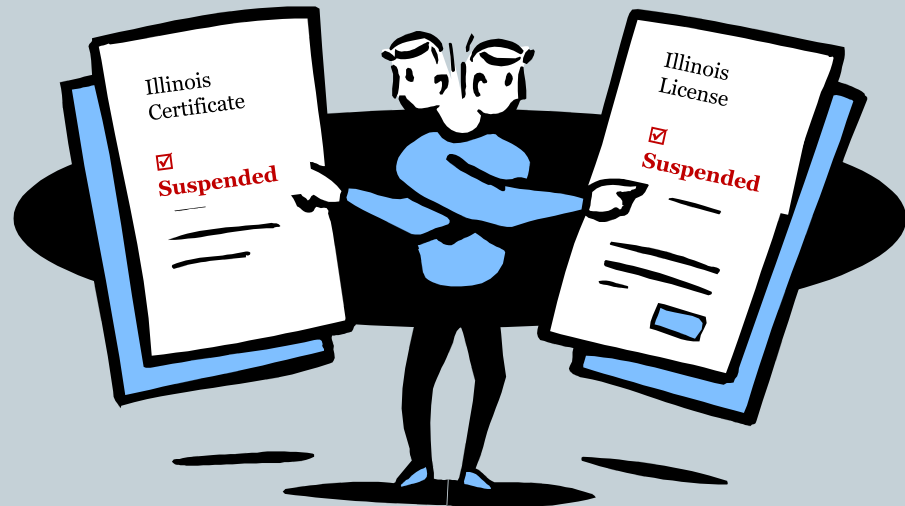
Approved Illinois
Provider # 1234
Workshop for
Illinois Educators





SUSPENDED AND LAPSED CERTIFICATES

Suspended or lapsed certificates at the time of the exchange will be exchanged for a license with the appropriate endorsements, but suspended or lapsed endorsements will be listed as “invalid” until reinstated.



SUSPENDED LICENSES

If an individual has had his or her Professional Educator License or Educator License with Stipulations suspended or revoked, then that individual is not eligible to obtain a new Substitute Teaching License.



**No
New Substitute
License
if you hold a
Lapsed or
Suspended License**

LAPSED LICENSES

Individuals with lapsed Educator Licenses are not eligible to obtain a new Substitute Teaching License.

Lapsed licenses will remain invalid until the licensee completes 9 semester hours of coursework or pays a \$500 penalty fee and all back registration fees.





YOUR NEW EDUCATOR LICENSE

If you have any questions, please contact your Regional Office of Education. The Directory of Regional Superintendents may be found online at

<http://www.iarss.org/directory/areas.html>

or

You may visit the **ISBE** website at

www.isbe.net/certification/default.htm

to get the latest information.

