

We're giving you a complete version of the latest Microsoft Office.

Learn more below



Dear Current Student;

Northeast State Community College is providing Microsoft Office to every student free of charge. This means the latest version of the full Office productivity suite, including Word, Excel, PowerPoint, OneNote, and more available for offline and online use to best prepare you for class. As long as you're a student here at Northeast State, you'll be able to use this software for free.

- Install on up to 5 compatible PCs and Macs, plus 5 tablets (including iPad!)
- Use with OneDrive for automatic device syncing
- · Gain valuable skills on the world's most popular productivity software
- · Use the same programs as your instructors/professors to ensure full file fidelity

To get your Office follow these simple steps:

- 1. For PC and Mac:
 - a. Visit Office.com/GetOffice365
 - b. Click through to install and follow the onscreen process
 - c. On the installation page select your language and click install
- 2. For iOS and Android:
 - a. Download from your app store
 - iPad: Word, Excel, PowerPoint
 - <u>iPhone</u>
 - Android
 - b. Sign in with your school credentials for full editing capability

You will need your Northeast State student email account to sign in. If you have trouble with your email account, contact Steve Nickols at 423-354-2492 /msnickols or Tom Huskisson at 423-354-5146/tjhuskisson.

Sincerely,

Patsy S. Bowers, Director Computer User Support/Media Services Northeast State Community College