Access Recruitment Software

Freedom to focus on recruiting top talent

Recruitment CRM | **Pay and Bill** | **Screening** | **Compliance** | **Business Intelligence**

From candidate attraction to cash collection in just a few clicks

One complete system - that guides you intuitively through your entire recruitment process to help you manage everything from sourcing the right candidate to paying staff and billing clients, whilst providing information on performance.

Supporting every aspect of your recruitment process

CRM
Your central hub to manage assignments, contacts and clients and quickly match the right candidate to each brief.

Pay and Bill
Pay staff and contractors and bill clients without collecting data from multiple systems.

Candidate Screening
Reduce your time to hire, comply with confidence and hire the right candidate every time.

Web and Mobile Suites
Interactive client and candidate portals with website to database integration and anywhere, anytime access.

Online timesheets
For effortless and efficient time management so you spend less time tracking and more time doing.

Text messaging
Inbuilt SMS to reach more candidates and improve client communications with minimal costs.

Hosting
Instantly lower operating costs and remove the hassle of IT, data back-ups, maintenance and security.

Compliance
Supporting your compliance with AWR, the Working Time Directive and GDPR.

Business Intelligence
Essential management information on how your agency is performing.

![access RDB logo] **Faster smarter performance**

Access RDB is your central hub to manage assignments, contacts and clients and quickly match the right candidate to each brief. It guides you through your recruitment process, ensuring all tasks are completed in just a few clicks.

It streamlines the entire placement cycle and connects with other platforms whilst providing information on your agency's performance.

And because it's hosted by Access you don't need to worry about data back-ups, security, or the hassle and cost of IT.

The sheer speed of the system allows consultants to be more productive and spend more time with clients.

User-friendly design for busy recruiters who need fast access anytime, anywhere.

Work in one place on one database

Benefits:

- **Use email, social media, text and browse the Internet** without having to leave Access RDB
- **Improve consultant productivity** - less time on admin, more time placing candidates
- **Faster time to hire** and managing more jobs on the go
- I**mproved experience** for clients and candidates and better communications
- **Clearer visibility** of your business and confidence in data accuracy
- **Scale your agency** with no extra IT costs

Features:

- **Manage your complete applicant workflow** from setting interviews to on-boarding whether you're handling permanent or temporary staff
- **CV parsing** to create instant candidate records
- **Manage contacts and run searches quickly** to filter your talent pool, search profiles, contacts and clients, set call backs and view colleagues' diaries
- **Automatically generate documents** from contracts to reference requests
- **Instantly send applications to multi-posting sites** via the job board
- **Analyse margins and monitor KPIs** in real time - by consultant, cost centre or client
- **Easy to use** with little training required
- **Integration with existing systems** and third-party applications

Web and Mobile

Interactive portals available anywhere, anytime

Key Features

- Job alerts for job postings and candidate alerts

- Instant storage of all data provided within the application

- Device agnostic with round the clock access

- Live KPIs and sales reports direct to your phone

- Share reports, graphs, grid's and gauges with users

- Mobile app to call, text, email, update documents, or run searches

Stay connected and productive

Our web suite includes a job board and candidate and client portals – all connected in real time to your database with no uploading or downloading of data required.

In just one click, post a job to your website for candidates to immediately search and apply and update their details for job alerts.

Access clients, contacts and candidate data out of hours or on the move with anytime, anywhere access from any device or via the mobile app.

Online timesheets

Automated time management

Key features

- Automated email and text updates to prompt timesheet completion

- Instant updates into Access RDB with no imports or exports required

- Tight security with logins, encrypted passwords and strict levels of authentication

- Inbuilt margin and analysis reporting to evaluate timesheet data

Effortless and efficient time management

Manage a higher volume of timesheets faster with a simpler automated process that eliminates paper based reporting, keying errors or managing multiple systems.

Allow candidates and clients to enter, view, edit and confirm details in real time - resulting in improved visibility and a more streamlined process.

Manage timesheets across multiple branches and clients easily without wasting resources tracking down missing information.

Text messaging
Fast and effective communications

Key features

- Instantly notify candidates on new roles

- Automatic candidate confirmations and reminders to reduce no-shows

- Status updates and feedback on interviews and job application progress

- Client and candidate reminders about interview details, locations or top tips

- Two-way text systems to log replies against the correct candidate and client records

Reach more candidates easily

Improve the productivity of your consultants by reaching more candidates quickly with 'inbuilt SMS' services available at minimal cost.

Notify candidates about new roles to help you fill vacancies faster – critical to time sensitive positions.

With text messages delivered straight into the hands of potential candidates rather than emails buried in inboxes you will be able to increase your response rate as well as improve the candidate experience.

Pay and Bill

Fast and fluid to improve efficiency

Key features

- Automated PAYE and contractor payroll straight from timesheet information

- Legislative updates to keep you ahead on all compliance and statutory requirements

- Instant client and candidates alerts to reduce enquiries and keep stakeholders informed

- Comprehensive reporting to monitor financial performance

- Secure access via browser for branch based environments

Seamless pay, bill and accounting

Enabling you to pay and bill your PAYE, contractors, umbrellas and international workers with confidence, knowing that our integrated technology will ensure that you have invoiced your clients for everyone you have paid.
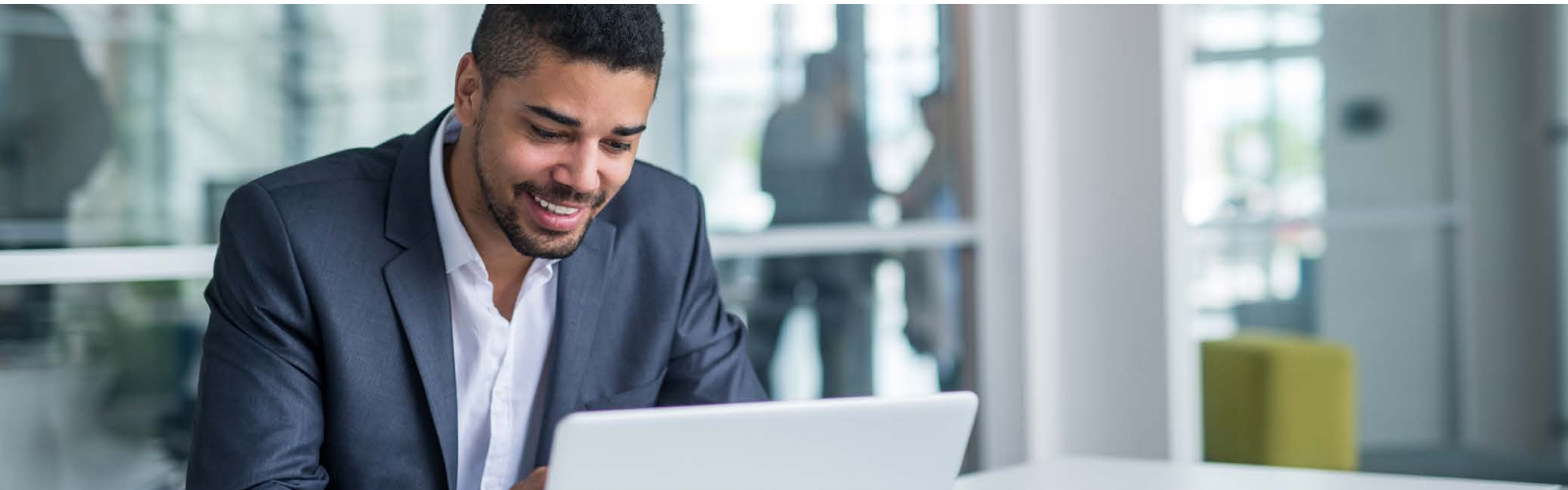
In addition, we can provide market leading credit management software, which will help you receive the cash quicker than ever before.

All in all, the most efficient and integrated back office technology in the market today.

Hosting
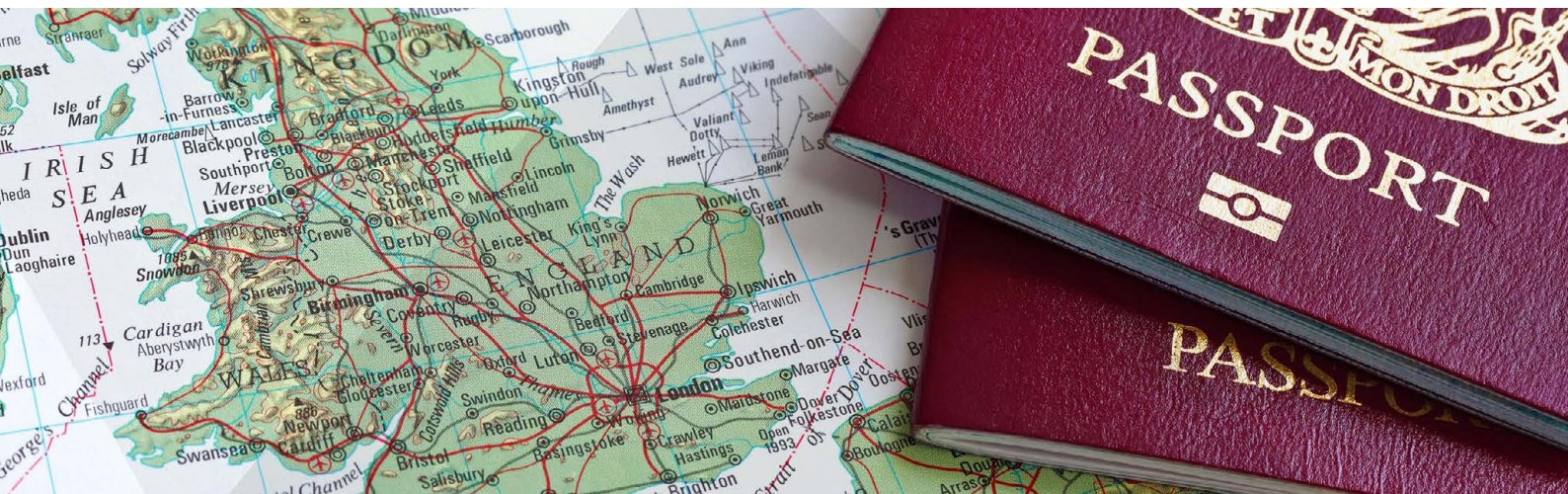Scalable and flexible

Key features

- Access all your files and your database anywhere, anytime

- Managed disaster recovery and data back-ups

- Automatically maintained and updated software so you're always using the latest version

- 99.99% uptime and 24 hour support, everyday

Remove the cost and hassle of IT

Instantly lower your operating costs by removing the need for IT infrastructure, hardware and licences.

Peace of mind that your data will regularly be backed up and our tight security measures will protect you from cyber or ransomware attacks.

With the headache of maintaining systems and hosting your database removed, you can focus on growing your agency without concerns about scaling up your IT.

access
Screening

Key features

- 80% of references completed automatically

- Over 140 checks - reference, identity, financial, DS/DBS and more

- Compliance dashboard to track progress and fully auditable case history

- Automatic alerts of imminent expiry dates of passports, visas or DBS

- Access supporting data without needing to use other suppliers via third party integrations

- Standalone Right to Work App for fast checks on UK Right to Work eligibility

Reduce your time to hire

Manual candidate screening is time-consuming, but critical to protect your agency from reputational damage and fines of up to £20,000 to ensure staff have the right to work in the UK.

Automate the screening process to reduce manual admin and quickly process a high volume of documentations to improve your time to hire.

Improve the candidate experience with personalised branding whilst having confidence that you're complying with the latest legislations and hiring the right candidates every time.

Business Intelligence

Management performance information

Key features

- Live interactive reporting for instant performance visibility

- Dashboard KPI's with at a glance visibility

- Customised reports aligned to what you need

- Easy access from any device wherever you are

Insight to support strategic decisions

Access essential information from across your agency whenever you need it in order to make data driven and performance focused decisions.

Identify, analyse and react to opportunities or issues as they occur, spot trends and provide support where needed to improve engagement, productivity and performance - ensuring your agency is always moving in the right direction.
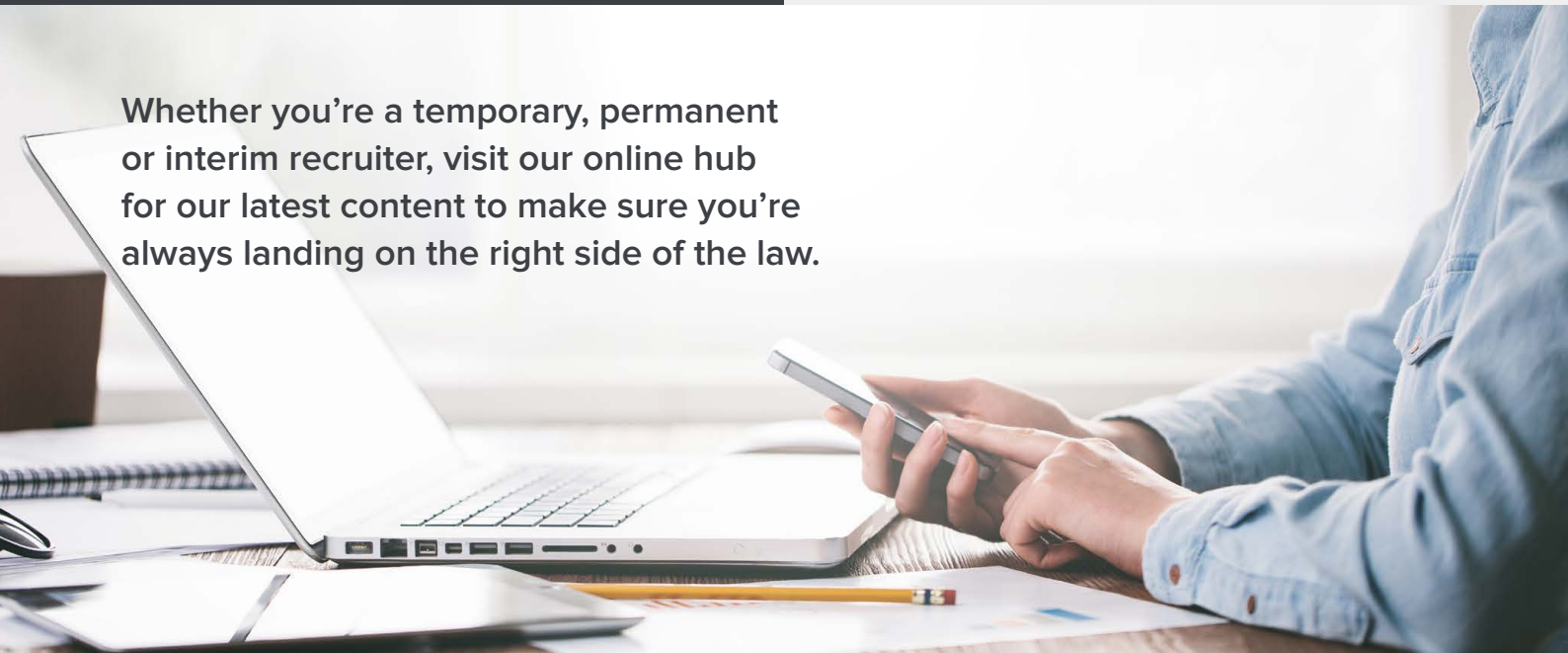
Compliance

Key features

- Data stored within the database and accessed only through the Access RDB interface

- Data security in line with the Data Protection Act

- Full audit and reporting capability to minimize internal data breaches

- Stand alone flexible consent portal to support latest GDPR regulations

Comply with confidence

Whilst compliance is critical, Access RDB ensures your information is always secure and in line with the Data Protection Act whilst minimising the risk of internal database breaches.

Its automated features also means that you're always adhering to the latest Agency Workers Regulations and Working Time Directive, so that your candidates receive relevant entitlements at the right time.

Whether you're a temporary, permanent or interim recruiter, visit our online hub for our latest content to make sure you're always landing on the right side of the law.

Over 8000 users

Over **14,000,000** payroll transactions every year	Used by **75%** of the top 20 UK recruitment agencies	Pre-employment background screening on over **150,000** candidates in last 2 year
Supporting **all sized** recruitment agencies	Over **40 years** recruitment experience	Trusted by **40%** of the UK's top 500 agencies

protocol education

Adecco

morgan hunt
EXCELLENCE · CONNECTED

alexander mann
solutions

hfg

Staffline+

Pure

randstad

IMPELLAM
GROUP plc

What our customers say

"Access allows our consultants to focus on recruiting the best talent. We went from a database of zero to hundreds of thousands of records, information and candidate histories, all backed up by a traceable system, so I can make smarter and quicker decisions."

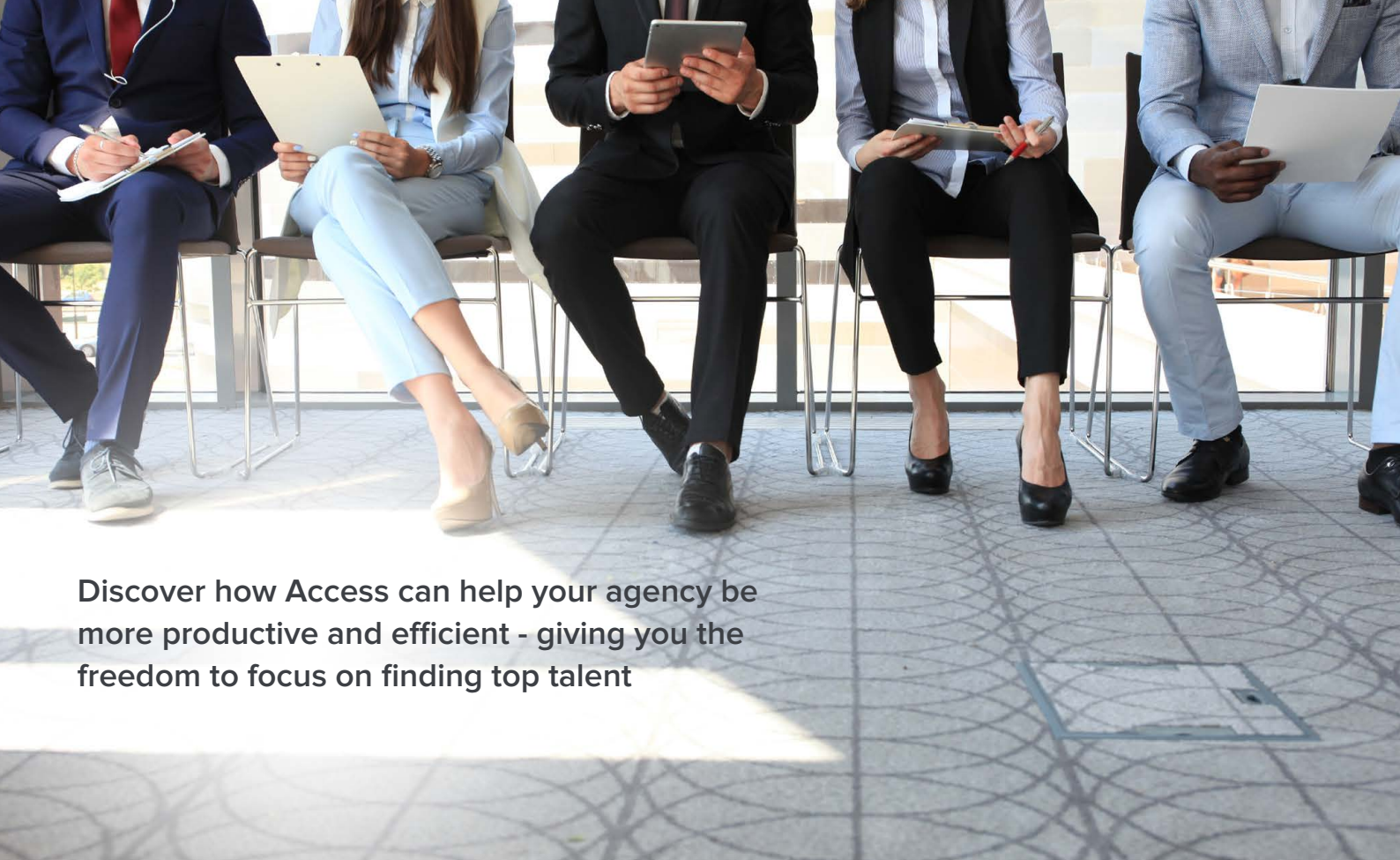**Ricky Martin, Founder and Managing Director, Hyper Recruitment Solutions**

"Our consultants spend two hours less on back office duties - our inefficiencies have disappeared, costs reduced and our complete payroll process is fast and more fluid."

Michael Clapton, Managing Director, Regional Recruitment Services

"We now comply with confidence and have improved efficiency across our business – from reducing man hours to collecting cash in a timelier manner."

Carrie Sheen, IT Manager and Donnacha Holly, Group Finance Director, McGinley Group

Discover how Access can help your agency be more productive and efficient - giving you the freedom to focus on finding top talent

Find out more:

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About

Access helps the UK's top recruitment agencies to simplify the everyday running of their business, to control costs, increase productivity and enable growth.

We bring together best of breed products onto one single platform to make a difference to your entire recruitment process - from sourcing the right candidate, paying staff, billing clients and complying with confidence.

Easy to use recruitment software to help your business thrive - anywhere, anytime.