State of Alaska Department of Commerce, Community, and Economic Development Division of Insurance

333 Willoughby Avenue, 9th Floor State Office Building, P.O. Box 110805, Juneau, Alaska 99811-0805 (907) 465-2515 • FAX (907) 465-2816

www.insurance.alaska.gov

Managing General Agent (MGA) Application and Instructions

All fees are NONREFUNDABLE pursuant to 3 AAC 31.010.

Applications not completed within four months from the dated filed will be considered withdrawn and a new application and application fees will be required pursuant to AS 21.27.040(f).

This application is for obtaining ONLY an INDIVIDUAL or FIRM Managing General Agent license. If you determine that license authority other than for this class is required, contact the Division for instructions and the correct application.

Each applicant is responsible for acting in compliance with Alaska laws. The compliance officer is responsible for renewing the firm license pursuant to AS 21.27.380.

The Division recommends you obtain a copy of the Alaska Statutes and regulations at http://www.legis.state.ak.us/basis/statutes.asp#21.03.010 and http://www.legis.state.ak.us/basis/aac.asp#3.21.

YOU MAY NOT BE REQUIRED TO BE LICENSED IN ALASKA AS AN MGA IF:

- (1) either
 - (A) the person is a United States manager of the United States branch of an alien admitted insurer; or
 - (B) the person's compensation is not based on the volume of premium written; AND
- (2) the person
 - (A) is a wholly-owned subsidiary of the admitted insurer;(B) wholly owns the admitted insurer;

 - (C) is a wholly-owned subsidiary of the insurance holding company subject to AS 21.22 that owns or controls the admitted insurer.

OR

- you are licensed as an MGA in your domicile state;
- you are appointed as an MGA only for non-Alaska domiciled insurers;
- your domicile state's MGA laws are substantially similar to Alaska's; and your domicile state is accredited by the National Association of Insurance Commissioners.

If your understanding of Alaska Statutes leads you to believe you are exempt from licensure, identify the statute provisions that apply, specify your duties or the firm's duties in a written statement to the division and complete and submit the MGA License Exemption Form 08-260 for the division's determination.

FORM FILING REQUIREMENTS FOR MANAGING GENERAL AGENTS

RES	SIDENT	NON	NRESIDENT
	Application Form 08-226 Application Fee plus the Fingerprint Card Evaluation fee of		Application Form 08-226 Application Fee
	\$48.25		Copy of the contract you have with each insurer you
	One Fingerprint Card*		represent as an MGA
	Examination Results: Limited Lines Managing General		
_	Agent Exam (valid for one year from examination date)		
	Copy of the contract you have with each insurer you		
	represent as an MGA		

Once licensed by the State of Alaska, you are required to notify the division within 30 days of any of the following occurrences:

- Change in compliance officer
- Change in place of business
- Change in name as reflected on license
- Change of electronic (e-mail) address

- Change in residence
- Change in telephone number
- Change in mailing address
 Disciplinary action by another state or jurisdiction or criminal prosecution

Answers to Frequently Asked Questions (FAQs) are available at http://commerce.alaska.gov/dnn/Portals/7/pub/Licensing/faq.pdf

^{*}If you are currently licensed in Alaska, the fingerprint card and fingerprint card evaluation fee is not required.

FEES PER LICENSE

RESIDENT APPLICANTS

One Fingerprint card to be submitted – the fingerprint card processing fee of \$48.25 must be included with the application fees.

Fingerprint card and fee is not required if currently Alaska licensed.

	INDIVIDUAL	OR	FIRM	
	RESIDENT	OR	NONRESIDENT	
Managing General Agent (Any or all line(s))	\$75		\$75	
Designated Responsible Producer (Compliance Officer)	\$75		\$75	

COMPLIANCE OFFICER INFORMATION

Designated responsible person (Compliance Officer) must submit an individual application with all requirements.

Designated Compliance Officer is responsible for the actions of the firm and all representatives of the firm.

FIRMS

A firm license will be effective for two years from original date of license issuance. All sections of the application must be completed.

INDIVIDUALS

Individual applicants must complete all sections of this application except 5 and 6.

If the individual licensee's birth year if an odd number, the license will renew on the last day of the licensee's birth month. If the individual licensee's birth year is an even number, the license will renew on the last day of the licensee's birth month.

RENEWAL INFORMATION

A renewal notice will be mailed approximately 90 days prior to the expiration of the license. A renewal notice will be emailed to all licensees.

STATE OF ALASKA STATE OF ALASKA
DEPARTMENT OF COMMERCE, COMMUNITY,
AND ECONOMIC DEVELOPMENT
DIVISION OF INSURANCE
333 WILLOUGHBY AVENUE, 9TH FLOOR
P.O. BOX 110805, JUNEAU, ALASKA 99811-0805
(907) 465-2515
FAX NUMBER: (907) 465-2816
www.insurance.alaska.gov

Batch #_____ \$____

Division use only

APPLICATION FOR MANAGING GENERAL AGENT INSURANCE LICENSE

							L				
1	NAME OF APPLICANT	Ī									
2	DBA/Trade Name (if applicable) Alaska Statute (AS) 21.27.010(d) states "a licensee may not use a fictitious or alias unless the licensee's legal name and fictitious or alias are on the license." a) List any assumed fictitious, alias, maiden or trade names which you have used in the past. b) List any trade names under which you are currently doing business or intend to do business.										
3	If applicable, NASD Fire	m Central Registra	tion Depository	(CRD)	Numbei	•					
3	Business Physical Add	ress		City				State		Zip or Forei	ign Country
	Business Phone Numb	er Business	Fax Number		Busine	ss Web	Site Ac	ldress	Busin	ess E-mail A	Address
	Applicant's Mailing Add	dress	P.O. Box	Cit	У			State	•	Zip or Forei	gn Country
4	Check line(s) of authoric Lines of Authority Limited Lines	A – All Lines (L, I P – Property S – Surety	H, P, C) C – Casualty M – Motor V	L – Life / ehicle	PL – P	H – Headersonal	alth	v -	- Variabl	/ licensed in e Life/Variab : complete #	ole Annuity*
		Credit – Credit	•		O – Ot	her				Alaalaa	1 :
	A L H	l V P	ines of Author	Credit	М	Crop	Т	S	0	YES	Licensed?
	A L III	V	C FL	Credit	IVI	Стор	- '	3	U	TES	NO
5	Legal Business Type	C – Corpora	OMPLETE QUE tion P – ed Liability Corp	Partne		S-	- Sole I	Propriet		rtnership	
	Legal Busines	ss Type	Incorporation/	Format	ion Dat	e	FEIN		State of Domicile		y of Domicile
			monthday_	yea	ar						
•		OWI	NERS, PARTNE	ERS, OF	FICER	S, AND	DIREC	TORS			
6	Identify all owners with managers of a limited li		voting interest,	partne	rs, offic	ers, and	directo	ors of th	ne busin	ess entity, o	or members or
	Name		Titlo					9	CNI		
									SN SN		,
	Name										
	Name										
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	Name										

	Designated/Responsible Licensee												
7	Identify the Designate	ed/Responsible	e Licensee	e (mus	st comple	ete all of Par	t II)						
	Name	SS	N			National Pro	oduc	er Licens	se			Application Attach	ed
						PART II						77	
8	COMPLETE FOR TH	IF COMPLIAN	CF OFFIC	FR T	OBFII		HF	FIRM I IO	CENSE	OR F	FOR AN IN	IDIVIDUAL APPLI	CANT.
	Social Security Numb		[f appli	icable, N	NASD Individ	ual	Central	А	re you	u affiliated	with a financial	0 , 1
			F	Regist	ration D	epository (C	RD)	Number	in		ion/bank? s 口 N	No 🗖	
	Last Name J	R./Sr. etc.	Fir	st Na	me			Middle	Name		Date		
											month	day yea	ır
	Residence/Home Ad	dress (Physica	l Street)	P.O	. Box	City			State	7	Zip Code	Foreign Country	Code
	Home Phone No.	Home E-ma	oil Addross		Condor ((circle one)	۸r	0 1/01/ 0 /	oitizon o	of the	United Sta	ates (check one)	
	Florie Florie No.	I lome E-ma	ali Addies				Yε	es 🔲 No	o 🔲 (I	lf No,	of which c	ountry are you a c	
					Male	Female	(R to	esidents work in t	only: I he U.S	.)		supply proof of elig	ibility
	Applicant's Mailing A	ddress		P.O	. Box	City			State	Z	Zip Code	Foreign Country	Code
	Business Website					I E m	oil A	ddress					
	business website					E-11116	all A	uuress					
^						EDUCATION	N						
9	Education and Train	_	_										
	 A. List all college ed are upper divisio 					s at least 24	sem	ester ho	urs of c	colleg	e course w	ork, at least 16 of	which
	College, University, Gra			Dates ttende				Major or jects Take	an		Degree Year	Did You Graduate	Office Use
	Name and Location	1 01 3011001	From:	itteriae			Oub	Joolo Take	7 11		Todi	Yes No	Only
			То:									L Yes L No	
			From: To:									☐ Yes ☐ No	
			From:									☐ Yes ☐ No	
			To: From:										
			To:									☐ Yes ☐ No	
	B. List here any pro	ofessional or oc	cupationa	l certif	ficates, o	or registration	ns a	nd vocat	ional lic	cense	s issued b	y any private ve held in the past	
		rle		agono.		NG ORGANIZ		•	ou proo	Ortaly		OBTAINED	

Account for all time for the n		MPLOYMEN									
years. Include full and part-t	Account for all time for the past five years. Give all employment experience starting with your current employer working back five years. Include full and part-time work, self-employment, military service, unemployment and full-time education. Attach an										
additional document if neces	ssary.		rom		Го						
Name		Month	Year	Month	Year	Position Held					
City	State										
Name											
City	State										
Name											
City	State		<u> </u>								
Name											
City	State										
Name											
City	State										
Will a fiduciary account be n AS 21.27.620(a)(4)(C).	naintained? 🛘 Yes 🔻	No If NO	please e	xplain in d	letail, how you	will be in compliance with					
Please indicate location of the	ne fiduciary account(s) and	I the fiducia	v account	t number(s	s).						
	, , ,		,	,	,						
Bank		_	Acc	ount Numl	ber						
City				State		Zip Code					
Present employer may be co	ontacted.	No If no,	please ex	rplain		·					
Former employers may be o	ontacted. \square Yes \square	No									
a. Have you ever been in a If any claims were made	a position which required a e against the bond, give de			s L No							
b. Have you ever been der ☐ Yes ☐ No	nied an individual or position	on schedule	fidelity bo	ond, or had	d a bond cand	elled or revoked?					
If yes, give detail:											
List any insurers, reinsurer, indirectly or own legally or b	agents, brokers, or reinsur eneficially 10% or more of	ance interm the outstan	ediaries ir ding stock	n which yo : (in voting	ou are a partne power).	er or control directly or					
						_					
If any of the stock is pledged	d or hypothecated in any w	ay, give det	ails:								
If you determine that you are	a controlling insurance p	roducer voi	ı must cor	mply with A	AS 21 27						
List any group, association of	or other organization of ins	urers which	engages	in ioint un	derwritina or i	oint reinsurance with which y					
are affiliated and identify the	companies that are mem	oers.									
Have you ever been an offic	er, director, trustee, invest	ment comm	ittee mem	ber, key e	employee, or o	controlling stockholder of any					
insurance related organization placed under supervision or	on wnicn, wnile you occup in receivership, rehabilitat	iea any such ion, liquidati	i position on or con:	or capacit servatorsh	y with respect nip? \(\text{Yes} \)	Lto it, became insolvent or will No					
If yes, give details:											

17	BACKGROUND INFORMATION	
	Please read the following very carefully and answer every question. All written statements submitted by the Applicant must include an original signature.	
	1a. Has the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company, ever been convicted of a misdemeanor, had a judgment withheld or deferred or is the business entity or any owner, partner, officer or director of the business entity, or member or manager currently charged with, committing a misdemeanor?	Yes No
	You may exclude the following misdemeanor convictions or pending misdemeanor charges: traffic citations, driving under the influence (DUI) or driving while intoxicated (DWI), driving without a license, reckless driving, or driving with a suspended or revoked license.	
	You may also exclude juvenile adjudications (offenses where you were adjudicated delinquent in juvenile court.)	
	1b. Has the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company ever been convicted of a felony, had judgment withheld or deferred, or is the business entity or any owner, partner, officer or director of the business entity or member or manager of a limited liability company currently charged with committing a felony?	Yes No
	You may exclude juvenile adjudications (offenses where you were adjudicated delinquent in a juvenile court.)	
	If you have a felony conviction involving dishonesty or breach of trust, have you applied for written consent to engage in the business of insurance in your home state as required by 18 USC 1033?	N/A Yes No
	If so, was consent granted? (Attach copy of 1033 consent approved by home state.)	N/A Yes No
	1c. Has the business entity or any owner, partner, officer or director of the business entity or member or manager of a limited liability company, ever been convicted of a military offense, had a judgment withheld or deferred, or is the business entity or any owner, partner, officer or director of the business entity or member or manager of a limited liability company, currently charged with committing a military offense?	Yes No
	NOTE: For Questions 1a, 1b, and 1c " Convicted " includes, but is not limited to, having been found guilty by verdict of a judge or jury, having entered a plea of guilty or nolo contendere or no contest, or having been given probation, a suspended sentence or a fine.	
	If you answer yes to any of these questions, you must attach to this application: a) a written statement identifying all parties involved (including their percentage of ownership, if any) and explaining the circumstances of each incident, b) a copy of the charging document, c) a copy of the official document which demonstrates the resolution of the charges or any final	
	judgment. 2. Has the business entity or any owner, partner, officer or director of the business entity, or manager or member of a limited liability company, ever been named or involved as a party in an administrative proceeding, including a FINRA sanction or arbitration proceeding regarding any professional or occupational license, or registration?	Yes No
	"Involved" means having a license censured, suspended, revoked, canceled, terminated; or, being assessed a fine, a cease and desist order, a prohibition order, a compliance order, placed on probation, sanctioned or surrendering a license to resolve an administrative action. "Involved" also means being named as a party to an administrative or arbitration proceeding, which is related to a professional or occupational license or registration. "Involved" also means having a license application denied or the act of withdrawing an application to avoid a denial. You may EXCLUDE terminations due solely to noncompliance with continuing education requirements or failure to pay a renewal fee.	

	BACKGROUND INFORMATION (Continued)		
	If you answer yes, you must attach to this application: a) a written statement identifying the type of license, all parties involved (including their percentage of ownership, if any) and explaining the circumstances of each incident, b) a copy of the Notice of Hearing or other document that states the charges and allegations, and c) a copy of the official document which demonstrates the resolution of the charges or any		
	final judgment.		
3.	Has any demand been made or judgment rendered against the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company, for overdue monies by an insurer, insured or producer, or have you ever been subject to a bankruptcy proceeding? Do not include personal bankruptcies, unless they involve funds held on behalf of others.	N/AYes No_	
	If you answer yes, submit a statement summarizing the details of the indebtedness and arrangements for repayment.		
4.	Has the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company, ever been notified by any jurisdiction to which you are applying of any delinquent tax obligation that is not the subject of a repayment agreement?	Yes No	
	If you answer yes, identify the jurisdiction(s):		
5.	Is the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company, a party to, or ever been found liable in any lawsuit or arbitration proceeding involving allegations of fraud, misappropriation or conversion of funds, misrepresentation or breach of fiduciary duty?	Yes No	
	 If you answer yes, you must attach to this application: a) a written statement summarizing the details of each incident, b) a copy of the Petition, Complaint or other document that commenced the lawsuit arbitrations, or mediation proceedings and c) a copy of the official documents which demonstrates the resolution of the charges or any final judgment. 		
6.	Has the business entity or any owner, partner, officer or director of the business entity, or member or manager of a limited liability company ever had an insurance agency contract or any other business relationship with an insurance company terminated for any alleged misconduct?	Yes No	
	If you answer yes, you must attach to this application: a) a written statement summarizing the details of each incident and explaining why you feel this incident should not prevent you from receiving an insurance license, and		
	b) copies of all relevant documents.		
7.	In response to a "yes" answer to one or more of the Background Questions for this application, are you submitting document(s) to the NAIC/NIPR Attachments Warehouse?	N/AYes No_	
	If you answer yes:		
	Will you be associating (linking) previously filed documents from the NAIC/NIPR Attachments Warehouse to this application?	Yes No	

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APPLICANT CERTIFICATION AND ATTESTATION

- I hereby certify under penalty of perjury, that all of the information submitted in this application and attachments is true and complete and I am aware that submitting false information or omitting pertinent or material information in connection with this application is grounds for license or registration revocation and may subject me to civil or criminal penalties.
- 2. Unless provided otherwise by law or regulation of the jurisdiction, I hereby designate the Director of Insurance to be its agent for service of process regarding all insurance matters and agree that service upon the Alaska Director of Insurance is of the same legal force and validity as personal service upon the firm or myself.
- 3. I further certify that I grant permission to the Director of Insurance for which this application is made to verify any information supplied with any federal, state or local government agency, current or former employer or insurance company.
- 4. I certify I a) do not have a current child support obligation, or b) I have a child support obligation and I am currently in compliance with that obligation, or c) I have identified my child support obligation arrearage on this application.
- 5. I authorize the State of Alaska to give any information it may have concerning me to any federal, state or municipal agency, or any other organization and I release the State of Alaska and any person acting on their behalf from any and all liability of whatever nature by reason of furnishing such information.
- 6. I acknowledge that I am familiar with the Alaska insurance laws and regulations.
- 7. No representatives acting on behalf of this firm have been convicted of any felony involving dishonesty or breach of trust (18 USC 1033).
- 8. For non-resident license applications, I certify that I am licensed and in good standing in my home state/resident state for the lines of authority requested for the non-resident state.
- 9. I hereby certify that upon request, I will furnish the jurisdiction(s) to which I'm/we're applying, certified copies of any documents attached to this application or requested by the jurisdiction.

Must be signed and dated by applicant

must be signed and dated by approant.	
Signature	
Type or Printed Name	
Month/Day/Year	

PART III

This section must be completed by each insurer appointing you as a Managing General Agent, filed with a copy of the agency contract. If the MGA is domiciled in Alaska or the insurer is domiciled in a state <u>NOT</u> accredited with the National Association of Insurance Commissioners, the contract must be filed and approved by the director at least 30 days prior to the MGA transacting business in this state.

1	Name of Insurer:								
•	NAIC group and company number:								
2	Name and address of Managing General Agent to whom authority is delegated:								
3	For what classes of business has authority been extended?								
4	Term of Contract? Beginning Date: Ending Date:								
5	 Is the managing general agent authorized to: Manage all or part of the insurance business of an insurer, including the managing of a separate division, department, or underwriting office? Yes No Act as an agent for an insurer, (whether known as a managing general agent, manager, or other similar term) who, with or without the authority, separately or together with affiliates, produces, directly or indirectly, and underwrites an amount of gross direct written premium equal to or more than five percent of the policyholders surplus as reported in the last annual statement of the insurer in any one quarter or year together with the following activity related to the business produced? Yes No 								
	 Adjust or pay claims over \$10,000 a claim? ☐ Yes ☐ No Negotiate reinsurance on behalf of the insurer? ☐ Yes ☐ No Appoint subagents? ☐ Yes ☐ No 								
6	NONRESIDENT ONLY Does the contract termination clause comply with the 30-day notice to the director requirement in AS 21.27.620(a)(4)(M)? Yes No If no, please explain								
7	Does the contract specify the following: (Indicate where in the contract the provision can be found to the right of the question.) Yes No Establish of the responsibilities of each party for a particular function and the division of responsibilities. Termination of the contract for cause upon written notice, sent certified mail, and the right to suspend the underwriting authority during any dispute for cause of termination. Yes No Remission of all money due, detailing transactions at least monthly. Yes No Compliance with all applicable fiduciary account statutes and regulations. Yes No Separate records will be maintained for the insurer, and the insurer having the right to audit and copy all accounts and records related to the insurer's business.								

8		General Agent has underwriting authority, complete all questions in number 8 (indicate where in the rision can be found to the right of the question). If not, proceed to question 9.
	Does the contract	ct specify:
	☐ Yes ☐ No	the MGA's maximum annual premium volume.
	☐ Yes ☐ No	the rating system and basis of the rates to be charged.
	☐ Yes ☐ No	the types of risks that may be written.
	☐ Yes ☐ No	the maximum limits of liability.
	☐ Yes ☐ No	the applicable exclusions.
	☐ Yes ☐ No	the territorial limitations.
	☐ Yes ☐ No	the policy cancellation provisions.
	☐ Yes ☐ No	the maximum policy term.
	☐ Yes ☐ No	that the insurer shall have the right to cancel or not renew a policy of insurance subject to applicable state law.
9	(indicate where i	General Agent has authority to settle claims on behalf of the insurer, complete all questions in number 9 n the contract to the right of the question). If not, proceed to question 10. ct specify the Managing General Agent's:
	☐ Yes ☐ No	Written settlement authority which may be terminated for cause upon written notice, sent certified mail, and the right to suspend settlement authority during any dispute for cause of termination.
	☐ Yes ☐ No	Require claims to be reported to the insurer within 30 days.
	☐ Yes ☐ No	Specify that claim files are the property of both the insurer and Managing General Agent except upon an order of liquidation of the insurer the claims files become the sole property of the insurer or the insurer's estate, the Managing General Agent shall have reasonable access to and the right to copy the files on a timely basis.
	☐ Yes ☐ No	Limitation on retaining estimated claim payments and allocated loss adjustment expenses (not more than four months).
	☐ Yes ☐ No	Require that a copy of the claim file be sent upon insurer request or when claim exceeds an amount set by the director or the insurer, whichever is less, involves a coverage dispute, may exceed the Managing General Agent's claim authority, is open for more than six months, involves extra contractual allegations, or is closed by payment in excess of an amount set by the director or an amount set by the insurer, whichever is less.
	☐ Yes ☐ No	Compliance with the unfair claims settlement statutes and regulations.
	☐ Yes ☐ No	Transmission of electronic data at least monthly if electronic claims files are in existence.
10		is a provision for sharing interim profits, complete all of question 10 (indicate where in the contract to the tion). If not, proceed to question number 11.
	☐ Yes ☐ No	Does the Managing General Agent have authority to determine the amount of the interim profits by: establishing loss reserves; controlling claims payments or any other manner.
	If yes, does the	contract specify that the interim profits will not be paid until:
	☐ Yes ☐ No	One year after they are earned for property insurance business and five years after they are earned in casualty business.
	☐ Yes ☐ No	Profits are independently verified in accordance with Alaska Statute 21.27.620.
11		on-site audit of the Managing General Agent conducted?audit report enclosed
	When was the la	st on-site audit completed?