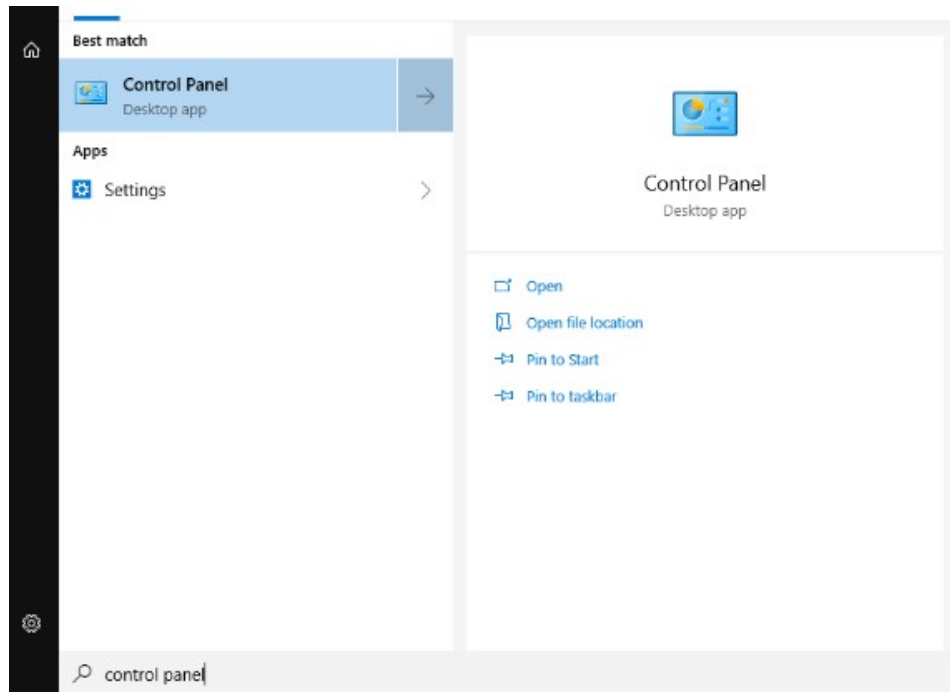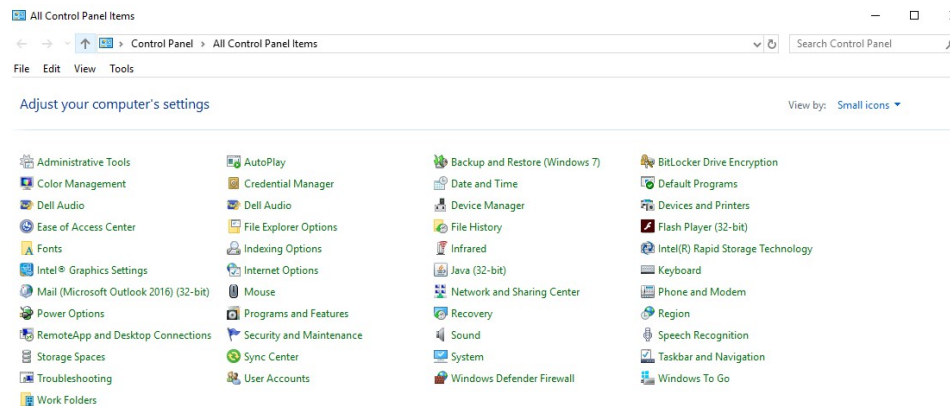# How to set up Microsoft Outlook 2019 Profiles on Windows 10
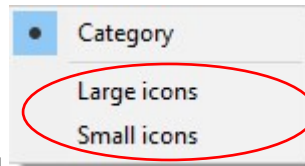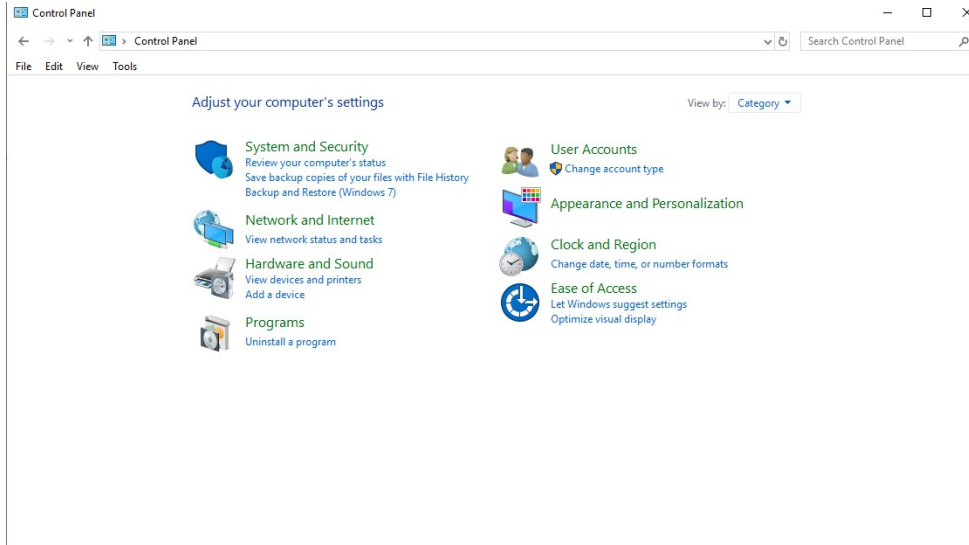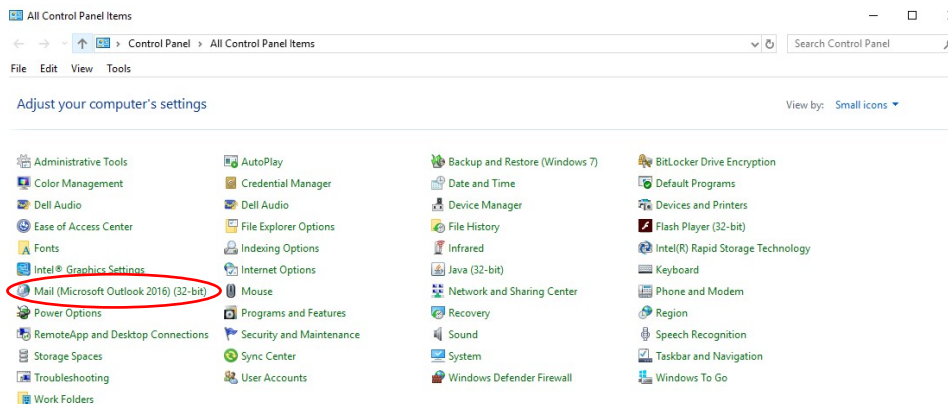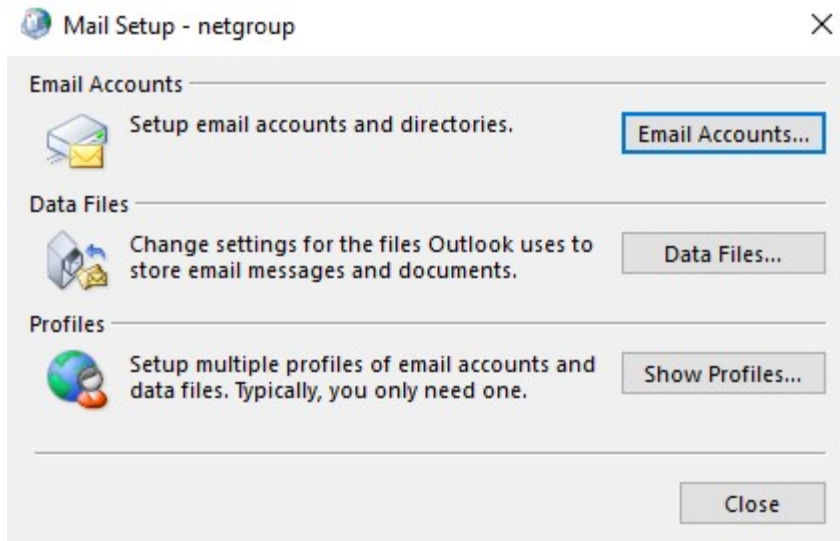
1. Open start menu

2. Type "Control Panel".

3. Open Control Panel.
   This is the program that opens up.

If this shows up, select and either "Large icons" or "Small icons."
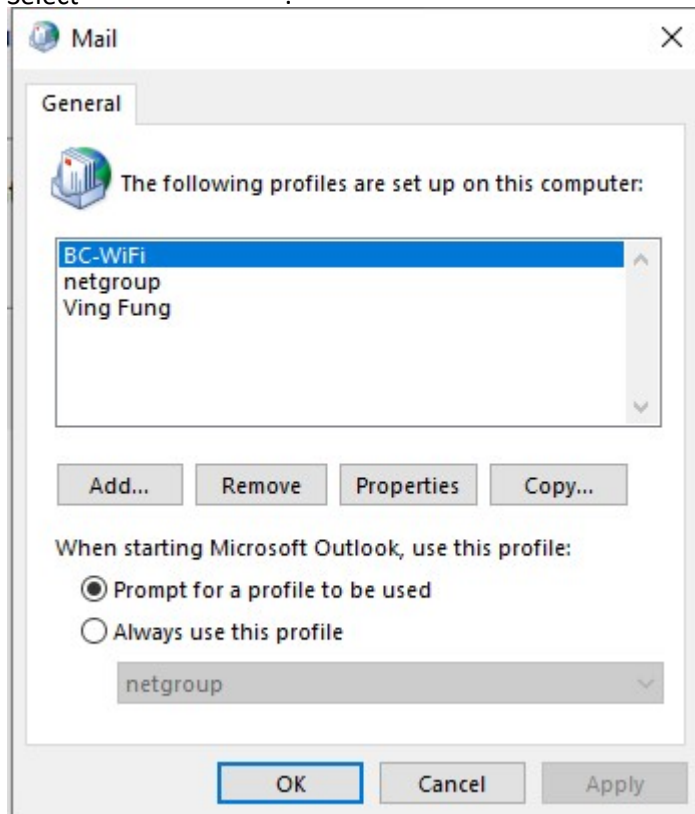

4. Select .
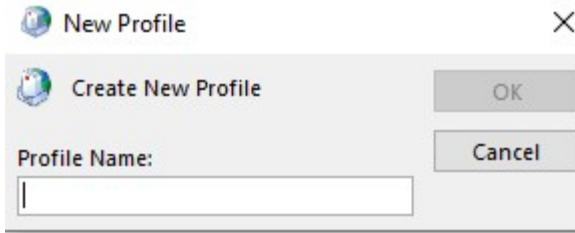
This is what pop-up.

5. Select Show Profiles... .
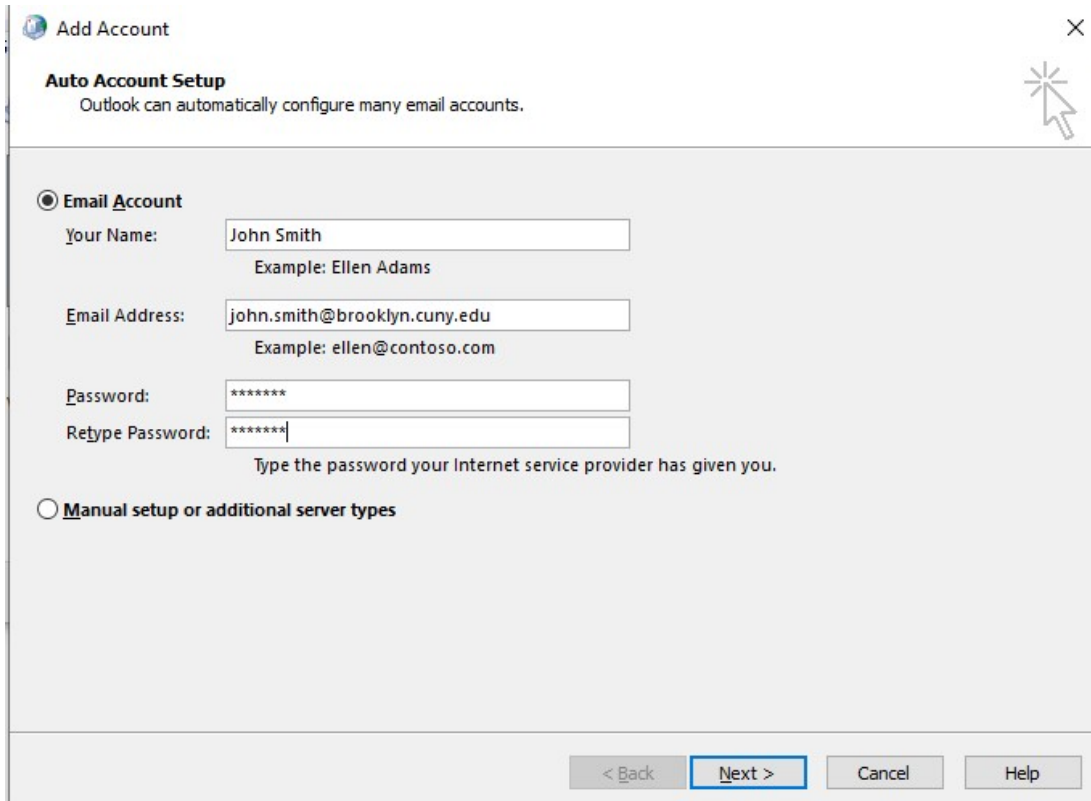
This is what pops up.

6. Select Add... .

7. Enter a Profile Name. You can just put your name.

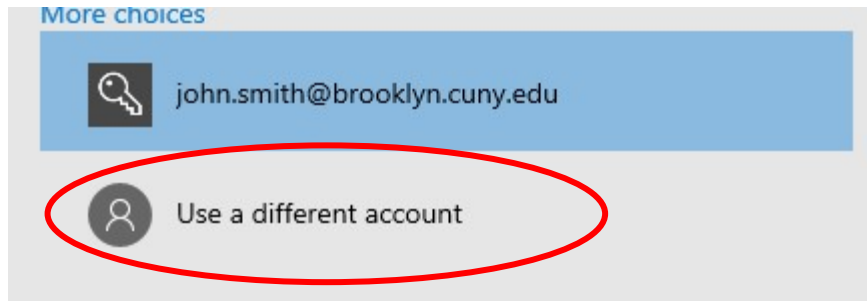8. In this menu, enter your name, your Brooklyn College E-Mail and corresponding password.
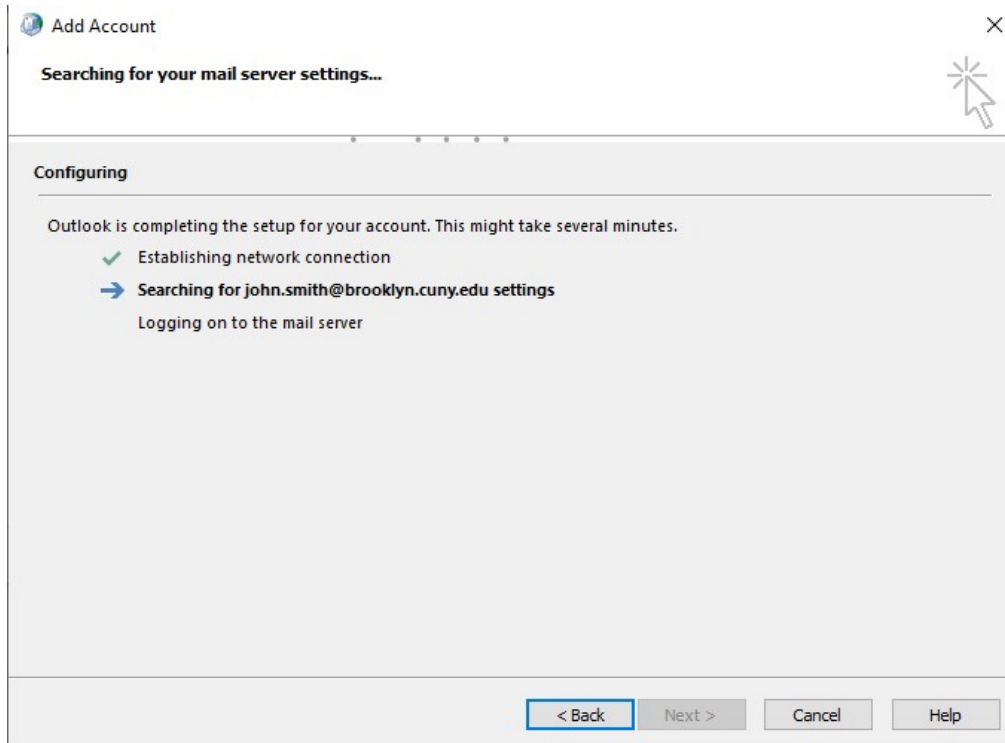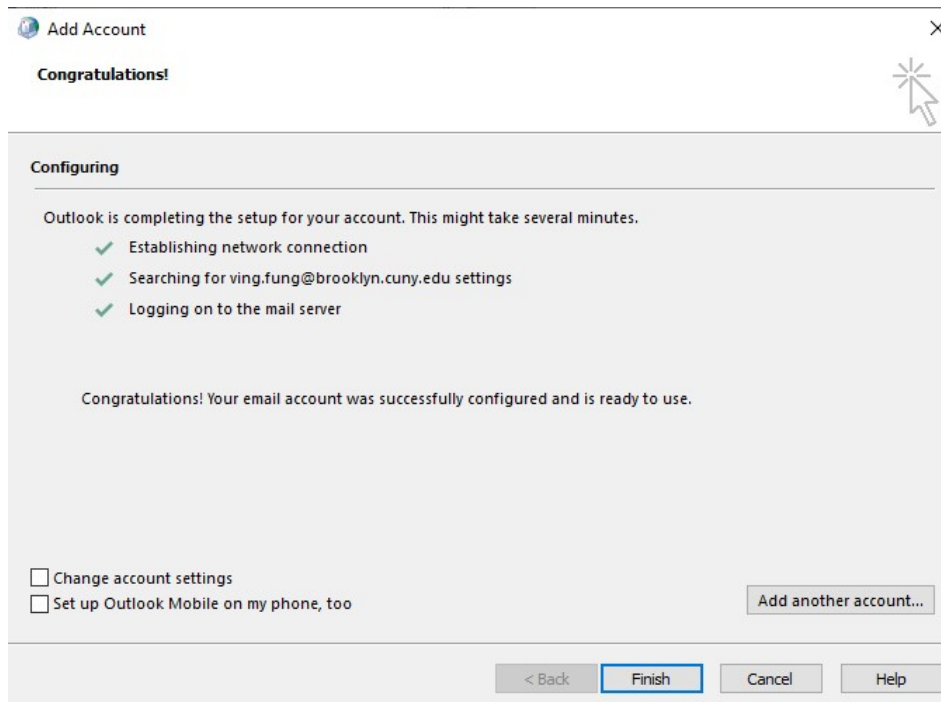
This is the next menu.
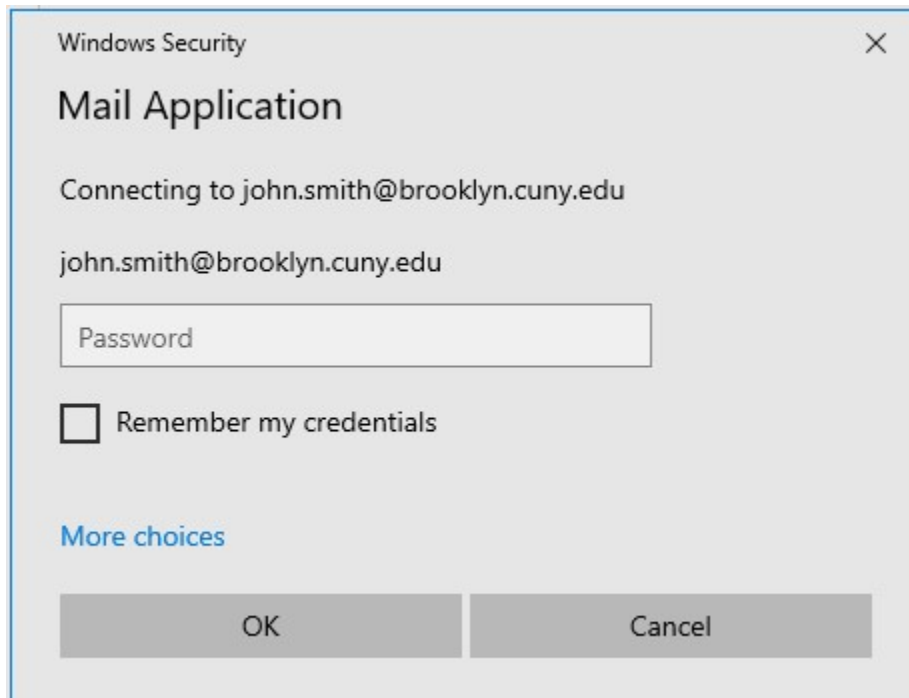
This will pop up after.
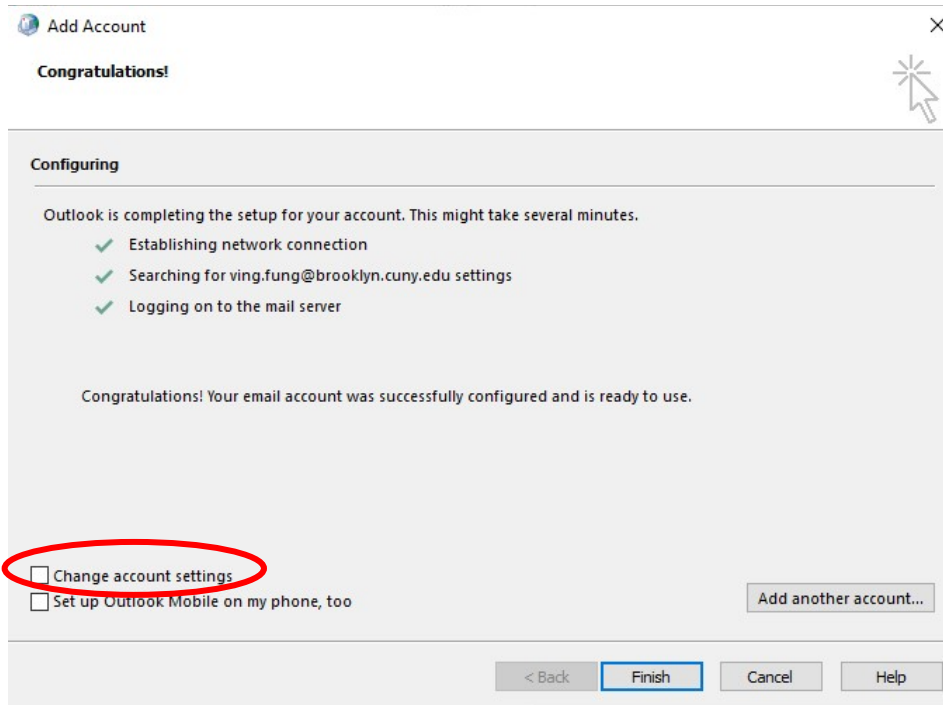
9. Select More choices .
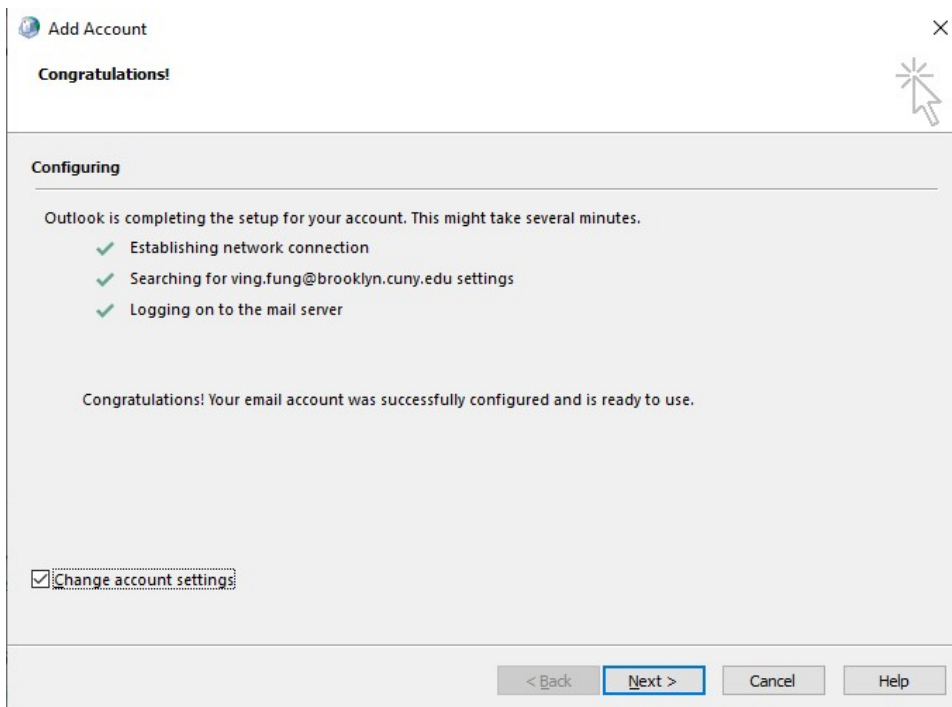
10. Select

This will pop-up.

11. Type "brooklyncollege\", your username then enter your password.
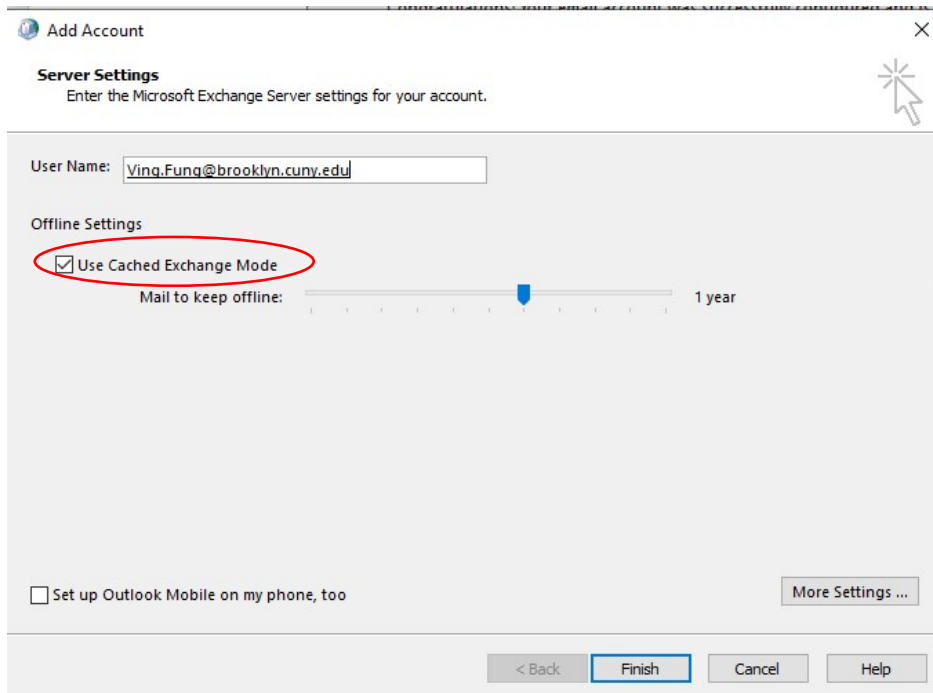

If connected successfully this will pop up.
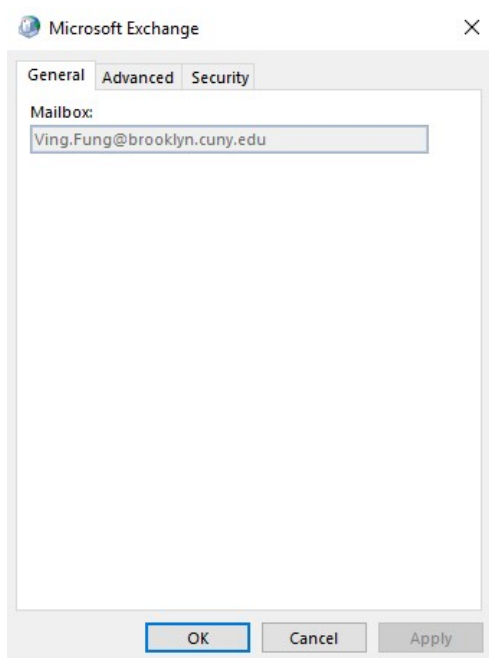
12. Select .

This will change.

13. Click **Next >** .

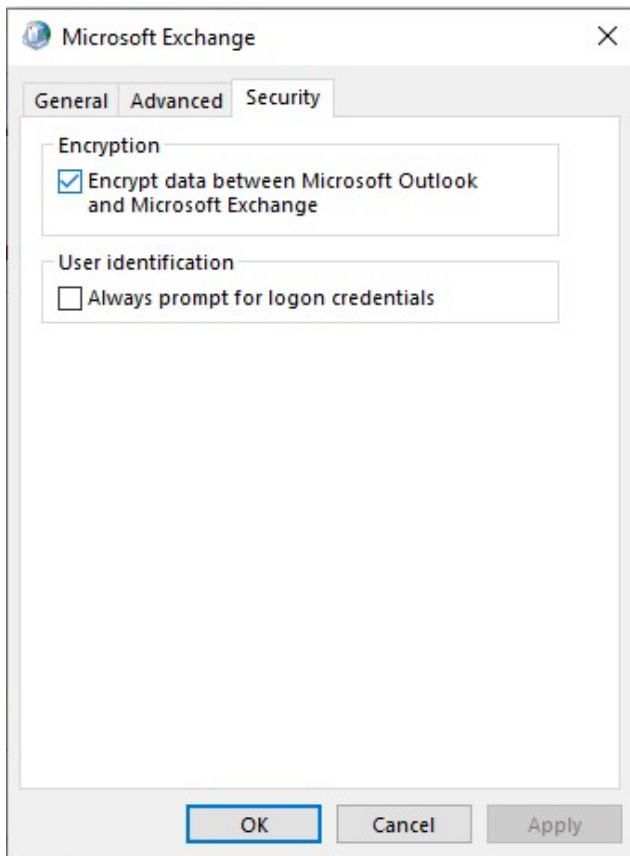*This will pop-up next.*

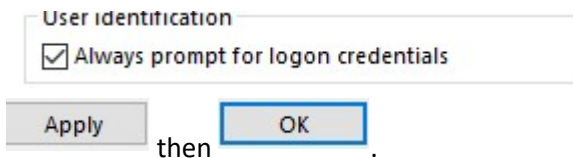14. Uncheck **☐ Use Cached Exchange Mode** then click **More Settings ...** .

This will pop-up next.
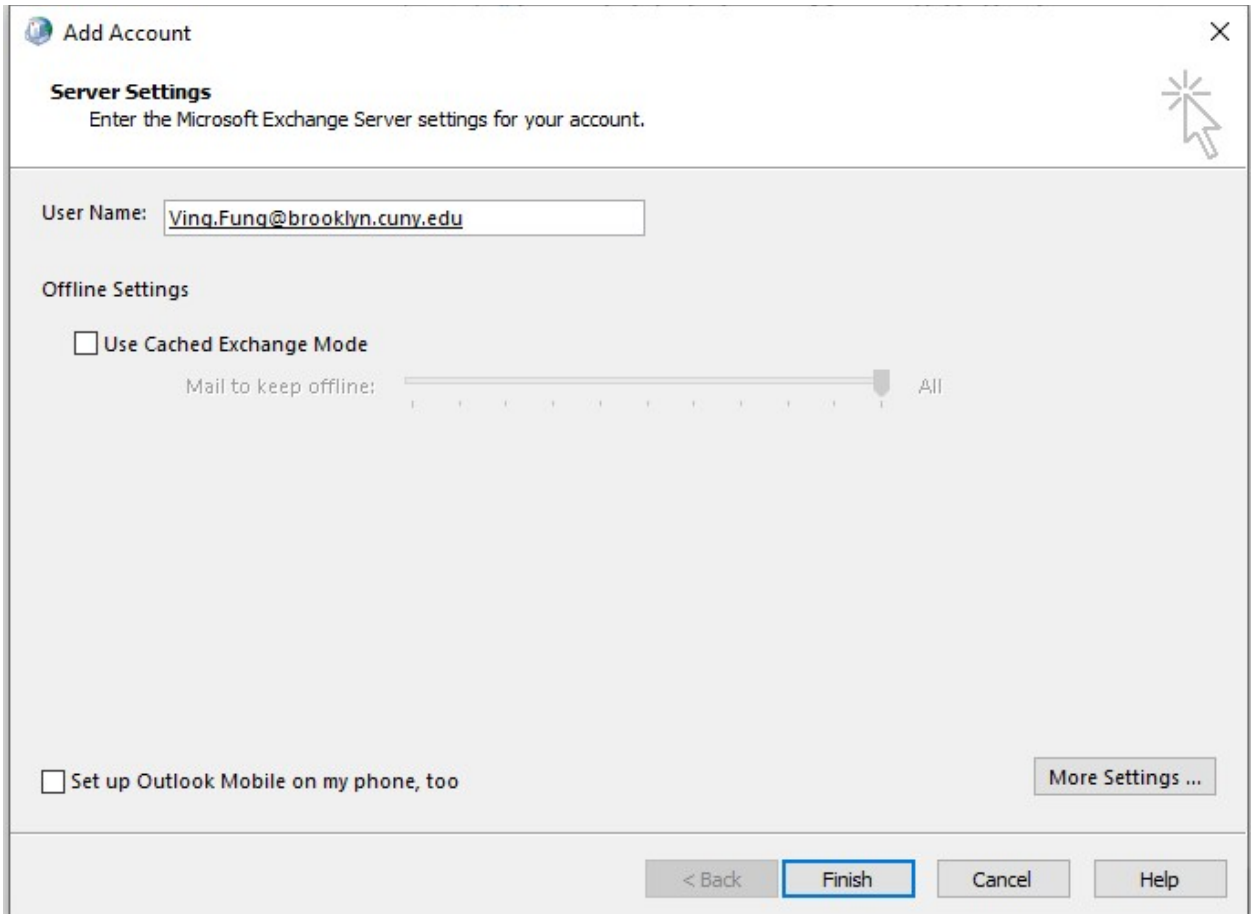
15. Select Security .

This will pop-up.

16.   Check   .

17.   Click

You will go back to this pop-up.

18. Now click ![Finish] .

19. You can now open Outlook and select your profile.