



Student Council

Characteristics and Roles of Officers

8th Grade

President

- **Acts as a Role Model, is Open Minded, and Respects Members**
- Conducts student council meetings (if necessary call emergency meetings)
- Represents the council on all occasions (i.e. conferences, dances, etc.)
- Appoints all standing and special committees
- Communicates with Members, Mrs. Conklin, Mrs. Makel, & Principals

Vice President

- **Acts as a Role Model, is Open Minded, and Respects Members**
- Assists the President and Publicity Director
- Fills in for President when necessary
- Keeps track of upcoming events

Publicity Director

- **Acts as a Role Model, is Open Minded, and Respects Members**
- Checks the Secretary's notes before distributing to student council members and staff
- Reports upcoming student council news to the IMS newspaper and Mrs. Vicki Flotta
- Creates and fills out paperwork for Student Council messages to be placed on IMS morning news
- Takes pictures at Student Council events and publicizes them
- Updates or overseas Student Council bulletin board and webpage

Treasurer

- **Acts as a Role Model, is Open Minded, and Respects Members**
- Manages the student councils money (i.e. budgets for events, etc.)
- Gives treasury report at student council meetings (states how much money the council has)
- Accepts ideas based on money available
- Keeps cash logs & collects money from fundraisers

Any student interested in a position should submit a typed 1 page letter of interest to Mrs. Conklin (222) or Mrs. Makel (226) by Sept. 22.



Student Council

Characteristics and Roles of Officers

7th Grade

President

- **Acts as a Role Model, is Open Minded, and Respects Members**
- Assists the 8th grade President
- Listens to the 7th grade Representatives' concerns and presents them at the student council meetings

Vice President

- **Acts as a Role Model, is Open Minded, and Respects Members**
- Assists the 7th Grade President and Secretary
- Fills in for President when necessary
- Keeps track of upcoming events

Secretary

- **Acts as a Role Model, is Open Minded, and Respects Members**
- Keeps notes/minutes at meetings & provides a bulletin to give to Publicity Director
- Takes roll at meetings & keeps attendance
- Assists Publicity Director

Any student interested in a position should submit a typed 1 page letter of interest to Mrs. Conklin (222) or Mrs. Makel (226) by Sept. 22.