



DEPARTMENT OF THE ARMY
XVIII AIRBORNE CORPS AND FORT BRAGG NCO ACADEMY
BLDG A-4375 DEGLOPPER STREET
FORT BRAGG, NORTH CAROLINA 28310

ATZB-NB

18 November 2019

MEMORANDUM FOR INCOMING BASIC LEADER COURSE STUDENTS

SUBJECT: Welcome Letter, XVIII Airborne Corps NCOA Basic Leader Course (BLC)

1. Congratulations and welcome to the XVIII Airborne Corps and Fort Bragg Noncommissioned Officer Academy (NCOA). Your selection for course attendance in the BLC, and continued training in the Noncommissioned Officer Professional Development System (NCOPDS) is indicative of your past performance and future potential in the military. The mission of the Academy is to provide exceptional training to qualified Soldiers.
2. We will reinforce Army Standards expected of Noncommissioned Officers performing the duties of Squad Leader and Team Leader. This Academy is oriented toward maintaining academic and leadership standards. Your attitude, hard work, full use of all available time, teamwork with other Learners, and the cadre will significantly determine your degree of success and professional development while in attendance here.
3. The course will be challenging, exciting, and meaningful. You may find the course to be intensive, and the course of instruction requiring additional study on your part. The objectives here are designed to further develop your technical knowledge, confidence in your leadership techniques, and enhance your higher personal and professional standards.
4. A positive attitude, tireless motivation, and good study habits will ensure your success. We will give you the information and assistance to accomplish your goals and at all times treat you with respect and dignity.
5. Everyone at the Academy is prepared to assist you in completing the course. Our staff is highly motivated and will offer you some of the best instruction available in the Army today.
6. Again, congratulations and welcome to the XVIII Airborne Corps and Fort Bragg Noncommissioned Officer Academy. On behalf of the NCOA Staff/ Faculty and Cadre, we wish you the best.

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Reporting Instructions

1. Report at 0445 on day zero to the flag pole in front of the NCO Academy. You will form up in the parking lot just in front of the flagpole at the bottom of the steps.
2. Show up in the Army Physical Fitness Uniform (APFU) with a Camelbak. Be prepared to conduct an Army Physical Fitness Test (APFT) and Height/Weight screening on day zero. The full winter APFU will be worn during the months of October through April.
3. Ensure you have your military CAC card with a working PIN.
4. You need to have a copy of your physical profile (if applicable) in hand. Temporary or permanent. This copy will be handed to the cadre of the NCOA and not be given back to you.
5. A complete and signed copy of your student packet (PEC and Data Sheet) needs to be in your possession. This form can be found attached to your welcome email, as well as at the following websites:
 - a) **Army Career Tracker (ACT):** <https://actnow.army.mil/communities/service/html/communityview?communityUuid=4fe0857d-15e6-45e4-aa2c-273eed72359a>
 - b) **Fort Bragg Academy webpage:** <https://home.army.mil/bragg/index.php/units-tenants/xviii-airborne-co/nco-academy>
 - c) **Facebook:** <https://www.facebook.com/BraggNCOA/>
6. You will need one MRE for breakfast and one MRE for lunch on day zero. These can be kept in your POV until you need them.
7. Have the complete packing list in your vehicle and ready for inspection. The time line for this inspection is TBD, however, it will be conducted on day zero. If you're TDY, you can keep your equipment in your barracks room.
8. It is important to note that regardless of your status on ATRRS; if you fail to pass the APFT or Height/Weight screening, you will not be admitted into the course.
9. Again, congratulations on your selection. We look forward to your participation in this challenging course. Your experience in the course and critical feedback is invaluable to our effort in delivering the best outcome-based education for future Sergeants.

MATTHEW M. O'BRIEN
CSM, USA
Commandant