



**Position Title: FINANCIAL ANALYST**

<i>Company description:</i>	First Nations Finance Authority (FNFA) is a financial organization that provides financing to First Nation governments across Canada for economic development, social development and other capital projects by the accessing of the Capital Markets through debenture issuances.
<i>Position summary:</i>	As a Financial Analyst, you will perform financial analysis of financial statements of communities seeking membership and borrowings from the FNFA, working in conjunction with other FNFA departments and individuals to facilitate the process. You will also be a part of the team working on other finance and accounting tasks including reconciliations, general journal entry preparation, and others.
<i>Role responsibilities include but are not limited to:</i>	<ul style="list-style-type: none"> <li>- Financial and ratio analysis of First Nation communities at various stages of their relationship with FNFA (seeking membership, seeking borrowing, annual review, etc.)</li> <li>- Communicate and work with First Nation communities' representatives as part of the analysis processes</li> <li>- Preparation of various reports for review by senior management</li> <li>- Account administration and setup</li> <li>- Reconciliations of fund balances and preparation of detail support for internal and external reporting</li> <li>- General and ad hoc accounting, finance, and administrative tasks</li> </ul>
<i>Skills and qualifications required:</i>	<ul style="list-style-type: none"> <li>- Bachelor's Degree in Business (Finance or Accounting)</li> <li>- CPA designation preferred</li> <li>- Minimum of two years experience in a role requiring financial analysis</li> <li>- Strong analytical skills</li> <li>- Able to work effectively and harmoniously in a team environment</li> <li>- Excellent written and oral communication skills and relationship skills</li> <li>- Proven experience in being hard working, diligent, professional, detailed without losing sight of the larger picture and operationally engaged</li> <li>- Ability to work effectively in a fast-paced environment</li> <li>- Organized and able to manage competing priorities</li> <li>- Proficient with Microsoft Excel, Word, and Outlook</li> </ul> <p>Advantages:</p> <ul style="list-style-type: none"> <li>- Experience working with First Nations</li> <li>- Bilingual - English and French (Canadian)</li> <li>- Experience planning and conducting internal or external audits or similar experience</li> <li>- Experience in client service</li> </ul>
<i>Compensation:</i>	Competitive salary, extended health benefits, and retirement contributions
<i>Location:</i>	Westbank (Kelowna), BC
<i>Application process:</i>	Please email a copy of your resume and cover letter to Human Resources: <a href="mailto:careers@fnfa.ca">careers@fnfa.ca</a>
<i>Deadline date:</i>	<b>July 18, 2019</b>