

# Sync McGraw-Hill Grades and Assignments with Schoology® for LAUSD Teachers

# Introduction

These instructions explain how to install, pair, and sync the McGraw-Hill Link: Grades and Assignment Integration App with Schoology®. This app syncs assignments between your programs on the McGraw-Hill Open Learning Platform and Schoology® and allows real-time syncing of scores when assignments are completed on Schoology®. Assignments can also be created on Schoology® using your McGraw-Hill content. In this document, we also refer to the app as the McGraw-Hill Link app.

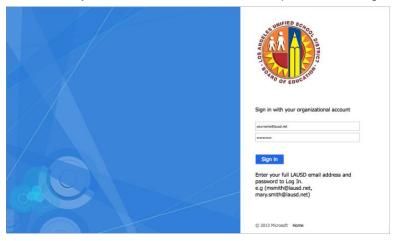
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Sign In

Go to https://lms.lausd.net/ and enter your LAUSD email address and password to sign in to Schoology®.



# **Install the App**

After signing in to Schoology®, follow these steps to install the McGraw-Hill Link app.

- 1. Copy this URL: https://app.schoology.com/apps/profile/2074705595.
- 2. Click in the URL address field to highlight the entire address.
- 3. Paste the URL that was copied in Step 1 and press the enter or return key on the keyboard.

← → C + https://signon.lausd.net/adfs/ls/?SAMLReguest=fZJLb8IwEITV%	2FirKd%2BikgEgsQKKIDyQKqNAeeqmMi 🖈 🛛 😶 :
S schoology courses groups	
P Click to highlight the address field.	David Mc V
× + S ← → C ⊗ https://app.schoology.com/apps/profile/20747055	595 <b>3</b> 0 :
S SCHOOLOGY COURSES GROUP	
Paste the URL you copied into the	David Mc V
address field and press Enter or Return on the keyboard.	WEDNESDAY, JULY 31, 2019
Read our company blog Help Guide	Image: Chapter 13 Postwar America       11:59 pm

4. You should now be on the McGraw-Hill Link: Grades and Assignment Integration app page. Click Install LTI App.





5. Select the course or courses where you want to install the McGraw-Hill Link app and click Install.

Install LTI App	×
Courses:	
🗹 [ LAUSD Course: Section 1	
LAUSD Course: Section 2	
Install Cancel	

If you select the wrong course, you can uninstall the app. The app must remain installed in a Schoology® course in order to sync assignments with a McGraw-Hill class.

# Create a Gradebook Category in Your Schoology® Course

Prior to syncing assignments and grades between McGraw-Hill classes and Schoology®, you need to have at least one gradebook category and you need to set a default category for the Schoology® course that has the McGraw-Hill Link: Grades and Assignment Integration app installed. If you have already done this, skip to the "Pair Your Schoology® Course with your McGraw-Hill Class" section.

To create a gradebook category in your Schoology® course:

- 1. Select Grade Setup.
- 2. Click + Add.
- 3. Enter a name for the category. In this example, the category name is Assignments.
- 4. Select Create.

S schoology	COURSES GROUPS RESOURCES Q III 🗮 🖂 📿 🔘	Sally Brown 🗸
Course Options	LAUSD Course: Section 1 + Grade Setup Categories (*) You currently do not hav Add Gradine Category X Numeric	Add -
Materials Updates Gradebook Grade Setup	Add Grading Contents Add Grading Category x Grading Periods & Final Period © 2 Final Grade Settings (?) Gradebook Scale: * 4d Create Cancel	
Attendance  Attendance  Analytics  Vorkload Planning  Access Code	Calculated Grades: Round Period/Final Grades (*)	
Reset Information Grading period	Total points column (9)	
areonig period 2	Visibility Settings Hide overall grade in student grade report Hide grading period grades in student grade report Hide total points achieved in student grade report Seve Changes	8



5. After creating the category, select the star (the star should turn yellow) to make this the default category.

S schoology <sup>.</sup>	COURSES	GROUPS	RESOURCES		Q		• <b>•</b> •••
	LAUSD Course: Sectio	on 1 ► Grade Se	tup				
Course Options	Categories (?)	Weigh	nt Categories	Your gradin	ig category has be	een added. + Add	1
Materials	Category		in anti-portes			~	-
Updates Gradebook	Assignments				(	٢	
Grade Setup	Grading Periods	s & Final Weigh	nts 🔊				
Mastery	Period			Weight	%		
👚 Badges	© 2			100	100.00%		

#### Add Display Names to Your McGraw-Hill Classes

If you have one or more classes with the same class name, you can modify the display names to make unique class names. This enables you to easily differentiate your classes when you sync assignments.

Follow these steps to enter a display name for a class:

1. On Open Learning, select Launch for a class that needs a unique display name.

Mc Graw Hill Efercation			🖂 Sally Brown 🌔
My Programs			+ Create a Class
Active 🗸		P	connectED
2018-AP GOVT & POL-5 World History, Culture, & Geograph Grade(): 10 Subject: History, World Class Code:	ty: The Modern World		Click here to access your connectED programs.
Launch		8	
2018-AP GOVT & POL-5 World History, Culture, & Geograph Gradely: 7 Subject: History, World Class Code:	ny: The Modern World		
Launch		8	
	©2019 McGraw-Hill Education, All Rights Reserved.	Privacy and C	pokles   Terms of Use   Minimum Requirements   Platform Status

2. Select **Roster** on the left menu and then select the Settings tab. Enter a unique name in the Display Name field.





3. Return to the My Programs page. Your class should now display the new class name.

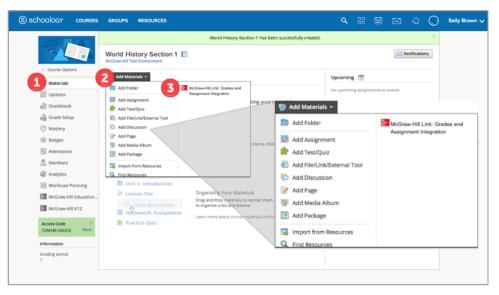
Mc Graw Hill Iducation	Demo School		Saily Brown
My Progra	ms		+ Create a Class
Active 🗸		Q	connectED
ІЙРАСТ	2018-AP GOVT & POL-5 SECTION 1 World History, Culture, & Geography: The Modern World Gradely: 30 Subjects: History, World Class Code:		Click here to access your connectED programs.
	Launch	80	
ІМРАСТ	2018-AP GOVT & POL-5 SECTION 2 World Hatory, Cuture, & Geography: The Modern World Gradely: 7 Subjects: Hatory, World Class Code:		
	Launch	90	
	C2019 McGraw-Hill Education. All Rights Rese	erved. Privacy and C	lookies   Terms of Use   Minimum Requirements   Platform Status

#### Pair Your Schoology® Course with your McGraw-Hill Class

Prior to syncing assignments and grades between McGraw-Hill classes and Schoology®, you need to pair your classes. This only has to be done once for each class you wish to pair.

To pair your Schoology® course with a McGraw-Hill class, navigate to the course you wish to pair and follow these steps:

- 1. Select Materials.
- 2. Select Add Materials.
- 3. Select the McGraw-Hill Link: Grades and Assignment Integration app.





4. Select the McGraw-Hill class you would like to use and click **Pair**. Note that each McGraw-Hill class should only be paired with one Schoology® course.

•••	McGr	aw-Hill
Mc Graw Hill		
	McGraw-Hill Classes      Select an existing McGraw-Hill class to pair with your LMS course. Once     LMS' assignment list, and students' scores will sync to the LMS gradebo	e paired, any existing assignments in the McGraw-Hill class will appear in your ook.
	World History Section 1 World History, Culture, & Geography: The Modern World Pair	World History Section 2 World History, Culture, & Geography: The Modern World Pair
	World History Section 3 World History, Culture, & Geography: The Modern World & Paired	World History Section 4 World History, Culture, & Geography: The Modern World

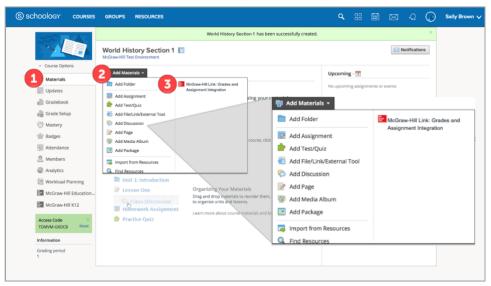
Be sure to select the correct McGraw-Hill class since the sync process cannot be undone. If one or more of your classes have the same name, see the section titled, "Add a Display Name to Your McGraw-Hill Classes."

# Un-Pair Your Schoology® Course from Your McGraw-Hill Class

If you accidentally pair the wrong McGraw-Hill class with your Schoology® course, you can unpair it. Be aware that McGraw-Hill content and assignments will not launch from your Schoology® course if you unpair the class. Only classes paired in error should be unpaired.

Follow these steps to unpair a class from a Schoology® course:

- 1. Navigate to your Schoology® course and select Materials.
- 2. Select Add Materials.
- 3. Select the McGraw-Hill Link: Grades and Assignment Integration app.





4. In the top section of the window, click **Unpair**.

Mc Graw Hill			
	World History Section 1		
	World History, Culture, & Geography: The Modern World		
		Unpair	

## Sync Existing McGraw-Hill Assignments with Schoology®

You can sync assignments with Schoology® if you have created assignments in your McGraw-Hill class. Navigate to your Schoology® course and follow these steps:

- 1. Select Materials.
- 2. Select Add Materials.
- 3. Select the McGraw-Hill Link: Grades and Assignment Integration app.

		Math Class:Section 1	has been successfully created.			×
Course Options	Math Class: Section 1				Notifications	
1 Materials Updates		cGraw-Hill Link: Grades and ssignment Integration		Upcoming · 🟦	ents or events	
Gradebook	Add Assignment  Add Test/Quiz  Add Test/Quiz  Add File/Link/External Tool		Your Add Material	s <del>*</del>	-	
C Mastery	Add Discussion Add Page  Add Page  Add Media Album	cour	e. click	nent	McGraw-Hill Lini Assignment Inte	
Attendance	Add Package		Add Test/Qu	iiz k/External Tool		
Analytics     Morkload Planning     McGraw-Hill Education	C Find Resources	Organizing Your Materials	Add Discuss	ion		
McGraw-Hill K12	Class Discussion	Drag and drop materials to reorde to organize units and lessons. Learn more about course material	Add Media A			
Access Code X TDMVM-GRDC8 Reset	齡 Practice Quiz		Import from			
Information Grading period 1			Q Find Resource	<u>ces</u>		

4. Select the McGraw-Hill class you want to sync with the selected Schoology® course and click **Sync Assignments**.

World History, Culture, & Geography: The Modern World	
	Unpair
	A
Add Assignments	Assignment Sync Sync assignments created or updated in your McGraw-Hill class into
Add Pre-Built Assignments Assign McGraw-Hill content and resources to your class.	your LMS class.

You can sync any time you create new assignments in your McGraw-Hill class and want them to appear on Schoology®.



The Sync Assignments window closes automatically when the sync process has finished. Your McGraw-Hill class assignments now appear on Schoology®. The assignments and grades also appear on the Schoology® gradebook.

S schoology courses group	PS RESOURCES	
	World History Section 1 I	
Course Options	(iii) Add Materials ▼ Options ▼ All Material	s *
Materials	Chapter 5: Industrialization and Nationalism	¢
Updates	Mini Image	谷~
Gradebook		
Grade Setup	Lesson Review: The Middle East	<b>☆</b> ~
♂ Mastery ★ Badges	World History, Culture, and Geography: The Modern World (Student Edition)	\$.≁
3 Attendance	Mc Graw Video: The Industrial Revolution	\$-
🚨 Members		
Analytics	Main Ideas: The Spread of Industrialization	\$~

It is important to note that this process syncs existing assignments from your McGraw-Hill class to your Schoology® course. However, it does NOT sync existing grades for assignments that students completed prior to pairing your McGraw-Hill classes with Schoology®. We hope to add this capability in a future release.

# Add and Create Assignments on Schoology® Using McGraw-Hill Content

Assignments using McGraw-Hill content can be added and created directly on Schoology®. There are two options when creating assignments. One option is to add an assignment using pre-built McGraw-Hill content. The other option is to create a custom assignment by customizing McGraw-Hill content.

# **Option 1: Add Assignments on Schoology® Using Pre-Built McGraw-Hill Content**

Follow these steps to add an assignment Schoology® using pre-built McGraw-Hill content:

- 1. Navigate to your Schoology® course and select Materials.
- 2. Select Add Materials.
- 3. Select the McGraw-Hill Link: Grades and Assignment Integration app.

Course Options Course Options Updates Gradebook	ials •		on 1 has been	successfully created.				×	
Mastery     Add Discuss       Badges     Add Page       Add Recard     Add Page       Add Recard     Add Package       Attendance     Add Package       Members     Image Ima	Quiz	McGraw-Hill Link: Grades and Assignment Integration	zing your n	🖶 Add Material	Upcomin No upcomi	ments or e	otificatio	ns	
	a Album Age om Resources arces 1: Introduction on One fass Discussion sework Assignment	Organizing Your Materia Drag and drop materials to r to organize units and lessons	eorder them, i.	<ul> <li>Add Folder</li> <li>Add Assignn</li> <li>Add Test/Qu</li> <li>Add File/Lini</li> <li>Add Discuss</li> <li>Add Page</li> <li>Add Add Page</li> <li>Add Ackage</li> <li>Add Package</li> <li>Find Resource</li> </ul>	iz k/External ion Album e Resources			ink: Gra	ndes and n



4. Click Add Pre-Built Assignments.

World History Section 1	
World History, Culture, & Geography: The Mo	dern World
	<u>Unpair</u>
Add Assignments	Assignment Sync
Add Pre-Built Assignments Assign McGraw-Hill content and resources to your class	Sync assignments created or updated in your McGraw-Hill class into your LMS class.
or	Last synced at 11/26/19 3:46PM

- 5. On the Select Course Materials page you can:
  - A. Search for resources by keyword.
  - B. Filter resources by Standard, Language, or Resource Type.
  - C. Explore resources by chapter and lesson.
  - D. Click a resource and preview it.

Mc Graw Hill										
Select Course Materials										
Search World History, Culture, & Geography:	The I	Modern W								
Refine Results	5715	Results	(3 resources selected for queue)							
<ul> <li>Standards</li> </ul>	World History, Culture, & Geography: The Modern World									
Languages	Languages     Select All     Collapse All Folder									
⊙ Resource Type	>	D Pr	ogram Overview: Welcome to IMPACT Online							
Assessment	C	CI CI	napter 1: The World Before Modern Times							
Audio	~	Ci	napter 2: Conflict and Absolutism in Europe (1550–1715)							
U Word Document		> 0	Lesson 1: Europe in Crisis							
File Archive		> □	Lesson 2: War and Revolution in England							
Image		· -	Lesson 2: War and Revolution in England							
Learning Resource		~	Lesson 3: Absolutism in Europe							
D PDF			Chapter 2: Conflict and Absolutism in Europe							
PowerPoint			World History Culture, and Geography: The Modern World (Student Edition)							
SmartBook			World History, Culture, and Geography: The Modern World (Student Edition)     Unassignable							
U Video			World History, Culture, and Geography: The Modern World (Teacher Edition)     Unassignable							
U Web Link			Bellringer: The Absolute Monarchy in France							
Add 3 Resources to Queue										



6. Click one or more checkboxes to select the resources you want to assign, then click **Add Resources to Queue**.

Learning Resource	~ =	Lesson 3: Absolutism in Europe	
DF PDF		Chapter 2: Conflict and Absolutism in Europe	
PowerPoint			
SmartBook		World History, Culture, and Geography: The Modern World (Student Edition)	Unassignable
□ Video		World History, Culture, and Geography: The Modern World (Teacher Edition)	Unassignable
Web Link		Bellringer: The Absolute Monarchy in France	
Add 3 Resources to Queue			

- 7. On the Assign and Deploy page:
  - A. Click the links to the right of a resource title to either Set Dates or Set Dates and Points.
  - B. Set the assignment start date and time.
  - C. Set the due date and time.
  - D. Set the point value for the assignment.
  - E. Unassignable resources do not have start date, due date, or point value, but students can view the content.

MC RU				
Assign an	d Deploy			
		*Required		
v n	Chapter 2: Conflict and Absolutism in Europe (1550-1715)	Assignment dates (America/Los_Angeles) and points		
	Lesson 3: Absolution in Europe			
	Chapter 2: Conflict and Absolutism in Europe	Ser anno antes antes		
	World History, Culture, and Geography: The Modern World (Student Editory)			
	Helivinger: The Amount Monarchy in France			
	Start Date Date Date Date			
	Image: Second Seco	ohy: The Modern World (Studer	•	E Unassignable
	Bellringer: The Absolute Monarchy			
Bec	Start Date	Due Date	Points D	Save
_	📅 Set Date	📅 Set date		
	12:01 am	11:59 pm		
	Please enter a start date			
	Video: Louis XIV and Versailles			A Set dates*

- 8. To remove resources:
  - A. Click one or more checkboxes to select the resources you want to remove.
  - B. Click **Remove Selected**.

	tc raw III	
Assi	gn and Deploy	
	Remove Selected B	* Required
		Assignment dates (America/Los_Angeles) and points
$\sim$	Chapter 2: Conflict and Absolutism in Europe (1550–1715)	
	✓ ■ Lesson 3: Absolutism in Europe	
	A 🖫 Chapter 2: Conflict and Absolutism in Europe	Set dates and points



9. After making your selections, click Deploy All Resources.



10. Assignments should now appear on Schoology®. They are listed as Materials.

S schoology courses group	s resources	
	World History Section 1 I	
Course Options	All Materials      All Materials	• _
Materials	Chapter 5: Industrialization and Nationalism	\$~
Updates	dim film	<b>☆</b> -
Gradebook	History Hitche	
Grade Setup	Lesson Review: The Middle East	\$×
T Mastery		
Radges	World History, Culture, and Geography: The Modern World (Student Edition)	<b>☆</b> -
H Attendance	Grave Video: The Industrial Revolution	<b>☆</b> -
🚨 Members		
Analytics	Main Ideas: The Spread of Industrialization	<b>⇔</b> ≁

11. Assignments can be accessed once they are created on Schoology®. When you launch a resource from Schoology®, you are taken to the teacher assignment view. This view allows you to preview, manually score, and see student progress on assignments.

(S) schoology	COURSES GR	ROUPS	RESOURCES												$\boxtimes$
			ass 6: Section 1 ime Line: Ke	y Even	nts of the	ie Civil R	tights Mo	ovement							5.8 17.9
	<ul> <li>Course Options</li> <li>Materials</li> </ul>		< Tim	e Lir	ne: Ke	ey Eve	ents of	the Civi	il R	ights Move	ment				
	Updates Gradebook			0											
		Overview	Con	tent S	Settings										
	♂ Mastery ★ Badges		Details Start Date:	06/24/											
	Attendance		Due Date: Points Pos	sible: 25	5		1								
	Analytics Workload Planning		Gradebook	c Catego	ory: Assig	gnments							Deal	k Score	
	Access Code	×													
	5VSW-SZ88-25V4X Reset		Name						I\$	Status	Score		Stud	lent Wor	k
	Information		(A) BAT AR	Student	t 7 (BTS19	9D)				Not Yet Started	Not yet grad	ed	-		
	Grading period 2019		1 1-1 of 1												



# **Option 2: Create Custom Assignments on Schoology®**

Follow these steps to create a custom assignment on Schoology®:

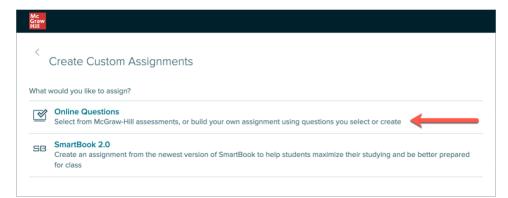
- 1. Navigate to your Schoology® course and select Materials.
- 2. Select Add Materials.
- 3. Select the McGraw-Hill Link: Grades and Assignment Integration app.

S schoology courses	GROUPS RESOURCES				٩				ୟ (	Sally Brown 🔨
	World History Section 1	World History Sectio	on 1 has been su	ccessfully created.				N N	otifications	×
Course Options Materials Updates Cradebook	Add Materials  Add Folder Add Assignment Add Test/Duiz	McGraw-Hill Link: Grades and Assignment Integration	zing your r	Add Materials	Upcomin No upcomi	-	ments or e	events		
iiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiiii	Add FielukiSeemal Tool     Add FielukiSeemal Tool     Add Secusion     Add Add Discussion     Add Adds     Add Add     Add Add     Add Add     Add Add	Organising Your Material Drag and drop insertials to re- to opporte our add inserts.	Is order them,	Add Folder Add Assignm Add Test/Qu Add Test/Qu Add File/Link Add Discussi Add Page Add Page Add Media A	iiz v/External i ion Jbum	Tool			w-Hill Link	Grades and ration
Access Code Reset TDMVM-GR028 Reset Information Grading period	<ul> <li>Höfnevork Assignment</li> <li>Practice Quiz</li> </ul>	Learn more about course put		<ul> <li>Add Package</li> <li>Import from</li> <li>Find Resource</li> </ul>	Resources	5			_	

4. Click Create Custom Assignments.

World History Section 1	
World History, Culture, & Geography: The Modern World	
	Unpair
Add Assignments	Assignment Sync
Add Pre-Built Assignments Assign McGraw-Hill content and resources to your class.	Sync assignments created or updated in your McGraw-Hill class into your LMS class.
or	Last synced at 11/26/19 3:46PM
Create Custom Assignments Create custom assignments using McGraw Hill content to add to your	Sync Assignments

5. To create a custom assessment select **Online Questions**. If the program includes a SmartBook, creating a SmartBook 2.0 assignment is also an option.





- 6. This step provides you several options.
  - A. Click **Create New** to create an assessment from scratch.
  - B. Click My Assessments to access assessments you have already created.
  - C. Select a pre-built McGraw-Hill assessment. You can then modify the assessment by adding, removing, or editing questions.

Ac iraw Iill			
Sele	ct Source		
/ould ;	you like to create a new assessment from scratch or select one from a bank?		
+ C	reate New		P
	Title	Owner	
	My Assessments B	(A) Me	
	My Assessments B World History Ch 04 The French Revolution and Napoleon	Me     McGraw-Hill	
		0	

## **Option 2A: Customize Existing McGraw-Hill Assessments**

Follow the steps listed for Option 2 (see page 12). When you get to step 6, select a topic in the list (see C in the image above) to view the McGraw-Hill pre-built assessments then continue by following the steps below:

1. Select an assessment that you want to customize.

Mc Graw Hill										
Sele	Select Source									
Would	Would you like to create a new assessment from scratch or select one from a bank?									
Asses	Assessments > World History Ch 01 The World Before Modern Times									
+ 0	+ Create New $\mathcal{P}$ $\nabla$									
#		Title								
1		Ch 01 L 2 Quiz The Greeks and the Romans								
2		Ch 01 L 1 Quiz The First Civilizations								
3		Ch 01 L 3 Quiz Connections and Change Around the World								
4		Ch 01 Test Form A World Before Modern Times								

2. Edit the assessment title if you desire. You may want to add your initials so you can differentiate the customized version from the pre-built McGraw-Hill version.

Mc Graw Hill	
	his assessment or a question in it will create a copy. Copied assessments can be found in "My Assessments", and copied found in "My Questions".
New Asses	sment
Content	2 Settings
Title *	Ch 01 Test Form A World Before Modern Times 17 characters remaining



- 3. In the bottom section of the window, you can do the following:
  - A. Add additional questions and sections.
  - B. Preview the assessment (this shows what students will see).
  - C. Click the kebab menu to the right of a question to view various customization options.

+ 0	Question v			
#	Question	Туре	Points	
S	ection1		50.00	8
1	Match each item with the correct statement below.	Matching	10	8
2	The chief cities of the Songhai Empire prospered from	Multiple Choice	1	
3	What did the Romans contribute to Western civilization?	Multiple Choice	1	Preview
4	The religion of Judaism differed from the other religions of the time	Multiple Choice	1	Edit Link to previous
5	By the late fifth century C.E., invasions by nomadic Huns	Multiple Choice	1	Link to next
6	The major schools of thought that emerged in China between 500	Multiple Choice	1	Remove
7	China had only five dynasties in	Multiple Choice	1	8

- D. Once you are finished with your customizations, click Continue.
- 4. Edit the assessment settings as desired:
  - A. Enter the start date and time and due date and time.
  - B. Select student scoresheet options.
  - C. Click the down-arrow to view and set additional settings.

Any changes to this assess questions can be found in	iment or a question in it will create a copy. Copied assessments can be found in "My Assessments", and copied "My Questions".	
New Assessmen	ł	
New Assessmen		
1	2	_
Content Set		
Main Settings		
• Required		
Scheduling *	A 12/19/2019 12:00 am EST - 12/20/2019 11:59 pm EST	
A	coresheet Access	
Assessment Student S Student Scoresheet		
	May view scores but not answers V	
Explanations	Students may not view $\lor$	
Answer Rationale	Show answer rationale on student scoresheet	
	Snow answer rationale on student scoresneet	

5. After selecting assessment settings, click **Assign** (D in image above). Customized assessments are saved to your "My Assessments" folder.



# **Option 2B: Create an Assessment from Scratch**

Follow the steps listed for Option 2 (see page 12). When you get to step 6, click **Create New** (A) and continue to follow the steps below, which explain how to create an assessment from scratch.

lc raw ill		
Sele	ct Source	
lould y	you like to create a new assessment from scratch or select one from a bank?	
+ C	reate New	Q
	Title	Owner
	My Assessments B	(A) Me
	World History Ch 04 The French Revolution and Napoleon	McGraw-Hill
	World History Ch 01 The World Before Modern Times	McGraw-Hill
-	World History Ch 02 Conflict and Absolutism in Europe	McGraw-Hill

1. Enter an assessment title.

Mc Graw Hill	
New Asses	sment
1	2
Content	Settings
Title *	Chapter 1 Test Version A  36 characters remaining

- 2. The bottom section of the window, select from the following options:
  - A. Write your own questions.
  - B. Select questions from an existing assessment.
  - C. Select questions from question item banks.
  - D. Add questions based on a passage.

	sment does not contain any ques n from an existing bank or create a new o	
<b>A</b> ⊕	Create new question	
B⊕	Add question from assessment	
<b>C</b> ⊕	Add question from question bank	
D⊕	Add question based on passage	

For this example, (C) Add question from question bank is selected.

Note: You can include questions from more than one source. This way, assessments can include both McGraw-Hill questions and questions you write.



- 3. After selecting "Add question from question bank":
  - A. Select the source of question banks.
  - B. Select one or more questions. Click the kebab menu on the right of a question to preview it.
  - C. Click Add to add the selected to the test.
  - D. Click the kebab menu for a question to remove it from the test.
  - E. Preview the test.

Your s	ource: li	nstructor Banks		€• ×	+ Qu	uestion v + Section	
Wor	ld History	Ch 01 The World Before Modern Ti	mes	~	#	Question Type Points	
Add	C			۶ q	1	In the late True/False	8
	#	Question	Туре		2	All four gu Multiple Ch 1	8
	1	European civilization in t	Multipl	80	3	Women w True/False 1	8
	2	In the late eighteenth cen	Preview				
~	3	Mary Wollstonecraft, an E	True/F	8			
	4	All four gunpowder empir	Multipl	8			
~	5	Women were excluded fr	True/F	8			
	f 155 total		2345				

- 4. To create your own question or add questions from the other options, click Question and select an option from the drop-down list (A). Since you are selecting questions from a bank, the other three options are in the list:
  - Create new question
  - Add question from assessment
  - Add question based on passage

Your source: I	nstructor Banks	Ð	•] ×	A	+ Question V + Section
World History	r Ch 01 The World Before Modern Times		~		Create new question Add question from assessment
Add		Q	$\nabla$		Add question based on passage
□ #	Question Type				2 All four gu Multiple Ch 1
<b>2</b> 1	European civilization in t Multipl		8		3 Women w True/False 1
2	In the late eighteenth cen True/F		8		
<b>⊻</b> 3	Mary Wollstonecraft, an E True/F		8		
□ 4	All four gunpowder empir Multipl		8		
✓ 5	Women were excluded fr True/F		8		
1 to 20 of 155 total	« < <b>1</b> 2 3 4	5 8	> >>		

5. Continue the process of adding, editing, and creating questions to complete your assessment. When you are finished, click **Continue**.



- 6. Edit the assessment settings as desired:
  - A. Enter a start date and time and due date and time.
  - B. Select student scoresheet options.
  - C. Click the down-arrow to view and select additional settings.

Mc Graw Hill	
New Assessment	
2 Content Setting	<b>3</b> 5
Main Settings	
• Required	
Scheduling *	A 12/19/2019 12:00 am EST - 12/20/2019 11:59 pm EST
Assessment Student Sco	resheet Access B
Student Scoresheet	May view scores but not answers 🗸
Explanations	Students may not view v
Answer Rationale	Show answer rationale on student scoresheet
Show Additional Settings	Assign

D. After selecting assessment settings, click **Assign**. Customized assessments are saved to your "My Assessments" folder.

## Add Assignments to the Upcoming Section

Due to a limitation of the integration, assignments added to Schoology® do not automatically display in the "Upcoming" section on the right side of the page; however, you can manually edit assignments so they appear in that section. Follow the steps below to add an assignment to the Upcoming section.

1. Click the gear icon for an assignment and select Edit.

S schoology	COURSES GROUPS RESOURCES	٩	88		$\boxtimes$	Q (	$\bigcirc$	~
	World History Section 1					•	Notifications	
Course Options	Add Materials	ll Materia	ls * _		pcoming	hereaf	Add Event	
📳 Materials	Graw Hill Hill		¢-		iursday, De	cember 19, 2	nt: The World	
Updates	Mc Graw Hill Bellringer: Rulers and Religion	~	0	Edit Unpublis Move	h	odern Tim	es 11:59 pm	
Grade Setup	Graw Hill Hill			Copy to 0 Delete	lourse			
Badges	Chapter Opener: The World Before Modern Times		ā	Save to R	esources			



2. Add the due date and click Save Changes.

xternal Tool Providers h	nave not been added to this course
Tool Provider:	Automatic, based on URL
Title: *	LESSON 1 Europe in Crisis
URL: *	https://router- integration.mheducation.com/v1/ltihandler/k12
Consumer Key:	
Shared Secret:	
Custom Parameters:	Ims_name=schoology Ims_installation_id=7d81e213-99d5-11e9-a54b-
	🛿 👿 Enable Grading
Points:	50
	12/20/19 🗐 11:59PM
Due Date:	

3. The assignment now appears in the "Upcoming" section on the right. If you don't see the assignment in the Upcoming section, refresh the web page.

S schoology c	OURSES GROUPS RESOURCES	<b>Q</b>	
	World History Section 1 T		Votifications
Course Options			Upcoming - 19 Add Event Thursday, December 19, 2019
Materials	Kraw Hill • Due Friday, December 20, 2019 at 11:59 pm	<b>☆</b> ~	Chapter Assessment: The World Before Modern Times 11:59 pm
Gradebook	Mc Graw Hill Bellringer: Rulers and Religion	\$~	Friday, December 20, 2019
🍓 Grade Setup 🞯 Mastery	Mc Graw Hill Hill	\$×	LESSON 1 Europe in Crisis 11:59 pm

# **Student Experience**

Students launch assignments from the course list or from assignment links in the Upcoming section. They complete and submit assignments and assessments on Schoology®.

S schoology	COURSES GROUPS RESOURCES GRADES	٩	🛗 🖂 📣 🕥 John Ramirez 🗸
	World History Section 1		Votifications
		All Materials 🎽	Upcoming · 题
🔁 Materials	Mc	All Materials *	Friday, December 20, 2019
Updates	LESSON 1 Europe in Crisis Due Friday, December 20, 2019 at 11:59 pm		LESSON 1 Europe in Crisis 11:59 pm
Grades			-
Mattendance	Graw Hill Hill		
and Members	Mc Graw Hill Ch 02 L 1 Quiz Europe in Crisis		
Information			
Grading period 2019	Graw Hill Hill		
	Mt Graw Hill		
	Ch 01 L 1 Quiz The First Civilizations		

After students complete assignments or assessments that are auto-scored, the grades appear on the Schoology® gradebook. Students may see their score and feedback immediately after submitting assessments based on the settings you select for the student scoresheet.



⚠ In order for a student's score to sync between McGraw-Hill and Schoology®, the student must click the assignment or resource link on Schoology®. If a student does not complete the assignment or accesses the assignment on Open Learning, the student's score will not appear on the Schoology® gradebook.

# Manually Score Assignments or Assessment Questions

For assignments and assessments that require manual scoring, access the gradebook and click the assignment title at the top of the column.

(S) schoology co	URSES GROUPS RESC	URCES				٩		$\boxtimes$	Q	Sally Brown 🗸
	World History Section 1									<b>•</b>
	2019 👻 All Materials	* Di	ue Date, A	• View						0:
<ul> <li>Course Options</li> </ul>	Last Name, A-Z 👻	OVERALL	2019	Ch 01 L 2 Qui		Practice T				
Materials		Calc.	Calc.	5 PTS	5 115	23 1/15	J			
Updates	Appleton, Kathy II	80	80							
🛃 Gradebook	Brown, Sally	93	93							
Grade Setup	Oonaldson, Fran 💷	76	76							
♂ Mastery ★ Badges	Malone, Tracy 📲	81	81							
Attendance	Ramirez, John 💷	72	72							
Members	Smith, David	94	94							
Analytics										
B Workload Planning										
Access Code X										
XKGW-PXXW-MQF4N Reset										

Click View Scoresheet to manually score open-ended assessment questions.

(S) schoology c	OURSES GROUPS RESOURCES		Q		$\boxtimes$	Q	$\bigcirc$	Sally Brown
	TestClass1Dec17: Section 1 Practice Test							
<ul> <li>Course Options</li> </ul>								
🔁 Materials	Practice Test							
Updates								
Gradebook	Overview Content Settings							
Grade Setup								
💮 Mastery	Details Hide							
👚 Badges	Start Date: 12/20/2019 12:00 AM EST							
Mattendance	Due Date: 12/21/2019 11:59 PM EST							
🚨 Members	Points Possible: 25							
Analytics								
Workload Planning							5	<u>.</u>
Access Code XKGW-PXXW-MQF4N Reset	Name	≡≎	Status	Score		Stu	ident Work	
Information	(a) Kathy Appleton		Submitted	Not yet gr	aded	Vie	w Scoresh	eet
Grading period 2019	1 1-10/1							

Grades update automatically in the gradebook as you complete manual scoring.



## **Create Assignments on Open Learning**

If you decide to make new assignments in your McGraw-Hill class, follow your normal process to access your class on Open Learning. The steps below show one way to make an assignment. Since there are several ways to make assignments, you can follow a different process to create your assignments.

1. Navigate to a course chapter and lesson. Be aware that the organization of courses does vary.



2. Locate a course resource you want to assign. Click the kebab menu (three ellipses) and then select **Assign.** 

er ann Eill Aus atten	Schoology Class				Sally Brown
My Programs	E Chapter 1 🗸 / Lesson 1 🗸	Prev	view Student Page	Launch Presentation	Edit
Dashboard Course Gradebook	Interactive Interactive resource				
Calendar Assignments	Assignable Student	Introducing The First Civilizations	Graphic Organize First Civilizations		vilizations: s of Wester
Roster Reports	Resources Assign these resources from the student lesson for formative assessment checks and a	THE STORY BEGINS	action Second Se	The First Civilizat	iona: The Peoples o Egypt
	customized path through the lesson. They include teaching notes and strategies and answers to student questions and activities at point of use.	Learning Resource Add to student page Include in presentat	Learning Resource		dent pagi g
	The First Civilizations: Ancient India	The First Civilizations: Ancient China	Assign Le Ch Add to Calenda	Ra-	
	he First Civilizations: Ancient Indi	he First Civilizations: Ancient Chin			Back to

3. Complete the form and select Assign.

Graw Hill Rozation	Schoology Class		
< My Programs	Assign		X n Edit 8
Dashboard			
Course	<ul> <li>Required</li> </ul>		
Gradebook	Assigning	Graphic Organizer: The First Civilizations	
Calendar	Assignment Name *	Graphic Organizer: The First Civilizations	
Assignments	Start/Due Dates	(a) 02/22/2019 12:00 am − (b) 02/23/2019 11:59 pm	^
Roster	Instructions		
Reports			
	Points Possible *		Civilizations: ples of Wester
	Gradebook Category	Enter a number, or "EC" for Extra Credit.	lizations: The Peoples o and Egypt
	Cancel Assign		source Leveled
	notes and strategies an to student questions an activities at point of uso	d Include in presentat	Add to student page



- 4. There are different assignment types that you can create. Select Assignments on the left and click **Add Assignment** to create a new assignment. There are two assignment types that do not currently sync with Schoology<sub>®</sub>. They are the Submission and Instructions assignment types.
- 5. After you make assignments, sync your assignments with Schoology<sup>®</sup>. Follow the same steps outlined in the section, "Sync Existing McGraw-Hill Assignments with Schoology<sup>®</sup>."

Dashboard	Schoology Class - Assignmen	ts				
Course Gradebook	Add Assignment					P 7
Calendar	Name	Category	Status	Start	Due	
Assignments Roster	BrainPop 0 of 0 submitted	Assignments	Open	02/11/19 12 am	10/31/19 11:59 pm	000
Reports	Graphic Organizer: The First Civilizations 0 of 0 submitted	Assignments	Open	02/22/19 12 am	02/25/19 11:59 pm	8
	Chapter 1: The World Before Modern Times 0 of 0 submitted	Assignments	Open	02/21/19 12 am	02/22/19 11:59 pm	8
	1 1-3 of 3					

In order for assignment scores to show up on Schoology®, students need to complete assignments on Schoology®, not Open Learning.