



**THE UNIVERSITY OF TEXAS AT EL PASO**

**THE GRADUATE SCHOOL**

**NEW STUDENT GUIDE**



## CHECKPOINTS

**1**

**RECEIVE ADMISSION LETTER**

**2**

**CONTACT THE PROGRAM ADVISOR FOR  
REGISTRATION**

**3**

**CREATE UTEP ACCOUNT (IT HELP DESK)**

**4**

**COMPLETE NEW GRADUATE STUDENT  
ORIENTATION MODULES, PART 1**

**5**

**REGISTER FOR CLASSES**

**6**

**SIGN UP FOR ORIENTATION**

**7**

**GET SCHOOL ID CARD (MINER GOLD CARD)**





## Resuming Campus Operations- What You Need to Know

The University is currently operating in restricted mode. To stay up to date with the latest news and how it may impact certain offices and services, please visit <https://www.utep.edu/resuming-campus-operations/?home>

### DETAILED CHECKLIST:

#### EXPLORE THE GRADUATE SCHOOL WEBSITE

Access your acceptance letter, find general information, and familiarize yourself with available services.

[www.utep.edu/graduate](http://www.utep.edu/graduate)

#### CONTACT YOUR PROGRAM ADVISOR

Your advisor can provide valuable information about program-specific requirements and registering for classes.

[www.utep.edu/graduate/programs](http://www.utep.edu/graduate/programs)

#### SETUP YOUR "@MINERS" ACCOUNT

Your student email account will serve as an official means of communication for classes and announcements. It will also allow you to access a variety of other services electronically. Call (915) 747-HELP (4357) to configure your account.

[www.utep.edu/irp/technologysupport](http://www.utep.edu/irp/technologysupport)

#### ACCESS YOUR GOLDMINE ACCOUNT

Available through your my.utep.edu portal or the link below, Goldmine is where you can register for classes, view financial aid information, update contact information, and more.

[goldmine.utep.edu](http://goldmine.utep.edu)

#### MAKE PLANS TO ATTEND VIRTUAL ORIENTATION

New Graduate Student Orientation will provide information about professional development, available resources and opportunities, and academic success.

[www.utep.edu/graduate/new](http://www.utep.edu/graduate/new)

#### GET YOUR GOLDCARD

Your Gold Card will allow you to access a variety of services, including the Library, the Student Recreation Center, and on-campus printing.

<https://www.utep.edu/vpba/miner-gold-card/about-my-miner-gold-card/how-to-get-miner-gold-card.html>

#### COMPLETE NEW GRADUATE STUDENT ORIENTATION MODULE, PART 1

With the exception of those in 100% on line programs, all new students must fulfill this requirement. Login with your @miners credentials to do the first part.

[communityofcare.utep.edu](http://communityofcare.utep.edu)

## FINANCES

The Graduate School provides information about paying for graduate school, including budgeting, responsible borrowing, and ways to offset expenses, including details about tuition and fees.

[www.utep.edu/graduate/money](http://www.utep.edu/graduate/money)

### ***Financial Aid***

U.S. students and eligible residents should complete the **FAFSA** annually even if you are not planning to take out student loans. The Office of Student Financial Aid manages the dispersal of these loans and grants.

[www.utep.edu/student-affairs/financialaid](http://www.utep.edu/student-affairs/financialaid)

### ***Funding***

Various internal and external funding opportunities are available to help offset expenses and assist with research and academic travel.

[www.utep.edu/graduate/funding](http://www.utep.edu/graduate/funding)

### ***Student Employment***

Contact your program or department for information about assistantships and other forms of employment. Ask about the title, number of hours employed, duration of appointment, compensation, description of duties, procedure and timing of

reappointment, and deadlines. Eligible Graduate Student Employees (GSEs) pay in-state tuition and can elect health insurance and other benefits at little or no cost.

[www.utep.edu/graduate/money](http://www.utep.edu/graduate/money)

[www.utep.edu/human-resources/services/benefits](http://www.utep.edu/human-resources/services/benefits)

## WELLBEING

A variety of services exists to help you make the most of your graduate education, take care of yourself, and get help when you need it.

[www.utep.edu/graduate/pd](http://www.utep.edu/graduate/pd)

[www.utep.edu/student-affairs](http://www.utep.edu/student-affairs)

### ***On-Campus Clinic***

Located in Union East the Student Health and Wellness Center offers free or inexpensive general health services, including vaccines, STD screenings, and nutrition services. Their on-site pharmacy fills prescriptions and sells common OTC products at a reduced cost.

[www.utep.edu/chs/shc](http://www.utep.edu/chs/shc)

### ***Off-Campus Clinic***

The Texas Tech Physicians Clinic, suite 340 at 125 W. Hague in the Providence Medical Plaza, offers priority visits for members of the UTEP community. Call 915-215-5800 to schedule an appointment.

[www.carecenter.utep.edu](http://www.carecenter.utep.edu)

### ***Mental Health***

Counseling and Psychological Services offers free individual and group therapy to students. Call (915) 747-5302 to schedule an appointment or after hours for crisis care. Walk-ins are also welcome: 202 Union West.

[www.utep.edu/student-affairs/counsel](http://www.utep.edu/student-affairs/counsel)

### ***Fitness (Center currently closed)***

The Student Recreation Center offers a variety of fitness facilities, including an indoor swimming pool, a free weights area, and outdoor fields. Low-cost fitness classes, outdoor adventure experiences, and intramural sports are also available.

[www.utep.edu/student-affairs/rsd](http://www.utep.edu/student-affairs/rsd)

## HOUSING & TRANSPORTATION

### ***Living On-Campus***

The Department of Residence Life provides a variety of apartment-style floor plans. All are co-educational, and ADA compliant rooms are available.

[www.utep.edu/student-affairs/housing](http://www.utep.edu/student-affairs/housing)

### ***Living Off-Campus***

Many housing options are available off-campus, including some within walking or biking distance.

[www.apartmentfinder.com](http://www.apartmentfinder.com)

[www.apartments.com](http://www.apartments.com)

[www.zillow.com](http://www.zillow.com)

### ***On-Campus Parking***

If you are bringing your own vehicle to UTEP, be advised that you will need a parking permit to park on UTEP property.

[www.utep.edu/vpba/parking-and-transportation](http://www.utep.edu/vpba/parking-and-transportation)

### ***Public Transportation***

Sun Metro operates public buses, the Brio rapid transit, and—soon—the El Paso street car. Connections to county routes and Las Cruces, as well as park+ride, bike+ride, and discount programs are available.

[www.sunmetro.net](http://www.sunmetro.net)

### ***Need help getting settled?***

The Amigo Miner program provides assistance and information to new graduate students from outside the Paso del Norte region. Email [amigominer@utep.edu](mailto:amigominer@utep.edu) to sign up!

## OTHER NOTES

### ***Services for People with Disabilities***

The Center for Accommodations and Support Services (CASS) coordinates support for folks with disabilities.

Email [rdugan@utep.edu](mailto:rdugan@utep.edu) for information about the Assistive Tech Lab (ATL).

[www.utep.edu/student-affairs/cass](http://www.utep.edu/student-affairs/cass)

### ***Schools & Childcare***

El Paso has four school districts. The school district that oversees the area near UTEP is the El Paso Independent School District (EPISD). The Paso del Norte YWCA's University Heights Early Learning Academy offers low-cost early childhood education and related programming for members of the UTEP community.

[www.episd.org](http://www.episd.org)

[www.ywcaelpaso.org](http://www.ywcaelpaso.org)

### ***Meningitis Requirement***

If you are under the age of 22, you must get the bacterial meningitis vaccination. Email your proof of vaccination to [meningitis@utep.edu](mailto:meningitis@utep.edu)

[www.utep.edu/student-affairs/admissions](http://www.utep.edu/student-affairs/admissions)

## OTHER RESOURCES

### ***Libraries***

[www.utep.edu/library](http://www.utep.edu/library)

[www.elpasolibrary.org/](http://www.elpasolibrary.org/)

### ***Local Attractions***

[www.visitelpaso.com](http://www.visitelpaso.com)

[www.traveltexas.com](http://www.traveltexas.com)

[www.newmexico.org](http://www.newmexico.org)

[www.visitmexico.com](http://www.visitmexico.com)

### ***Local News & Events***

[www.utep.edu/newsfeed](http://www.utep.edu/newsfeed)

[www.utep.edu/events](http://www.utep.edu/events)

[www.elpasotimes.com](http://www.elpasotimes.com)

[www.elpasoinc.com](http://www.elpasoinc.com)

<http://diario.mx>

[www.lcsun-news.com](http://www.lcsun-news.com)



## INTERNATIONAL STUDENTS

The Office of International Programs (OIP), located in Union East 204, is your first point of contact for immigration processes and related issues for international students.

[www.utep.edu/student-affairs/oipsa](http://www.utep.edu/student-affairs/oipsa)

The Graduate School maintains a guide for visa and employment processes. Review that page, and contact the Graduate School if you experience significant delays or need help with your academic status.

[www.utep.edu/graduate/international](http://www.utep.edu/graduate/international)



**El Programa de Asistencia Estudiantil (PASE)** es un programa de asistencia financiera para estudiantes mexicanos. Este programa otorga un descuento de colegiatura a los participantes para que puedan pagar la misma colegiatura que los residentes del estado de Texas.

[www.utep.edu/student-affairs/oipsa](http://www.utep.edu/student-affairs/oipsa)

## NEW STUDENT ORIENTATION MODULES

As a new graduate student, you need to complete a variety of compliance trainings. Once you have configured your UTEP credentials, visit [communityofcare.utep.edu](http://communityofcare.utep.edu) to get started.

**Important note:** Depending on your program and role, you may also need to complete other required trainings. These may include IRB, IACUC, lab safety, and/or institutional compliance. Your graduate program may also have other on-boarding or continuing education requirements. Check your email regularly and talk with your mentor(s).



**WEB VERSION OF THE MAP:** [utep.edu/map](http://utep.edu/map)

**WEB VERSION OF THE MAP:** [utep.edu/map](http://utep.edu/map)





THE UNIVERSITY OF TEXAS AT EL PASO | 500 W UNIVERSITY AVE | EL PASO, TX 79968

## DIRECTIONS TO CAMPUS

### FROM THE EL PASO INTERNATIONAL AIRPORT:

1. Exit El Paso International Airport to Airway Blvd.
2. Travel south approximately 2 mi. to I-10 west
3. Take the I-10W on ramp
4. Merge on I-10W
5. Travel approx. 8 miles
6. Take exit 18A, Schuster Ave.
7. Continue access road to Sun Bowl Dr.
8. Continue on Sun Bowl Dr.
9. Turn right on W. University Ave.

### FROM INTERSTATE 10 (EAST):

Take the Schuster/Sun Bowl exit (18A) to Sun Bowl Drive. Continue towards the roundabout and go straight.

### FROM INTERSTATE 10 (WEST):

Take the Schuster/Sun Bowl exit (18A) to Sun Bowl Drive. Turn left at the light (Schuster Avenue). At the next light (Sun Bowl Drive) take a left.