Office Validation

## ATTENTION:

In addition to filling out this form, if your plate(s) or tab(s) were lost or stolen, it is important that you notify local law enforcement authorities or the Missouri State Highway Patrol.

Pursuant to $\underline{\mathbf{3 0 1}} \mathbf{4 2 0}$ RSMo, any false statement in this application is a violation of the law and may be punished by fine, imprisonment, or both.


Vehicle owners can obtain replacement plate(s) or tab(s) in instances when the original has been lost, stolen, mutilated, destroyed, or never received.

Refer to warning at the top of form. ( $\mathbf{3 0 1 . 4 2 0}$ RSMo)

- Ensure replacement plate(s) or tab(s) are necessary. Refunds will not be granted after the manufacture of replacement plates.
- If the original is found after application is made, the original becomes null and void and must be surrendered immediately to the Missouri Department of Revenue.

1. Your name must match the name as it appears on your certificate of title or registration receipt or this application will be rejected.
2. Enter your current address and telephone number where you may be reached during normal business hours.
3. Complete all vehicle information blocks.
4. For truck or bus plates, enter zone and weight or seating capacity.
5. Enter current license plate(s) or tab(s) number and expiration month and year.
6. If applying for replacement plates or tabs, indicate the number of plate(s) you need to replace. If replacing tabs only, mark the "Tabs Only" block.
7. Indicate the reason required.
8. The application must be signed in the presence of a Notary Public. NOTE: A notary is not required if applying for an optional second plate Commercial Motor Vehicle (CMV).

When application is made for replacement plate(s), you will be issued one Replacement Plate Permit. This permit serves as proof of valid registration until you receive the replacement plate(s). The permit is to be displayed on the back windshield of your motor vehicle unless it is an autocycle, motorcycle, motortricycle, or trailer. Please carry the validated application receipt with you as proof of valid registration until you receive your replacement plate(s) or tab(s).

If only one plate is replaced, it must be attached to the rear of the vehicle. A replacement plate for a CMV must be attached to the front of the vehicle.

| FEE TYPES | TABS | EMBOSSED PLATES |  | FLAT PLATES |  | SPECIALTY <br> PERSONALIZED <br> and STOCK PLATES |
| :--- | :---: | :---: | :---: | :---: | :---: | :---: |
|  | Per Tab or Set | Per Plate | Per Set | Per Plate | Per Set |  |
| Replacement | $\$ 8.50$ | $\$ 8.50$ | $\$ 17.00$ | $\$ 8.50$ | $\$ 17.00$ | $\$ 6.00$ |
| Processing | $\$ 6.00$ | $\$ 6.00$ | $\$ 6.00$ | $\$ 6.00$ | $\$ 6.00$ | $\$ 0$ (EXEMPT) |
| Reissuance | N/A | $\$ 1.68$ | $\$ 3.36$ | $\$ 3.77$ | $\$ 7.54$ | $\$ 0$ |

Any person replacing stolen license plates or tabs may receive up to two sets of license plates or tabs per year at no cost, a processing fee will still apply.

Second Plate Only - Any owner of a commercial motor vehicle whose vehicle is licensed as farm, local or beyond local in excess of 12,000 lbs., or an owner of a commercial bus may be issued a second license plate. The second license plate will bear the same configuration as the initial license plate and contain a number " 2 " sticker in the upper right hand corner. The first plate must be attached to the front of the vehicle and the second plate, with the " 2 " sticker, must be placed on the rear of the vehicle. No notarization is required for optional second plate CMV.

| FEE TYPES | EMBOSSED PLATES | FLAT PLATES | SPECIALTY PERSONALIZED <br> and STOCK PLATES |
| :--- | :---: | :---: | :---: |
| Second Plate | $\$ 8.50$ | $\$ 8.50$ | $\$ 8.50$ |
| Processing | $\$ 6.00$ | $\$ 6.00$ | $\$ 6.00$ |
| Reissuance | $\$ 1.68$ | $\$ 3.36$ | $\$ 0$ (EXEMPT) |

Note: License Office notary service - \$2.00
All payments by check must:

1. Be payable to Missouri Department of Revenue.
2. Be pre-printed with the check writer's name, address, bank code, and account number.
3. Include the check writer's driver license or nondriver license number, date of birth, and daytime telephone number.

Note: The Missouri Department of Revenue may electronically resubmit checks returned for insufficient or uncollected funds. Other restrictions may apply.

Mail to:
Motor Vehicle Bureau
P.O. Box 100
Jefferson City, MO 65105-0100

Phone: (573) 526-3669
E-mail: mvbmail@dor.mo.gov
Visit http://dor.mo.gov/motorv/
for additional information.

