

**No-Fee Post Office Box
Renewal Notice / Annual Verification**

Postal Service Use Only:	Eligibility Status <input type="checkbox"/> Yes <input type="checkbox"/> No
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Dear Box Customer:

The United States Postal Service has made no-fee post office box service available to many customers who are ineligible for carrier delivery. Each year we must verify the information provided on PS Form 1093, *Application for Post Office Box*, and confirm the continued eligibility of each box customer for no-fee post office box service. Please assist us by providing the information requested below.

1 Check one of the boxes below:

- No Change:** If the information concerning your residence or business has **not** changed, check this box.
- Change:** If the information concerning your residence or business **has** changed, check this box and complete the information below.

Name		Company Name (if applicable)	
Address			
City	State	ZIP+4 -	Telephone Number - -

2 Sign and date this form. I certify that the information I have provided above is true and complete to the best of my knowledge. I understand that anyone who furnishes false and misleading information on this notice or who fails to provide information requested on this notice may be subject to criminal sanctions (including fines and imprisonment) and/or civil sanctions (including multiple damages and civil penalties). I have read the **Privacy Act Statement** reprinted below and understand that I may remove the statement from this form and keep it for my records.

Signature _____ Date _____

Thank you very much for your cooperation.

Notice 32-N, July 1998

Note: If you would like to keep this copy of the Privacy Act Statement for your records, cut along the dotted line.



Privacy Act Statement

The collection of this information is authorized by 39 USC 403 and 404. This information will be used to provide the applicant with post office box or caller service. As a routine use, the information may be disclosed to anyone, when the box is used for the purpose of doing or soliciting business with the public; to persons authorized by law to serve legal process for the purpose of serving such process; to an appropriate government agency, domestic or foreign, for law enforcement purposes; where pertinent, in a legal proceeding to which the USPS is a party or has an interest; to a government agency in order to obtain information relevant to a USPS decision concerning employment, security clearances, security or suitability investigations, contracts, licenses, grants, permits, or other benefits; to a government agency upon its request when relevant to its decision concerning employment, security clearances, security or suitability investigations, contracts, licenses, grants, or other benefits; to a congressional office at your request; to an expert, consultant, or other person under contract with the USPS to fulfill an agency function; to the Federal Records Center for storage; to the Office of Management and Budget for review of private relief legislation; to an independent certified public accountant during an official audit of USPS finances; to an investigator, administrative judge, or complaints examiner appointed by the Equal Opportunity Commission for investigation of a formal EEO complaint under 29 CFR 1614; and to a labor organization as required by the National Labor Relations Act. Completion of this form is voluntary; however, if this information is not provided, the applicant will not be able to receive a box or use caller service.