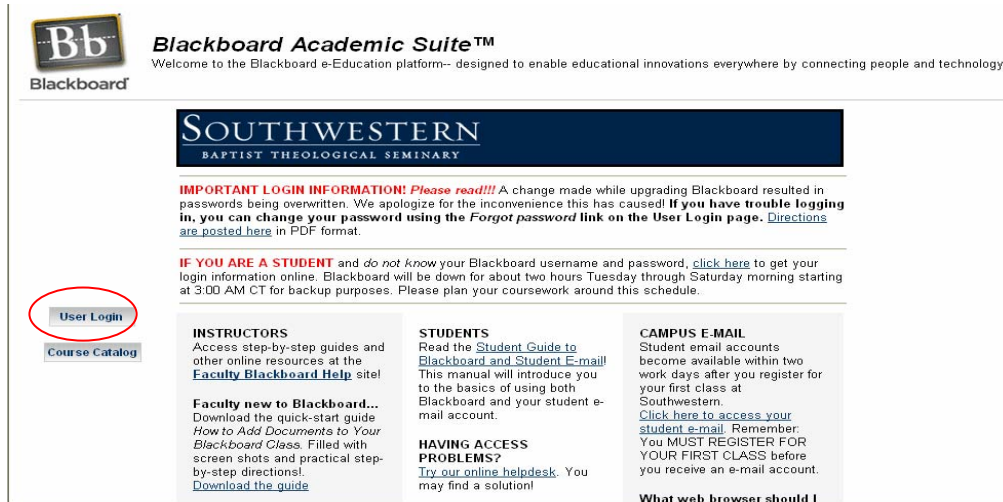


Logging in to Blackboard

Go to the Blackboard website:

<http://blackboard.swbts.edu>

and then click on the User Login button.



Bb
Blackboard

Blackboard Academic Suite™
Welcome to the Blackboard e-Education platform-- designed to enable educational innovations everywhere by connecting people and technology.

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IMPORTANT LOGIN INFORMATION! Please read!!! A change made while upgrading Blackboard resulted in passwords being overwritten. We apologize for the inconvenience this has caused! **If you have trouble logging in, you can change your password using the *Forgot password* link on the User Login page.** [Directions are posted here](#) in PDF format.

IF YOU ARE A STUDENT and do not know your Blackboard username and password, [click here](#) to get your login information online. Blackboard will be down for about two hours Tuesday through Saturday morning starting at 3:00 AM CT for backup purposes. Please plan your coursework around this schedule.

User Login
[Course Catalog](#)

INSTRUCTORS
Access step-by-step guides and other online resources at the [Faculty Blackboard Help](#) site!

Faculty new to Blackboard...
Download the quick-start guide [How to Add Documents to Your Blackboard Class](#). Filled with screen shots and practical step-by-step directions!
[Download the guide](#)

STUDENTS
Read the [Student Guide to Blackboard and Student E-mail](#). This manual will introduce you to the basics of using both Blackboard and your student e-mail account.

HAVING ACCESS PROBLEMS?
[Try our online helpdesk](#). You may find a solution!

CAMPUS E-MAIL
Student email accounts become available within two work days after you register for your first class at Southwestern. [Click here to access your student e-mail](#). Remember: You MUST REGISTER FOR YOUR FIRST CLASS before you receive an e-mail account.

What web browser should I

If you are a new student, your student seven-digit ID number will be your username (including the zero) in BOTH the username field and the password field. Click the Login button.

If you do not know your ID number, it will be on your acceptance letter from SWBTS or you can go to the Student Login Information page: www.swbts.edu/information/

Have an Account? Login Here.

Enter login information here and click the Login button below.

Username:

Password:

[Forgot password?](#)

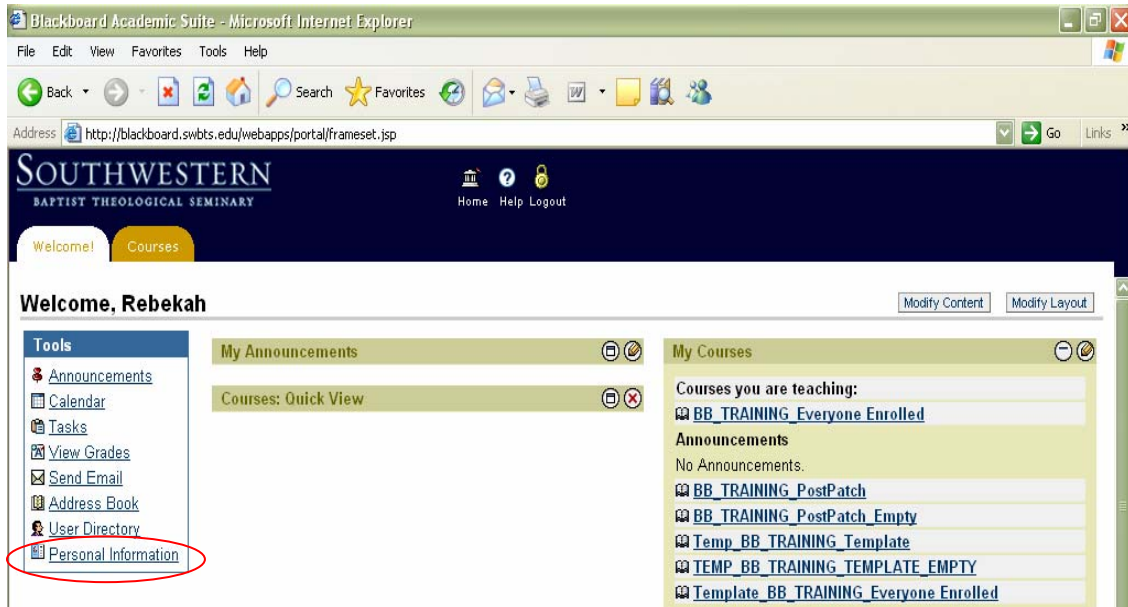
Of course, if you have already changed your password, use the new password that you created. (NOTE: Pay special attention to the message about overwritten passwords on the Blackboard home and login pages.)

Now, if you get into your Blackboard account and don't see any courses, it is probably because they are still unavailable to students. You should be able to access your class on the day classes start.

HOW TO CHANGE YOUR BLACKBOARD PASSWORD

If this is the first time that you are accessing Blackboard (or if you have not yet changed your password), follow these instructions:

1. Log into Blackboard.
2. Once you are on Blackboard's Portal page, click the "Personal Information" Link.



3. On the Personal Information page, click on the "Change Personal Password" link. Change your password, and you're done! DON'T FORGET YOUR NEW PASSWORD!

