



DEPARTMENT OF BUSINESS AND INDUSTRY  
DIVISION OF INSURANCE  
1818 East College Pkwy., Suite 103  
Carson City, Nevada 89706  
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Website: doi.nv.gov  
E-mail: insinfo@doi.nv.gov

## Insurance Commissioner

Posted: November 2, 2015

### **RECRUITMENT OPEN TO:**

This is an open competitive recruitment, open to all qualified applicants. This position is appointed by and serves at the pleasure of the Director of the Department of Business and Industry.

### **AGENCY RESPONSIBILITIES:**

The Insurance Division is charged with protecting the rights of the consumer and the public's interest in dealings with the insurance industry. The Division regulates and licenses insurance agents, brokers and other professionals; sets, monitors and enforces ethical and financial standards for insurance companies and other licensees pursuant to Title 57, the Insurance Code in the Nevada Revised Statutes; and reviews rates. The Division also reviews programs operated by self-insured employers for workers' compensation and investigates claims of insurance fraud.

### **APPROXIMATE ANNUAL SALARY:**

**Up to \$118,200 maximum salary** plus benefits \* (*Salary range reflects retirement (PERS) contributions by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.*)

### **BENEFITS:**

The State benefits package includes a retirement system, paid health, vision, dental, life and disability insurance; 11 paid holidays, and paid sick and annual leave. Other employee paid benefits such as deferred compensation plans are available.

### **POSITION DESCRIPTION:**

The Insurance Commissioner is primarily responsible for:

1. Organizing and managing the Insurance Division and directing and supervising all of its administrative, operational and personnel activities;
2. Enforcing and administering the provisions of Title 57 of the Nevada Revised Statutes and regulations adopted thereunder;
3. Conducting examinations and investigations of insurance matters;
4. Presiding over administrative hearings and rulemaking proceedings;
5. Developing and presenting agency budgets; and
6. Representing the Insurance Division publicly, including media and public appearances, participating in industry related committees and workgroups, testifying before the Nevada Legislature, serving as the State's representative to the National Association of Insurance Commissioners (NAIC), and coordinating and participating in public outreach and information activities.

**TO QUALIFY:**

- At least two years responsible experience in the field of insurance, including, but not limited to administration, sales, law, counseling and education.
- At least five years of progressively responsible experience in management and administration, preferably in the insurance industry.
- Four-year college degree in business administration, public administration, insurance, accounting or related field;
- Successful candidate shall not be a stockholder in or directly or indirectly connected with the management or affairs of any insurance company, brokerage or agency.

**POSITION LOCATION:** Carson City, Nevada

**LETTERS OF INTEREST AND RESUMES WILL BE ACCEPTED UNTIL THE POSITION IS FILLED**

(All letters of interest and resumes will be accepted on a first come, first served basis. Hiring may occur at any time during the recruitment process.)

**SUBMIT LETTERS OF INTEREST/ RESUMES/DIRECT INQUIRIES TO:**

Email to: [kkirkland@admin.nv.gov](mailto:kkirkland@admin.nv.gov)

*or*

Department of Administration

Agency HR Services

Attn: Kathleen Kirkland

400 W. King St. Ste. 406

Carson City, NV 89703

Fax (775) 687-1150

In subject line please reference: **Insurance Commissioner**

*In your cover letter please indicate how you heard about the position. If you heard about this position through a website, please specify which website.*

*The State of Nevada is an Equal Opportunity Employer.*