



# *You belong here!*

Welcome to the Library

# Your Guide to Services and Spaces



The nation's highest honor for libraries.



**New to the Library?**  
Take a virtual tour of your Library.  
[www.westbloomfieldlibrary.org/aboutus](http://www.westbloomfieldlibrary.org/aboutus)







Parents are a child's first teachers. The Library is a first classroom.



The Young Adult Room has space to meet and study.

# Welcome to Your Library

## *There's a spot here waiting for you!*

The West Bloomfield Township Main Library and Westacres Branch have comfortable and inviting spaces for children, teens and adults. Find spaces to read, study, collaborate, meet for a play date, spend time with grandchildren, hold a book club discussion, browse the current issues of magazines and newspapers, find the answer to a tech question, or just sit and relax.

Whatever your age or interests, there's a spot that's just right for you. Visit soon. You're always welcome.

## Main Library



Casual seating around the Library to sit and read

Quiet study, group study and tutorial rooms

A Meeting Room (seats up to 175) and a Conference Room (seats 12), which can be reserved by community groups for a small fee

A Casual Study Room with beverage and snack vending machines

New book and new media areas

Fax machine and color photocopiers

The Friendship, which sells used books and gifts

A drive-up material return available 24/7

A drive-up service window staffed during regular Library hours of operation

“My children, ages 6 and 4, love the Library because they can play, use iPads, read picture books, borrow DVDs and Discovery Tablets, and so much more. I have made going to the Library part of my family activities.”

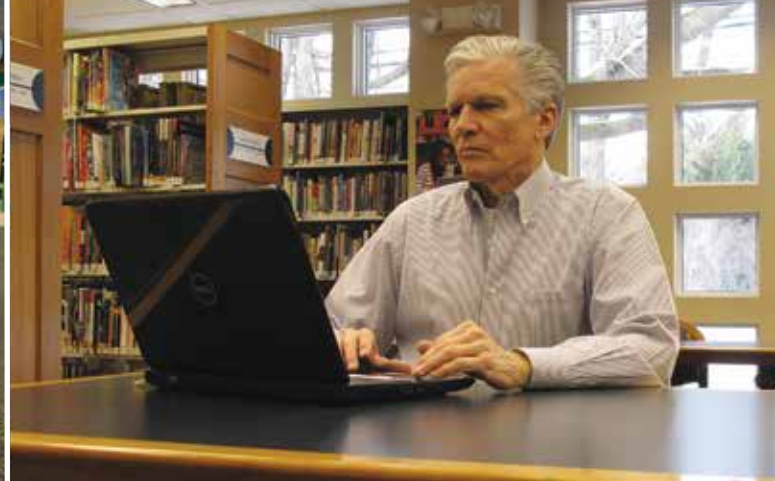
—Hock-Seng Hng, West Bloomfield resident

“Having had to move often because of my job, we know how important it is to find a great Library. As a home schooling family, a Library is an important place to do research. We love our Library.”

—Roger Nieter, West Bloomfield resident



*Find knowledgeable staff ready to help.*



*The Westacres Branch has resources for research and spaces to work.*

### Young Adult Room & Services

A separate space for teens to meet, read, study and relax, with worktables for group study and collaborative projects

Collections of high-interest books, magazines, media, fiction series, graphic novels and anime DVDs

Multiple copies of books for annual school reading programs

### Youth Room & Services

A stimulating environment that engages children and their families and encourages them to explore and discover

Interactive learning experiences that promote literacy and learning in children from birth through fifth grade

An Activity Center with educational toys for creative play when it's not being used for programs and events

### Computer Services & Resources

A Computer Center at the Main Library for educational workshops and individual research

High-speed Wi-Fi in the building and on the terraces

Internet connected Windows-based computer workstations with a scanner; Microsoft Office Suite, which includes Word, PowerPoint, Excel and Publisher; and various Adobe software products for image and video editing

B&W and color printing from computer workstations, laptops and mobile devices

## Westacres Branch



Popular materials center with bestsellers, popular fiction and nonfiction, audiobooks, music CDs, DVDs, magazines and newspapers for adults, teens and children

Youth Services Room and Activity Center designed to support young readers, develop literacy skills and encourage hands-on learning for children and their families

High-speed Wi-Fi in the building and on the terrace

Internet connected Windows-based computer workstations with a scanner; Microsoft Office Suite, which includes Word, PowerPoint, Excel and Publisher; and various Adobe software products for image and video editing

B&W and color printing from computer workstations, laptops and mobile devices

Fax machine and color photocopier

“ I have lived in West Bloomfield for 24 years. The Library was great for my children and now for my grandchildren.”  
— Gloria Larkins, West Bloomfield resident

“ Someone in our family is at the Library at least once a week. We go there for traditional books, of course, but also movies, CDs, games, graphic novels, magazines and eBooks. We also use ... for music downloads and I plan to use Rosetta Stone. Last summer my son went to the Raspberry Pi classes. Keep up the good work.”  
—Ann M. Sakurada, West Bloomfield resident



# What to Borrow

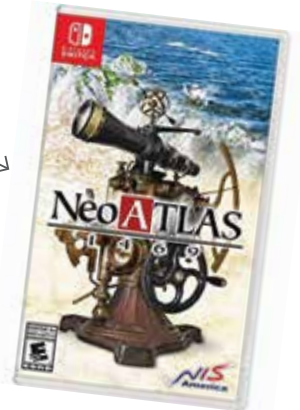


## PRINT

- Books including current bestsellers, popular fiction and nonfiction, and classics for children, teens and adults
- Large print books including new releases and bestsellers
- U.S. and international magazines
- Current U.S. and international newspapers to browse

## MEDIA

- Audiobooks
- DVDs including recent movie releases and blockbusters, independent films, classic TV shows and contemporary series, PBS and other documentaries, and premium cable shows
- Music CDs
- Video games for a variety of consoles



## DIGITAL TITLES

- eBooks and eAudiobooks
- eVideo including American and international movies, tv shows, and documentaries
- Digital music spanning many genres and including new releases
- Digital editions of selected magazines and newspapers
- Productions from U.K.'s National Theatre Collection

## SPECIAL COLLECTIONS

### International Language Collection (Main Library)

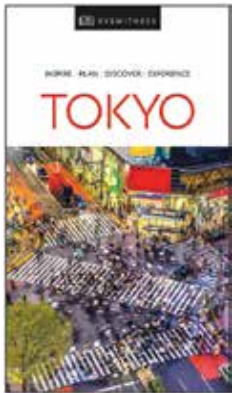
- High-quality, contemporary books in Arabic, Chinese (Cantonese & Mandarin), French, Gujarati, Hebrew, Hindi, Japanese, Persian (Farsi), Russian, Spanish and Tamil

### World Cinema Collection (Main Library)

- Films in more than 30 languages

### Travel Collection

- Extensive up-to-date collection of travel guides
- Phrase books for international languages
- Popular travel magazines



“We cancelled our Netflix subscription once we moved to West Bloomfield and realized we could get nearly any movie/TV series we wanted from the Library. And get it from a drive-up window no less!”

—Dana Reinke, West Bloomfield resident

“My mom would take my sister and I to the Library and we’d leave with a full bag of books. Not only did the Library teach us the importance of reading, but it taught us the importance of family and togetherness.”

—Tiffany Phillipi, West Bloomfield resident



Add your library card barcode to a smartphone for convenient check out.



Use the Online Library at the Library, from home or on the go.

## How to Borrow Materials

### Search for Books, Movies, Music and More

Use the library catalog to search for print and digital items. Search for materials 24/7 using the Online Library.

You can place a hold on items and pick up materials from the Main Library hold shelves, the Main Library drive-up service window or the hold shelves at the Westacres Branch. You'll be notified by email or phone when your request is available.

### Renew Materials

Renew materials 24 hours a day at the Online Library or by calling (248) 232-2210. You can also renew materials at the Main Library and Westacres Branch checkout stations. You need your library card number to renew materials.

Many materials are eligible for automatic renewal. Eligible items will be automatically renewed before the due date, as long as there are no reserves on them, the account is in good standing and borrowers provide an email address.

### Return Materials

Materials checked out from the West Bloomfield Township Main Library and Westacres Branch may be returned to either of these WBTPPL buildings. Use the return bins inside the building entrances, or return materials 24 hours a day at the Main Library drive-up material return or the walk-up return outside the Westacres Branch.

For convenient reminders, sign up for courtesy notices about the due date of items you've checked out by adding your email address to your Library account.

## Using the Online Library

### Use the Library's Website to:

- Search the library catalog, reserve materials and manage your library account
- Download or stream digital books, audiobooks, movies and other videos, music and magazines, or take an online course
- Search for information from specialized reference resources
- View the library Event Calendar and register for Library programs
- Access information for parents and caregivers, elementary students and teens
- Subscribe to text alerts for announcements about services, programs and new materials
- Sign up for special-interest Library eNewsletters
- Join the Bestsellers Club or the PersonalPicks™ subscription service
- Print from home
- Suggest a title or resource
- Reserve the Meeting Room or Conference Room
- Take a virtual tour of the Main Library and Westacres Branch
- Make a donation to the Library



### Special-use library cards are available for the following individuals and organizations in the library's legal service area:

- Students and teachers at schools eligible for Library outreach visits
- Homebound residents
- Independent and assisted living facilities for seniors, extended care facilities and nursing homes

**Parents:** "My First Library Card" is designed especially for young children to encourage Library use and promote lifelong reading.





*The Library is family-focused, a place where parents can help children Grow Up Reading.™*



*Children develop literacy and other skills during interactive library programs.*

## Partnering with Parents to Help Children and Teens Grow Up Reading and Learning

The Library partners with parents and caregivers to help children develop literacy and other skills to support a lifetime of learning. Youth spaces and services encourage active exploration and hands-on learning for children and their families.

The LearningScape integrates colors, textures and shapes into a learning zone for infants and toddlers. Youth Activity Centers are stocked with educational toys and creative materials for imaginative play. A puppet stage, interactive displays and hands-on activities throughout the youth rooms help children develop language skills, gross and fine motor skills, and problem-solving abilities.

The Library offers varied materials and resources to help children grow into proficient readers and learners:

- Board books** to introduce babies to books
- Picture books** to support early literacy
- Youth Literacy Kits** that focus on key reading and math concepts
- Easy Reader Collection** grouped into four reading levels
- Fiction, series collections and graphic novels**
- Media** including DVDs, audiobooks, eBooks to download, and eBooks with learning modules from Tumblebooks and BookFLIX
- Read Along books** with built-in audio
- Discovery tablets** preloaded with educational content
- Book Kits to Go** with titles for 3rd through 5th grade reading levels
- Parent/Teacher Collection** with resources to help parents support their children's learning and healthy development

### Programs for Kids & Teens

The Library offers programs and special events for children from birth to 5th grade and their families. Activities are based on current research about how children learn best and focus on skills to help children achieve academically. The Library also offers programs for middle and high school students, including a variety of staffed, after-school activities.

The Library's Summer Reading and Read To Me programs are open to all ages, and the Library encourages everyone in the family to participate. Reading over the summer helps children and teens practice and retain skills they learned during the school year.

### Library Outreach and School Collaboration

Youth librarians and early childhood specialists visit licensed childcare centers and preschools to promote literacy and a love of reading. The Library collaborates with school districts to support specific curricula and learning objectives. Outreach visits to classrooms promote use of the Library for learning, studying and reading for enjoyment. The Library also provides books and other support for annual school reading programs.

As part of its Grow Up Reading™ initiative, the Library has developed parent guides and interactive materials to help children grow into fluent readers. Ask youth librarians about materials that are developmentally appropriate for your children. Visit the Library's special website – [www.growupreading.org](http://www.growupreading.org) – to find information and activities about literacy and learning.



“ We moved to West Bloomfield last year, and we love the Library! This is our favorite weekend activity with our 15-month old. She has so much fun exploring the different children's areas. The room is alive with activity and so many other families come and play and she can make friends! The librarians are wonderful and we look forward to spending lots of time here watching Ellie discover and learn.”

—Anne, Ralph and Ellie Linsangan, West Bloomfield residents

# Homework Help & Study Resources

## for Preschool - High School Students

### DIGITAL RESOURCES

Subject-specific resources for all grade levels  
 Articles from hundreds of newspapers and magazines  
 Biographies of authors and critical analyses of works of literature



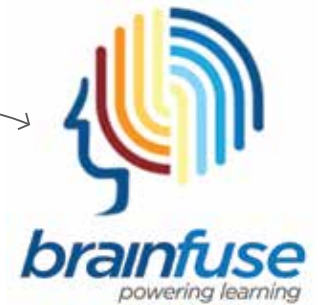
### SUPPORT FOR STANDARDIZED EXAMS

Current review books and study guides for the ACT, PSAT, SAT, Advanced Placement and other standardized tests

Online LearningExpress Library service with practice tests, instant online scoring, personalized analysis and recommendations for improving test scores

### LIVE HOMEWORK HELP

Online tutors for K-12 students from 4 to 10 PM year round (except holidays)



### LIBRARY WEBSITE & CATALOG

K-12 school resources, links to librarian-reviewed websites and information about school reading programs

Livechat, text or email with a librarian



### KNOWLEDGEABLE LIBRARIANS, STUDY ROOMS AND OTHER RESOURCES

Customized help from our information experts with reference and research questions

Study rooms at the Main Library with glass boards; four larger rooms have a wall-mounted TV so users can broadcast from their laptops or mobile devices using their HDMI cables



The Library's "Power On" brochure with comprehensive information about the Library's homework services and resources



The Library offers fax and notary services.



English language learners improve skills during informal discussion sessions.

## Services & Resources

### Professional Expertise

Librarians use specialized expertise to:

- Select high-interest books and media for Library users
- Locate relevant and reliable digital resources for homework assignments and personal research
- Support literacy and learning by developing and delivering programs for children, teens and adults

### One-on-One Help

- Personalized how-to help to answer questions about eBooks and downloadable media
- Computer and tablet tutoring about basic computing, email, the Internet, Microsoft Office, digital photos or the Library's online resources during half-hour computer tutoring sessions
- Answers to questions by email, text and chat
- Recommendations about books, movies and music

### Digital Resources

The Library subscribes to extensive digital resources covering a variety of topics, including resources for homework and lifelong learning. Use resources at the Library or remotely through the Online Library, including:



Ancestry Library Edition, an extensive source for genealogical and local history research, is available for in-Library use only.

### Adult Literacy

The Library supports adult literacy with the following materials and services:

A special section of the Online Library with information and resources for adult literacy and English Language Learners (ELL)

A Language Learning Collection at the Main Library with books, audiobooks and DVDs to assist literacy and ELL students and tutors

Instruction guides for the Test of English as a Foreign Language (TOEFL), the Test of English for International Communication (TOEIC) and citizenship preparation

Digital resources like Pronunciator, an online language learning service

“Let’s Talk” Discussion Group with opportunities to practice English conversation skills in a relaxed setting

Tutorial rooms at the Main Library that can be reserved by literacy tutors from the Oakland Literacy Council and local school districts

### Bestsellers Club and PersonalPicks™

The Library automatically reserves newly published books for members of the Bestsellers Club. Members are placed on a hold list for new releases by their favorite bestselling authors before new titles are even released. The Library notifies members when the books are available to pick up. Join on the Online Library.

Subscribe to PersonalPicks™ and the Library will select and reserve books for you based on titles you’ve read and enjoyed in the past. PersonalPicks™ learns what you like when you rate titles from your reading history. Choose how often you would like to receive a book and the Library will contact you when your next book is ready for pick up.

### Fax Service

An outgoing fax service is available at the Main Library and Westacres Branch for a nominal charge per page. Ask at any Information Desk.





*Find resources to search for a job, update skills or start a business.*



*Registered book groups can meet at the Library.*

### Homebound Services

Materials are mailed to West Bloomfield residents who can't come to the Library because of illness or disability, either temporary or long-term. The Library pays return postage.

### Job, Career and Small Business Resources

The Main Library Career Center has books about careers, job searches, resumes and interviewing. Use digital resources 24/7 at the Online Library, including help to search and apply for jobs, and how to start and operate a small business.

### Library Newsletters

Learn about Library services, materials and events from the Library's newsletter, delivered to homes three times a year. For the most up-to-date Library news, subscribe to special-topic Library eNewsletters. See a list of eNewsletters and subscribe at the Online Library or stop by any Library Information Desk.

### Media Transfer Equipment

The Main Library offers self-serve media transfer equipment to convert VHS, VHS-C, Digital8 and Hi8 tapes to DVD. Ask at the Information Desk to reserve the equipment.

### Mobility and Low-Vision Assistance

The Main Library has a motorized scooter available for in-Library use. The Main Library also has an ADA compliant workstation with text-to-speech and magnifying software plus an easy-to-see keyboard. Two hand-held video magnifiers with a full-color LCD screen and magnifying glasses are available from the Adult Information Desk for in-Library use.

### Notary Service

Both the Main Library and the Westacres Branch offer a free notary service. Please call in advance to verify when the staff member who is a notary will be available and check what to bring with you.

### Outreach to Seniors

Librarians make monthly visits to senior apartments, extended care facilities and nursing homes in West Bloomfield Township to provide residents with large print books, DVDs, audiobooks and other materials.

### Services for Book Clubs

The Library supports West Bloomfield book groups to help members make the most of their book discussion experience with services including:

- Meeting space at the Main Library free of charge
- More than 80 "Book Group To-Go" kits each with 10 paperback copies of a book, reviews of the book, author information and more
- Special author events

### Text Alerts

Sign up to receive news about programs, services and new materials. This opt-in service keeps you up to date about what's available at the Library. Message and data rates apply.

“When I could no longer afford internet service at my home, the Library became my second home. I spent the last three sessions of my online school program [working on requirements] at the Library. Since I graduated, I am using the Library to search for work. Without the Library, I would be at a great disadvantage.”

—Amie Jo Prieskorn, West Bloomfield resident

“Your computer tutors are great. The staff helped me so much that I have self-published 8 books. Thank you!”

—Faye Menczer, West Bloomfield resident

# Programs & Enrichment

## THE LIBRARY OFFERS PROGRAMS AND SPECIAL ACTIVITIES FOR ADULTS, TEENS AND CHILDREN.



← Classes on computer and internet basics and computer software from Microsoft, Adobe and Google

Workshops on virtual reality, digital learning, 3D design and printing

STEAM-related programs for children and families →

Teen programs and after-school drop-in activities

Summer Reading

Book talks about present and past bestsellers, award-winners and literary classics

Family storytimes, playgroups and music events

Early literacy programs for children from birth to age five

← Grandparents Day Celebration

Musical performances and cultural events

Cooking programs

Film discussion series exploring cinematic themes and genres →



## BOOKED for the Evening



Some programs require registration. Register through the Online Library or call a Library Information Desk. Pick up program brochures at the Library or look at the Online Library Event Calendar.

“My two girls love the Library and wonderful programs. My older daughter reads better after every summer reading program. My little one loves the books, iPads and kitchen toys. They look forward to coming to the Main Library and Westacres Branch. The staff is friendly and the environment is welcoming.”

—Deepa Bagri, West Bloomfield resident

“Great Advanced Word computer class. I learned a lot.”

—Therese McCarthy, West Bloomfield resident





Outreach volunteers deliver materials to senior living facilities in West Bloomfield.



Friends of the Library volunteers help in the Friendship.

## More Ways to Be Involved with the Library

Library supporters enhance the Library experience for the entire community. Here are ways to help.

### Volunteer

The Library is able to do more and better serve our community through the contributions of time and expertise from adult and teen volunteers. Learn more about the opportunities available at any Library Information Desk. Complete a volunteer application at the Online Library.

### Give a Book Tribute

A Book Tribute is a meaningful way to recognize, thank or remember a special person or milestone event. The Library will inscribe your tribute message on a bookplate that will be placed in a newly purchased book for the youth, young adult or adult collection.

### Contribute to the Library Endowment Fund

The Library's Endowment Fund is an ongoing source of funding for special collections, programs, projects and other special intentions that would not be funded otherwise by the Library's budget. A gift to the Endowment Fund remains intact and exists in perpetuity; only the income generated from the Fund is used. To learn more, go to the Online Library.

### Friends of the West Bloomfield Township Public Library

Over the years, the Friends of the Library have donated hundreds of thousands of dollars to the Library for materials, programs, special events, computer equipment and furnishings. Friends volunteers raise money by operating the Friendship, the Friends' used bookstore and gift shop at the Main Library, sponsoring weekend book sales during the year and organizing special fundraising events. Revenue is also generated by memberships.

For information about joining the Friends of the Library or volunteering, go to the Online Library.



The "Flight" sculpture at the Main Library, donated by the Friends

“We really use all aspects of the Library. There’s not a week that goes by that we are not at the Library, reserving materials online or looking at the website for reading ideas. We take advantage of the books...and come to many of the programs. We love the Friends book sale and shop in the gift store. Thanks to the Library, my children and I are lifelong readers.”

—Shelly Brodsky, West Bloomfield resident



“I moved to West Bloomfield in 2005 and became aware of the Library through West Bloomfield Moms Club. The Library became a place for us to meet and have our children play or participate in one of the many classes/events that are offered. Being an avid reader myself, I began to use the Library. I appreciate all the services available for adults from classes on computers, cooking, book clubs etc. Some of the best features of the Library include the selection and availability of materials and the fact that things are free!”

—Kimberly Lord, West Bloomfield resident

“I want to become a chemical engineer, in part due to the books I discovered at the Library. The Library’s impact on my life cannot be overstated. I hope others discover this life-changing Library too!”

—Helena Gregg, West Bloomfield resident

“We have been using the Library for over 30 years. The storytimes, science, art and special programs just keep getting better. My daughter always enjoyed the programs and now my grandson gets to enjoy and learn new things, too. The Library is lots of fun and the staff is great.”

—Debbie Schulte, West Bloomfield resident

“More than once our power or internet has gone out while my sister and I had an important assignment to complete. We simply pack up and move to the Library! The Library is one of my favorite spots in West Bloomfield.”

—Jessey Laba, West Bloomfield resident

“The staff is amazing, always going beyond what’s expected. Best Library ever!”

—Lorraine Lotzoff, West Bloomfield resident

### Library Board of Trustees

Carol A. Kravetz, President  
 Judith A. Holtz, Vice-President  
 Ken Macon, Treasurer  
 Michael Dorfman, Secretary  
 Kari Eickemeyer, Deputy Secretary/Treasurer  
 Raman Singh, Trustee

### Library Director

Cathleen Russ

### Main Library

4600 Walnut Lake Road  
 West Bloomfield, Michigan 48323  
 Telephone: (248) 682-2120 • Fax: (248) 232-2291  
 TDD: (248) 232-2292

### Westacres Branch

7321 Commerce Road  
 West Bloomfield, Michigan 48324  
 Telephone: (248) 363-4022 • Fax: (248) 363-7243

### HOURS OF SERVICE:

Monday–Thursday	9 AM – 9 PM
Friday & Saturday	9 AM – 6 PM
Sunday–Main (School Year)	Noon – 8 PM
(Summer)	Noon – 5 PM
Sunday–Westacres (Year round)	Noon – 5 PM

### Call a librarian:

Main Library Adult Services Information Desk ..... (248) 232-2290  
 Main Library Youth Services Information Desk ..... (248) 232-2250  
 Westacres Branch Information Desk ..... (248) 232-2420

### Email a question:

Main Library Adult Services ..... wbrf@wblib.org  
 Main Library Youth Services ..... wbyouth@wblib.org  
 Westacres Branch ..... wacref@wblib.org

Text the Library ..... (248) 648-3368

Renew materials ..... (248) 232-2210  
 or [www.westbloomfieldlibrary.org](http://www.westbloomfieldlibrary.org) and click “My Account”

