

# Listing Guide: Exchange-Traded Products

July 2022

## Nasdaq Regulation



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### Introduction

This guide was developed to provide issuers of Exchange-Traded Funds ("ETF"), Exchange-Traded Notes ("ETN"), NextShares, and Proxy Portfolio Shares with an overview of the initial and continued listing program at Nasdaq. Although Nasdaq rules allow for the listing of a variety of Exchange-Traded Products ("ETP"), this guide focuses on the requirements specific to ETFs, ETNs, NextShares, and Proxy Portfolio Shares.

For questions regarding this guide or the requirements regarding other types of ETPs, please contact Nasdaq Listing Qualification Department directly at <a href="mailto:ETP\_Regulation@nasdaq.com">ETP\_Regulation@nasdaq.com</a>.

For additional information, please see our list of **FREQUENTLY ASKED QUESTIONS**.

Please note that this document is meant only as a reference guide. In the case of any conflict between information found in this guide and the Nasdaq Listing Rules, the Nasdaq Listing Rules will prevail.



## **Listing Requirements**

This section of the guide includes the quantitative listing requirements and certain other necessary representations for the included products.

### **Exchange Traded Fund Shares**

Below are the listing requirements for ETFs that are eligible to operate under SEC Rule 6c-11 and listed pursuant to Nasdaq Rule 5704.

Upon application, if Nasdaq determines that an ETF does not meet one of the requirements, the ETF may be denied listing.

## UNLESS OTHERWISE NOTED, EXCHANGE TRADED FUND SHARES MUST MEET THE LISTING STANDARDS BELOW ON BOTH AN INITIAL LISTING AND CONTINUED LISTING BASIS.

If Nasdaq determines that an ETP does not meet one of the requirements once listed, the ETP may be subject to the delisting process. Please see the "Deficiency Process" section of this guide for further details. Nasdaq may also halt trading for certain deficiencies, as described in the "Trading Halts" section of this guide.



The additional listing requirements of Nasdaq Rule 5704 are below:

Listing Requirement	Applicability	Initial Listing Requirement	Continued Listing Requirement
Meet Eligibility Requirements of SEC Rule 6c-11	All	✓	✓
Minimum ETF Shares Outstanding	All	✓	✓
The investment adviser shall erect and maintain a "fire wall" between the investment adviser and the broker-dealer with respect to access to information concerning the composition and/or changes to the underlying portfolio. Personnel who make decisions on the Exchange Traded Fund's portfolio composition must be subject to procedures designed to prevent the use and dissemination of material nonpublic information regarding the applicable Exchange Traded Fund portfolio.	Portfolio-based ETFs where the portfolio is maintained by a broker-dealer to the fund adviser	✓	✓
The Reporting Authority that provides the Exchange Traded Fund's portfolio must implement and maintain, or be subject to, procedures designed to prevent the use and dissemination of material non-public information regarding the actual components of the portfolio.	Portfolio-based ETFs	<b>√</b>	<b>√</b>
The broker-dealer or fund adviser shall erect and maintain a "fire wall" around the personnel who have access to information concerning changes and adjustments to the index and the index shall be calculated by a third party who is not a broker-dealer or fund adviser.	Index-based ETFs where the underlying index is maintained by a broker-dealer or fund adviser	<b>√</b>	<b>√</b>
Any advisory committee, supervisory board, or similar entity that advises a Reporting Authority or that makes decisions on the index composition, methodology and related matters, must implement, and maintain, or be subject to, procedures designed to prevent the use and dissemination of material non-public information regarding the applicable index.	Index-based ETFs	<b>√</b>	✓
>= 50 beneficial shareholders following the initial twelve- month period after product launch	All		✓
Issuers must file required reports with the Securities and Exchange Commission	All		✓

#### **Ongoing Requirements – Exchange Traded Fund Shares**

In addition to continuing to meet the applicable listing standards above, Exchange Traded Fund Shares must submit an Annual Certification within 30 calendar days of the fund's fiscal year end.

The Annual Certification is submitted by completing a Company Event Notification Form (Section 9) through the Nasdaq Listing Center. A reminder email will be sent 30 days prior to the due date.



Below are the quantitative listing requirements for ETFs that are issued by an open-end investment management company and track an underlying index ("Passive ETF"). Passive ETFs are subject to the requirements of Nasdaq Rule 5705(b).

Upon application, if Nasdaq determines that an ETF does not meet one of the requirements, the ETF may be denied listing.

## UNLESS OTHERWISE NOTED, PASSIVE ETFS MUST MEET THE LISTING STANDARDS BELOW ON BOTH AN INITIAL LISTING AND CONTINUED LISTING BASIS.

If Nasdaq determines that an ETP does not meet one of the requirements once listed, the ETP may be subject to the delisting process. Please see the "Deficiency Process" section of this guide for further details. Nasdaq may also halt trading for certain deficiencies, as described in the "Trading Halts" section of this guide.

The listing rules require that the underlying index fall into one of the following four categories:

- 1. U.S. Equity
- 2. Global Equity
- 3. Fixed Income
- 4. Multifactor



#### ALL PASSIVE ETFS MUST MEET THE FOLLOWING CRITERIA

Listing Requirement	Applicability	Initial Listing Requirement	Continued Listing Requirement
IOPV disseminated at least every 15 seconds	Funds that do not publish Portfolio Holdings <sup>1</sup>	<b>√</b>	✓
100,000 ETF Shares Outstanding	All	✓	
Procedures designed to prevent the use and dissemination of material non-public information regarding the applicable index	All	<b>√</b>	✓
Net asset value ("NAV") per share for the series will be calculated daily and will be made available to all market participants at the same time.	All	<b>√</b>	✓
The broker-dealer or fund advisor shall erect a "fire wall" around the personnel who have access to information concerning changes and adjustments to the index.	Index is maintained by a broker-dealer or fund advisor	<b>√</b>	✓
>= 50 beneficial shareholders following the initial twelve- month period after product launch	All		✓
Issuers must file required reports with the Securities and Exchange Commission ("SEC")	All		✓
Leverage Maximum: 3x Inverse Maximum: -3x	All	✓	✓
Passive ETFs which seek a return based upon a multiple (positive or inverse) of the underlying index performance, must disclose the following information regarding the portfolio on their website daily:			
<ul> <li>The identity and number of shares held of each specific equity security</li> </ul>	Leveraged ETFs		
<ul> <li>The identity and amount held for each specific fixed income security</li> </ul>	Only		✓
<ul> <li>The specific types of financial instruments<sup>2</sup> and characteristics of such financial instruments</li> </ul>			
Cash equivalents and the amount of cash held in the portfolio			

<sup>&</sup>lt;sup>1</sup> As defined in Nasdaq Rule 5705(b)(1)(F).

<sup>&</sup>lt;sup>2</sup> Including, but not limited to, stock index futures contracts; options on futures contracts; options on securities and indices; equity caps, collars, and floors; swap agreements; forward contracts; repurchase agreements and reverse repurchase agreements.



#### **U.S. EQUITY INDEX**

Definition: Index composed U.S. Component Stocks<sup>3</sup> or U.S. Component Stocks and cash.

Listing Requirement	Applicability	Initial Listing Requirement	Continued Listing Requirement
90% of the equity weight has a market value >= \$75 million	Excludes components that are Derivative Securities Products ("DSP")4	✓	✓
70% of the equity weight has average monthly volume >= 250,000 shares over last six months  OR  average notional volume >= \$25,000,000 per month over last six months	Excludes components that are DSPs	✓	✓
The heaviest weighted equity component stock <= 30%  AND  The five heaviest weighted equity component stocks <= 65%	Excludes components that are DSPs	✓	✓
>= 13 Components	1) Not applicable if the underlying index contains at least one ETF  OR  100% DSPs  2) In addition to any cash components	✓	✓
100% of components are listed on a National Securities Exchange and NMS Stocks <sup>5</sup>	All	✓	<b>√</b>
Index value disseminated at least every 15 seconds	All	✓	<b>√</b>
IOPV disseminated at least every 15 seconds	Funds that do not publish portfolio holdings on the website daily	✓	✓

<sup>&</sup>lt;sup>3</sup> Nasdaq Rule 5705(b)(1)(D) defines "U.S. Component Stock" as an "equity security that is registered under Sections 12(b) or 12(g) of the Act, or an American Depository Receipt, the underlying equity security of which is registered under Sections 12(b) or 12(g) of the Act."

<sup>&</sup>lt;sup>4</sup> "Derivative Securities Products" include the following: Exchange Traded Fund Shares (Nasdaq Rule 5704); Exchange Traded Funds (Nasdaq Rule 5705); Trust Issued Receipts (Nasdaq Rule 5720); Commodity-Based Trust Shares, Currency Trust Shares, Commodity Index Trust Shares, Commodity Futures Trust Shares, Partnership Units, Trust Units, Managed Trust Shares, (Nasdaq Rule 5711); and Managed Fund Shares (Nasdaq Rule 5735).

<sup>&</sup>lt;sup>5</sup> As defined in Rule 600 of Regulation NMS (see 17 CFR 242.600)



#### **GLOBAL EQUITY INDEX**

Definition: Index composed of either 1) Non-U.S. Component Stocks, <sup>6</sup> 2) Non-U.S. Component Stocks and U.S. Component Stocks, and Cash, or 4) Non-U.S. Component Stocks, U.S. Component Stocks, and cash.

Listing Requirement	Applicability	Initial Listing Requirement	Continued Listing Requirement
90% of the equity weight has a market value >= \$100 million	Excludes components that are DSPs	✓	✓
70% of the equity weight has average monthly volume >= 250,000 shares over last six months  OR  average notional volume >= \$25,000,000 per month over last six months	Excludes components that are DSPs	<b>√</b>	✓
The heaviest weighted equity component stock <= 25%  AND  The five heaviest weighted equity component stocks <= 60%	Excludes components that are DSPs	√	✓
>= 20 Components	1) Not applicable if the underlying index contains at least one ETF  OR  100% DSPs  2) In addition to any cash components	<b>√</b>	<b>√</b>
U.S. Components trade on a national securities exchange and are NMS securities <sup>7</sup> Non-U.S. Components trade on an exchange with last sale reporting	All	<b>√</b>	<b>√</b>
Index value disseminated at least every 60 seconds	All	<b>√</b>	✓

<sup>&</sup>lt;sup>6</sup> Nasdaq Rule 5705(b)(1)(E) defines "Non-U.S. Component Stock" as an "an equity security that (a) is not registered under Sections 12(b) or 12(g) of the Act, (b) is issued by an entity that is not organized, domiciled or incorporated in the United States, and (c) is issued by an entity that is an operating company (including Real Estate Investment Trusts (REITs) and income trusts, but excluding investment trusts, unit trusts, mutual funds, and derivatives)."

<sup>&</sup>lt;sup>7</sup> As defined in Rule 600 of Regulation NMS (see 17 CFR 242.600)



#### **FIXED INCOME INDEX**

Definition: Index composed of Fixed Income Securities<sup>8</sup> or Fixed Income Securities and cash.

Listing Requirement	Applicability	Initial Listing Requirement	Continued Listing Requirement
75% of the fixed income weight >= \$100 million Original Principal Amount Outstanding	All	✓	<b>√</b>
The heaviest weighted fixed income component <= 30%  AND  The five heaviest weighted fixed income components <= 65%	Excludes components that are Treasury Securities	✓	<b>√</b>
Components from 13 Non-Affiliated Issuers	Not applicable if all components are Exempted Securities <sup>9</sup>	✓	✓
>=90% of the aggregate fixed income component weight: from issuers that are required to file reports pursuant to Sections 13 and 15(d) of the Act OR from issuers that have a worldwide market value of outstanding common equity held by non-affiliates of \$700 million or more OR from issuers that have outstanding securities that are notes, bonds, debentures, or evidence of indebtedness having a total remaining principal amount of at least \$1 billion OR exempted securities as defined in section 3(a)(12) of the Act OR from issuers that are a government of a foreign country or a political subdivision of a foreign country	All	✓	✓
Index Value Disseminated at least once per day	All	✓	✓

<sup>&</sup>lt;sup>8</sup> Nasdaq Rule 5705(b)(4) defines "Fixed Income Securities" as "debt securities that are notes, bonds, debentures or evidence of indebtedness that include, but are not limited to, U.S. Department of Treasury securities ("Treasury Securities"), government-sponsored entity securities ("GSE Securities"), municipal securities, trust preferred securities, supranational debt and debt of a foreign country or subdivision thereof."

<sup>&</sup>lt;sup>9</sup> As defined in Section 3(a)(12) of the Securities Exchange Act of 1934.



#### **MULTIFACTOR INDEX**

**Definition:** Index composed of a combination of U.S. Equity, Global Equity or Fixed Income components or a combination index.

#### **REQUIREMENT**

Each index type must meet the applicable standards and requirements listed above.

#### **Ongoing Reporting Requirements – Passive ETFs**

In addition to continuing to meet the applicable listing standards above, Passive ETFs must submit an Index Component File on a quarterly basis within 30 days of the funds period end.

Issuers will receive a reminder email 30 days prior to the due date. The Index Component File must be as of a day between the period end date and the date the submission is due or if the index was subject to a rebalance or reconstitution during the quarter, as of the date of the rebalance or reconstitution. For example, if a fund has a fiscal year end of December 31, 2022, the due dates for submissions would be as follows:

Period End Date	Due Date
December 31, 2022	January 30, 2023
March 31, 2023	April 30, 2023
June 30, 2023	July 30, 2023
September 30, 2023	October 30, 2023

The Index Component File is submitted via the Nasdaq Listing Center. Please see the "Nasdaq Listing Center" section of this guide for instructions on how to submit these items.



This section provides the quantitative listing requirements for ETFs that are issued by an open-end investment management company and actively managed in order to achieve a specific investment objective ("Active ETF"). Active ETFs are subject to the requirements of <a href="Massage Rule 5735">Nassage Rule 5735</a>.

## ALL ACTIVE ETFS THAT DO NOT MEET THE STANDARDS BELOW REQUIRE SEC APPROVAL PRIOR TO LISTING ON NASDAQ.

For further information on the SEC rule filing process, please contact the Nasdaq Office of General Counsel. Please see the "Contact Information and Useful Links" section of this guide for specific contact details.

NOTE: The requirements specific to each asset class included in the portfolio must be met to qualify for listing.



#### ALL ACTIVE ETFS MUST MEET THE FOLLOWING CRITERIA

Listing Requirement	Applicability	Initial Listing Requirement	Continued Listing Requirement
10,000 shares outstanding <sup>10</sup>	All	✓	✓
Procedures designed to prevent the use and dissemination of material non-public information regarding the applicable index	All	<b>√</b>	<b>√</b>
Net asset value ("NAV") per share for the series will be calculated daily and will be made available to all market participants at the same time.	All	✓	✓
The broker-dealer or fund advisor shall erect a "fire wall" around the personnel who have access to information concerning changes and adjustments to the index	Index is maintained by a broker- dealer or fund advisor	<b>√</b>	<b>√</b>
>= 50 beneficial shareholders following the initial twelve-month period after product launch	All		<b>√</b>
Issuers must file required reports with the Securities and Exchange Commission ("SEC").	All		<b>√</b>

 $<sup>^{\</sup>rm 10}$  Minimum of 25,000 shares outstanding for single-stock and leveraged ETFs



#### **U.S. EQUITY PORTION**

Definition: Equities that are U.S. Component Stocks, Exchange Traded Derivative Securities ("ETDS")<sup>11</sup> or Linked Securities.<sup>12</sup>

Listing Requirement	Applicability	Initial Listing Requirement	Continued Listing Requirement
90% of the equity weight has a market value >= \$75 million	Excludes ETDS and Linked Securities	✓	<b>✓</b>
70% of the equity weight has average monthly volume >= 250,000 shares over last six months  OR  average notional volume >= \$25,000,000 per month over last six months	Excludes ETDS and Linked Securities	✓	<b>√</b>
The heaviest weighted component stock <= 30%  AND  The five heaviest weighted component stocks <= 65%	Excludes ETDS and Linked Securities	✓	<b>√</b>
>= 13 Components	Not applicable if ETDS or Linked Securities are components of the portfolio OR ETDS or Linked Securities account for 100% of the equity weight of the portfolio.	<b>√</b>	✓
All components (except non-exchange traded ADRs) listed on a national securities exchange and NMS securities	All	<b>√</b>	<b>√</b>
Components that are Non- Exchange Traded ADRs are <= 10% of equity weight	All	✓	<b>✓</b>

<sup>&</sup>lt;sup>11</sup> "Exchange Traded Derivative Securities" means the securities described in Nasdaq Rules 5704 (Exchange Traded Fund Shares); 5705(a) (Portfolio Depository Receipts); 5705(b) (Index Fund Shares); 5720 (Trust Issued Receipts); 5711(d) (Commodity-Based Trust Shares); 5711(e) (Currency Trust Shares); 5711(f) (Commodity Index Trust Shares); 5711(g) (Commodity Futures Trust Shares); 5711(h) (Partnership Units); 5711(i) (Trust Units); 5735 (Managed Fund Shares); and 5711(j) (Managed Trust Securities).

<sup>&</sup>lt;sup>12</sup> Securities described in Nasdaq Rule 5710.



#### **NON-U.S. EQUITY PORTION**

Definition: An equity that is a Non-U.S. Component Stock

Listing Requirement	Applicability	Initial Listing Requirement	Continued Listing Requirement
100% of the Non-U.S. Component Stocks have a market value >= \$100 million	All	✓	✓
100% of the Non-U.S. Component Stocks have average monthly volume >= 250,000 shares over last six months  OR  average notional volume >= \$25 million per month over last six months	All	✓	<b>√</b>
The heaviest weighted Non-U.S. Component Stock<= 25% of the equity weight  AND  The five heaviest weighted Non-U.S. Component Stocks <= 60% of the equity weight	All	✓	~
>= 20 Components	Not applicable if  ETDSs or Linked Securities are components of the portfolio  OR  ETDSs or Linked Securities account for 100% of the equity weight of the portfolio.	✓	✓
All components listed on an exchange with last-sale reporting	All	✓	✓



#### **FIXED INCOME PORTION**

Definition: Debt securities that are notes, bonds, debentures, or evidence of indebtedness that include, but are not limited to, U.S. Department of Treasury securities ("Treasury Securities"), government sponsored entity securities ("GSE Securities"), municipal securities, trust preferred securities, supranational debt and debt of a foreign country or a subdivision thereof, investment grade and high yield corporate debt, bank loans, mortgage and asset backed securities, and commercial paper.

Listing Requirement	Applicability	Initial Listing Requirement	Continued Listing Requirement
75% of the fixed income weight >= \$100 million Original Principal Amount Outstanding	All	<b>√</b>	<b>√</b>
The heaviest weighted fixed income component <= 30%  AND  The five heaviest weighted fixed income components <= 65%	Excludes Treasury and GSE Securities	<b>√</b>	1
Components from 13 Non-Affiliated Issuers	Not applicable if all components are Exempted Securities <sup>13</sup> or >=70% of the portfolio weight consists of equity securities.	<b>√</b>	✓
>=90% of the aggregate fixed income component weight:  from issuers that are required to file reports pursuant to Sections  13 and 15(d) of the Act  OR  from issuers that have a worldwide market value of its outstanding common equity held by non-affiliates of \$700 million  or more  OR  from issuers that have outstanding securities that are notes, bonds, debentures, or evidence of indebtedness having a total remaining principal amount of at least \$1 billion  OR  exempted securities as defined in section 3(a)(12) of the Act  OR  from issuers that are a government of a foreign country or a political subdivision of a foreign country	AII	✓	✓
Non-agency, non-GSE and privately issued mortgage related and other asset-backed securities <= 20% of the fixed income weight	All	✓	✓
Index Value Disseminated at least once per day	All	✓	✓

<sup>&</sup>lt;sup>13</sup> As defined in Section 3(a)(12) of the Securities Exchange Act of 1934.



#### **CASH AND CASH EQUIVALENTS PORTION**

Definition: Short-term instruments with maturities of less than three months including:

- a. U.S. Government securities, including bills, notes, and bonds differing as to maturity and rates of interest, which are either issued or guaranteed by the U.S. Treasury or by U.S. Government agencies or instrumentalities;
- b. certificates of deposit issued against funds deposited in a bank or savings and loan association;
- c. bankers' acceptances, which are short-term credit instruments used to finance commercial transactions;
- d. repurchase agreements and reverse repurchase agreements;
- e. bank time deposits, which are monies kept on deposit with banks or savings and loan associations for a stated period of time at a fixed rate of interest;
- f. commercial paper, which are short-term unsecured promissory notes; and money market funds.

Standard	Initial and Continued Listing Requirement
Amount of portfolio invested	No limitation

#### LISTED DERIVATIVES PORTION

Definition: Futures, options and swaps on commodities, currencies, and financial instruments (e.g., stocks, fixed income, interest rates, and volatility) or a basket or index of any of the foregoing.

Standard	Applicability	Initial Listing Requirement	Continued Listing Requirement
No maximum percentage of portfolio holdings in Listed Derivatives	All	<b>√</b>	<b>✓</b>
>=90% of weight listed on an ISG <sup>14</sup> exchange or an exchange with which Nasdaq has a CSSA <sup>15</sup>	All	<b>✓</b>	✓
Aggregate gross notional value <sup>16</sup> (five or fewer reference assets) <=65% of portfolio weight	All	✓	✓
Aggregate gross notional value (one reference asset) <=30% of portfolio weight	All	<b>√</b>	<b>√</b>

<sup>&</sup>lt;sup>14</sup> Intermarket Surveillance Group (<a href="https://isgportal.org/public-members">https://isgportal.org/public-members</a>)

<sup>&</sup>lt;sup>15</sup> Comprehensive Surveillance Sharing Agreement

<sup>&</sup>lt;sup>16</sup> The gross notional value of derivatives based on individual equities or fixed income securities, or indexes of either asset class must meet the equity or fixed income criteria of Rule 5735 (as applicable)



#### **OTC DERIVATIVES PORTION**

Definition: OTC derivatives, including forwards, options, and swaps on commodities, currencies, and financial instruments (e.g., stocks, fixed income, interest rates, and volatility) or a basket or index of any of the foregoing.

Standard	Applicability	Initial Listing Requirement	Continued Listing Requirement
Maximum percentage of portfolio holdings = 20% (Calculated using aggregate gross notional value)	All	✓	✓



#### **Ongoing Reporting Requirements – Active ETFs**

In addition to continuing to meet the applicable listing standards above, Active ETFs must submit with the following once listed:

Requirements	Test	Listed Pursuant to Generic Standards	Listed Pursuant to 19b4 Rule Filing
Shareholders	Following the initial twelve-month period after product launch, the ETF must have at least 50 beneficial shareholders.	✓	✓
Annual Certification	Required annually within 30 calendar days of the fund's fiscal year end.		✓
Portfolio Component File	Required quarterly within 30 days of the fund's period end.	✓	✓

The Annual Certification and Portfolio Component File are submitted via the Nasdaq Listing Center. Please see the "Nasdaq Listing Center" section of this guide for instructions on how to submit these items.

Additional documentation should be submitted via email to ETP Regulation@nasdaq.com.

Issuers will receive a reminder email 30 days prior to the due date. For example, if a fund listed pursuant to a 19b4 rule filing has a fiscal year end of December 31, 2022, the due dates for submissions would be as follows:

Period End Date	Due Date	Annual Certification	Portfolio Component File
December 31, 2022	January 30, 2023	✓	✓
March 31, 2023	April 30, 2023		✓
June 30, 2023	July 30, 2023		✓
September 30, 2023	October 30, 2023		✓



## **Exchange Traded Notes**

Securities listed pursuant to Nasdaq Rule 5710 must meet the following requirements.

UNLESS OTHERWISE NOTED, THESE REQUIREMENTS MUST BE MET ON AN INITIAL AND CONTINUED LISTING BASIS.

#### **ALL EXCHANGE TRADED NOTES**

#### ALL ETNs MUST MEET THE FOLLOWING REQUIREMENTS:

Standard	Applicability	Initial Listing Requirement	Continued Listing Requirement
Term of 1 -30 years	All	✓	✓
Non-Convertible debt	All	✓	✓
Total Principal Amount >= \$4 million	All	✓	✓
Publicly Held Principal Amount >=\$400,000	All		<b>✓</b>
The <u>issuer</u> must meet one of the following tests:  TEST 1: Tangible Net Worth >\$250,000,000  OR  TEST 2: Tangible Net Worth >\$250,000,000  AND  Original Issue Price of Issuer's (and affiliates) ETN offerings <= 25% of Issuer's net worth	All	<b>✓</b>	✓
Leverage Maximum: 4x Inverse Maximum: -4x	All	✓	<b>√</b>
If the index is maintained by a broker-dealer, the broker-dealer shall erect a "firewall" around the personnel who have access to information concerning changes and adjustments to the index and the index shall be calculated by a third party who is not a broker-dealer.	All	<b>✓</b>	<b>✓</b>



#### **EQUITY INDEX**

Definition: Securities that provide for the payment at maturity of a cash amount based on the performance of an underlying equity index or indexes.

Standard	Applicability	Initial Listing Requirement	Continued Listing Requirement
>= 10 Components	All	✓	✓
Highest 90% of the weight >= \$75 million market Value Lowest 10% weight >=\$50 million market value	All	<b>√</b>	✓
Highest 90% of the weight >=1,000,000 shares traded in each of the last six months Lowest 10% weight >=500,000 shares traded in each of the last six months	All	<b>✓</b>	Highest 90% of the weight >= average of 500,000 shares in the last six months  OR  Average notional volume of \$12,500,000 in last six months
Rebalancing at least semi-annually	Equal-Dollar or Modified Equal-Dollar Weighting Only	✓	<b>√</b>
Lesser of (A) five highest weighted securities or (B) highest weighted securities that = 30% of the weight must have average monthly trading volume over the past six months >= 2,000,000	Capitalization or Modified Capitalization-Weighting Only	<b>✓</b>	✓
Heaviest weighted component stock  <= 25% of the equity weight  AND  Five heaviest weighted component stocks  <= 50% of the equity weight (<= 60% for an index with <25 components)	All	<b>√</b>	✓ (At rebalancing only)
80% of index components meet current criteria for options trading	ETNs with underlying indexes with a single component >=10% of the dollar weight AND the index has less than 20 components	<b>√</b>	<b>✓</b>
Index Value Dissemination <= 15 seconds	Does not apply to ETNs based on the:  CBOE S&P 500 BuyWrite Index,  CBOE DJIA BuyWrite Index, or  CBOE Nasdaq-100 BuyWrite Index.	<b>√</b>	U.S. Equity Only: At least every 15 seconds Global Equities: At least every 60 seconds



#### **COMMODITY OR CURRENCY INDEX**

Definition: Based on one or more physical Commodities or Commodity futures, options or other Commodity derivatives, Commodity-Related Securities,<sup>17</sup> or a basket or index of any of the foregoing.

Standard	Applicability	Initial Listing Requirement	Continued Listing Requirement
Pricing Source must be ISG member or affiliate or have CSSA with Nasdaq	Commodities	✓	✓
(1) The generally accepted spot price for the currency exchange rate in question;  OR			
(2) Derived from a market of which (a) is an ISG member or affiliate or with which Nasdaq has a CSSA and (b) is the pricing source for a currency component of a reference asset that has previously been approved by the SEC.	Currencies	✓	<b>✓</b>
<=10% of dollar weight  AND  Largest component <= 7% of dollar weight	Non-ISG Components	✓	<b>✓</b>

<sup>&</sup>lt;sup>17</sup> As defined in Nasdaq Rule 4630



#### **FIXED INCOME INDEX**

Definition: Based on the performance of one or more indexes or portfolios of notes, bonds, debentures, or evidence of indebtedness that include, but are not limited to, U.S. Department of Treasury securities ("Treasury Securities"), government-sponsored entity securities ("GSE Securities"), municipal securities, trust preferred securities, supranational debt and debt of a foreign country or a subdivision thereof or a basket or index of any of the foregoing.

Standard	Applicability	Initial Listing Requirement	Continued Listing Requirement
75% of the fixed income weight >= \$100 million Original Principal Amount Outstanding	All	<b>✓</b>	<b>✓</b>
The heaviest weighted fixed income component <= 30%  AND  The five heaviest weighted fixed income components <= 60%	All	1	<b>√</b>
Components from <sup>13</sup> Non-Affiliated Issuers	Not applicable if all components are Exempted Securities <sup>18</sup>	<b>√</b>	<b>√</b>
>=90% of the aggregate component fixed income weight: from issuers that are required to file reports pursuant to Sections 13 and 15(d) of the Act OR from issuers that have a worldwide market value of its outstanding common equity held by non-affiliates of \$700 million or more OR from issuers that have outstanding securities that are notes, bonds, debentures, or evidence of indebtedness having a total remaining principal amount of at least \$1 billion OR exempted securities as defined in section 3(a)(12) of the Act OR from issuers that are a government of a foreign country or a political subdivision of a foreign country	All	✓	✓
Convertible Securities	All	Allowed as index component	Must be removed upon conversion
Index value disseminated once per day	All	✓	<b>✓</b>

<sup>&</sup>lt;sup>18</sup> As defined in Section 3(a)(12) of the Securities Exchange Act of 1934.



#### **FUTURES LINKED**

Definition: Based on the performance of an index of (a) futures on Treasury Securities, GSE Securities, supranational debt and debt of a foreign country or a subdivision thereof, or options or other derivatives on any of the foregoing; or (b) interest rate futures or options or derivatives on the foregoing or (c) CBOE Volatility Index (VIX) Futures

Standard	Applicability	Initial Listing Requirement	Continued Listing Requirement
Pricing Source must be ISG member or affiliate or have a CSSA with Nasdaq	All	✓	✓
<=10% of dollar weight  AND  Largest component <= 7% of dollar weight	Non-ISG Components	<b>√</b>	<b>√</b>
Reference asset value disseminated every 15 seconds	All	✓	✓
Intraday indicative value disseminated at least every 15 seconds	ETN is periodically redeemable by shareholder	<b>√</b>	<b>√</b>



#### **MULTI-FACTOR**

**Definition**: Based on the performance of any combination of two or more Equity Reference Assets, Commodity Reference Assets, Fixed Income Reference Assets or Futures Reference Assets.

Each reference asset must meet the listing standards applicable to the specific type of reference asset.

#### **Ongoing Reporting Requirements – ETNs**

In addition to continuing to meet the applicable listing standards above, all ETNs must submit a Portfolio Component File on a quarterly basis within 30 days of the ETNs period end.

Issuers will receive a reminder email 30 days prior to the due date. The Portfolio Component File must be as of a day between the period end date and the date the submission is due. For example, if an ETN has a fiscal year end of December 31, 2022, the due dates for submissions would be as follows:

Period End Date	Due Date
December 31, 2022	January 30, 2023
March 31, 2023	April 30, 2023
June 30, 2023	July 30, 2023
September 30, 2023	October 30, 2023

The Portfolio Component File is submitted via the Nasdaq Listing Center. Please see the "Nasdaq Listing Center" section of this guide for instructions on how to submit these items.



## **NextShares**

Each series of NextShares must be approved via a separate rule proposal under Section 19(b) of the Act is required before trading. In addition to meeting the requirements in the rule proposal, the following requirements are applicable to NextShares:

Standard	Applicability	Initial Listing Requirement	Continued Listing Requirement
Intraday Indicative Value Disseminated at least every 15 minutes	All	✓	✓
Procedures designed to prevent the use and dissemination of material non-public information regarding the portfolio	All	✓	<b>√</b>
The broker-dealer or fund advisor shall erect a "fire wall" around the personnel who have access to information concerning changes and adjustments to the portfolio	Portfolio is maintained by a broker-dealer or fund advisor	<b>√</b>	<b>√</b>

#### **Ongoing Reporting Requirements – NextShares**

In addition to continuing to meet the applicable listing standards above, NextShares must comply with the following once listed:

Submission	Requirement
Annual Certification	Required annually within 30 calendar days of the fund's fiscal year end.
Portfolio Component File	Required quarterly within 30 days of the fund's period end.

The Annual Certification and Portfolio Component File are submitted via the Nasdaq Listing Center. Please see the "Nasdaq Listing Center" section of this guide for instructions on how to submit these items.

Issuers will receive a reminder email 30 days prior to the due date. For example, if a fund listed pursuant to a 19b4 rule filing has a fiscal year end of January 31st, the due dates for submissions would be as follows:

Period End Date	Due Date	Annual Certification	Portfolio Component File
December 31, 2022	January 30, 2023	✓	✓
March 31, 2023	April 30, 2023		✓
June 30, 2023	July 30, 2023		✓
September 30, 2023	October 30, 2023		✓

See the "Listing Center" section of this guide for additional information regarding the submission of the required documentation.



## **Proxy Portfolio Shares**

Each series of Proxy Portfolio Shares must be approved via a separate rule proposal under Section 19(b) of the Act is required before trading. In addition to meeting the requirements in the rule proposal, the following requirements are applicable to Proxy Portfolio Shares:

Standard	Applicability	Initial Listing Requirement	Continued Listing Requirement
Procedures designed to prevent the use and dissemination of material non-public information regarding the portfolio	All	✓	✓
The broker-dealer or investment adviser shall erect a "fire wall" around the personnel who have access to information concerning changes and adjustments to the portfolio	Portfolio is maintained by an investment adviser registered as a broker-dealer	<b>√</b>	<b>√</b>
NAV calculated daily	All	✓	✓
NAV, Proxy Basket and Fund Portfolio available to all market participants when disclosed	All	✓	<b>√</b>
Proxy Basket publicly disseminated at least once daily	All	✓	✓
Fund Portfolio disclosed within at least 60 days following the end of every fiscal quarter	All	✓	✓
>= 50 beneficial shareholders following the initial twelve-month period after product launch	All		<b>√</b>

### Ongoing Reporting Requirements – Proxy Portfolio Shares

In addition to continuing to meet the applicable listing standards above, Proxy Portfolio Shares must comply with the following once listed:

Submission	Requirement	
Annual Certification	Required annually within 30 calendar days of the fund's fiscal year end.	
Fund Portfolio Component File	Required when disclosed but no later than 60 days after the fund's quarter end.	

The Annual Certification and Portfolio Component File are submitted via the Nasdaq Listing Center. Please see the "Nasdaq Listing Center" section of this guide for instructions on how to submit these items.



Issuers will receive a reminder email 30 days prior to the due date. For example, if a fund listed pursuant to a 19b4 rule filing has a fiscal year end of January 31st, the due dates for submissions would be as follows:

Period End Date	Due Date	Annual Certification	Portfolio Component File
December 31, 2022	January 30, 2023	✓	✓
March 31, 2023	April 30, 2023		✓
June 30, 2023	July 30, 2023		✓
September 30, 2023	October 30, 2023		✓

See the "Listing Center" section of this guide for additional information regarding the submission of the required documentation.

### **Corporate Governance**

Issuers who only have ETPs listed on Nasdaq are subject to certain corporate governance requirements in the Nasdaq 5600 Rule Series. For the purpose of these requirements, ETPs include Exchange Traded Fund Shares, Passive ETFs, Active ETFs, ETNs, and NextShares. For a full list of security types subject to these requirements see Nasdaq Listing Rule 5605(a)(6)(B).

NOTE: If the issuer also has common stock or voting preferred stock, or their equivalent listed on Nasdaq it will be subject to all the requirements of the Nasdaq 5600 Rule Series.

Listing Rule	Description	
5605(c)(2)(A)(ii)	Audit Committee Independence Requirements of Rule 10A-3	
5620(b)	Proxy Solicitation	
5620(c)	Quorum	
5625	Notification of Material Non-Compliance	
5630	Review of Related Party Transactions	
5635	Shareholder Approval	
5640 Voting Rights		



Exemptions: Issuers who only have ETPs listed on Nasdaq are exempt from the following provisions of Listing Rule 5600:

Listing Rule	Description	Exemption Source
5605(b)	Independent Directors	5615(a)(6)
5605(c)(1)	Audit Committee Charter	5615(a)(6)
5605(c)(2)	Audit Committee – 3 members minimum	5615(a)(6)
5605(c)(2)(A)(i)	Audit Committee – Independent under Listing Rule 5605(a)(2)	5615(a)(6)
5605(c)(2)(A)(iii)	Audit Committee – Participation in Financial Statement Preparation	5615(a)(6)
5605(c)(2)(A)(iv)	Audit Committee – Financial Sophistication	5615(a)(6)
5605(c)(3)	Audit Committee Responsibilities and Authority	5615(a)(6)
5605(d)	Compensation Committee	5615(a)(6)
5605(e)	Nominating Committee	5615(a)(6)
5610	Code of Conduct	5615(a)(6)
5620(a)	Shareholder Meetings	5615(a)(6)

## **Nasdaq Listing Center**

The Nasdaq Listing Center is the primary portal for the submission of listing applications, certifications, and other information to Nasdaq. To create and submit form, the user must create an account. This can be done by clicking on "Create new user account" on the home page of the <u>Listing Center</u>.

### **Initial Listing Application**

For an ETP to be listed on Nasdaq, a listing application must be submitted by the issuer and approved by Nasdaq.

All applicable entry and application fees are due prior to listing. However, only the \$1,000 application fee is non-refundable if the product does not list on Nasdaq. Note: For issuers of Active ETFs that are seeking approval of a 19b-4 rule proposal prior to listing, the listing application as well as the non-refundable application fee must be submitted before the drafting of the appropriate rule filing may begin.

Form/Representation	Source	Product Type	Description
Listing Application - Seeking to List an Exchange Traded Fund or Other Structured Product	Issuer	All	This application is due in connection with each listing.  PREVIEW INSTRUCTIONS
Corporate Governance Certification Form	Issuer	ETNs Only	This form is only due in connection with an issuer's first Nasdaq listing.
Listing Agreement	Issuer	All	This form is only due in connection with an issuer's first Nasdaq listing.



Form/Representation	Source	Product Type	Description
Reporting Authority Representation	Issuer	NextShares Only	A representation that "the Reporting Authority that provides the Composition File must implement and maintain, or be subject to, procedures designed to prevent the use and dissemination of material non-public information regarding the NextShares Fund's portfolio positions and changes in the positions."

Once the application has been submitted and logged by Nasdaq, the issuer will receive an email confirming submission and including contact information for the assigned analyst. Please note that once submitted, the application may not be updated. Any updates after submission should be sent directly to the assigned analyst.

### **Continued Listing Submissions**

Issuers are required to submit certain documentation to Nasdaq on a periodic basis. Please see the sections above for the product type for specific submission guidelines.

To submit the information, issuers must create a "Company Event Notification Form".

PREVIEW

If you are submitting the	Complete section
Annual Certification	7
Portfolio/Index Component Template	8
Annual Certification and Portfolio/Index Component Template	7 AND 8



### **Disclosure of Material News**

ETF issuers make prompt disclosure to the public through any <u>Regulation FD</u> compliant method (or combination of methods) of disclosure of any material information that would reasonably be expected to affect the value of its securities or influence investors' decisions. ETF Issuers must, prior to the release of the information, provide notice of such disclosure to Nasdaq's MarketWatch Department ("MarketWatch").

**Events Requiring Disclosure**: In addition to the events included in <u>Listing Rule IM-5250-1</u>, ETF issuers should also notify MarketWatch of material events relating to the listed ETF. These events include, but are not limited to:

- 1. Liquidation of the trust or ETF
- 2. Suspension of the creation or redemption process
- 3. Restatement of the NAV<sup>19</sup>

**Disclosure Instructions**: Issuers should notify Nasdaq of the pending release of material information based on the following schedule:

Release Time	Notification Requirement	
7:00 a.m. to 8:00 p.m. ET	At least 10 minutes prior to release	
All other times	Prior to 6:50 a.m. ET	

Notification must be provided to MarketWatch through the Electronic Disclosure submission system accessible at <a href="https://www.nasdaq.net/ED/IssuerEntry.aspx">https://www.nasdaq.net/ED/IssuerEntry.aspx</a>. MarketWatch does not accept material news disclosures by fax or phone, except in emergency situations.

MarketWatch reviews material news notifications and, when appropriate, may implement a temporary trading halt to permit the public dissemination of the material news. See the "Trading Halts" section of this guide or our <u>frequently asked guestions</u> for further information.

<sup>&</sup>lt;sup>19</sup> Restatements of more than 1% from the previous NAV are considered material. See FAQ 1321 for further details.



## **Trading Halts**

Trading halts may be implemented for a variety of reasons. For ETFs, the most common reasons are below.

Material News Disclosure: A trading halt benefits current and potential shareholders by halting all trading in any Nasdaq securities until there has been an opportunity for the information to be disseminated to the public and provides the public with an opportunity to evaluate the information and consider it in making investment decisions. This decreases the possibility of some investors acting on information known only to them and alerts the marketplace to the fact that news has been released.

MarketWatch takes into account the timing of the disclosure by the company, the relative importance of the material news and any other factors that might necessitate a temporary trading halt in its evaluation of the material disclosure. Nasdaq usually reaches out to the issuer before making a halt determination.

MarketWatch generally implements trading halts from 7:00 a.m. – 8:00 p.m. ET. Between 4:00 a.m. and 7:00 a.m. ET, MarketWatch may implement temporary trading halts at the request of a Nasdaq company when related to material news or in conjunction with a regulatory trading halt imposed by a foreign listing market.

Trading is normally resumed in a stock about thirty minutes following dissemination of the material disclosure through a Regulation FD compliant method, although Nasdaq may vary the length of the trading halt in consultation with the company or when Nasdaq is scheduling trading resumptions around the open or close of regular market hours.

ETF Related Issues: Trading may also be halted in an ETF due to the consideration of, among other factors:

- 1. The extent to which trading has ceased in underlying securities;
- 2. Whether trading has been halted or suspended in the primary market(s) for any combination of underlying securities accounting for 20% or more of the applicable current index group value;
- 3. If the Intraday Indicative Value is not being disseminated at the required frequency or has stopped being disseminated;
- 4. If the NAV is not being disseminated to all market participants at the same time or at all; or
- 5. The presence of other unusual conditions or circumstances deemed to be detrimental to the maintenance of a fair and orderly market.

**Deficiency**: Trading may be halted due to an ETF's non-compliance with certain of Nasdaq's listing requirements.

For a complete list of halt reasons and the related codes please see Nasdag Trader.



## **Deficiency Process**

ETFs that fail to meet the continued listing standards are subject to possible delisting from Nasdaq. Nasdaq will notify issuers in writing that the ETF is deficient and generally provide the ETF issuer 45 calendar days to submit a plan to regain compliance. If the plan is accepted, Nasdaq can issue an extension of up to 180 calendar days from the date of the original deficiency letter. Issuers are required to disclose all notices of deficiency, delisting determination letters and public reprimand letters. See <u>Listing Rule 5810(c)(2)</u> for further information.

If an ETF receives a delisting determination, it may appeal the determination. In order to appeal, the ETF issuer must provide notice to Nasdaq within seven days of receipt of the determination letter and pay a fee of \$10,000.

Please see our <u>frequently asked questions</u> for further information.



## **Corporate Actions and Other Notifications**

ETF issuers are required to notify Nasdaq in connection with certain corporate actions. To complete one of these forms, users must have a Listing Center Account. If you need to create a new account, please follow these <u>Instructions</u>.

Company Action	Notification Form	Due Date
Replacement of, or any significant modification to, the index, portfolio or Reference Asset underlying a security listed under the Rule 5700 Series (including, but not limited to, a significant modification to the index methodology, a change in the index provider, or a change in control of the index provider).	Company Event Notification	No later than 15 calendar days prior to effective date
Reverse Stock Split	Company Event Notification	No later than 15 calendar days prior to record date for change
Change in ETF Name	Company Event Notification	No later than 10 calendar days after the change
Change in Trading Symbol	Company Event Notification	No later than two business days prior to desired change
Cash Dividends and Other Distributions  Forward Stock Splits and Share Dividends	Dividend/Distribution/Interest Payment Form	No later than 10 calendar days prior to record date
Change in Par Value	Company Event Notification	No later than 10 calendar days after the change
Change in State of Incorporation or Place of Organization Change Requiring Updated Listing Agreement	Company Event Notification	As soon as practicable after change
Formation of a Holding Company that Replaces a Listed Company Listing a New Class of Securities in Substitution for a Previously Listed Class of Securities	Company Event Notification	No later than 15 calendar days prior to record date for change
Hearing Request	Hearing Request Form	No later than 7 calendar days following Staff Determination
Increase or Decrease of 5% or More in the Number of Shares Outstanding	Change in Shares Outstanding	No later than 10 calendar days after occurrence
Request Rule Interpretation	Rule Interpretation Request	Upon company request



## **Listing Fees**

	Application & Entry Fee	Annual Listing Fee	Corporate Action Fee
ETP	\$0	\$4,000	\$0



## **Contact Information and Useful Links**

Contact	For Questions Regarding	By Phone or Email
Listing Qualifications – Initial and Continued Listings	ETP Listing Applications (including switches from other Exchanges) ETP initial and continued listing standards and processes	Amma Anaman Head of Structured Products +1 301 978 8011 amma.anaman@nasdaq.com  Hank Beiter Listing Qualifications Analyst +1 240 204 2094 hank.beiter@nasdaq.com
ETP Listing Services and Sales	ETP Listings Benefits of a Nasdaq Liquidity Programs	Alison Doyle  ETP Listings Business Development + 1 929 294 6585  alison.doyle@nasdaq.com
Office of General Counsel ("OGC")	ETP Rule Filings	Jonathan Cayne Principal Associate General Counsel +1 301 978 8493 jonathan.cayne@nasdaq.com
Symbol Reservations	Reserving or changing a symbol for trading on The Nasdaq Stock Market	+1 212 231 5530 symbol.reservation@nasdaq.com
MarketWatch	Disclosure of Material News, Company Press Releases, Regulation FD Compliance, Trading Halts	+1 301 978 8500 or +1 800 537 3929 nasdagmarketwatch@nasdag.com
Corporate Data Operations	Stock Splits/Dividends, Company Reorganizations, Name and Symbol Changes	+1 203 926 3501 or +1 877 308 0523 nasdagreorgs@nasdag.com
Listing Center Support Desk	Problems Logging In and Other Technical Questions	+1 301 978 8001
Corporate Communications	General Press and Photo Inquiries	CorporateCommunications@nasdaq.com
OGC, Hearings Department	Hearing Requests and Process	+1 301 978 8203 hearings@nasdaq.com



#### **Useful Links**

Nasdaq ETP Regulation: Complete information about the initial and continued listing of ETPs on Nasdaq.

<u>Nasdaq Listing Center</u>: Portal for completing listing applications and forms. Also includes information relating to listing on Nasdaq, associated fees, and other useful material.

Nasdaq Listing Rules: Complete rule book regarding Nasdaq listing.

<u>Frequently Asked Questions</u>: Searchable list of frequently asked questions regarding Nasdaq rules and listing procedures applicable to ETPs.

Nasdag Electronic Disclosure Submittal Form: Form for submitting press releases to Nasdag's MarketWatch department.

Nasdaq Trader: Complete information relating to trading on Nasdaq's markets.

<u>Nasdaq Governance Center</u>: Forum to promote dialogue and exchange ideas across a variety of topics of interest to listed companies.

Nasdaq New Launch Checklist: Checklist for listing an ETF on Nasdaq.