

Board of County Commissioners

Agenda Request

Date of Meeting: October 1, 2019

Date Submitted: September 17, 2019

To: Honorable Chairperson and Members of the Board

From: Arthur Lawson, Sr., Interim County Administrator
Suzanne Lex, Growth Management Director

Subject: Appointments and re-appointments to the Gadsden County Planning Commission for District One, District Two, District Four and the At-Large Position

Statement of Issue:

At several recent Planning Commission meetings, it has been difficult to achieve a quorum necessary to conduct business due to vacancies caused by expired terms and unexcused absences. This item is presented for the Board to discuss this issue and for consideration of the appointment or reappointment of members to the Gadsden County Planning Commission for District One, District Two, District Four, and the At-Large position.

Background:

The Planning Commission is designated as the Local Planning Agency in Gadsden County. This Commission is required by the Florida Statutes to be the agency responsible for the comprehensive plan, including comprehensive plan amendments. The commission also reviews “proposed land development regulations, land development codes, or amendments thereto, and make recommendations to the governing body as the consistency of the proposal with the adopted comprehensive plan.” (§ 163.3174 F.S.)

The Planning Commission appointment terms for two districts expired in January 2019. In District Two one of the vacancies has been filled by Tracey Stallworth, and Mr. Youmans will be reappointed by Dr. Viegbesie to fill the other seat. There are two outstanding appointments for District Four. In addition, District One has two vacant seats as the two members appointed have exceeded the number of unexcused absences (more than two consecutive regular meetings or four regular meetings in a year) as set forth in Section 2176 of the Gadsden County Code of Ordinances, as amended by Ordinance No. 2018-017.

Pursuant to Section 2-175 of the Gadsden County Code of Ordinances, as amended by Ordinance No. 2018-017, “*Each county commissioner shall make either a new appointment, or reconfirm the*

appointment of seated planning commissioners in January following the county commissioner's election or reelection to office."

Analysis:

Section 2-174 of the Gadsden County Code of Ordinances (Code) identifies the number of members and terms for the Planning Commission. Gadsden County has a twelve-member Planning Commission. The Code requires that each county commissioner appoint two members from his or her district to the Planning Commission. The Planning Commissioners serve four-year terms and may be re-appointed once. In addition to these ten regular members, there is one member appointed by the school board and an at-large member voted on by the entire Board of County Commissioners. Sections 2-174 through 2-176 of the Gadsden County Code of Ordinances outline the terms and procedures for Planning Commission membership, terms of service, and removal and vacancies. (Attachment No. Two)

Commissioner Hinson is asked to consider appointments to the Planning Commission for the two vacant positions in District One and Commissioner Holt for the two vacant positions in District Four. Additionally, the at-large position is currently filled but the term will expire October 2019. The current appointee has requested not to be considered for this seat. Therefore, the Board is asked to nominate and vote on an at-large candidate.

The County has received applications from four individuals who would like to serve as a Planning Commissioner. Two applicants reside in District Two, Mr. Gerald Carroll and Mr. Don Stewart. One applicant Mr. Charles Roberts resides in District One. Ms. Gwendolyn Carroll-Simmons resides in District Five. (Attachment No. Three)

Options:

1. Board Direction for an at-large appointee and Districts One and District Four appointees.

Interim County Administrator's Recommendation:

Option 1

Attachment(s):

1. Gadsden County Planning Commissioners and Terms.
2. Ordinance No. 2018-017 (Sections 2-171—2-177 of the Gadsden County Code of Ordinances, as amended)
3. Applications for Planning Commission (four applications)

PLANNING COMMISSION TERMS				UNEXCUSED ABSENCES	STATUS by DISTRICT
District	NAME	APPOINTED	TERM EXPIRATION	(9/18-9/19)	
One	William Chukes	January, 2013	January, 2021	11	Needs Appointee
One	Antwon McNeil	May, 2017	January, 2021	11	Needs Appointee
Two	John Youmans	January, 2015	January, 2019	Expired	Reappointed September 2019
Two	Tracey Stallworth	May, 2019	January, 2023	0	Appointed May 2019
Three	Libby Henderson	October, 2016	January, 2021	0	Filled
Three	Douglas Nunamaker	January, 2016	January, 2021	0	Filled
Four	Edward Dixon	January, 2013	January, 2019	Expired	Needs Appointee
Four	Dr. Gail Bridges-Bright	May, 2007	January, 2019	Expired	Needs Appointee
Five	Lori Bouie	November, 2015	January, 2021	0	Filled
Five	Marion Lasley	April, 2015	January, 2021	0	Filled
At-Large	Regina Davis At Large	November, 2019	October, 2019	0	At- Large Board Vote
School Board	Steve Scott	November, 2019	School Board Appointee	0	Filled

ORDINANCE NO. 2018-017

AN ORDINANCE OF THE BOARD OF COUNTY COMMISSIONERS OF GADSDEN COUNTY, FLORIDA AMENDING CHAPTER 2, ARTICLE V, DIVISION 2 OF THE GADSDEN COUNTY CODE OF ORDINANCES, REGARDING THE MEMBERSHIP OF THE PLANNING COMMISSION; PROVIDING FOR REPEAL, SEVERABILITY, INCLUSION IN THE GADSDEN COUNTY CODE OF ORDINANCES, MODIFICATIONS THAT MAY ARISE FROM CONSIDERATION AT PUBLIC HEARING, AND CORRECTION OF SCRIVENER'S ERRORS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, Gadsden County, Florida has all of the powers of self-government as provided by general or special law; and

WHEREAS, the Gadsden County Board of County Commissioners ("Board") may enact ordinances not inconsistent with general or special law; and

WHEREAS, Section 163.3174, Florida Statutes, requires the Board to designate and establish by ordinance a local planning agency to conduct the comprehensive planning program; and

WHEREAS, by Ordinances currently codified at Chapter 2, Article V, Division 2 of the Gadsden County Code of Ordinances (the "Ordinance"), the Board designated the Gadsden County Planning Commission as the local planning agency and established its duties, responsibilities, organization, rules, procedures, and membership; and

WHEREAS, the Board has determined that the Ordinance should be amended to require Commissioners to appoint members from their districts and cause removal of members for lack of attendance; and

WHEREAS, the Board has determined that the amendments to the Ordinance will protect the public health, safety, and welfare of the citizens of Gadsden County and serve a proper public and county purpose; and

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF COUNTY COMMISSIONERS OF GADSDEN COUNTY, FLORIDA, that:

Section 1. Incorporation of Recitals.

The foregoing recitals are hereby incorporated by reference into the body of this Ordinance, and are adopted as findings of fact.

Attachment Two

Section 2. Authority and Purpose.

This Ordinance is adopted pursuant to the County's sovereign home rule authority and Section 163.3174, Florida Statutes, for the purpose of requiring Commissioners to appoint members from their districts and cause removal of members for lack of attendance.

Section 3. Approval and Adoption of the Ordinance.

The amendments to the Ordinance as attached hereto as Exhibit A are hereby approved and adopted.

Section 4. Repealer.

All prior policies, resolutions and ordinances, or portions thereof, which are in conflict with the Ordinance as set forth in Exhibit A are hereby repealed and superseded to the extent of such conflict.

Section 5. Severability.

If any section, subsection, sentence, clause, phrase, or provision of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, the remainder of the Ordinance shall be construed as not having contained said section, subsection, sentence, clause, phrase, or provision, and shall not be affected by such holding.

Section 6. Inclusion into the Code of Ordinances.

This Ordinance shall be codified in the Gadsden County Code of Ordinances as set forth in Exhibit A.

Section 7. Modification.

It is the intent of the Board that this Ordinance may be modified as a result of considerations that may arise during public hearings. Such modifications shall be incorporated into the final version of the Ordinance adopted by the Board and filed by the Clerk.

Section 8. Scrivener's Errors.

The County Attorney may correct any scrivener's errors found in this Ordinance by filing a corrected copy of the Ordinance with the Clerk.

Section 9. Effective Date.

The Clerk shall file a certified copy of this Ordinance with the Department of State within ten (10) days of adoption and this Ordinance shall be effective as provided by law.


DULY PASSED AND ADOPTED by the Board of County Commissioners of Gadsden County, Florida after proper notice and public hearing, this 16th day of October, 2018.

BOARD OF COUNTY COMMISSIONERS
GADSDEN COUNTY, FLORIDA


BREND A. HOLT, Chairperson



ATTEST:


NICHOLAS THOMAS,
Clerk of the Circuit Court

APPROVED AS TO FORM FOR THE
RELIANCE OF GADSDEN COUNTY,
FLORIDA ONLY


DAVID J. WEISS, County Attorney

Attachment Two

Chapter 2 ADMINISTRATION

ARTICLE V. — BOARDS, COMMISSIONS AND AUTHORITIES

DIVISION 2. - PLANNING COMMISSION¹²¹

Sec. 2-171. - Duties and responsibilities of the local planning agency.

The local planning agency in accordance with F.S. Ch. 163, shall:

- (1) Be the agency responsible for the preparation of the comprehensive plan and shall make recommendations to the county commission regarding the adoption of such plan or element or portion thereof. During the preparation of the comprehensive plan prior to any recommendation to the county commission, the local planning agency shall hold at least one public hearing, with due public notice, on the proposed plan or element or portion thereof. The county commission, in cooperation with the local planning agency may designate any agency, committee, department, or person to prepare the comprehensive plan or element thereof, but final recommendation of the adoption of such plan to the county commission shall be the responsibility of the local planning agency.
- (2) The local planning agency shall monitor and oversee the effectiveness and status of the comprehensive plan and recommend to the county commission such changes in the comprehensive plan as may from time to time be required, including preparation of the periodic reports required by F.S. § 163.3191, as the same now exists or may be hereafter amended.
- (3) The local planning agency, being also known and referred to as the planning commission, shall review proposed land development regulations, land development codes, or amendments thereto, and make recommendations to the county commission as to the consistency of the proposal with the adopted comprehensive plan, or element or portion thereof, when the local planning agency is serving as the planning commission or the local government requires review by both the local planning agency and the planning commission.
- (4) Perform any other functions, duties, and responsibilities assigned to it by the county commission, or by general or special law, including but not limited to the review of development applications, requests for changes in future land use designation, and requests for variances or waivers to the conditions of development as described in the land development code. The county commission, at its discretion may elect to grant variances or waivers to the conditions of the land development code with or without prior hearing of the planning commission.

(Ord. No. 06-003, § 1, 3-21-2006)

Sec. 2-172. - Organization, rules and procedures of the agency.

Members of the local planning agency shall continue to be appointed and follow such rules of procedure, methods of choosing officers, setting of public meetings, providing of financial support, and otherwise accomplishing its duties as may be provided by law.

(Ord. No. 06-003, § 1, 3-21-2006)

Sec. 2-173. - Public meetings and records.

All meetings of the local planning agency shall be public meetings, and all agency records shall be public records. The local planning agency shall encourage public participation. The agency shall normally meet on the second Thursday evening following the first monthly meeting of the board of county commissioners except when such date shall fall on a national holiday. The planning director shall

Attachment Two

prepare a calendar of regularly scheduled meetings for the calendar year no later than January of that year. Special workshops and or special hearings may be convened with prior notice as required by the county commission to conduct the county's business in a more efficient manner.

(Ord. No. 06-003, § 1, 3-21-2006)

Sec. 2-174. - Membership.

The local planning agency shall be comprised of 12 members. Each duly elected member of the county commission shall appointment two members from his or her district to the local planning agency. These ten regular members shall be augmented by one at-large member who shall be appointed by vote of the entire county commission. Citizens of Gadsden County will have an opportunity to apply for this position after adequate public notice. Applicants will be required to submit a resume and will be interviewed by the chairman of the county commission, the county manager and the planning and zoning director. Their recommendation for appointment to the at-large position will be submitted for final approval to the board of county commissioners. In addition, a representative of the school board shall serve as the 12th member of the agency, with full voting rights.

(Ord. No. 06-003, § 1, 3-21-2006; Ord. No. 2008-032, § 1, 11-18-2008)

Sec. 2-175. - Terms of service.

The regular members shall serve four-year terms or at the pleasure of the appointing county commissioner. Each county commissioner shall make either a new appointment, or reconfirm the appointment of seated planning commissioners in January following the county commissioner's election or reelection to office. The at-large member shall serve a four-year term of office and may be reappointed one time at the pleasure of the county commission. The school board representative shall be appointed by the school board for a term to be determined by the procedures of the school board.

(Ord. No. 06-003, § 1, 3-21-2006; Ord. No. 2008-032, § 1, 11-18-2008)

Sec. 2-176. - Removal and vacancies.

The county commission, upon recommendation by the appointing commissioner, may remove any member for cause after written notice and public hearing. Cause for removal shall include, but not be limited to, misfeasance, malfeasance, or neglect of duty, where unexcused absences from more than two consecutive regular meetings or four regular meetings in a year shall constitute neglect of duty. Any absence that is not due to illness or travel and reported to the planning director prior to the meeting is unexcused. Any vacancy occurring during the unexpired term of the office of any member shall be filled by the appointing county commissioner, or the county commission in the case of the at-large member, for the remainder of the term. Vacancies shall be filled within 30 days after the vacancy occurs. The school board representative shall be subject to removal and replacement in accordance with the procedures of the school board.

(Ord. No. 06-003, § 1, 3-21-2006; Ord. No. 2008-032, § 1, 11-18-2008)

Suzanne Lex

From: Suzanne Lex
Sent: Friday, September 20, 2019 8:47 AM
To: charlesroberts31905@gmail.com
Subject: Per Our Conversation

Mr. Roberts,

Thank you for providing me the additional information that you now reside in District One at 3225 Concord Road, Havana Florida 32333. I will include the updated address information from the Gadsden County Property Appraiser's website and there is no need to submit a new application.

I shall be in touch. Your request to serve on the Planning Commission is truly appreciated.

Regards,

Suzanne K. Lex, A.P.C.P.

Director of Growth Management
9-B E. Jefferson Street
P.O. Box 1799
Quincy, FL 32353
Work No. 850.875.7591

It's a Great Day in Gadsden County



Action Center

Item Detail Report - 2016-5363IL

RECEIVED

JUL 25 2016

**COUNTY ADMINISTRATOR'S
OFFICE**

Submission Information

ID:	693
Item:	Citizen Advisory Committee Application
Tracking Num:	2016-5363IL
Submission Date:	2016-07-21 14:50:51

Submitter Responses

Form Page: Page 1

Date:	07/21/2016
APPLICANT:	
First Name:	CHARLES
Last Name:	ROBERTS
Occupation:	RETIRED ARMY
Employer:	
PHYSICAL ADDRESS:	
Address:	605 E. BETLINET DRIVE, QUINCY, FL 32351
MAILING ADDRESS:	
Address:	P.O. BOX 1131, QUINCY, FL 32351
CONTACT INFORMATION:	
Home Phone:	--
Work Phone:	--
Mobile Phone:	253-228-0310
Email:	CHARLESROBERTS31905@GMAIL.COM

Form Page: Page 2

APPLICATION DATA:	
Do you live in Gadsden County?:	Yes
Do you own property in Gadsden County?:	Yes
Do you CURRENTLY serve on a County Advisory Committee?:	No
If you currently serve on a	

County Advisory Committee, please list the name of that/those committee(s)::	
Have you PREVIOUSLY served on a County Advisory Committee?:	No
If you have previously served on a County Advisory Committee, please list the name of that/those committee(s) along with the beginning and ending dates of service::	
Are you interested in serving on any specific committee? If so, please indicate your 1st and 2nd choice below.:	
1st Choice:	The Gadsden Hospital Inc. Board of Directors
2nd Choice:	The Gadsden County Planning Commission
MEETING ATTENDANCE:	
If you're appointed to a committee, you're expected to attend regular meetings. Are you available to attend meetings at least once a month?:	Yes
What times are you available to attend meetings?:	Evenings

Form Page: Page 3

EXPERIENCE (If you wish to submit your professional resume, you may do so via email to Laurel Bradley at lbradley@gadsdencountyfl.gov.):	
Please describe or list any previous experience you have serving on committees.:	I WILL SEND IN MY RESUME AT A LATER DATE.
Please list your educational background.:	CONTAINED IN RESUME
Please list your skills and experience that enable you to contribute to the committee(s) you are interested in volunteering with.:	CONTAINED IN RESUME
Professional licenses and/or designations, their effective date and whether said licenses are effective in Gadsden County::	CONTAINED IN RESUME
Please list any charitable or community activities in which	

you participate.:	
REFERENCES (you must provide at least one personal reference who IS NOT a family member):	
Reference #1's relationship to you::	FRIEND
First Name:	DARREN
Last Name:	SIMMONS
Contact #:	706-575-3436
Address:	3122 COLLEGE DRIVE, COLUMBUS, GA 31907
Reference #2's relationship to you::	FRIEND
First Name:	MERCEDES
Last Name:	LANEY
Contact #:	347-357-2320
Address:	P.O. BOX 53802, FORT BENNING, GA 31995

Contact Information

Contact One:	Laurel Bradley lbradley@gadsdencountyfl.gov
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Workflow History

Status Update

Status:	Open
Step:	Submitted
Updated:	2016-07-21 14:50:51
Updated By:	eGov Strategies
Notes:	No Notes

Contituent's Messages

Service Norm:	
Confirmation Message:	<p>On behalf of the Gadsden County Board of County Commissioners, thank you for expressing an interest to serve your community by volunteering with one of our Citizen Advisory Committees. Your application has been forwarded to the County Administrator's Office for review. You will receive a follow-up phone call / email from the County Administrator's Executive Assistant, Laurel Bradley, within 48-hours. If you should have any questions or concerns prior to being contacted, please feel free to contact the County Administrator's Office at 850-875-8650.</p> <p><u>Important Legal Requirements for Advisory Committee Membership:</u> As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County</p>

CHARLES ROBERTS Jr.

605 E Betlinet Drive, Quincy, FL., 32351

253-228-0310

CHARLESROBERTS31905@GMAIL.COM

OBJECTIVE: Seeking a position in North Florida

KEY QUALIFICATIONS

FEMA Course completions (100,200,300,400,800)	Research
HIPPA Certified	EO/EEO Coordinator
Security	Conflict Resolution
Communicates and manage a diverse population	Operations
Investigation	Procurement and Budgeting
Microsoft Office Applications	Instruction

PROFESSIONAL EXPERIENCE

Martin Army Community Hospital, Fort Benning, GA

Senior Clinical NCO

November 2014 – Present

- Serves as primary advisor to the Chief Medical Officer serving a population of 96,000 beneficiaries ; Provides direct leadership and oversight of 7 Departments and 13 Clinics
- Reconciled staff and equipment drastically improving access to care issues and decreased patient wait times by 25 percent
- Developed and implemented the Hospital’s Emergency Operations Plan(EOP) and Emergency Operations Center (EOC) structure streamlining the activation process and decreased the time from notification to fully operational from 3 hours to 1 hour for the EOC
- Established an atmosphere for improvements in all areas surrounding Operational and Clinical needs; instrumental in facility attaining Joint Commission Accreditation
- Spearheaded Skills Proficiency Training of Health Care Providers by creating a rotational program in all clinical areas; further enhancing patient care by having multi-discipline professionals
- Ensured assigned personnel properly utilized equipment and understood policies and procedures by aggressively enforcing and instilling a safety conscious environment resulting in zero incidents and saving \$150,000 by documenting 200 previously undocumented items by planning, organizing and executing a detailed inventory strategy

30th Medical Brigade, Sembach, Germany

Operations NCO

October 2012 – November 2014

- Served as the Senior Advisor to the Chief of Current Operations on policies, procedures; provided Senior Leadership and supervision of 15 personnel in all administrative, operational, planning, chemical biological nuclear and radiological(CBRN), training and readiness functions through the production of over 250 operations orders in support of Department of Defense operations in Europe, Africa and Southwest Asia
- Instituted a Junior Leaders mentorship program providing professional and personal growth resulting in 80 service members career advancement
- Advocated and participated in weekly Sexual Harassment and Assault awareness using direct leader engagement that promoted trust, dignity and respect in the workplace
- Researched and implemented Lean Six Sigma Principles to improve the timeliness of Military Higher Education packets raising first time submission rate from 75 to 98 percent
- Saved \$200,000 by combining and procuring training and equipment from Higher Headquarters for Medical Skills Training

Southern Regional Medical Command, Fort Hood, TX

Assistant Inspector General

October 2008 – September 2012

Achievements:

- Advised Commanding General of SRMC through research of regulatory guidelines and policies governing the subject matter of complaints, grievances, violations and deficiencies, Army hospital systems, procedures, American Disabilities Act and processes improving operations to accomplish command objectives
 - Resolved over 200 assistance cases by conducting detailed and timely analysis of complex problems for the best course of action to resolve issues for personnel and family members significantly enhancing overall readiness of Southern Regional Medical Command, III CORPS, and Fort Hood
 - Demonstrated exceptional oral and written communication skills when in contact with the U.S. Congress, Department of Defense, and The Department of the Army staffs and agencies
-

EDUCATION

FORT SAM HOUSTON, TX

- Health Care Specialist 22OCT86-13MAR97
- Basic Noncommissioned Officer Course 02SEP96-27JAN97
- Advanced Noncommissioned Officer Course 06JAN03-13FEB03
- Senior Clinical Noncommissioned Officer Course 12-18SEP15

FORT BENNING, GA

- Equal Opportunity Leaders Course May 1998
- Basic Instructors Course May 1999
- Chemical Biological Radioactive and Nuclear Operator/Responder Course July 1999

FORT JACKSON, SC

- Basic Combat Training 18AUG-22OCT 1986
- Army Recruiter Course 20MAY-11JUL 2001

FORT HOOD, TX

- Commanders Safety Course December 2009
- First Sergeant Course January 2010

FORT BELVOIR, MD

- Department of The Army Inspector General's Course 08SEP-22OCT 2008

OTHER TRAINING

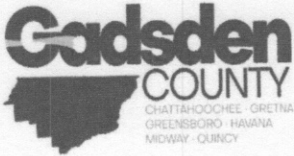
Battle Staff Operations October 2012

Information Awareness August 2015

HIPPA Certification August 2015

REFERENCES

References are available upon request.



ADVISORY COMMITTEE APPLICATION
FOR BOARD APPOINTMENT

Name: Donald (Don) J. Stewart		Date: July 17, 2019
Address: 102 Timber Run, Havana, FL		Email: stewartactivision@att.net
Home Phone: 850-539-7777	Work Phone: Retired	Cell: 850-524-1202
Occupation: Retired Psychiatrist Mental Health	Employer: Director FL Dept. of Corrections	
Do you live in Gadsden County? Yes	Do you own property in Gadsden County? Yes	
Are you currently serving on a County Advisory Committee? If so, which one? No	Have you previously served on a County Advisory Committee? If so, what committee and when? NO	
Are you interested in serving on any specific Committee? If so, please indicate:		
1 st Choice: Planning Commission	2 nd Choice: Proposal Green Development committee	
If you're appointed to a Committee, you're expected to attend regular meetings.		
Are you available to attend meetings at least once a month?	YES	NO
What times are you available to attend meetings?	Morning	Evenings
		Anytime
In the space below, briefly describe or list the following: Any previous experience on other Committees; your educational background; your skills and experience that enable you to contribute to the Committee; any of your professional licenses and/or designations and indicate how long you held them and whether they are effective on Gadsden County; any charitable or community activities in which you participate; any reasons for your choice of the Committee indicated on this application. *** Please attach your resume. ***		
See Attached		
References: (You must provide at least one personal reference who is not a family member)		
Name: Arrie Battle	Telephone: 850-570-1296	
Address: 919 Hardin St. Quincy, FL 32351		
Name: Jimmy Ashmore	Telephone: 850-539-5690	
Address: 109 S. Main Street Havana, FL 32333		

Important Legal Requirements for Advisory Committee Membership: As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, Code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County Commissioners.

Please return Application to:
Laurel Bradley, Executive Assistant to the County Administrator
9 B East Jefferson Street
Quincy, Florida 32351
lbradley@gadsdencountyfl.gov
phone: 850-875-8650
fax: 850-662-3289

**Statement of Committee experience and reason for volunteering for Gadsden County
Committee/s for Donald (Don) J Stewart 7/17/19**

Currently, I am the sole Gadsden County Representative on the Board of The Democratic Club of North Florida, a social and educational club providing programs to stimulate interest and activity in governmental affairs. My wife, Laninda Sande' and I moved to Gadsden County in 2005 so that we would have more room to grow fruit, herbs, vegetables and a butterfly/hummingbird garden. We live on two acres in the Reston neighborhood. I previously served as Treasurer, and subsequently Vice-President of The Homeowners Association of Reston (HAR) in Gadsden County. When living in Leon County I served on the Board of Trustees of Unity of Tallahassee. During my career with the Florida Department of Corrections (FDC) I served and sometimes chaired committees on volunteerism, inter-department cooperation and the improvement of mental health treatment in FDC. Outside of my job, I was a surveyor for The National Commission on Correctional Healthcare and was part of a team that applied the commission healthcare standards in jails and prisons throughout the United States.

Currently, my wife and I are Life members of The Sierra Club and AARP. We are also annual contributors to The Nature Conservancy, Rethink Energy Florida, The Tallahassee Museum, WFSU-TV and Radio, and other non-profits that support positive healthy living. I am also a member of the Gadsden Health Council and The Gadsden Unit of the NAACP. I have been a licensed psychologist in the State of Florida since 1982, practicing in Community Mental Health, Private Practice, and for 27 1/2 years with the Florida Department of Corrections with the last 7 years before retirement in 2017 as Regional Mental Health Director and after outsourcing Regional Clinical Contract Monitor. While my experience in Landuse is as a non-professional but informed and interested citizen, I have decades of experience using critical thinking and analytical methods to peacefully and co-operatively solve challenges. I feel certain these skills will translate to the committees that I propose to join.

At the last Planning Commission workshop in July, long time Gadsden County advocate Mike Dorian propose that a Green Development Committee be formed. He has since told me that Ms. Susanne Lex is in agreement with this proposal and it will be pursued. I am asking to be appointed to the Planning Commission and to be a commission representative in the future Green Development Committee. My wife and I love Gadsden County and I envision a Gadsden County that provides it's citizens with 21st Century jobs making living wages OR BETTER, affordable housing, easy transfer of assets to heirs, while providing goods and services that yet keeps Gadsden County, like the signs say, UNSPOILED which means to me as healthy as possible for all residents of Gadsden County. As far as the unincorporated areas of Gadsden County, it appears to me the Planning Department and the Planning Commission is the best place to start to help realize this vision.

Don J. Stewart
102 Timber Run, Havana Florida 32333-5547
(850) 539-7777 home
(850) 524-1202 iPhone
stewartactivision@att.net

Education:

Post-doctoral research and development, Instructional Systems, Florida State University, 1982-83. \

Ph.D., Educational Psychology/Research, Minors: Learning Disabilities & Applied Statistics, University of Alabama, 1977.

M.A., Educational Psychology, University of Alabama, 1975.

B.S., Psychology, University of Alabama, 1973.

Range of Experience

Current emphasis is evaluation, treatment, and training, in the area of Correctional Mental Health. Experience includes psychological and educational program evaluation, staff development and training, management consultation, forensic evaluation and court testimony for involuntary hospitalization (Florida Baker Act) hearings. Other experience includes design, development implementation, project management and evaluation of instructional and treatment programs. Expertise also includes the application of audio, video, and micro-computer technology for the delivery of therapy and instruction.

Professional History

Independent Consultant - Correctional Mental Health Care; teacher Psychology of Consciousness and Mindfulness Meditation
Mental Health Clinical Contract Monitor, Florida Department of Corrections September 2013 to January 2017 (retired)
Regional Mental Health Consultant/Director, Florida Department of Corrections, March 2010 to September 2013.
Senior Psychologist Forensic/Corrections, Florida, Department of Corrections, July 1987 to March 2010
Psychologist, private practice, Tallahassee, Florida, September 1987 to August, 1993.
Instructional Systems Design and Program Evaluation, Tallahassee, FL August 1982-September 1987.
Psychologist - Institutional Services for Intellectually Disabled and Community Mental Health in Alabama, Colorado and Florida
October 1977 - August 1982.

Selected Corrections Publications Presentations and Reports

"Cognitive Therapy of Depression Among Mentally Disordered Inmates," Corrections Health Services Conference, October 26, 1993, Gainesville, Florida. "Factors Related to Readmissions To Corrections Mental Health Institution: Interim Report," Presented to the Mental Health Subcommittee of the Correctional Medical Authority, June 14, 1995, Tallahassee, Florida.

"Not Guilty By Reason of Insanity and Incompetent to Proceed: Facts and Fallacies," Florida Council on Crime and Delinquency 71st Annual Training Institute, August 30, 2000.

"Does Sex Offender Treatment Reduce Recidivism," Regional Mental Health Training, Florida Department of Corrections, November 10, 2004, Bonifay, Florida.

"Assessment and Treatment of Suicide Risk and Self-injurious Behaviors" Pre-conference Seminar, National Conference on Correctional Healthcare, October 16, 2011, Baltimore, MD. (With Dean Aufderheide).

Beyond Good and Evil: Inside the Mind of a Psychopath. Pre-conference Seminar, National Conference on Correctional Healthcare, October 27, 2013, Nashville, Tennessee. (With Joshua May).

"Unacceptable Casualties: Mentally Ill Veterans in the Criminal Justice System," National Conference on Correctional Healthcare, October 28, 2013, Nashville, Tennessee

Other Specific Qualifications

Licensed psychologist
Former Certified Correctional Healthcare Professional
Former Member Academy of Correctional Healthcare Professionals
Former National Commission on Correctional Healthcare Surveyor



Action Center

Item Detail Report - 2018-IPZ2RE

Submission Information

ID:	1826
Item:	Citizen Advisory Committee Application
Tracking Num:	2018-IPZ2RE
Submission Date:	2018-09-07 16:52:37

Submitter Responses

Form Page: Page 1

Date:	09/07/2018
APPLICANT:	
First Name:	Gerald
Last Name:	Carroll
Occupation:	Business Owner/Farmer
Employer:	Carroll Custom Designs/ Whitetail Hollow Farms
PHYSICAL ADDRESS:	
Address:	1872 Jamieson Rd, Havana, FL 32333
MAILING ADDRESS:	
Address:	1872 Jamieson Rd, Havana, FL 32333
CONTACT INFORMATION:	
Home Phone:	850-627-2085
Work Phone:	850-545-8679
Email:	JED@CARROLLCUSTOMDESIGNS.COM
APPLICATION DATA:	
Do you live in Gadsden County?:	Yes
Do you own property in Gadsden County?:	Yes
Do you CURRENTLY serve on a County Advisory Committee?:	No
Have you PREVIOUSLY served on a County Advisory Committee?:	No
If you have previously served on a County Advisory Committee, please list the name of that/those committee(s) along	N/A

with the beginning and ending dates of service::	
Are you interested in serving on any specific committee? If so, please indicate your 1st and 2nd choice below.:	
1st Choice:	The Gadsden County Planning Commission
2nd Choice:	The Gadsden County Construction Licensing Board
MEETING ATTENDANCE:	
If you're appointed to a committee, you're expected to attend regular meetings. Are you available to attend meetings at least once a month?:	Yes
What times are you available to attend meetings?:	Evenings
EXPERIENCE (If you wish to submit your professional resume, you may do so via email to Laurel Bradley at lbradley@gadsdencountyfl.gov.):	
Please describe or list any previous experience you have serving on committees.:	I am currently one of 12 region leads for Florida Carry. I run Region 2 which serves the Big Bend Region.
Please list your educational background.:	High School Diploma from Godby High in Tallahassee and a few semesters at TCC and Lively.
Please list your skills and experience that enable you to contribute to the committee(s) you are interested in volunteering with.:	I have lived and worked in Gadsden County all of my adult life and have a great interest in preserving the rural nature of Gadsden County while advancing smart economic development.
Professional licenses and/or designations, their effective date and whether said licenses are effective in Gadsden County.:	State of Florida Certified Specialty Electrical Contractor License ES12000500 since 2006 currently active for the entire state.
Please list any charitable or community activities in which you participate.:	Florida Carry Region 2 Lead. Past, missions committee at Salem United Methodist Church.
REFERENCES (you must provide at least one personal reference who IS NOT a family member):	
Reference #1's relationship to you.:	Business competitor
First Name:	Jim
Last Name:	Gray
Contact #:	850-509-9473
Address:	3304 Wildwood Trl,, Tallahassee, FL 32312
Reference #2's relationship to you.:	Quincy Firefighter/EMT Friend
First Name:	Keith

Last Name:	Vanbenthuisen
Contact #:	850-524-4547
Address:	9018 Salem Rd., Quincy, FL 32352

Contact Information

Contact One:	Laurel Bradley lbradley@gadsdencountyfl.gov
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Workflow History

Status Update

Status:	Open
Step:	Submitted
Updated:	2018-09-07 16:52:37
Updated By:	eGov Strategies
Notes:	No Notes

Contituent's Messages

Service Norm:	
Confirmation Message:	<p>On behalf of the Gadsden County Board of County Commissioners, thank you for expressing an interest to serve your community by volunteering with one of our Citizen Advisory Committees. Your application has been forwarded to the County Administrator's Office for review. You will receive a follow-up phone call / email from the County Administrator's Executive Assistant, Laurel Bradley, within 48-hours. If you should have any questions or concerns prior to being contacted, please feel free to contact the County Administrator's Office at 850-875-8650.</p> <p><u>Important Legal Requirements for Advisory Committee Membership:</u> As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County Commissioners.</p>



Action Center

Item Detail Report - 2018-CRUIBX

Submission Information

ID:	1986
Item:	Citizen Advisory Committee Application
Tracking Num:	2018-CRUIBX
Submission Date:	2018-12-10 12:27:13

Submitter Responses

Form Page: Page 1

Date:	12/10/2018
APPLICANT:	
First Name:	Gwendolyn
Last Name:	Carroll-Simmons
Occupation:	Retired
PHYSICAL ADDRESS:	
Address:	125 Jim Williams Rd, Quincy, FL 32351
MAILING ADDRESS:	
Address:	125 Jim Williams Rd, Quincy, FL 32351
CONTACT INFORMATION:	
Home Phone:	850-875-9015
Mobile Phone:	850-510-9958
Email:	gcarroll@tds.net
APPLICATION DATA:	
Do you live in Gadsden County?:	Yes
Do you own property in Gadsden County?:	Yes
Do you CURRENTLY serve on a County Advisory Committee?:	No
Have you PREVIOUSLY served on a County Advisory Committee?:	No
Are you interested in serving on any specific committee? If so, please indicate your 1st and 2nd choice below.:	
1st Choice:	The Gadsden County Planning Commission

2nd Choice:	The Gadsden County Community Development Advisory Committee
MEETING ATTENDANCE:	
If you're appointed to a committee, you're expected to attend regular meetings. Are you available to attend meetings at least once a month?:	Yes
What times are you available to attend meetings?:	
EXPERIENCE (If you wish to submit your professional resume, you may do so via email to Laurel Bradley at lbradley@gadsdencountyfl.gov.):	
Please describe or list any previous experience you have serving on committees.:	I serve as a member of United Gadsden, assisting with souls to the polls and Trunk of Treats. I've served on several committees while employed at Florida A&M University. I served on the following committees: - Interview committee for selecting the previous President for Florida A & M University - Interview committees for selecting employees - Planning and selecting software for HR and Payroll for Florida A & M University Human Resources - Trustee Board of Quincy-Monticello District of A.M.E. Church - Trustee Board of 11th Episcopal District of A.M.E. Church - Financial committee and treasurer of Women in Ministry of Florida Conference of A.M.E. Church
Please list your educational background.:	Completed High School with a diploma at James A Shanks High School 1974 BS degree in Data Processing (Computer Science) 1978 BS degree in Criminal Justice 1991 Master of Divinity 2015
Please list your skills and experience that enable you to contribute to the committee(s) you are interested in volunteering with.:	My technical work experience of 37 years has allowed me the experience of being project manager of many projects. I have planned projects from the beginning to the final installation. Also, my experience as a pastor of 10 years working with the people in Gadsden County, I have knowledge of what the people needs are and this knowledge enables me to contribute to committees in Gadsden County.
Professional licenses and/or designations, their effective date and whether said licenses are effective in Gadsden County.:	Licensed as an ordained minister by the A.M.E. Church (license is effective in Gadsden County)
Please list any charitable or community activities in which you participate.:	Pastor of Rich Bay A.M.E. Church in Havana, FL Volunteer with Big Bend Hospice Volunteer with American Red Cross
REFERENCES (you must provide at least one personal reference who IS NOT a family member):	
Reference #1's relationship to you.:	Friend
First Name:	Charles
Last Name:	Morris
Contact #:	850-510-5816
Address:	23209 Blue Star Hwy, Quincy, FL 32351
Reference #2's relationship to you.:	Church Member
First Name:	Charlotte
Last Name:	Price
Contact #:	850-539-6811

Address: 49 Mitchell St, Havana, FL 32333

Contact Information

Contact One:	Laurel Bradley lbradley@gadsdencountyfl.gov
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Workflow History

Status Update

Status:	Open
Step:	Submitted
Updated:	2018-12-10 12:27:13
Updated By:	eGov Strategies
Notes:	No Notes

Contituent's Messages

Service Norm:	
Confirmation Message:	<p>On behalf of the Gadsden County Board of County Commissioners, thank you for expressing an interest to serve your community by volunteering with one of our Citizen Advisory Committees. Your application has been forwarded to the County Administrator's Office for review. You will receive a follow-up phone call / email from the County Administrator's Executive Assistant, Laurel Bradley, within 48-hours. If you should have any questions or concerns prior to being contacted, please feel free to contact the County Administrator's Office at 850-875-8650.</p> <p>Important Legal Requirements for Advisory Committee Membership: As a member of an advisory committee, you will be obligated to follow any applicable laws regarding Government-In-The-Sunshine, code of ethics for Public Officers, and Public Records disclosure. The consequences of violating these applicable laws include criminal penalties, civil fines, and the voiding of any committee action and of any subsequent action by the Board of County Commissioners.</p>