Welcome to Community Education

Select Language | Search

Students | Parents | Employees | Community

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Community Education/Before and Afterschool Care

To empower and unite the community by providing opportunities for life-long learning which enhance the quality of life in Miami-Dade County.

PARTNERS	RESOURCES	MORE
Arts for Learning	NEW County-wide Out-of-School Programs	Part-time Non-Instructional Personnel Application
FCAA	ACE of Florida	State Training and Credentialing Requirements for AfterSchool Care Staff
Miami Heat Academy	Afterschool Alliance	Childcare Training Through Miami-Dade County Public Schools
Parent Academy	Lights on Afterschool	M-DCPS Professional Development and Conference Calendar for Community Education and After School Programs
ASP	Children's Forum	Course Catalog Search
YMCA	Florida After School Alliance	
YWCA	National AfterSchool Association	
SFASAS	Florida Department of Children and Families	
SASCC	Coalition for Community Schools	
Miami Music Project	Early Learning Coalition	
Nature Links	ELC Child Care Financial Assistance	
The Children's Trust		

PARENT PORTAL FOCUS REGISTRATION

Step 1.

Please use one of the following web browsers: Chrome / Firefox / or Safari. Go to: http://www.dadecommunityschools.net

Step 2.

Click "M-DCPS Parent Portal Log-In" tab.

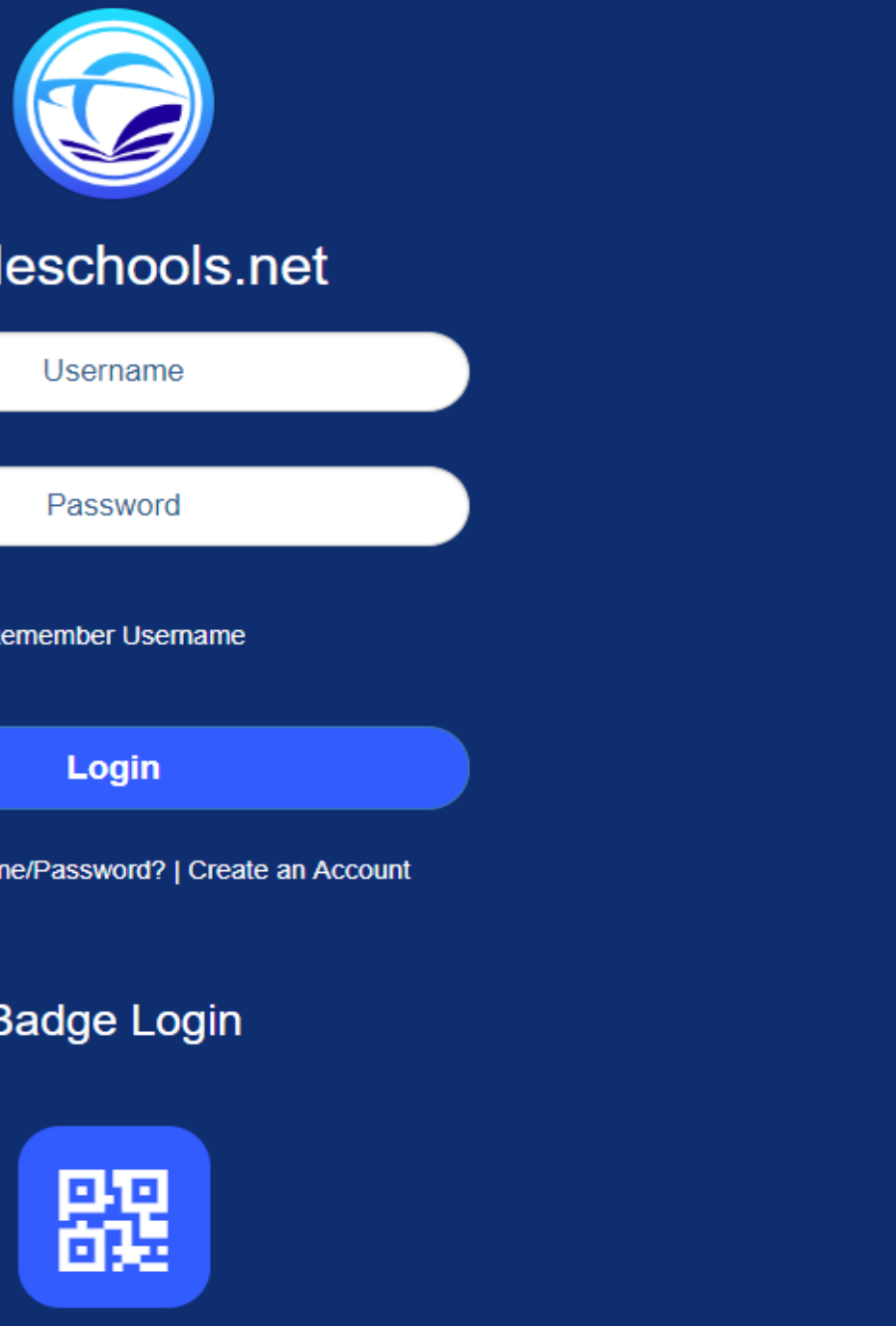
PARENT PORTAL
FOCUS REGISTRATION

Step 3.
Log into your parent portal
using the username and password.

If you do not have a username and password for the "Parent Portal" you must contact your child's school site administrator so they can set you up with the needed pin number.

Step 4.
Click "Login"

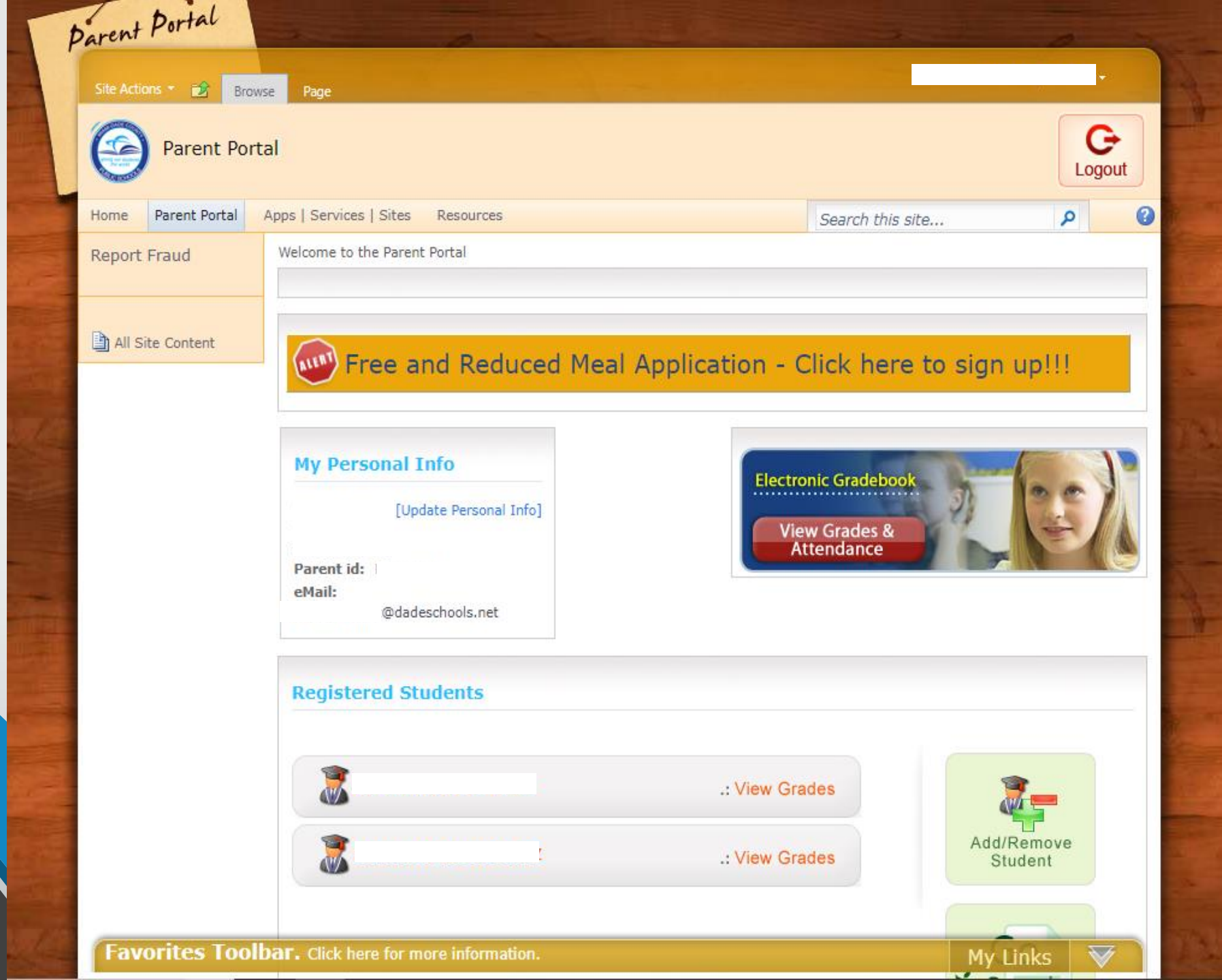
Remember:
Applicants may only use one of the following web browsers: Chrome / Firefox / or Safari.



PARENT PORTAL FOCUS REGISTRATION

Step 5.
Click tab "Apps / Services / sites".

Remember:
Applicants may only use one of the following web browsers: Chrome / Firefox / or Safari.



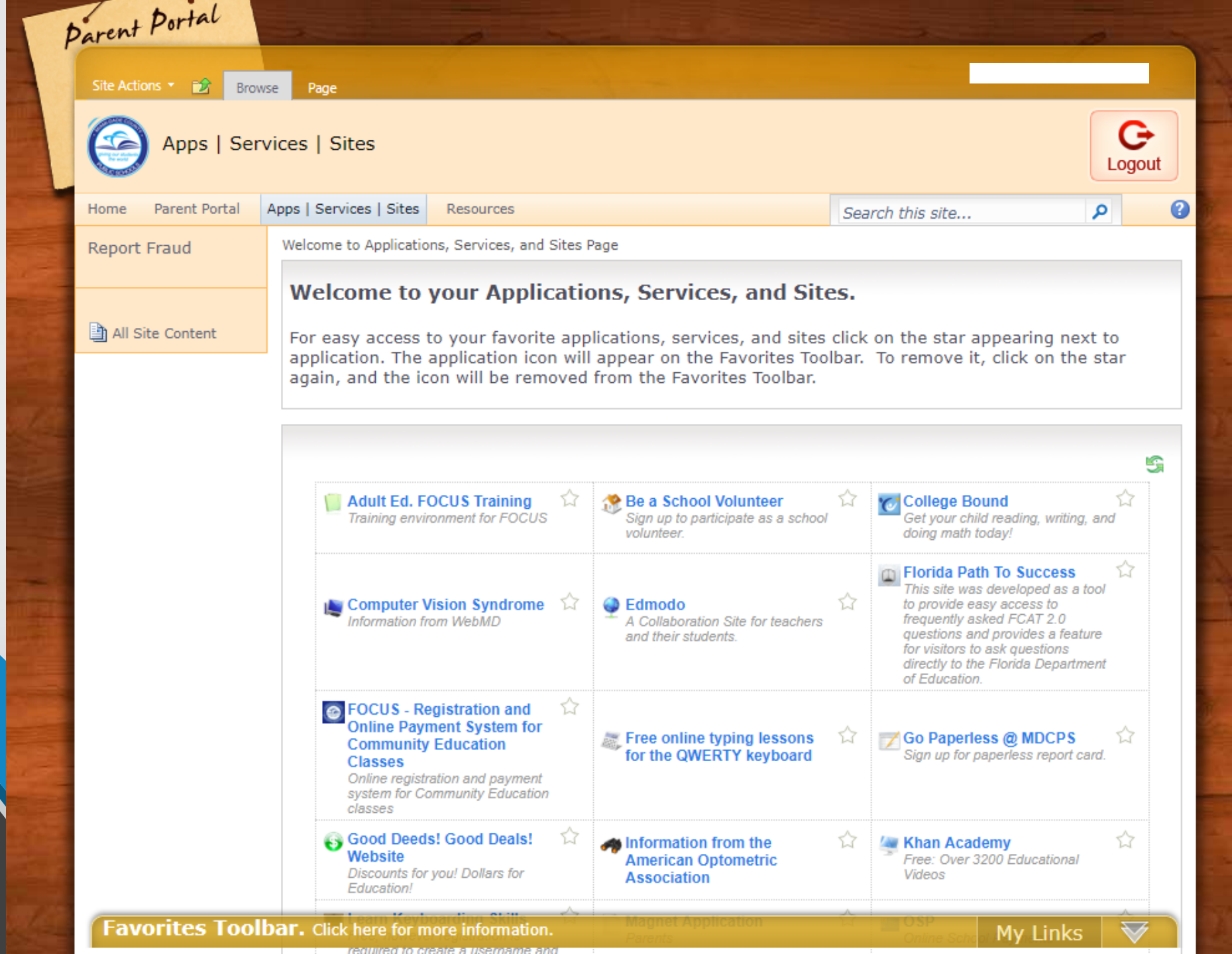
PARENT PORTAL
FOCUS REGISTRATION

Step 6.

Click "FOCUS - Registration and Online Payment System for Community Education Classes".

Remember:

Applicants may only use one of the following web browsers: Chrome / Firefox / or Safari



PARENT PORTAL
FOCUS REGISTRATION

Step 7.

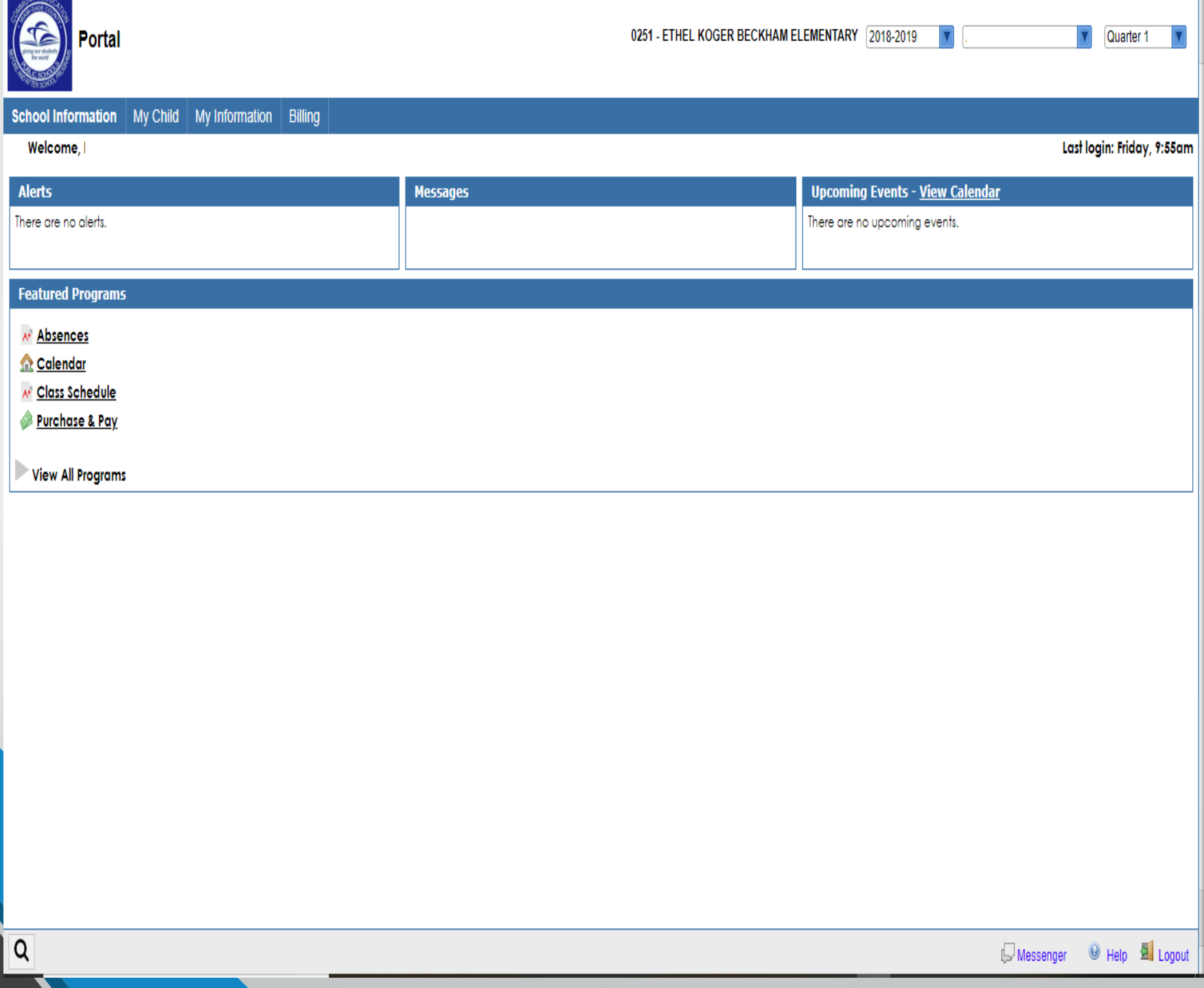
Click on "My Information"

Make sure the child you want to register is listed on the top right corner.

Remember:

Applicants may only use one of the following web browsers:

Chrome / Firefox / or Safari



PARENT PORTAL
FOCUS REGISTRATION

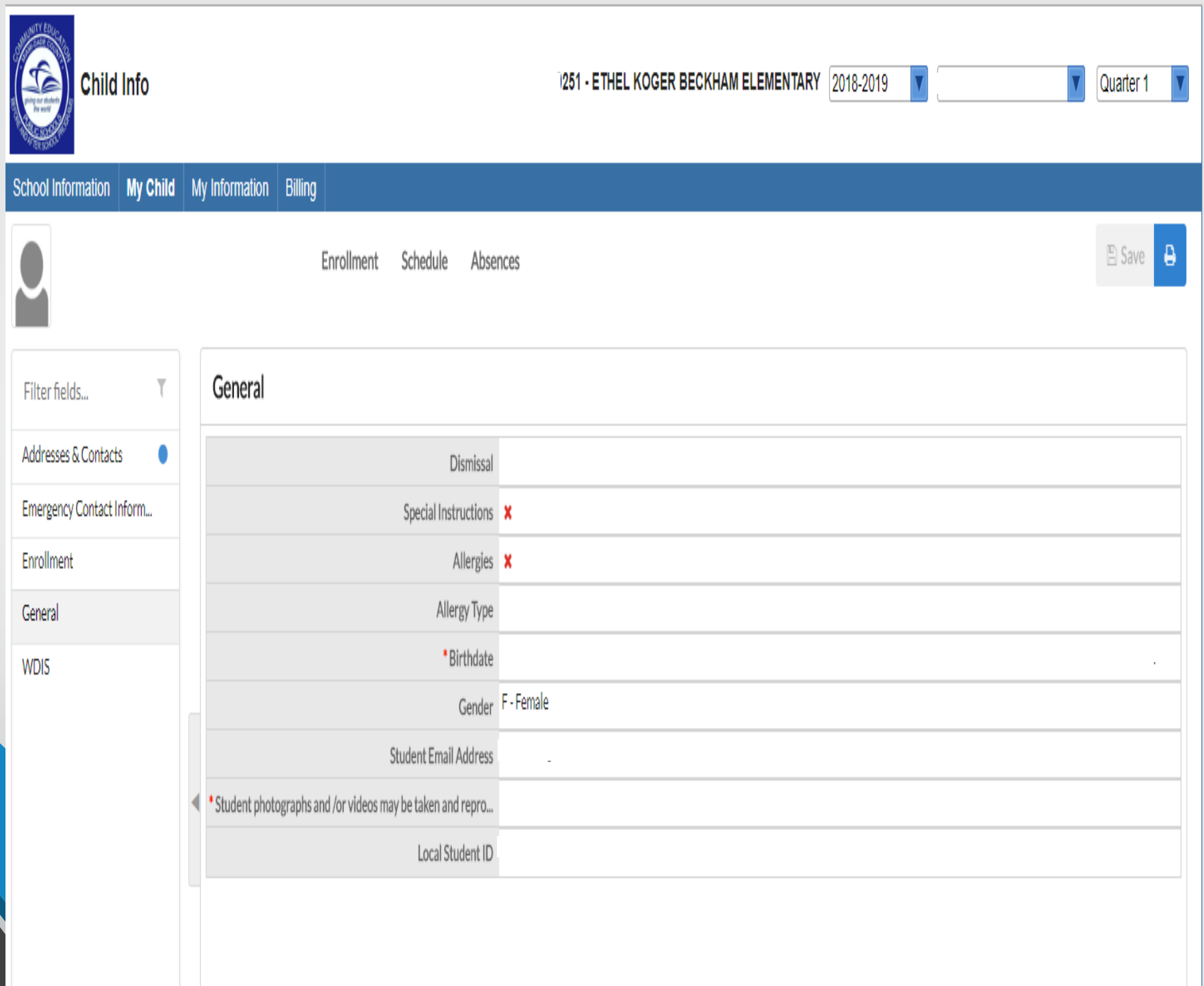
Step 8.

Click tab "Emergency Contact Information".

Complete all fields marked with an asterisk (*).

Remember:

Applicants may only use one of the following web browsers: Chrome / Firefox / or Safari



PARENT PORTAL
FOCUS REGISTRATION

Step 9.
Complete all fields marked with an asterisk (*).

Step 10.
Click red "Save".

Step 11.

Click logo to return to home screen.

Remember:
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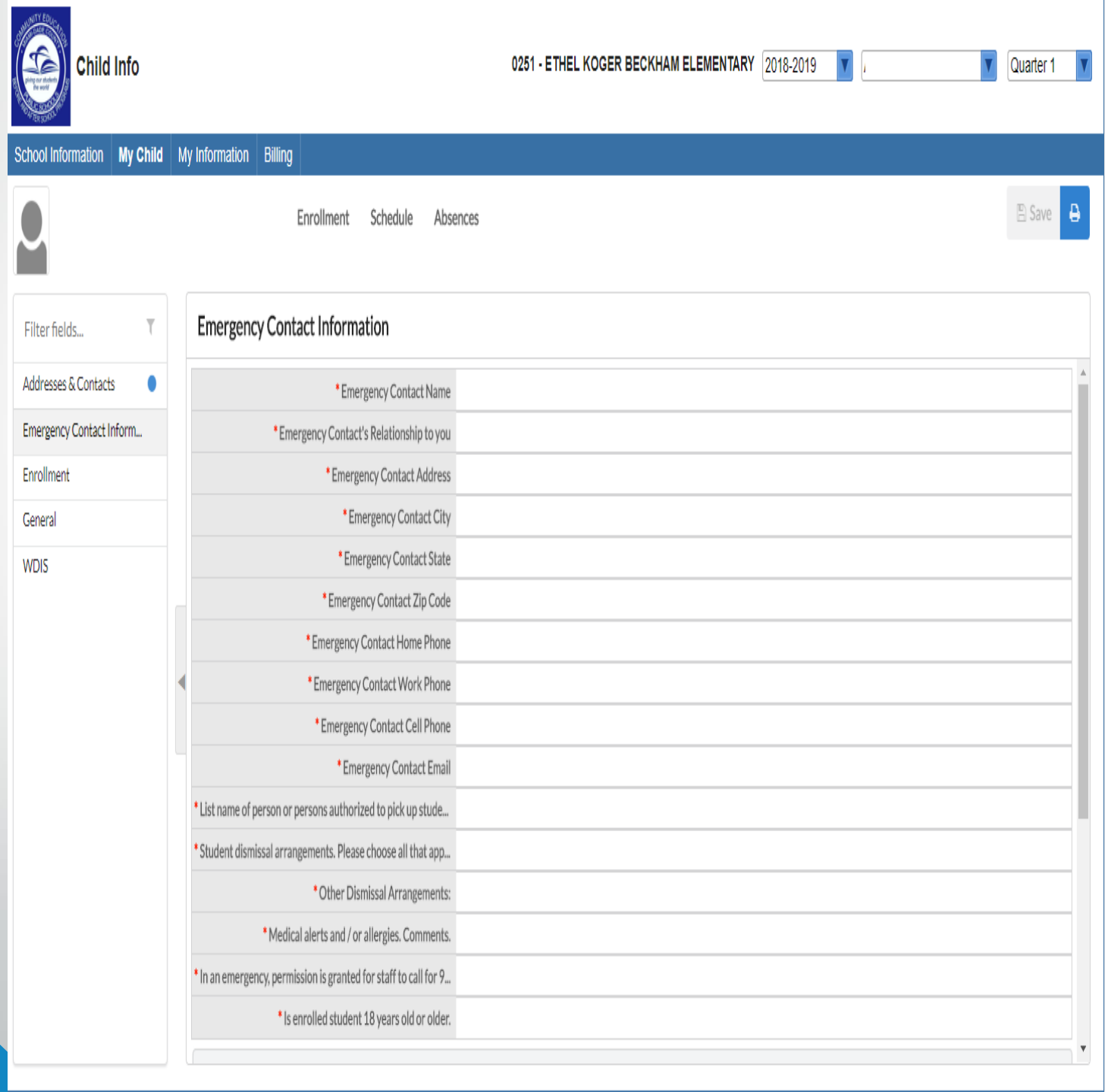

PARENT PORTAL
FOCUS REGISTRATION

Step 12.
Click "Purchase & Pay".
If you want to select a course and pay for an additional child, go back and duplicate Steps 7 - 15

Remember:
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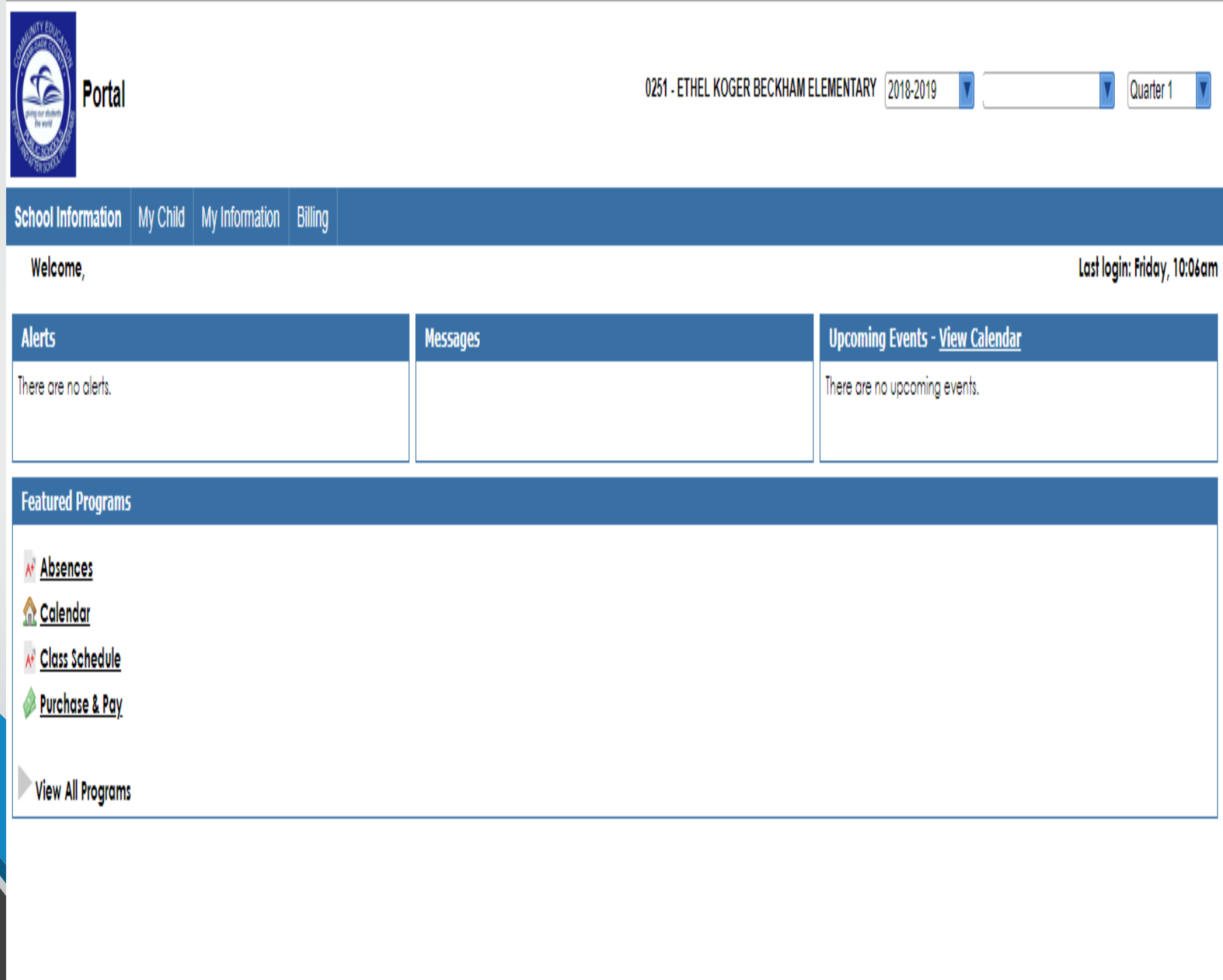
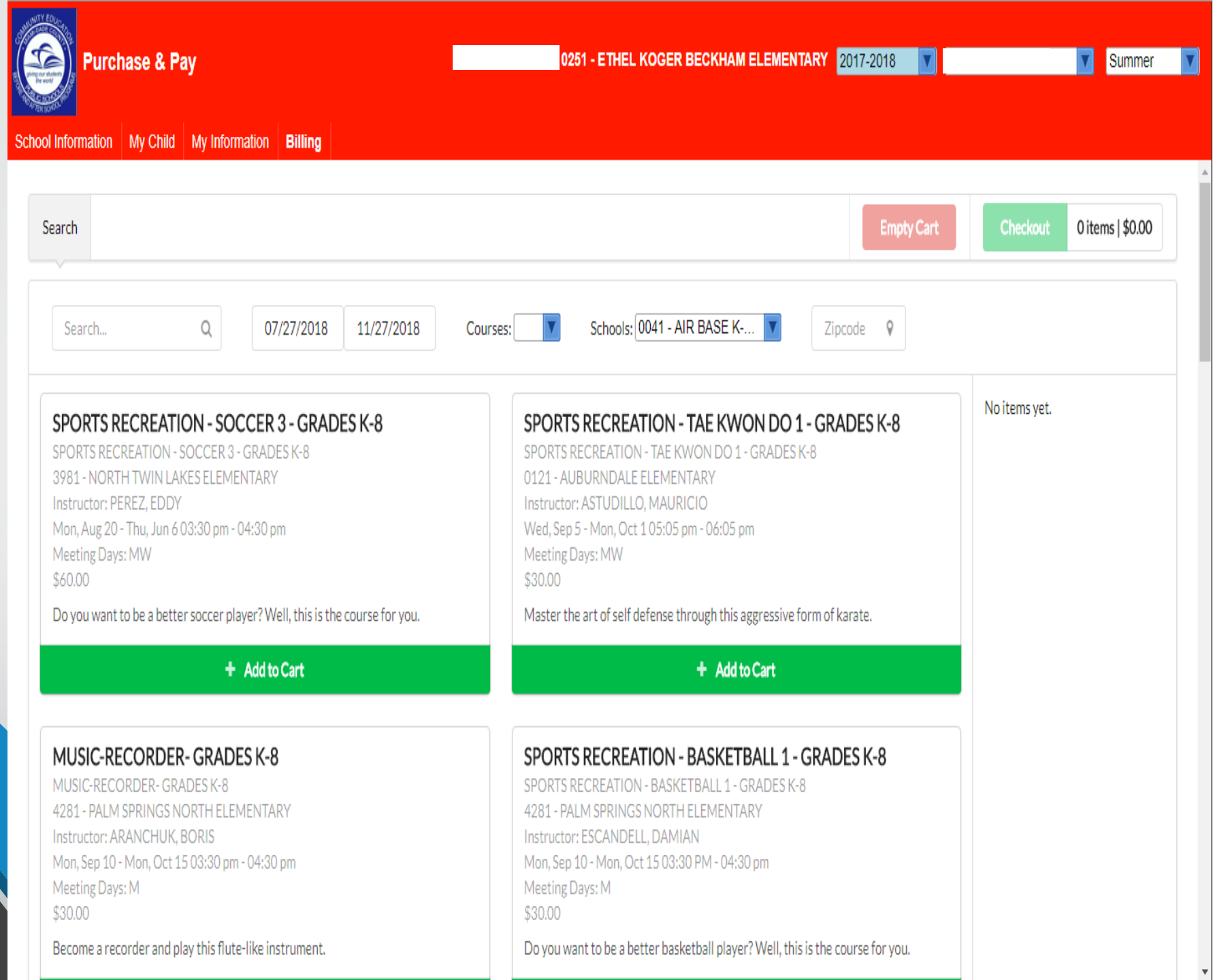


PARENT PORTAL
FOCUS REGISTRATION

Step 13.
Search for the Community School class that you would like to purchase. If you desire, you may choose more than one class.

Step 14.
Click green tab to "Add to cart".

Remember:
Applicants may only use one of the following web browsers: Chrome / Firefox / or Safari



PARENT PORTAL
FOCUS REGISTRATION

Step 15.

Make sure the classes your choose appear on the right.

If all is well, then click the green tab "Checkout".

Remember:

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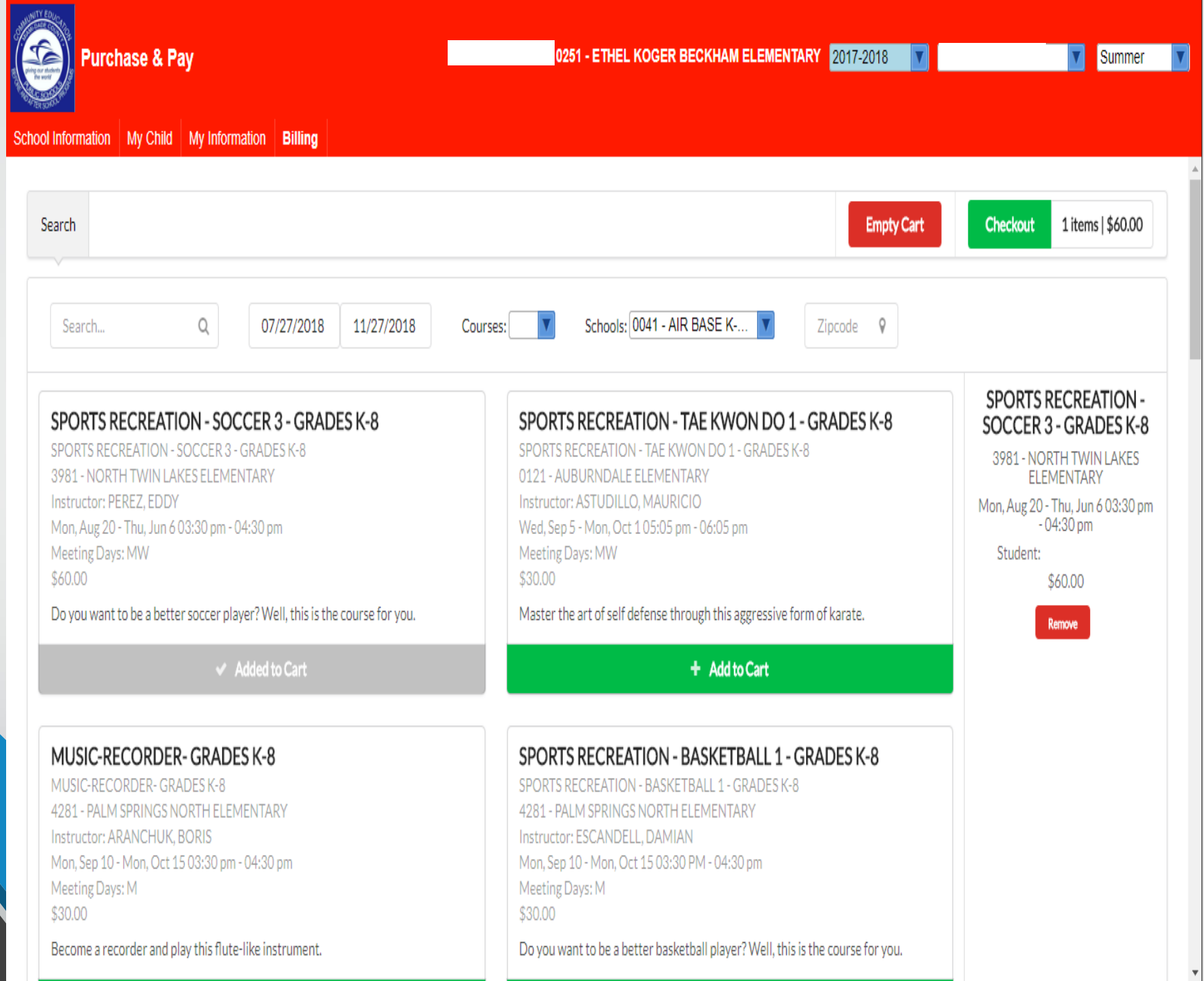

PARENT PORTAL
FOCUS REGISTRATION

Step 16.
Verify the following:

- Course(s) you are Purchasing.
- Name of school where course is being offered.
- Date and time that course takes place
- Student name
- Cost of Program(s)

Step 17.
Click "Continue" to purchase.

Remember:
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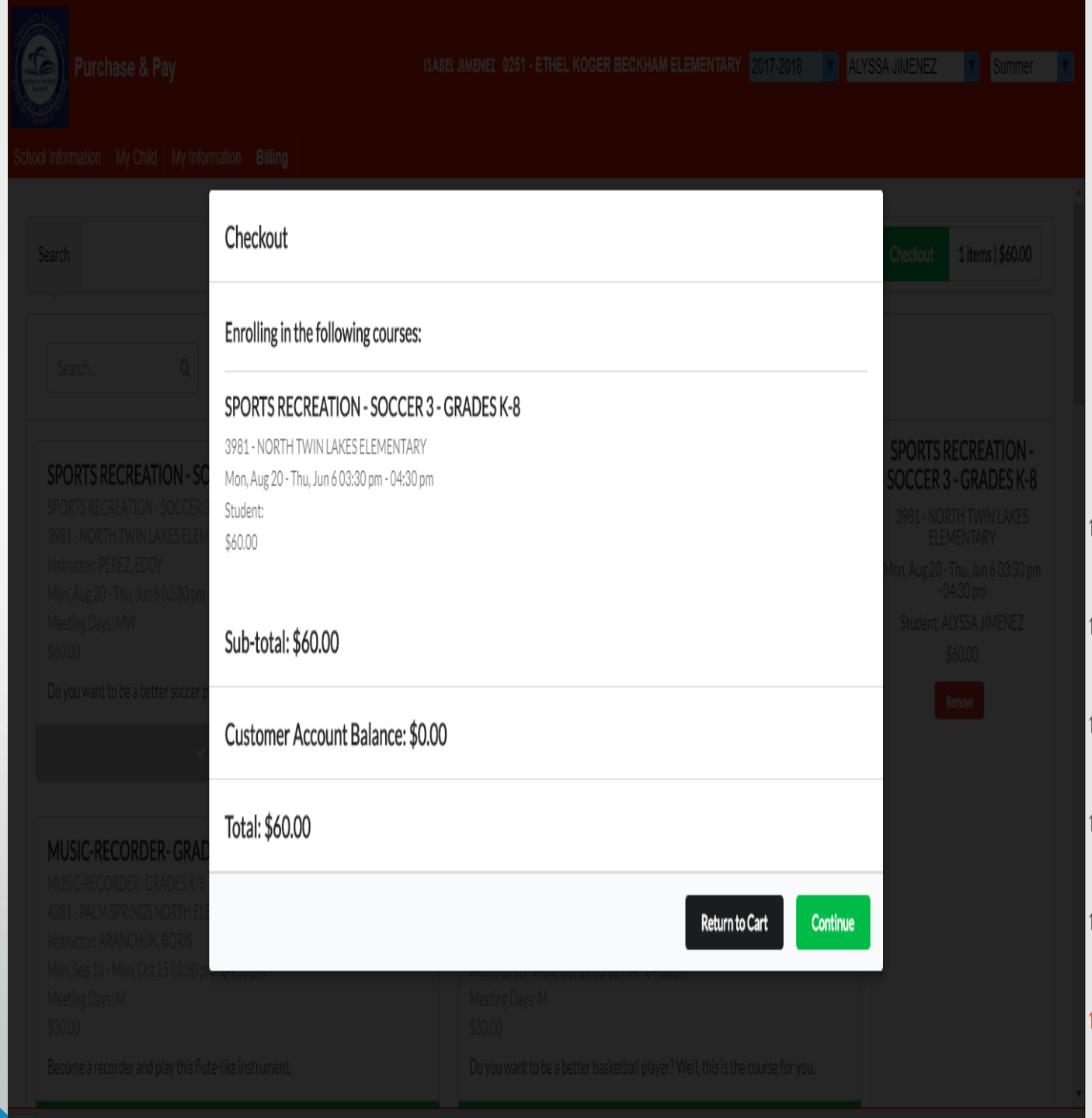

PARENT PORTAL
FOCUS REGISTRATION

Step 18.
Complete all fields marked with an asterisk (*).

Step 19.
Click green tab "Complete Checkout".

Step 20.
Print out Receipt.
Receipt will have student schedule.

Remember:
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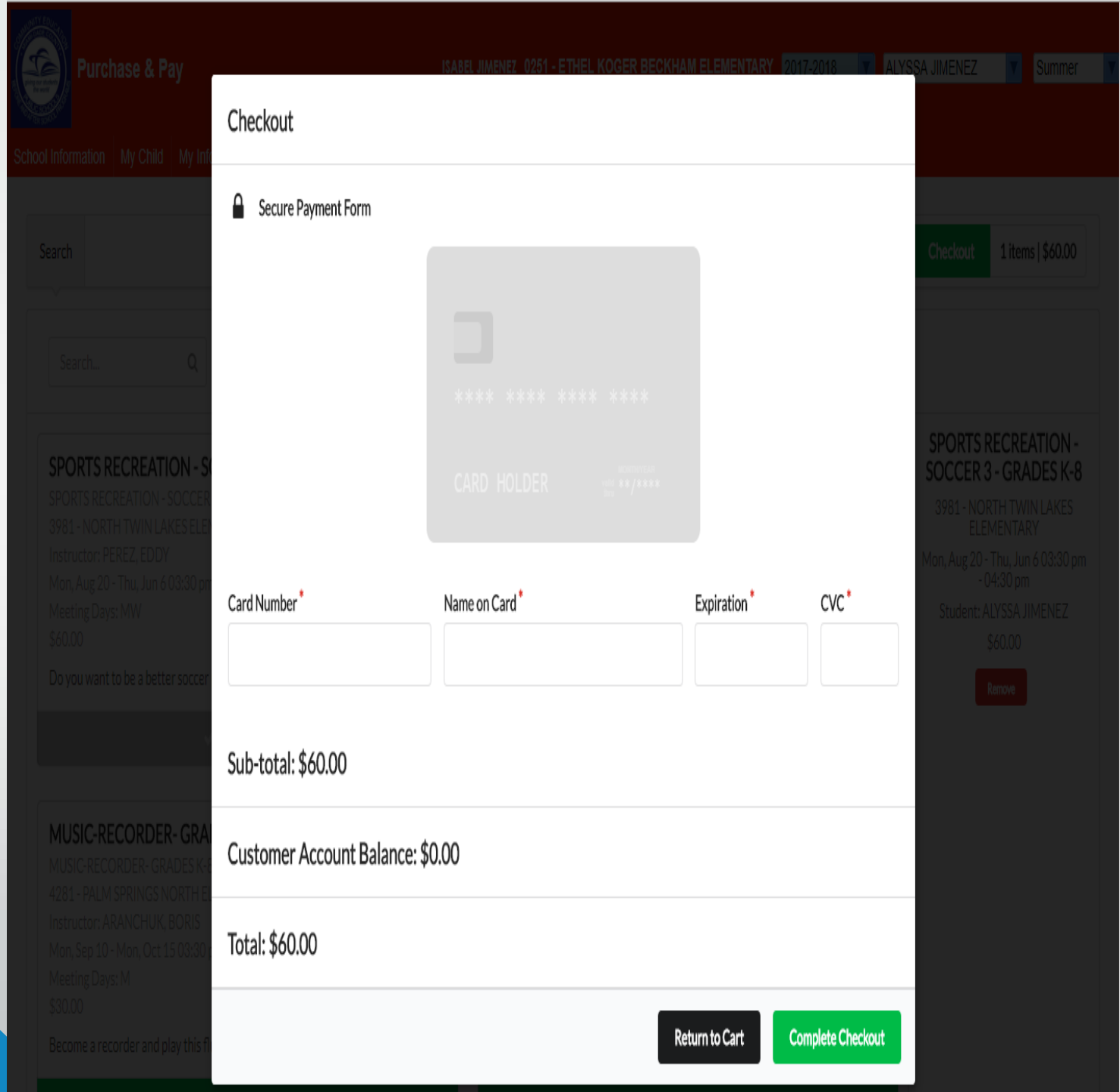

PARENT PORTAL
FOCUS REGISTRATION

Congratulations you have completed the:

" Parent Portal Focus Registration" tutorial.

If you have any additional questions or concerns please contact the school site Administrator or Program Manager.