

Student Teaching Application

I have been accepted to participate in the Year-Long Student Teaching Internship Academy and have been notified of my confirmed placement information.

Yes – Selecting “yes” indicates that I have been notified that I have a confirmed student teaching placement, and I can provide that information at this time.

No – Selecting “no” indicates that I am doing traditional one-semester student teaching, and I have not been given placement information at this time.

Proceed to traditional student teaching application

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Student Teaching Requirements

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Please review this

General Policies Relating to Student Teaching

It is the goal of the Professional Education Services Office to provide quality student teaching placements in cooperation with each teacher candidate's major department/college while maintaining compliance with Missouri's DESE certification requirements. **Placement Information**

- **Neither the teacher candidate nor other interested parties are to contact schools regarding student teaching assignments. This is the responsibility of the Professional Education Services Office.**
- Teacher candidates will not be placed in a school where a relative teaches or attends.
- Academic departments of the teacher candidates' majors may make recommendations for placement of the teacher candidates.
- Secondary and K-12 teacher candidates will be assigned to a high school other than the one from which they graduated.
- The teacher candidate will observe the Missouri State University calendar for the beginning and ending of the semester, but will follow the assigned school's calendar in observing all holidays, etc.
- To receive credit for student teaching, the teacher candidate must register for the appropriate section(s) of student teaching courses.

FEES – All teacher candidates will be assessed a student teaching fee. To determine the fee, refer to Student Teaching Fees which can be found

at <https://www.missouristate.edu/professionaled/studentteaching/127581.htm>.

OUT OF AREA STUDENT TEACHING –

1. Departmental approval must be obtained for placement in Kansas City, St. Louis, and out-of-state districts.
2. Arrangements for supervision of these teacher candidates will be made with current supervisors in those locations or with local colleges or universities for out-of-state placements.
3. An additional fee of \$450 will be assessed for payment of out-of-area supervision.
4. Some departments require teacher candidates to return to the Missouri State campus for program meetings.

OTHER COMMITMENTS – Courses may only be taken with departmental approval. Outside jobs should be avoided during the student teaching semester in order for all available energy and time to be directed toward student teaching.

CANCELING STUDENT TEACHING – If a teacher candidate decides not to student teach, **notify the Professional Education Services Office immediately.**

By checking this box, I signify that I understand that I will be assessed a fee for student teaching, which can be found at <https://www.missouristate.edu/professionaled/studentteaching/127581.htm>. If I am approved by my department for an out-of-area placement, I will be assessed an additional \$450 for payment of the out-of-area supervisor.

By checking this box, I signify that I understand that there will be other costs associated with student teaching such as the MEGA (Missouri Educator Gateway Assessments) which includes such things as: MOCA (Missouri Content Assessments) and MoPTA (Missouri Preservice Teacher Assessment). Information on these assessments can be found at <http://www.missouristate.edu/certification/MEGA.htm>.

By checking this box, I signify that I understand that the MoCA (Missouri Content Assessment) (<https://www.missouristate.edu/certification/ContentAssessment.htm>) must be attempted prior to student teaching; however, I need to consult my program regarding the best time to take the MoCA.

By checking this box, I signify that I understand that I will not receive a student teaching placement until all clearance documents are submitted and current. Information regarding these clearance documents and validity requirements can be found at ([https://www.missouristate.edu/professionaled/compliance/.](https://www.missouristate.edu/professionaled/compliance/))

By checking this box, I signify that I grant the Professional Education Services Office permission to obtain and provide my transcripts, application, and other required placement documents to potential schools for student teaching placement.

By checking this box, I signify that I understand that my student teaching placement will be considered by the coordinator of my program and the Professional Education Services Office. All previous field experiences will be reviewed to verify that I have completed both a diverse placement and specified proficiencies for working with students with "diverse learning needs". If I have not met these criteria, then I will be placed in a diverse setting during student teaching.

By checking this box, I signify that I have read, understand, and agree to abide by the contents of the Student Teaching Handbook in its entirety. I understand and acknowledge that if, at any time, I have questions about any provision of The Student Teaching Handbook, it is my responsibility to follow up with my Program Coordinator and/or University Supervisor to ensure that I fully understand my rights and obligations under The Student Teaching Handbook. The Student Teaching Handbook is the required text for all student teaching courses, and can be accessed on the Professional Education Services website: https://www.missouristate.edu/assets/efe/Student_Teaching_Handbook.pdf .

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Professional Disposition Trait Checklist

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You have already signed the Professional Disposition Traits Agreement. You may continue editing your application.

Candidate demonstrates:

Community Engagement through

- Cooperation with authority and peers
- Appropriate response to suggestions/feedback/criticism
- Responsibility/Reliability/Dependability
- Supportive/Encouraging
- Courtesy/Respect

Cultural Competence through

- Acceptance of diversity/differences
- Optimism
- Non-Judgmental Attitude
- Caring/Kindness
- Self-control/emotional stability

Ethical Leadership through

- Honesty/Truthfulness
- Professional appearance (hygiene, grooming, attire)
- Professional oral and/or sign language
- Professional written language
- Punctuality
- Initiative
- Ethical behavior
- Tactful behavior

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Student Teaching Application

***It is recommended to use Google Chrome to complete this application**

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[Review General Policies Relating to Student Teaching.](#)

Personal Information for: Kimberly Dubree

Please verify your current classification: Senior
Your current Academic Program of Study/Major: Management/Adm Mgt-BS-Preadm

If any of your address information needs to be updated, please contact the Office of Records and Registration. [\(417\)-836-5520](tel:(417)-836-5520)

Permanent Address: 1030 E National Place Blvd Springfield MO 65810-2836

Cell Phone:

Area Code: (Example: 417)

Phone Number: (Example: 8366000[no dashes])

Basic Application Information

Please select the term and year that you will participate in student teaching:

Semester: ▼

Year: ▼

Campus: ▼

2. Please answer the following questions in the box below:

Why did you choose teaching as a profession?

Why did you choose your major subject area?

What do you hope to learn from student teaching?

3. Please explain what home and/or out-of-school responsibilities you have in addition to student teaching?

Substitute Teaching Experience

Please list the Districts/Agencies and buildings where you have substitute teaching experience.

Save and Continue

Select one certification area for this application

- Early Childhood
- Elementary
- Middle School
- Secondary
- K - 12
- MAT (Master of Arts in Teaching)
- Special Education

Other Student Teaching Options - choose one certification area from the list above

- Teacher Aide Rule [[About the Teacher Aide Rule](#)]
- Teacher of Record [[About the Teacher of Record](#)]

Autobiographical Information

Tip: Type and save your answers in a Microsoft Word document then paste them into the form

Please use proper spelling and grammar, since this will be reviewed by principals, teachers and Human Resources personnel.
Each of your responses must be limited to a maximum of 4,000 characters.

1. Write a brief biography in the box below.

Include information about the community(ies) in which you have lived; a brief statement of your educational background; the high school(s) you attended, extracurricular activities in high school and college, work experiences, etc.; and your experiences with children and teens.

2. Please answer the following questions in the box below:

Why did you choose teaching as a profession?

Why did you choose your major subject area?

What do you hope to learn from student teaching?

3. Please explain what home and/or out-of-school responsibilities you have in addition to student teaching?

Substitute Teaching Experience

Please list the Districts/Agencies and buildings where you have substitute teaching experience.

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Placement Area

- Final placement is determined based on a number of factors including the needs of the school district, availability of a qualified Cooperating Teacher/Site Supervisor, other students already placed in that same location, prior practicum placements, and diversity requirements.
- We will make every effort to secure a placement within a 50 mile radius of the area(s) selected below.

Please Select One Area Below

- SPS and 24 Districts surrounding Springfield**
(See Map Below)
- St. Louis**
- Kansas City**
- Other**

If your district/agency (s) can not be found in the pull-down menus, click "Enter Manually"

Enter Manually

Please check the map of counties/districts by clicking the button below. If you are requesting a district that is not within these 24 counties – other clearance documents are required. (information linked below)

[Necessary Clearance Documents](#)

Show Map

Notes

Please note any further information our office needs regarding your placement.

Special Accommodations

Do you need special accommodations? If so, what assistance do you need?

Save and Complete

Don't worry! Final submit is on next page

Congratulations! You did it!

[Continue Editing](#)

[Final Submit](#)

Once you select Final Submit, you will not be able to edit/update your application. Please verify that you have made all edits/updates to your application, and use only the Save and Continue/Save and Complete options until you are ready to select Final Submit.