

education essay outline

CLICK HERE

FORM FOR SPEECH OUTLINE

(First, type your four (4) line class heading on top; no cover page is necessary)

(Next, type your title): **How To Write A Speech Outline**

(Then, type your specific purpose):

Specific Purpose: To inform my audience how to organize a speech

(Type "Introduction" & outline 4 numerals): **Introduction**

- I. Gain audience attention and interest (tell what you will do/say)
- II. Reveal the topic
[and relate topic to your audience]. (state your purpose clearly)
- III. Establish your credibility and good will (how do you know?)
- IV. Preview the body of the speech (state your main points here)
(Next, write your *Transition* in parentheses: "First, let's...")

(Type "Body" & outline your main points) **Body**

- I. First main point (Make a declarative statement)
 - A. Sub point/ support/ evidence/facts/explanation, etc.
 - B. Sub point/ support
 1. sub-sub point/ details
 2. sub-sub point/ details
- II. Second main point (Make a declarative statement)
 - A. Use transitions between main point
 - B. Some suggestions for organization
 1. *Signpost* each main idea
 2. *State* the idea clearly
 3. *Support* or explain the idea
 4. *Summarize* the idea before moving on
- III. Third main point: (Make a declarative statement)
 - A. Use complete sentences for main points & sub points
 - B. Use 2-5 main points (three is a popular choice)
 - C. Go to 3rd level of detail, the numbers (I. A. 1.)
 - D. See sample Preparation Outlines for examples

(Type "Conclusion" & outline 3 numerals): **Conclusion**

- I. Signal the end of the speech (Say a phrase to let us know)
- II. [Summarize the main points] (Re-state the main points in order)
- III. Reinforce the central idea / End with a conclusive statement
(Plan final statement to plant residual message)

(Type "Annotated Bibliography" & list sources) **Annotated Bibliography**

List complete information for each source in MLA format. Alphabetize list.
Follow each citation with 3-5 complete sentences in a summary paragraph.

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- ➔ Write down what you plan to actually say in your speech
- ➔ See also *Guidelines for Written work sheet*
- ➔ Aim for 2-3 pages in your outline and annotated bibliography assignment
- ➔ Proofread carefully and keep a copy for yourself

J. Ducharme

## Outline for Writing a Research Paper

- I. Introduction- begin with Thesis Statement: In one clear sentence state the focus of your paper.
  - A. Key points (have at least three, but no more than five)
    1. state each main point that you'll be making in the paper
    2. main point
    3. main point
    4. main point
    5. main point
- II. Body of paper- outline the topic sentence and supporting research for each point you'll be covering in the paper, beginning with point #1 stated in the introduction.
  - A. Point 1- topic sentence idea
    1. research concept
      - a. supporting idea(s)
      - b. connect to next concept
    2. research concept
      - a. supporting idea(s)
      - b. connect to next concept
    3. research concept
      - a. supporting idea(s)
      - b. connect to next topic idea
  - B. Point 2- topic sentence idea
    1. research concept
      - a. supporting idea(s)
      - b. connect to next concept
    2. research concept CONTINUE FORMAT
    3. " "
  - C. Point 3- topic sentence idea and CONTINUE FORMAT
  - D. Point 4- topic sentence idea and CONTINUE FORMAT
  - E. Point 5- topic sentence idea and CONTINUE FORMAT
    - 1.
    - 2.
    3. after last point is made and supported, create a transition to summary and conclusion
- III. Summary paragraph- create a key summary sentence that declares a wrap-up of concepts to begin this paragraph
  - A. Follow the summary sentence with clear sentences that summarize each of the main ideas that have been discussed in the body of the paper
    1. summary of point 1
    2. summary of point 2
    3. summary of point 3
    4. summary of point 4
    5. summary of point 5
- IV. Conclusion- transition to the ending of your paper and final thoughts in a paragraph
- V. Reference page in alphabetical order by last name (see APA format online and note examples from Reference section in back of textbook, and remember to cite all of your references in the body of your text following a summary concept or quote)

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Sample Outline and Essay Below you will find a sample outline and the essay written from that outline. OUTLINE. Paragraph 1 (Introduction) I. Leading sentence: It.

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Sample Essay Outlines Organize your ideas. Develop an outline to organize your ideas. An outline shows your main ideas and the order in which you are going to write.

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An essay outline is commonly associated to a framework. Basically, preparing an outline is an effective means to guarantee that the finished essay makes sense.

Tabitha Johnson Professor Penner English 1551 February 21, 2011 Education Essay Everyone would agree that education is a fundamental way of life. A means

Essay format example. Every essay outline follows the same basic formula and learning how to structure and write an essay can be easy if you follow the outline formula.

Persuasive Essay: Why is Education Important in Our Society? Introduction. Education is more than just learning from books, and it is. Which essay subject were