

**National Business Meeting**  
**October 24, 2019**  
**Myers Park Presbyterian Church, Charlotte, NC**

**Call to Order**

Bobbi Hoffman

Jan Tyson opened with prayer.

**Roll Call/Declaration of Quorum**

René Baker

✓ Atlantic – Donna Scully – President	25
✓ Heartland – Dana Bourne – President	3
✓ Pacific – Laura McCallum – President	3
✓ Rocky Mountain – Naomi Okoye – President	5
✓ Southeast – Valerie Marlow – President	3
✓ Southwest – Karla Collins – President	3

**Approval of Agenda**

A motion to approve the Nancy Owens, seconded Rose Miller. **Approved.**

**Approval of 2018 Minutes**

A motion by Kathy Crane, seconded by Tina Biddix. **Approved.**

**Treasurer Report**

Rose Miller

\$26,211.25 checking balance, \$29,172.88 savings balance. \$55,884.14 total. The password to get into financials is USAapa2019. 2020 proposed budget was approved by Council. Total budget, \$25,755.00. A line item of \$2,000.00 to help with national conference attendees. (50.00 per person to attend conference.) Raffle tickets were sold as a fundraiser, the winner will have their 2020 APA membership dues paid. Members want the audits public record.

**Reports of Committees**

**Council ~ Bobbi Hoffman**

- Council approved the merger between Northeast and Mid-Atlantic to form the Atlantic Region. Rocky Mountain Region will dissolve after this conference.

**Nominating ~ Becki Fulton**

- Nominations brings forth Theresa Wright as National Secretary and Susan Carpenter as National Treasurer. A motion was made to elect Theresa and Susan. Motion carries.

**Membership ~ Nancy Fine**

- The APA membership currently stands at 241 members. 51 attendees at this conference 6 first time. A recommendation was made that Puerto Rico be included

with the Southeast Region. Life members will remain in region where they were awarded life membership.

- Membership is selling a flash drive for \$7.00 as a fundraiser. Annette Houtz will be the new Life Membership Chair Liaison.

### **By-laws ~ Becki Fulton**

Motion to approve the amended proposed By-Laws. **Motion carries.**

### **Council of Accreditation and Standards – Barbara Burger**

- CAS recommends that the option of participating via Zoom in one selected core class other than Polity be offered at each national conference beginning with the 2020 national conference, for a \$25 fee.
- CAS will offer one grant of up to \$150 per each region that applies, for use toward a one-day event in 2020 to help members achieve their certification.
- CAS recommends the following courses be offered at upcoming APA National Conferences:

#### **2020**

##### **Core**

- Level I: Polity I
- Level II: Directory for Worship
- Level III: Book of Confessions
- All levels: Biblical Interpretation I (May fulfill the 2.5-hour requirement of Spiritual Growth and Discipline)

##### **Electives**

- Living with Grief (Recommend inviting 2019 conference vendor Shelley Craig, Faith and Grief Program Director, to instruct)
- Time Management
- Webinars and Virtual Meetings
- Going Green in the Church Office/Guide to Going Carbon Neutral (Note: Several APA members who serve at a PC(USA)-Certified Green Church might be qualified instructors)

#### **2021**

##### **Core**

- Level I: Church History (Before the Reunion) – Parts A and B
- Level II: Polity II
- Level III: GA Entities
- All levels: Biblical Interpretation II (May fulfill the 2.5-hour requirement of Spiritual Growth and Discipline)

##### **Electives**

- Stress Management
- Healthy Lifestyles (Recommend offering in conjunction with Stress Management; recommend participation in an activity, such as a local Breast Cancer Walk, Tai Chi class, Meditation, etc.)
- Basics of Project Management (Recommend focus on digital tools available)

- Financial Reporting

**Additional suggestions for 2022:**

Core: Level II – PC(USA) History Since Reunion

Level III - Polity III (To complete three-year cycle)

A motion was made to accept the classes for the 2020 and 2021 National conferences.

**Motion carries.**

**National Conference Planning Committee – Bobbi Hoffman**

2020 Conference - October 12-15, 2019 New Orleans. **Approved**

2021 Conference – October San Clemente **Approved**

2022 Conference with Southeast Region - Orlando

2023 Conference - Denver area

Motion to recess until banquet. Approved.

Reconvened at 6:05 p.m. by Bobbi Hoffman with a welcome.

Becki Fulton blessed the food.

Dinner

**Membership Awards (\*In attendance at this conference)**

**40 Years**

- Bette Gunter-Cheaney
- Andrey Sayers

**35 Years**

- Harriet Hoff
- Emily Wood

**30 Years**

- Ann Berndt
- Karen Cagni\*
- Gloria Knopp

**25 Years**

- Barbara Lyon

**20 Years**

- Margaret Hamilton
- Pauline Rhodes
- Carrie Walker\*

## 15 Years

- Lynn Anderson
- Sage Atnold
- Denise Cerince
- Karla Collins\*
- Cindy Houlihan
- Sharyl Monkovich\*
- Naomi Okoye
- Janice Tyson\*

## 10 Years

- Kerri Humphrey
- Mary Ellen Martin

## 5 Years

- Mary Blain
- Denise Dempsey
- Barbara Jo Hughes
- Joanna Knoles

## Certification Certificates

- Theresa Wright 3<sup>rd</sup> 50 Hours Advanced
- Patty Caldwell 2<sup>nd</sup> 50 Hours Advanced
- Annette Houtz 2<sup>nd</sup> 50 Hours Advanced
- Susan Carpenter Level I

## Installation of Officers

- ✚ Theresa Wright was installed as National Secretary
- ✚ Susan Carpenter was installed as National Treasurer
- ✚ Donna Scully was installed as President of Atlantic Region
- ✚ April DiYorio was installed as President-elect of the Atlantic Region
- ✚ Patty Caldwell was installed as Secretary of the Atlantic Region
- ✚ Cindy Rogers was installed as Treasurer of the Atlantic Region

Rose Miller made a motion to remove Rennie Rhodes and Angie Palmer from the checking and savings accounts and Rose's name will be removed by the end of the year, seconded by Nancy Fine. **Motion carries.**

Anita Green closed the meeting with prayer.

Respectfully submitted by René Baker, National Secretary