

JOB DESCRIPTION

- Job Title:** MindCare Dementia Support Worker – MindCare at Home
- Section:** MindCare Respite Services/ Dementia Centres
- Location:** Across the London Borough of Bromley & Dementia Centres
- Hours:** Minimum 15hrs/Week or Flexible
- Responsible to:** Respite Co-Ordinator

Job Summary:

MindCare is part of Bromley & Lewisham Mind and provides Respite and Day Care Services to people suffering from dementia within the borough of Bromley. The role of the MindCare Dementia Support Worker is primarily to provide social and practical care, depending on client's level of need within their own homes; and when needed, to work as part of a team to provide all aspects of care for clients attending a MindCare Dementia Support Centre.

Key Responsibilities:

Respite Care

- To provide a one to one service within a client's home to offer respite to their carer(s) and social interaction for the client.
- To provide stimulation and companionship for the client within the engaged period.
- For specific clients, to provide a structured programme of activities in their home, as planned and directed by your line manager.
- When required, to provide an overnight 'sleep in' service within the client's home giving the full range of personal and practical care needed.
- To provide social care: including supporting and maintaining the social contacts of the client, such as going to the day centre, making and attending important appointments, assisting in the use of the telephone, writing letters and liaising with family and friends.

Dementia Centres

- To assist in running daily activities as part of a planned programme of care.
- To perform care tasks including washing, toileting and feeding where appropriate and to collect and store safely any medication required during the day.

- To assist with refreshment & meal preparation, serving & clearing.
- To communicate effectively with the Centre Senior and ensure any queries are addressed swiftly.
- To undertake escort duties on the minibus and ensure that clients return home safely.
- To undertake cleaning & laundry duties as required

General Responsibilities

- To work in accordance with Bromley & Lewisham Mind's Aims, Objectives and Values.
- To comply with all organisational and departmental policies and procedures, and in particular to ensure safe, fair and responsible working practices through the implementation of Bromley & Lewisham Mind's Health & Safety, Equal Opportunities and Confidentiality policies.
- To keep accurate and appropriate records, providing information for monitoring and evaluation as required
- To participate in and actively contribute to supervision, training and team meetings as required
- To work flexibly, being prepared to perform other duties commensurate with the role, which may include new areas of operation following consultation.
- Actively support and promote Bromley & Lewisham Mind fundraising activities as part of your day-to-day duties.
- To attend all staff meetings and organisational events as required.
- Work at all times to promote equality, diversity and individual rights.
- Ensure compliance with National Mind's Quality Management in Mind.
- To work alongside and ensure active service user and carer participation in all aspects of work, including design, implementation and monitoring of activities.
- To work in line with Bromley & Lewisham Mind's codes of practice and maintaining good relationships internally and externally.