The University of the State of New York
The State Education Department
Office of the Professions
Division of Professional Licensing Services
<a href="https://www.op.nysed.gov">www.op.nysed.gov</a>

## **Application for Replacement\* Registration Certificate**

\*This application is only for a **replacement** registration certificate.

Once issued, the replacement registration certificate will void all other previously issued registration certificates.

Instructions: Complete this form before submitting it and the \$10 fee to the Office of the professions at the address at the end of the form.

Print Name	For Department Use Only
Last	License #
First	License #: Name Check:
Middle	Fee: \$10
	Profession #:
<u>Licensee</u> business address, phone and email address are public information. Failure to indicate business or home on this form for each item will deem it public information.	Year: RC
Mailing Address	
(You must notify the Department within 30 days of any address or name changes)	
Line 1	
Line 2	
Line 3	
City	
State ZIP Code	
Country/ Province	
Profession	
New York State License Number	
-	
Birth Date	
Month Day Year	
Last 4 Digits of Social Security Number	
Daytime Telephone Number	
Area Code Phone	
Contact Email  Home or  Business	

Mail this form and \$10 fee to: New York State Education Department, Office of the Professions, Registration Unit, 89 Washington Ave, Albany, NY 12234-1000. DO NOT SEND CASH. Make check or money order payable to the New York State Education Department.