



FORM **18-I**

**Foreign Business Corporation
Annual Report**

**INFORMATION AND INSTRUCTIONS
REQUIRED UNDER [CH. 180.1622 WIS. STATS.](#)**

This form is mandatory and must be used to file the REQUIRED ANNUAL REPORT for a Foreign Business Corporation. Failure to file this report may result in revocation proceedings for foreign entities under [ss. 180.1530](#) Wis. Stats. Department of Financial Institution staff cannot provide legal or accounting advice regarding this form.

A foreign corporation authorized to transact business in this state shall deliver its annual report to the department during the first calendar quarter of each year following the calendar year in which the foreign corporation becomes authorized to transact business in this state. ([s. 180.1622\(3\)\(b\) Wis. Stat.](#))

Foreign Entity Annual Due Date

Qualification Date	Annual Due Date
January 1 st thru December 31 st	March 31 st

Please complete each section, answering ALL questions. IF SOMETHING IS LEFT BLANK THE REPORT WILL BE REJECTED AND RETURNED. If the answer to any question is "NONE", please enter the word "NONE". Be sure the report is signed, dated and includes a check payable to the Department of Financial Institutions for the appropriate filing fee.

FINANCIAL REPORTING PERIOD:

If the corporation reports using a **calendar** year, report the 12 month period from January 01 through December 31 two years prior to the DFI report year, i.e. if report year is 2015, then you will be reporting 2013 numbers.

If the corporation reports using a **fiscal** year, report the 12 month period ending no later than September 30 of the year prior to the DFI report year, i.e. report year is 2015, report through September 30, 2014.

INSTRUCTIONS:

Enter the appropriate fee in the filing fee field in the upper right hand corner.

1. Enter the name of the entity.
2. Please tell us the state or country under whose law you are formed.
3. Enter the name of the registered agent and the mailing address of the registered agent in Wisconsin: Each entity shall continuously maintain in this state a registered office and registered agent. The registered office may, but need not, be the same as any of its places of businesses. **THE CORPORATION MAY NOT NAME ITSELF AS THE REGISTERED AGENT.**

INDIVIDUALS: An individual who resides in the State of Wisconsin and whose business office is identical with the registered office.

DOMESTIC ENTITIES: A domestic corporation, stock corporation, limited partnership, registered limited liability partnership, or limited liability company, incorporated, registered, or organized in the State of Wisconsin, whose business office is identical with the registered office.

FOREIGN ENTITIES: A foreign corporation, stock corporation, limited partnership, registered limited liability partnership, or limited liability company, authorized to transact business in the State of Wisconsin, whose business office is identical with the registered office.

4. Enter the address of the principal office. A principal office is the location where the entity maintains its principal executive offices.
5. List the names and business addresses of each director and principal officer. (attach additional pages as needed)



6. Please provide a brief description of the nature of the business.
7. Every corporation shall, in its annual report filed with the Department of Financial Institutions, show whether it has entered into any contract, combination in the form of trust or otherwise, or conspiracy in restraint of trade or commerce. The Department of Justice shall enforce this section. ([s. 133.12 Wis. Stats.](#))
8. Enter in the necessary information for all authorized stocks. Information supplied in this report shall be current as of the close of the foreign corporation’s fiscal year in the 12 months ending on the September 30th immediately before the due date of this annual report. (attach additional pages as needed)

Class – Types of listed company stock that are differentiated by the level of voting rights shareholders receive.

Series – Options within the same class.

Authorized Shares – The maximum number of shares that a corporation is legally permitted to issue as stated in its articles.

Issued Shares – The quantity of shares which have been allocated and are held by shareholders.

Outstanding Shares – The quantity of shares that, after their issue, have been sold to and are being held by shareholders.

Par Value – The apparent worth or the nominal value shown on the face of the stock. The value at which it will be redeemed.

FEE CALCULATIONS: - Please use whole dollars in all of the fee calculations listed below.

9. Complete lines (a) through (c) if the corporation has PAR VALUE STOCK. Line (a) should equal the value of issued shares at par as listed in item 8. There is no provision for deductions to be taken for this item.
 - A. Paid in Capital, in excess of Par for issued shares of Par Value stock.
 - B. Capital Representation in Wisconsin: The percentage of Wisconsin Business and Wisconsin Assets compared to the Gross Business and Total Assets of the entire company. The percentage is multiplied by the value of stock calculation. The resulting product is the capital represented in Wisconsin.
10. Complete lines (a) through (g) if the corporation has NO PAR VALUE STOCK. The value of capital stock without par value, for the purposes of such statement and for the purpose of computing filing fees, shall be taken as the amount by which the entire property of said corporation shall exceed its liabilities other than such other capital stock without par value, but each share of capital stock without par value shall be deemed to be of the value of not less than \$10.00.
 - A. Assets, balance sheet item representing what a firm owns.
 - B. Liabilities, the aggregate of all debts an individual or company is liable for.
11. Complete lines (a) through (p). **If none, so specify on each line.** The capital representation on line (l) can be obtained by going to www.wdfi.org and searching for your corporation name and on the entity details page it will state the Paid Capital represented amount.

Gross Activity

- \$ Amount of Gross Business
- \$ Amount of Total Assets

Wisconsin Activity

- \$ Amount of Wisconsin Business
- \$ Amount of Wisconsin Assets

NOTE: Wisconsin Statutes does not define “gross business” or Wisconsin business”. If the figures for “gross business” equate to gross sales by the corporation worldwide, then gross sales in Wisconsin would be the appropriate criteria in computing “Wisconsin business”. Similarly for “Total Assets” and “Wisconsin Assets”. If “Total Assets” are stated at their depreciated value, “Wisconsin Assets” would also be stated at their depreciated value. So long as criteria are consistently applied, an unwarranted distortion may be avoided.



State of Wisconsin
DEPARTMENT OF FINANCIAL INSTITUTIONS
Division of Corporate & Consumer Services

12. Person executing this document shall sign it, state his/her name and the capacity in which he/she signs and state the executed date. Any of the following persons may execute this document per [s. 180.0120\(3\) \(a\) Wis. Stats.](#) Please choose the appropriate title.

- An **officer** of the Domestic Corporation or Foreign Corporation may sign.
- If directors have not been selected or the corporation has not been formed, an **incorporator** may sign.
- If the Domestic Corporation or Foreign Corporation is in the hands of a receiver, trustee or other court-appointed fiduciary then the **fiduciary** may sign.

FILING FEE - \$80.00 PLUS \$3.00 PER \$1,000 ON INCREASED CAPITAL REPRESENTATION. (**The \$80.00 base fee is for the paper annual report, if you are able to file the annual report online your base fee is \$65.00**)

NONREFUNDABLE FILING FEE: Make remittance payable to the [Department of Financial Institutions](#).

Optional expedited service: The nonrefundable expedited service fee of **\$25.00** is in addition to the filing fee required for this document to be processed, and provides the document will be processed in an expeditious manner. If you need assistance, please contact the Department at (608) 261-7577.

This form is required to accomplish a filing with the department. Information requested may be used for secondary purposes. This document can be made available in alternate formats upon request to qualifying individuals with disabilities.

Mailing Address:

State of WI-Dept. of Financial Institutions
Box 93348
Milwaukee WI 53293-0348

Physical Address for Express Mail/Courier

Department of Financial Institutions
Division of Corporate & Consumer Services
201 W. Washington Ave – Suite 300
Madison WI 53703