



DEPARTMENT OF BUSINESS AND INDUSTRY
DIVISION OF INSURANCE

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UNCLASSIFIED JOB ANNOUNCEMENT
INSURANCE COUNSEL, NEVADA DIVISION OF INSURANCE
Posted 7/30/2019

RECRUITMENT

This position is an open competitive recruitment for all qualified applicants. This position is appointed by and serves at the pleasure of the Commissioner of Insurance.

AGENCY SUMMARY

As set out in NRS title 57, the Insurance Code, the Division of Insurance (“Division”) works under the direction of the Commissioner to regulate the business of insurance in Nevada, protecting consumers’ rights and the public interest. The Division licenses insurance companies, producers, and other licenses authorized by the Insurance Code. The Division ensures insurance companies are financially solvent and able to pay insurance claims. The Division reviews insurance policies to ensure compliance with Nevada insurance laws, and reviews market conduct to ensure insurance companies are complying with their contractual obligations. The Division monitors industry practices to ensure a level playing field, and a competitive insurance market. The Division reviews consumer complaints, investigates alleged violations of law, and takes enforcement action when appropriate. The Division holds hearings to adjudicate contested cases.

COMPENSATION

Up to \$ 110,211 per year, plus benefits*

** Salary range reflects retirement contributions to the Public Employees Retirement System by both the employee and employer. An employer paid contribution plan is also available with a reduced gross salary.*

BENEFITS

The State’s benefits package includes pension through the Public Employees Retirement System, paid health, vision, dental, life, and disability insurance; 11 paid holidays, and paid sick and annual leave. Other employee-paid benefits such as deferred compensation plans are available.

POSITION LOCATION

Carson City, Nevada

POSITION DUTIES

Insurance Counsel is general counsel for the Division, and reports to the Division's Chief Insurance Counsel. Insurance Counsel advises and counsels the Commissioner on all matters relating to the regulatory responsibilities of the Division; advises and counsels Division staff on legal issues; represents the Division in administrative hearings and contested cases; prosecutes violations of the Insurance Code; advises Division staff on drafting proposed legislation and regulations; researches legal issues and writes formal opinions, proposed legislation or regulations, pleadings, memoranda, and other correspondence; and provides general legal support as assigned. Insurance Counsel may be appointed by the Commissioner to serve as hearing officer in administrative hearings.

QUALIFICATIONS

To be considered for this position, an applicant must have the following:

- Juris Doctor from an accredited law school.
- Current license in good standing to practice law in the State of Nevada is required at the time of hire.

Note: Individuals with experience in the insurance industry or administrative law are highly desirable.

APPLICATION

A complete application consists of the following:

- Letter of interest
- Resume
- Legal writing sample (5-10 pages)

Applications must be submitted via email to:

Jennifer Richardson; icommish@doi.nv.gov

PLEASE REFERENCE THE FOLLOWING IN THE SUBJECT:

Last Name/Insurance Counsel/How you heard about this position

or mail to:

Nevada Division of Insurance

Attn: Jennifer Richardson

1818 E. College Parkway, Suite 103

Carson City, Nevada 89706.

Applications will be accepted, on a first-come, first-served basis, until the position is filled. Hiring may occur at any time during the recruiting process.

The State of Nevada is an Equal Opportunity Employer.