



# **Adam Clayton Powell, Jr., Paideia Academy Parent / Student Handbook 2018 - 2019**

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# Table of Contents

<b>Principal's Welcome Address</b> .....	3
<b>Important Dates</b> .....	4
<b>School History</b> .....	5
<b>Culture</b> .....	6
<i>School Colors, School Mascot, School Motto, School Affirmation, School Song, National Anthem ("Star Spangled Banner"), Black National Anthem ("Lift Every Voice and Sing"), Pledge of Allegiance (English and Spanish versions), Mission Statement, and Vision Statement</i>	
<b>General Information</b> .....	7
<i>Student Registration and Parent Collaboration</i>	
<b>Office Hours</b> .....	7
<b>School Daily Schedule</b> .....	7
<b>Student Entry to the Building and Arrival Procedures</b> .....	7-8
<b>Dismissal Procedures</b> .....	8
<b>Parent/Visitor Admission to the Building</b> .....	8
<b>Attendance</b> .....	8-9
<b>Fire/Evacuation/Emergency Drills</b> .....	9
<b>Medication</b> .....	9
<b>Lost or Damaged Books</b> .....	9
<b>School Pictures/Homeroom Composite Pictures</b> .....	9
<b>CPS Promotion Policy</b> .....	10-11
<b>Requirements for Student Academic Honors Categories</b> .....	11
<b>Grading</b> .....	11-12
<b>Homework Policy</b> .....	12
<b>8<sup>th</sup> Grade Graduation Activities Participation Policy</b> .....	12
<b>8<sup>th</sup> Grade Activity Requirements</b> .....	12
<b>Academic Eligibility for Extra Curricular Activity Participation</b> .....	13
<b>Where to Go When You Need Help</b> .....	13
<b>Discipline Policy</b> .....	13-14
<b>Prohibited Items at School</b> .....	14
<b>Student Lockers/Personal Belongings</b> .....	14-15
<b>Cell Phone Policy</b> .....	15
<b>Graffiti</b> .....	15
<b>School Uniform Dress Code</b> .....	15-17



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## Adam Clayton Powell, Jr., Paideia Academy

7511 S. South Shore Drive. • Chicago, IL 60649 • [www.powell.cps.edu](http://www.powell.cps.edu) • 773-535-6650 • 773-535-6602  
Sheila Barlow, Principal Donna Pledger, Assistant Principal

September 4, 2018

Welcome back Panther Students and Parents!

I would like to welcome you to the 2018-2019 school year. I am truly excited about what this year has in store for Powell Academy. As the school leader, I will ensure that Powell continues to be the premiere school of South Shore.

Over the summer, teachers have been working to prepare for this school year. They have been equipped with new strategies and teaching methods that will allow students to become independent thinkers who take ownership of their education. We at Powell cannot do it alone. We need all stakeholders, students, parents, and the community members to assist with implementing the expectation of learning. With that said, we all have the expectation that every Powell student will be successful. We have the expectation that every student will conduct themselves like intelligent girls and boys who take pride in themselves and their school. **We do not want anyone to miss an opportunity, so we are asking for every student to be in attendance every day!**

Students will be required to complete tasks, study and prepare for success beyond the school day.

### ***There are several ways that you parents can help:***

- First, I encourage you to keep in contact with your child's teacher(s) regarding their progress. □
- Second, review your child's assignments with them to be sure they understand what they are reading.
- Third, continue to monitor the CPS Parent Portal to check your child's grades and attendance.

I look forward to a prosperous school year with the understanding that we will keep the lines of communication. I ask that you continue to challenge me and Powell's staff in a positive way to ensure student success.

### **Powell has an Anti-Bully Zone**

Powell is committed to students having a healthy social emotional experience. I take bullying very seriously, which is why Powell has an anti-bullying policy. This includes cyber bullying as well. If you feel that your child has been experienced bullying, you will need to contact my Dean of Students, Mr. Wilson or myself immediately.

***If you have any questions, please feel free to contact the main office. We are committed to EXCELLENCE. My email is [sbbarlow@cps.edu](mailto:sbbarlow@cps.edu)***

***We are going to have a great year as we soar towards excellence! We look forward to seeing you for Open House September 20, 2018.***

Principally Speaking,  
*Sheila Barlow*  
Sheila Barlow, Principal  
Adam Clayton Powell, Jr. Paideia Academy

"Committed to Academic Excellence"

**HOLIDAYS, INSERVICE DAYS, AND OTHER NON-ATTENANCE DAYS FOR STUDENTS****IMPORTANT DATES**

AUGUST 27	Professional Development Day
AUGUST 28 – AUGUST 31	Teacher Institute Day
AUGUST 31	Back To School Barbeque
SEPTEMBER 3	Labor Day
<b>SEPTEMBER 4</b>	<b>Students First Day of School</b>
OCTOBER 8	Columbus Day
NOVEMBER 1	Quarter 1 ends
NOVEMBER 2	School Improvement Day
NOVEMBER 14	Parent-Teacher Conferences/Report Card Pick Up
NOVEMBER 22-23	Thanksgiving Holiday
DECEMBER 24 – JANUARY 4	Winter Intersession
JANUARY 21	Martin Luther King's Birthday
JANUARY 31	Quarter 2 ends
FEBRUARY 1	School Improvement Day
FEBRUARY 18	President's Day
APRIL 15-19	Spring Intersession
APRIL 4	Quarter 3 ends
APRIL 5	School Improvement Day
APRIL 10	Parent-Teacher Conferences/Report Card Pick Up
MAY 27	Memorial Day Observance
JUNE 18	Students Last Day of School
JUNE 19	School Improvement Day
JUNE 20	Professional Development Day



## School's History

Adam Clayton Powell Jr. Elementary School name was in honor of the noted clergyman, congressman, educator, orator and politician from New York who was noted for his many contributions to the field of education and his leadership in the civil rights movement.

The Adam Clayton Powell Jr. Elementary School has served the South Shore Community since 1975. The Powell legacy bequeaths a commitment to excellence; it demands tireless, focused work and service; it recognizes no compromise for injustice, indifference and inactivity; it insists on reform and change where and when needed; it requires responsible social and political involvement; and it empowers the community by producing self-motivated, goal-oriented, competent leaders. It is from these worthy ideals that students are taught, loved, and groomed for their responsibilities in a democratic society.

The Adam Clayton Powell Jr. Elementary School realizes that in order to produce leaders, it must produce students who are strong, self-assured, diligent and disciplined. Our students must have a vision and a sense of history. The inclusion of a rigorous curriculum is an integral part of the school's program.

The school began as an annex to relieve over crowdedness. The original structure was built to house 55 learners which ultimately grew to 720 students and the addition of four mobile units. Adam Clayton Powell Jr. Elementary School was deemed overcrowded in 1992 and became one of the thirty CPS creatively restructured year-round schools in the City of Chicago. In 2008, a creatively designed new school building was erected at the current location of 7511 S. South Shore Drive.

An initiative was implemented to balance, stabilize and accelerate the rigorous curriculum of Powell. This advanced and restructured move was made to ensure school pride, invoke student self-esteem, and foster cohesive collaboration among teachers and parents. Conceived from this initiative on April 24, 1996, was the school's change of name from Adam Clayton Powell Jr. Elementary School to:

### **ADAM CLAYTON POWELL, JR., PAIDEIA ACADEMY**

"Paideia" means the upbringing of the whole child. An "Academy" is a group of authorities and leaders in a field of scholarship, art, etc., who are often permitted to dictate standards and prescribed methods of educating another.

Adam Clayton Powell, Jr., Paideia Academy uses an educational model that includes high expectations for academic achievement, liberal arts, and science curriculum. Powell Academy incorporates the Socratic Seminar methodology to develop students' abilities to think and express themselves.

### **Mission Statement**

The mission of Adam Clayton Powell, Jr., Paideia Academy is to provide a quality education that enhances the development of the whole child. The Powell family promotes mutual respect, self-esteem, an appreciation for learning, and fosters high expectations to achieve academic achievement.

We are dedicated to providing a positive learning environment conducive to maximizing the potential for all students utilizing an innovative, rigorous data-driven curriculum that includes best practices, critical thinking and respect for diverse learning styles.

### **Vision Statement**

The vision of Adam Clayton Powell, Jr., Paideia Academy will be parents, school and community working together to create an educational environment that encourages all students to become productive citizens and lifelong scholars. Our faculty and staff seek to instill in all students a love of learning by striving for academic excellence while building strong character so students are prepared to be successful in today's global society.

## Culture

**School Colors** Blue and Gold

**School Mascot** The School Mascot is the Panther

**School Motto** "Committed to Academic Excellence"

**2018 – 2019 Theme** Games – Goals and Motivation Equal Success

### School Affirmation

I have faith in myself,  
I will accept my duties and responsibilities  
I will respect others and seek their respect  
I have self-respect  
I have self-control  
I can learn if I study hard  
I will learn because I will study hard  
I love myself, and loving myself, I will be myself  
And know myself  
Because I am the one who is talking.

### The Powell School Song

*(Tune of "Battle Hymn of the Republic")*

A better education is the goal we must seek.  
It's the key to help us learn and yearn each and every week.  
To build a land where we can stand with pride  
And reach our peak.  
We are growing strong at Powell.  
Education is our byword.  
We must keep our vision skyward.  
And when destiny will take us higher.  
WE'LL REMEMBER DEAR OLD POWELL.



### The Plead of Allegiance to the Flag

I pledge allegiance to the Flag of the United States of America,  
and to the Republic for which it stands,  
one Nation under God, indivisible,  
with liberty and justice for all.

### The Pledge of Allegiance to the Flag

*~ Spanish Translation ~*

*Yo prometo lealtad a la bandera  
De los Estados Unidos de America,  
Y a la Republica que representa,  
Una Nacion bajo Dios,  
Entera,  
Con libertad y justicia para todos.*

## General Information

### Student Registration

A parent/guardian must enroll a student. The parent/guardian must present an original birth certificate, proof of guardianship, proof of address, and completed medical forms – physical, shot records, dental, hearing and vision screening. All students attending Adam Clayton Powell, Jr., Paideia Academy should live within the school's attendance boundaries. **Any child whose parent enrolls them under misrepresentation of information will be investigated and transferred immediately.**

### Parent Collaboration

Parents play a critical role in their child's education. In order for a student to be successful at Powell Academy, all Powell parents are asked to:

- ensure that your child wears the proper school uniform on a daily basis;
- monitor student work daily;
- check and adhere to deadlines for long term assignments/projects;
- sign and return all tests, progress reports and behavior notices;
- send notes for absences;
- adhere to deadlines for field trips and other activities;
- pay school fees and purchase school supplies in a timely manner;
- attend parent meetings/conferences;
- attend Report Card Pick-up meetings;
- assist classroom teacher; and
- participate in school-wide family activities and events.

## Office Hours

**The Powell Academy Office is open daily from 8:00 a.m. until 4:00 p.m.** Because of our large enrollment and for safety and security reasons, telephone messages will not be delivered to your child. *Please, unless of an extreme emergency, do not call during student during 8:25 a.m. – 3:30 p.m.* **PLEASE NOTE:** Students will be dismissed to a parent/guardian or an adult listed on the student emergency form only. Parents are asked to make after school arrangements with their child(ren) before they leave home to come to school. It is not desirable to interrupt the classroom instruction to deliver messages. The office cannot accommodate last minute calls.

## School Daily Schedule

- 8:15 a.m. – Student Entry to Building
- 8:45 a.m. – 9:00 a.m. – Student Breakfast **ENDS PROMPTLY AT 9:00 A.M.**
- **9:00 a.m. – STUDENTS MARKED "TARDY"**
- 3:45 p.m. – Dismissal
- 4:00 p.m. – After-school programs (to be determined – parents will be notified)
- 8:15 a.m. – 8:45 a.m. – Scheduled Parent/Teacher/Administrative Conferences

## Student Entry to the Building

PARENTS, PLEASE DO NOT SEND OR DROP OFF YOUR CHILD PRIOR TO 8:15 a.m.!  
School Supervision begins at 8:15am

**Adam Clayton Powell, Jr., Paideia Academy does not assume any responsibility for the supervision of children prior to 8:15 a.m.**

Here at Adam Clayton Powell, Jr., Paideia Academy, we welcome and embrace the opportunity to provide a structured and safe environment for all of our students. Such an environment helps them to focus and to be productive in class. We are asking for your support in this endeavor to prepare Powell students for academic success.

Students participating in the Breakfast Program will enter the building through the main doors. Once a student has arrived on school property, he/she must immediately report to their assigned area. **Students may not leave the building/property once they arrive.** Disciplinary action will be taken if students leave school property without notice.

**Students Requested by their teacher to come early must have a signed and dated pass from that teacher.**

Students will not be allowed to enter the building until the doors are open unless prior administrative approval has been granted.

## Dismissal Procedures

All students are dismissed at 3:30 p.m. Students are dismissed by grade levels through designated school doors:

**Grades K – 1 (Far South Door)**

**Grades 2 – 5 (Southeast Door)**

**Grades 6 – 8 (Main Entrance)**

Parents are permitted to wait for students outside their designated doors. A uniformed crossing guard is on duty at the intersection of East 75<sup>th</sup> Street and S. South Shore Drive before and after school. **Students MUST cross at the intersection and must follow the crossing guard's directions.**

**According to CPS policy:** If, after school, a parent/guardian or person on the student's emergency contact form does not pick up a student who cannot travel home independently, the following steps should be taken:

**The Principal or the Principal's designee, who must be a member of the professional educational staff of the school building, will remain with the student until the student is picked up by a parent, guardian, or emergency contact OR until a police officer or Department of Child and Family Services Division of Child Protection Investigator takes protective custody of the student.**

## Parent and Visitor Entry to the Building

In an effort to maintain a safe and secure building, all parents and visitors are required to submit a valid identification card, sign in on the school visitor's log, report to the main office, and secure a visitor's pass. When the visitation has concluded, the parent or visitor should return the issued visitor's pass and sign out on the visitor's log.

Parents may meet with a staff member during a scheduled and administrative approved appointment. Teachers will provide parents/guardians with their CPS email address for parents/guardians to conveniently request a conference with the teacher.

## Attendance

The Illinois School Code classifies all absences as unexcused or illegal except for the following reasons:

- |                                  |                                |
|----------------------------------|--------------------------------|
| 1. Illness                       | 3. Severe family emergency     |
| 2. Death in the immediate family | 4. Approved religious holidays |

If your child is absent, he/she is required to send a note when they return. The note should state the reason for the absence. Your child will have 3 days to complete and submit all make-up work. If work is not made up, a zero will be averaged into the grade for each missed assignment. If a child is on an extended illness leave (5 days or more), a doctor's statement is required upon his/her return to school. Time for make-up assignments after an extended illness leave will be adjusted by the teacher.

Early Dismissals: **Dismissal before 1:00 p.m. will result in a half-day absence. Early dismissals will not be honored after 3:15p.m.** It is expected that parents will schedule medical and dental appointments for after school hours. Please be aware students must be in school for a full 375 minutes of instructional time, in order to be credited for a full day of attendance. Students who leave before 11:00 a.m. are marked absent for a full day. Students in attendance for 210 or more minutes, but less than 420, are credited with a half-day of attendance of the official attendance register. **STUDENTS WILL NOT BE RELEASED TO ANYONE WHO IS NOT LISTED ON THE STUDENT EMERGENCY FORM UNLESS WRITTEN PERMISSION IS REQUESTED AND GRANTED BY THE PARENT/GUARDIAN AND SUCH**



**REQUEST MUST BE VERIFIED BY AN ADMINISTRATOR.** Parents must provide names and telephone numbers on emergency contact forms of persons who they have authorized to pick up their child. The school will ask for proper identification at any time. No child will be released to leave school grounds without parent authorization and proper identification of the person sent to pick up the child.

**Tardiness: Students arriving after 9:00 a.m. are considered late.** Students are signed in tardy at the main entrance with the security guard. Students are given a tardy slip with the recorded time indicated.

**\*School wide incentives will be attached to students arriving on time as well as perfect attendance students.**

### **Reinstatement After an Absence**

For reinstatement after an absence, the student is required to present a note to the homeroom teacher signed by the parent/guardian containing the student's full name, homeroom number, date(s) and cause(s) for absence and a phone number where the parent can be reached during the day. Teachers will forward the reinstatement note to the Attendance Office.

### **Illness or Injury in School**

Occasionally, a student may receive an early dismissal because of illness or injury which occurred while at school. The parent is notified and will be asked to pick up the child depending on the nature of the illness or injury. Should an emergency arise and the parent or guardian needs to be contacted, all parents in case of an emergency to please notify the school of any change in name, address, or phone number of all persons to be contacted.

1. Any changes in contact information should be submitted in writing to the grade level homeroom teacher and a new Student Emergency contact Sheet should be submitted to the main office.
2. Parent/Legal Guardian must personally delete or add any responsible party to the Emergency Contact Sheet.
3. All persons designated to pick up a student **MUST BE** at least eighteen years of age with appropriate identification. Students will not be dismissed to an underage relative or designated individual.
4. **If the person picking up the student is not on the emergency contact form, the parent/legal guardian must first notify the school of the non-listed persons coming. A photocopy of a valid identification card (i.e., valid driver's license or state identification card) with written permission from the parent/legal guardian (the note may be faxed) is required before the student(s) is released. Finally, an administrator must give written approval to permit the release.**

## **Medication**

School personnel may **NOT** administer any medication, including aspirin, without a signed doctor's permission slip. Students who need to take prescribed medication must present a statement of permission, signed by the doctor and parent or guardian, before the medication can be brought to school. The school nurse or the principal's designee may give the medication to the child. The medication and form must remain in the nurse's office.

In an effort to best serve children, it is important that the teacher and principal know about critical medical conditions. If a child is allergic to bee stings, food allergies, has a chronic condition (asthma, diabetes, etc.), or other physical ailments, please inform the school immediately with supporting medical documentation.

## **School Pictures / Homeroom Composite Pictures**

Student pictures are taken in the early fall and spring. Student may purchase their spring pictures. Prices for student pictures are pre-determined by the photography agency. Each student will have their photo featured in their homeroom composite picture whether or not they purchase pictures.

**Fall 2018** Student I.D. picture (no cost): September 28, 2018

**Spring 2019** Student pictures (cost): TBD

## **Lost or Damaged Books**

All textbooks are loaned to students for their use during the school year. Each student is responsible for the condition of his/her textbooks. We encourage all books to be covered, kept clean and handled carefully. Make sure your child's name, grade and homeroom number are

written in the inside cover of each assigned textbook. **A fee will be charged for lost or damaged books.** Students must return the same numbered text book they were originally issued or they will be charged a lost book fee.

## Fire / Evacuation / Emergency Drills

Fire and disaster drills are regularly scheduled so students are prepared in the event of emergency. When the fire/emergency alarm sounds, everyone must evacuate the building as quickly as possible using the nearest exit. Students must follow the directions of the classroom teacher quickly and quietly to designated areas. All building visitors are to follow administrative directions.

## CPS Promotion Policy

All decisions to promote or retain elementary school students are based on their successful completion of the curriculum, attendance, and performance on the District-wide assessment, as per CPS Promotion Policy and Guidelines. To review the complete policy, log on to the CPS website, [www.cps.edu](http://www.cps.edu) and click on the link Elementary School Promotion Policy.

Benchmark grades are 3<sup>rd</sup>, 6<sup>th</sup>, and 8<sup>th</sup>.

### (NWEA) Northwest Evaluation Association

Powell Academy students in Grades 2<sup>nd</sup> – 8<sup>th</sup> are administered the NWEA two (2) times a year in Reading and Math: December (winter) and May (spring). These tests allow us to gauge the area that students may need instructional support. Note that a student's average is based on their range score.

NWEA Reading								
Grade	Winter (Mid Year)				Spring (End of Year)			
	Below Average Percentile (< 40%)	Average Percentile (41% - 60%)	Exceeds Percentile (61% - 80%)	College Ready Percentile (> 80%)	Below Average Percentile (< 40%)	Average Percentile (41% - 60%)	Exceeds Percentile (61% - 80%)	College Ready Percentile (> 80%)
	Range Score	Range Score	Range Score	Range Score	Range Score	Range Score	Range Score	Range Score
2 <sup>nd</sup>	149-180	181-188	188-197	>197	153-185	185-193	193-201	>201
3 <sup>rd</sup>	160-192	192-199	200-208	>208	164-195	195-202	203-211	>211
4 <sup>th</sup>	169-200	200-207	208-216	>216	171-202	203-210	210-218	>218
5 <sup>th</sup>	176-206	206-214	214-222	>222	178-208	208-216	216-224	>224
6 <sup>th</sup>	180-211	211-218	218-226	>226	182-212	212-219	220-228	>228
7 <sup>th</sup>	182-213	214-221	221-230	>230	183-214	215-222	222-231	>231
8 <sup>th</sup>	183-215	216-223	223-232	>232	183-216	216-224	224-233	>233

**My NWEA Reading Scores:** \_\_\_\_\_ **Winter (Mid Year)** \_\_\_\_\_ **Spring (End of Year)**

NWEA Math								
Grade	Winter (Mid Year)				Spring (End of Year)			
	Below Average Percentile (< 40%)	Average Percentile (41% - 60%)	Exceeds Percentile (61% - 80%)	College Ready Percentile (> 80%)	Below Average Percentile (< 40%)	Average Percentile (41% - 60%)	Exceeds Percentile (61% - 80%)	College Ready Percentile (> 80%)
	Range Score	Range Score	Range Score	Range Score	Range Score	Range Score	Range Score	Range Score
2 <sup>nd</sup>	156-183	183-190	190-197	>197	161-189	189-196	196-204	>204
3 <sup>rd</sup>	167-195	195-202	202-209	>209	171-200	200-207	207-215	>215
4 <sup>th</sup>	176-205	205-212	213-221	>221	179-210	210-217	218-226	>226
5 <sup>th</sup>	182-213	214-221	222-230	>230	184-217	218-225	226-235	>235
6 <sup>th</sup>	185-218	218-226	227-236	>236	186-221	222-230	230-239	>239
7 <sup>th</sup>	186-222	222-230	231-240	>240	187-224	225-233	234-244	>244
8 <sup>th</sup>	187-225	225-234	234-245	>245	186-226	227-236	236-247	>248

My NWEA Math Scores: \_\_\_\_\_ Winter (Mid Year) \_\_\_\_\_ Spring (End of Year)

### Requirements for Student Academic Honors Categories

**Principal’s Scholar**

ALL “A” grades in ALL subjects  
Only one “B” grade  
“C” or lower grades do not qualify

**High Honor Roll**

Must have all “A” and “B” grades in all subjects  
Must have a minimum of five “A” grades  
“C” or lower grades do not qualify

**“B” Honor Roll**

Have at least a “B” average in all subjects  
Only one “C” Grades  
A “C” grade may NOT be in Reading or Mathematics  
The “C” grade must be balanced by an “A” grade

**PLEASE NOTE: Conduct Grade is included for all categories.  
An honor roll positing is done after each grading period.**

### Grading

To provide a uniform policy by which teachers will assess and evaluate student performance and mastery of subject matter, which will be based upon homework, in-class assignments, quarterly projects, quizzes, tests, class participation, and other informal assessments, the following grading scale has been established:

- A = 100 – 90%  
**Excellent:** *The work is of superior quality. Shows mastery of the subject matter. Assignments are submitted on time.*
- B = 89 – 80%  
**Good:** *The work is excellent to superior quality. Assignments are submitted on time.*
- C = 79 – 70%  
**Average:** *The work is satisfactory. Assignments are submitted on time most of the time.*

- D = 69 – 60%  
**Poor:** *The work is below average and may be inconsistent in quality. Assignments are rarely submitted or on time.*
- F = 59 – 0%  
**Failing:** *The work is unsatisfactory with little growth taking place. Assignments are rarely or ever submitted or on time.*

<b>Weight of Assignments:</b>	<b>In-Class Assignments 20%</b>	<b>Homework 15%</b>	<b>Class Participation 10%</b>
	<b>Quizzes 25%</b>	<b>Exams 30%</b>	
		<i>(15% formative and 15% summative)</i>	

## Homework Policy

**Homework** refers to any assigned work to be completed in or out of class that functions to develop and reinforce specific skills required to master a more global concept. Often it is started by student during in-class time under teacher supervision and then completed at home. Parents are encouraged to monitor daily assignments. If a student is absent, It is the student's responsibility to check on the make-up work missed in class in addition to the daily homework assignments. Some assignments are classroom oriented and difficult to make-up. Students/parents requesting make-up work should make their request as soon as the student returns to the classroom after an absence. Parents who know their child will be out of school for a few days should request the homework/in-class assignments in advance. Teachers will inform students regarding deadlines for grading.

## 8<sup>th</sup> Grade Graduation Activities Participation Policy

**ATTENDANCE OF A MINIMUM OF 96% MUST BE ACHIEVED  
IN ORDER TO PARTICIPATE IN ANY 8<sup>TH</sup> GRADE GRADUATION ACTIVITY.  
(Medical conditions will be considered on a case-by-case situation.)**

In order to maximize instructional time and minimize suspensions, the following policy of privilege withdrawal is currently in effect.

**Participation in 8<sup>th</sup> Grade Activities will be withdrawn as follows:**

- ✓ Two misconduct reports: withdrawal of participation in graduation luncheon/picnic
- ✓ Three misconduct reports: withdrawal of participation in the ribbon pinning ceremony
- ✓ Four misconduct reports: withdrawal of participation in the formal graduation luncheon
- ✓ Five misconduct reports: participation in the graduation ceremony

Students serving a suspension or exclusion from school at the time of the graduation may **NOT** participate in the graduation ceremony. Students who demonstrate that may likely disrupt the graduation program will **NOT** be allowed to participate.

**Any student who does not participate in the graduation ceremony,  
their diploma will be issued in the Principal's Office the day after the official graduation ceremony.**

## 8<sup>th</sup> Grade Activity Requirements

At the end of the eighth grade year, special activities are planned for all eighth grade students. They include both an eighth grade luncheon and the eighth grade trip. In order to participate in these activities, eighth grade students must meet the following criteria:

1. Have acceptable school behavior. (Meet the required number of merit points.)
2. Have a minimum cumulative (average of all four quarters) GPA of 2.0 for general education students and a minimum of 2.0 for the fourth quarter.
3. It is mandatory for Parents to attend 1 8<sup>th</sup> grade graduation meeting and 1 High-School application process meeting.

## Academic Eligibility for Extra Curricular Activity Participation

**Academic eligibility means** that a student is performing in a satisfactory manner in school as determined by the GPA (grade point average). This eligibility affords the student the right to participate in school and after school activities such as fieldtrips, athletics, clubs, and school-wide events. **Academic eligibility also requires at 95% minimum attendance rate.**

**Academic ineligibility** occurs when a student's GPA is below a 2.0 (C average). When this occurs, a student cannot participate in non-academic school or after-school events. Any student whose current GPA is below 2.0 may **NOT** participate in school or after school activities until he/she shows evidence of improvement. Missing assignments affect grades thus it is important that all assignments be submitted to the teacher in a timely manner so that grades can be recorded. Students submitting assignments at the last minute may risk eligibility and opportunity for participation if the teacher cannot record the grades by the time grade reports are due. Ineligible students may attend the academic after-school tutoring programs.

Following the receipt of report cards, an ineligible student may make a request to the assistant principal to have their grades reviewed at the progress report card distribution time. The assistant principal will check with the teachers of the students to make inquiry of their current progress. If the student's current GPA is 2.0 or better according to the progress report, the student may be removed from the ineligibility list. Athletes' academic progress (and student behavior status) will automatically be checked by the weekly eligibility requirements. All students who may be removed from the ineligibility list must receive approval from the Principal.

## Where to Go When You Need Help

When a student has a problem or concern (whether it be physical, social, medical, or emotional) requiring assistance, he/she should contact a staff member, teacher, social worker, counselor, assistant principal, or principal AS SOON AS POSSIBLE. Additional services may be provided through the school's Student Assistant Team.

## Discipline Policy

**Every** child should have the opportunity to achieve its potential in a safe, caring environment. To help promote desirable student conduct and behavior, a Student Code of Conduct was adopted by the Chicago Public Schools. **A Zero Tolerance Policy** will be enforced for students who commit acts of misconduct, which seriously disrupt the orderly educational process. Those found in possession of illegal drugs, firearms, or any other dangerous weapon or item that looks like or could be used as a weapon will be **suspended immediately** and possibly arrested and referred for expulsion. Furthermore, **Powell Paideia Academy has a Zero Tolerance Policy toward fighting.** Students who engage in fighting in the building, on the school grounds, on the school bus, or coming and going to and from school will held to the consequences outlined in the student Code of Conduct.

## Powell Academy will STRICTLY enforce the CPS Student Code of Conduct.

Adam Clayton Powell, Jr. Paideia Academy rules and regulations are for the purpose of providing an educational environment conducive to learning and we expect our students to adhere to them. Our ultimate goal is to have students achieve self-discipline and personal responsibility. As such, the following rules apply:

- ✓ **Clothing outside of the Powell Academy sanctioned uniform is NOT permitted.**
- ✓ Clothing that displays obscene or suggestive phrases will not be worn in school.
- ✓ Skirts must be worn at knee length.
- ✓ No picks or combs can be worn in hair.
- ✓ No wearing of caps, scarves or sunglasses are allowed.
- ✓ No hats are to be worn in the building at any time.
- ✓ Male and female students must wear pants and skirt at waist level with belts.
- ✓ No hoodies are to be worn in school by any student.
- ✓ No coats are to be worn inside the building during school hours.
- ✓ **No theft, fighting or vandalism.**
- ✓ No gambling or card playing inside of the school or on school grounds.

- ✓ **No weapons of any kind.**
- ✓ **No radios, headphones, earphones, portable TVs or telephones.**
- ✓ **No cell phones or electronic communication devices.**
- ✓ **No possession or the use of alcohol, illegal drugs, narcotics, controlled substances or contraband.**
- ✓ No possession, use or delivery of fireworks.
- ✓ **No wearing of distinctive emblems, tattoos or similar markings indicative of specific street gangs.**
- ✓ **The use of signals or symbols distinctive of a specific street gang is not permitted.**
- ✓ **No gang hand signals or handshakes will be displayed on school grounds.**
- ✓ Male students will not wear earrings during school hours or to school sponsored events.
- ✓ Female students will not wear earrings showing gang insignia, symbols, guns or weapons.
- ✓ Students are not permitted to go to the gym area without prior administrative permission unless it is during their scheduled class.
- ✓ No loitering in the halls at any time.
- ✓ Students are not permitted to bring friends or relatives from other schools. Trespassers will be arrested.
- ✓ Students are not allowed to bring infants or small children into the building.
- ✓ Students who insist on using profanity in the halls, classroom or any other areas of the school are subject to disciplinary action.
- ✓ Students who violate the closed campus policy will be subject to disciplinary action.
- ✓ All students must remain in the building for lunch and must eat in the school cafeteria.
- ✓ No food is allowed outside of the cafeteria.
- ✓ Candy, gum, soda, potato chips, pickles, sunflower seeds, or any other food items may not be brought into the school building.
- ✓ Food sales are only allowed by school clubs and organizations and must be authorized.
- ✓ Food items sold by individual students will be confiscated and the students will be disciplined.
- ✓ All students when required must wear a valid student I.D. on the upper portion of their body, in plain sight.
- ✓ Students who fail to serve assigned detention(s) and/or Saturday Schools may be suspended.
- ✓ Continuous classroom disruptions will result in disciplinary action.
- ✓ Students are not to harass any other student, male or female.
- ✓ Clubs or groups will not form without the permission of the principal.
- ✓ Students will not throw snowballs or dunk each other in the snow.
- ✓ Students will not play or move between cars in the parking lot.
- ✓ Students will not open any outside door for any person or persons.

## Prohibited Items at School

Students are to bring school only such items necessary for school. Students are **NOT** to bring items that create situations that are disruptive to the educational process. Such items are also an attraction to thieves. Articles brought to school without permission by administration will be confiscated by the teacher and given to an administrator. Items may be returned to the student at the end of the day or an administrator may keep them until the parent comes to school to claim the item. Once confiscated, an item will be kept secure with the student's name on it. Questionable items will only be returned to a parent. Some of the prohibited articles may include but are not limited to the following:

Padlocks	Two-Way Radios	Lighters
Playing Cards	Rubber Bands	Money Over \$20
Cell Phones	Squirt Guns	Laser Pointers
Dice	Cameras	Electronic Games
Radios	Toys	Shocking Devices
Expensive Jewelry	MP3 Players	Multiple Key Chains

Toy guns, knives, switchblades, and razors can be mistaken for real weapons. All other prohibited items referenced in the Student Code of Conduct are also adopted in this Powell Academy's discipline policy. The consequence for the violation of any school or CPS policy will be executed according to the guidelines in the Student Code of Contact.

## Student Lockers / Personal Belongings

**STUDENTS MAY ONLY USE SCHOOL ISSUED AND SANCTIONED LOCKS PROVIDED BY THE SCHOOL FOR A NOMINAL YEARLY FEE.** Students may **NOT** use personally purchased combination or key locks. It is CPS policy that all lockers and locks are CPS property

and are subject to searches by school security. **The school is NOT responsible for students' personal belongings.** This includes but is not limited to cell phones, electronic devices, book bags, clothing, jewelry, money, etc.

## Cell Phone Policy

Due to distractions, students are discouraged from bringing cell phones to school. According to the CPS Student Code of Conduct, the parent/guardian may submit written request to the principal for the student to possess a cell phone on school premises. However,

**CELL PHONES MAY NOT BE USED ON SCHOOL GROUNDS BEFORE, DURING (INCLUDING BREAKFAST, RECESS, AND LUNCH), OR AFTER SCHOOL. CELL PHONE USAGE INCLUDES, MAKING OR RECEIVING CALLS, TEXTING, READING TEXT MESSAGES, TAKING PHOTOS, LISTENING TO MUSIC, AND/OR VIEWING EMAILS, WEB PAGES, ETC.**

If a cell phone is detected or observed (whether in use or not), it will be collected by the homeroom teacher or staff member who observes the cell phone and returned at the end of the day. Any student however who refuses to surrender the cell phone or electronic device will be escorted by security personnel to administration (principal or assistant principal). The parent/guardian will be contacted and the cell phone **MUST BE SURRENDERED** and will **only** be returned to the parent/guardian on a scheduled date and time issued by administration. Continued violation of this policy may result in suspension.

## Graffiti

Marking or vandalizing the property of others is a crime. Persons who engage in writing on any available space are vandals. Vandals are criminals and will be dealt with as such. Students are not allowed to have in their possession any device or tool commonly associated with defacing property with graffiti. These materials include but are not limited to magic markers, spray paint or shoe polish.

Anyone student defacing of school property will be subject to the consequences outlined in the CPS Student Code of Conduct and may be required to pay for the clean-up and restoration of the defaced property. The student may be subject to arrest by the police authorities as well.

## School Uniform Dress Code

All students are to follow the Powell uniform dress code. Students must be groomed and clothes must fit appropriately as determined by the administration.

### GIRLS

**Skirt or jumper** – Navy, pleated, A-line, gathered or flair, **knee-length no leggings**

**Pants** - Navy in color with a solid blue or black belt must be worn if pants have belt loop.

**Blouse** – white must have collars and sleeves, tucked in at all times.

**Earrings** – if worn, only **one** pair of matching earrings is allowed. Large or drop earrings are **not** permitted.

### BOYS

**Pants** - Navy, straight leg, no large pockets or metal trim. **A solid blue or a black belt must be worn.** Pants must be worn above the hips with a belt.

**Shirt** – White shirt must have a collar and sleeves. Shirts are to remain tucked in at all times.

All belts for male and female students must be leather-like solid black or navy blue. **Belts with large metal or gold buckles are not permitted.**

### Hair/Hair Accessories

Hairstyles and haircuts must be neat, cleaned and well maintained without names, gang, sport, symbols, excessive parts, designs and/or amounts artificial hair coloring that are not natural –born hair color weave and/or extensions. **Neither boys nor girls are permitted to wear hair in dreads or cut their hair in a Mohawk hairstyle.** Boys are not permitted to wear braids or hair in multiple ponytails. **Girls may wear**

**hair accessories that are solid in color. (Acceptable colors: blue, black, or white.)** Girls may not wear curlers in their hair. Neither boys nor girls will wear combs in their hair.

#### **Earrings**

Boys are not permitted to wear earrings. Girls and boys are not permitted to wear earrings in their nose or any other facial feature. Girls are not permitted to wear large hoop earrings or dangling earrings. Neither boys nor girls are permitted to wear large pieces of jewelry such as nameplates, necklaces with medallions rings, large hoop earrings or long dangling pearls necklaces

#### **Sweaters**

Sweaters and sweater-vest must be the solid uniform color, navy. Warm-up tops or sweatshirts are not allowed. **Coats and jackets will not be worn in the classroom.**

#### **Shoes/Socks**

All shoes must be **SOLID BLACK CASUAL SHOES**. They can be tie, buckle, slip-on or Velcro. Tie shoes must have solid black shoelaces. Shoes should be properly tied at all times. **Open-heeled shoes/sandals are not allowed.** Soft-heeled shoes are strongly encouraged to avoid scuffing hallway floors. **Shoe boots may be worn from December 1st to March 1st (or based on the weather conditions.) All boots must be removed upon entry into the classroom.**

**Socks for Boys** must be a solid black navy blue or white Socks must match.

**Socks for Girls** socks must be a solid black, navy blue or white. Socks may not have any designs, ruffles, logos or insignias of any kind. Socks must match.

## **Gym shoes are to be worn only on PE / Gym day when the student is in the complete Powell gym uniform (t-shirt and sweatpants.)**

#### **Hats, Head Coverings, Scarves, or Adornments**

Boys and girls will not wear handkerchiefs or rags around their heads. Boys and girls will remove their hats and caps upon entering the school building.

**Parent(s)/Guardian(s) will be contacted by the school if the child is in violation of the School Dress Code Policy.**

#### **Out of Uniform Behavior Consequences**

- ✓ First Infraction – Parents will be contacted by the school. Student will receive Out-Of-Uniform Infraction Warning Notice; copy will be sent home to parent.
- ✓ Second Infraction – Parent will be contacted for a Parent-Teacher Conference. Student will receive second Out Of Uniform Infraction Notice.
- ✓ Third Infraction – Parent will be contacted. Student will serve after-school, in-school detention, and/or prohibited from participating in extracurricular activities/ school events.

**Not Allowed** - Head Coverings or Hats, Clothing too baggy or too tight, Earring for Boys, Piercings or Tattoos, Designs Shaved or Cut into Hair or Eyebrows, Dreads, Twists or Mohawks Hairstyles for Boys or Girls, Distracting Clothing, Make-Up , Excessive or Large Jewelry. Hair accessories must be solid in color - blue, black or white – with no excessive weave and/or hair color that is not the natural-born hair color.





**Powell Pants, Jumper and/or Skirts**

- Blue dress or uniform pants, jumpers and/or skirts
- No Capri, corduroys, jeans, cargo pants or skinny pants
- No pockets below the waist
- Must be worn at waist level
- If belt loops are present, black belt must be worn



**Powell Polo Shirt or Button down Shirt with Collar**

- Must be neat and clean
- Must have a collar and buttons on polo and button down shirts
- Only all-white undershirt
- Always tucked in

**All Black Shoes/Socks**

- All black casual or dress shoes
- No gym shoes, boots, flip flops or sandals
- Boys- black, blue, solid color socks
- Girls -black, navy blue or white solid color socks



**Powell Black Belt**

- Must wear at all times
- Must be solid, non-decorated
- Girls may wear navy or black belt

