

Public Administration Circular No: 10/92

Ministry of Public Administration,
Provincial Councils & Home Affairs,
Independence Square,
Colombo 07.

03rd March, 1992

To: All Secretaries to Ministries,
Chief Secretaries of Provincial Councils,
Secretaries of Provincial Governors,
Heads of Departments and
Government Agents.

Non- compliance with Public Administration Circular Instructions.

Your attention is invited to the Public Administration Circulars No. 28/91 of 14.07.1991, No. 38/91 of 27.07.1991, No. 59/91 of 13.12.1991 and No.60/91 of 25.12.1991.

02. Since some Ministries and Departments have not complied with the Public Administration Circular instructions, it has been decided at the Cabinet Meeting held on 29th January 1992 to issue specific instructions to the relevant officials in this connection.

03. Public Administration Circulars are issued from time to time to define rules and regulations embodied in the Establishments Code and to notify any amendments thereto. It is your responsibility to ensure strict compliance with the regulations in the Establishments Code and the instructions in the Public Administration Circulars and also to implement them in your Ministry, in the departments and institutions under it. This course of action is very essential for the maintenance of a disciplined and satisfactory Public Service.

04. Please note that it is your responsibility to take action against those who defy the rules and regulations of the Establishments Code, Financial Regulations and any other Circular instructions issued from time to time as all public officers are, as a condition of service bound by these regulations.

05. Please therefore ensure that the contents of this Circular are strictly adhered to.

Sgd: M.N.Junaid
Secretary,
Ministry of Public Administration,
Provincial Councils & Home Affairs