











Initial Application: Board Certification

	Slide	Topic	Narration
1	<p>The American Occupational Therapy Association</p> 	<p>Welcome & Introductions</p>	<p>Welcome to AOTA’s webinar for Orientation to Board and Specialty Certification!</p>
2	<p>Learning Objectives</p>  <ol style="list-style-type: none"> 1. Identify the AOTA Board & Specialty Certification process. 2. Differentiate between a professional portfolio and a reflective self-appraisal portfolio targeted for certification. 3. Connect your professional development to changes in your practice & client outcomes in relation to established certification criteria. 4. Write a personal plan of action focused on a continuum of learning and professional development in occupational therapy. 	<p>Learning Objectives</p>	<p>The purpose of this presentation is so initial applicants can</p> <ol style="list-style-type: none"> 1. Identify the AOTA Board and Specialty Certification process. 2. Differentiate between a professional portfolio and a reflective self-appraisal portfolio targeted for certification. 3. Connect your professional development to changes in your practice and client outcomes in relation to established certification criteria. 4. Write a personal plan of action focused on a continuum of learning and professional development in occupational therapy.
3	 <p style="text-align: center;">Philosophy of AOTA Certification</p>	<p>Philosophy of Certification</p>	<p>To begin we will cover the philosophy of AOTA Certification.</p>
4	<p><i>What is AOTA Certification?</i></p>  <p><i>What a profession can be is dependent on the continuing competence of its members.</i></p> <p>Integrates AOTA’s Standards for Continuing Competence to support an individual’s assessment and establishment of goals & priorities for professional development in identified areas.</p>	<p>What is AOTA Certification?</p>	<p>What is AOTA Certification? First and foremost, AOTA certification is not required for practice and does not negate the qualification of those who choose not to participate in the program.</p> <p>In addition, AOTA Board and Specialty Certifications are not aimed at applicants demonstrating mastery of defined knowledge by taking an exam. Instead, AOTA Certification is designed so applicants can represent his or her <i>capacity</i> to perform professional responsibilities and to validate one’s competence in advanced practice for Board certification (and specialty practice for Specialty Certification) in the certification area.</p> <p>AOTA’s certification process uniquely integrates AOTA’s Standards for Continuing Competence to support an individual’s assessment and establishment of goals and priorities for professional development in identified areas.</p>





Initial Application: Board Certification

<p>5</p>	<p>Why AOTA Certification?</p>  <p>Clinicians Personal accomplishment, professional recognition, advancement</p> <p>Administrators Career laddering, Joint Commission & other stakeholders, marketing</p> <p>Faculty Support clinical education course instruction, model the importance of ongoing professional development</p>	<p>Why Certification?</p>	<p>Why pursue certification? There are a variety of reasons to seek certification.</p> <ul style="list-style-type: none"> • Clinicians may gain a sense of personal accomplishment, professional recognition, and possibly advancement in their career. • Administrators may benefit from career laddering, Joint Commission or other stakeholder acknowledgment, and marketing potential. • Faculty may realize a supportive connection with their clinical education course instruction, as well as modeling for others the importance of ongoing professional development in one's career.
<p>6</p>	<p>Certification Areas</p>  <p>Board Certification Specialty Certification</p>	<p>Certification Areas</p>	<p>There are two distinct certification areas available to occupational therapy practitioners. Board certification is available to occupational therapists. While specialty certification is available for occupational therapists and occupational therapy assistants.</p>
<p>7</p>	<p>AOTA Board Certification</p>  <p><i>Advanced Occupational Therapist</i></p> <ul style="list-style-type: none"> • Possesses a breadth & depth of practice knowledge either broadly (e.g., physical rehabilitation) or in a subset of the certification area (e.g., burns) • Communicates critical thinking & analysis used in the delivery of services relative to the certification area • Interprets environmental & contextual influences relative to the certification area and adjusts intervention to target outcomes that maximize function, safety, and participation • Contributes to the certification area through non job-related activities, such as mentoring, presentation, publication, advocacy, volunteer leadership, etc. • Demonstrates a capacity for ongoing professional development that will enhance practice 	<p>What is advanced practice relative to AOTA certification?</p>	<p>When considering whether to pursue an advanced certification or a specialty certification, it's helpful to understand the distinction between the two.</p> <p>An advanced occupational therapist relative to AOTA's Board Certification would encompass a breadth and depth of practice knowledge either broadly (as in physical rehabilitation) or in a subset of the certification area (for example burns).</p> <p>When completing the application, the candidate must provide responses that communicate</p> <ul style="list-style-type: none"> • Critical thinking and use of analysis in the delivery of services relative to the certification area. • Interpretation of environmental and contextual influences relative to the certification area and adjusting intervention to target outcomes that maximize function, safety, and participation. • Contributions to the certification area during non job-related activities. • And, demonstration for a capacity of ongoing professional development that will enhance his or her practice.
<p>8</p>	<p>AOTA Specialty Certification</p>  <p><i>Specialist Practitioner</i></p> <ul style="list-style-type: none"> • Possesses a depth of focused knowledge in the specialty area that goes beyond what might be expected of a general practitioner • Interprets environmental & contextual influences relative to the certification area and adjusts intervention to target outcomes that maximize function, safety, and participation • Influences the certification area through non job-related activities, such as presentation, publication, advocacy, volunteer leadership, etc. • Demonstrates a capacity for ongoing professional development that will enhance specialty practice • OT: Communicates critical thinking & analysis used in the delivery of services relative to the certification area 	<p>What is specialized practice relative to AOTA certification?</p>	<p>A specialty occupational therapy practitioner relative to AOTA's Specialty Certification would encompass a depth of <i>focused</i> knowledge in the specialty area that goes beyond what might be expected of a general practitioner.</p> <p>When completing the specialty application, the candidate must provide responses that communicate</p>

Initial Application: Board Certification

			<ul style="list-style-type: none"> • Interpretation of environmental and contextual influences relative to the specialty certification area and adjusting intervention to target outcomes that maximize function, safety, and participation. • Contributions to the specialty certification area during non job-related activities. • And, demonstration for a capacity of ongoing professional development that will enhance his or her specialty practice. <p>Lastly, since specialty certification is available for OTs and OTAs, a distinction is made for OTs in the area of critical reasoning. An OT applicant would need to communicate his or her critical thinking and analysis used in the delivery of services relative to the specialty certification area.</p>
<p>9</p>	<p>Board Certifications</p>  <p>Credential</p> <ul style="list-style-type: none"> • Gerontology BCG • Mental Health BCMH • Pediatrics BCP • Physical Rehabilitation BCPR 	<p>Board Certification areas</p>	<p>Board Certification is available in four areas...</p> <p>Gerontology Mental Health Pediatrics Physical Rehabilitation</p> <p>Persons awarded certification are eligible to use credentialing letters after their name for the 5 year certification period. That is, BCG for Gerontology, BCMH for Mental Health, and so on.</p>
<p>10</p>	<p>Board Certifications</p>  <p>Minimum Initial Requirements</p> <ul style="list-style-type: none"> • 5 years as an occupational therapist • 5,000 hours as an occupational therapist in the certification area • 500 hours direct delivery of occupational therapy services in the certification area 	<p>Minimum initial requirements</p>	<p>The minimal initial requirements for Board Certification are</p> <ul style="list-style-type: none"> • 5 years as an occupational therapist. • Board certification requires the applicant to be able to direct and complete an evaluation in the area of practice • 5,000 hours experience in occupational therapy in the certification area in the last 5 calendar years. • 500 hours experience direct delivery of occupational therapy services in the certification area in the last 5 calendar years. <p>For faculty seeking certification, please know that the initial certification is practice based with an emphasis on client outcomes (not student outcomes).</p> <ul style="list-style-type: none"> • The 500 hours of direct delivery represents only 10% of the 5,000 required hours and works out to about 2 hours a week over a period of 5 years. • The requirement could be achieved through any number of ways, including on-campus clinics, research that involves clients, volunteer work, and so on. • The "delivery of service" does not have to represent service to individuals, but could in fact be to a group or population.

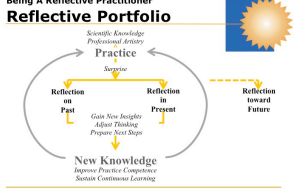
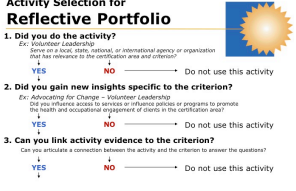

Initial Application: Board Certification

<p>11</p>	<p>Specialty Certifications</p>  <p>Credential: OT OTA</p> <ul style="list-style-type: none"> • Driving and Community Mobility SDCM SDCM-A • Environmental Modification SCEM SCEM-A • Feeding, Eating, and Swallowing SCFES SCFES-A • Low Vision SCLV SCLV-A • School Systems SCSS SCSS-A 	<p>Specialty Certification areas</p>	<p>Specialty Certification is available in five areas...</p> <ul style="list-style-type: none"> Driving and Community Mobility Environmental Modification Feeding, Eating, and Swallowing Low Vision School Systems <p>Similar to Board Certification, persons awarded specialty certification are eligible to use credentialing letters after their name for the 5 year certification period and are invited to renew at the conclusion of the 5 year period. Credentials for occupational therapists and occupational therapy assistants are distinguished by the letter A for assistant. For example, certification credentials for low vision are SCLV for occupational therapists and SCLV-A for occupational therapy assistants.</p>
<p>12</p>	<p>Specialty Certifications</p>  <p>Minimum Initial Requirements</p> <ul style="list-style-type: none"> • 2,000 hours as an occupational therapist or occupational therapy assistant • 600 hours direct direct delivery of occupational therapy services in the specialty area 	<p>Minimum initial requirements</p>	<p>The minimum initial requirements for specialty certification are</p> <ul style="list-style-type: none"> • 2,000 hours as an occupational therapy practitioner (this is approximately 13 months of full time work). <ul style="list-style-type: none"> • Occupational therapist seeking Specialty Certification need to be able to direct an evaluation in the specific area of certification • Occupational therapy assistants are not expected to direct an evaluation in keeping with practice • 600 hours experience in the last 5 calendar years of direct delivery of occupational therapy services in the specific specialty area. • 600 hours equals approximately 4 hours out of a 40 hour week over 3 years. • The application can be submitted immediately after meeting the first requirement and minimum 600 hours– there is no need to wait 5 years before applying.
<p>13</p>	<p>Where do I begin?</p> 	<p>Where do I begin?</p>	<p>So... where do you begin? The best place to start is determining which certification you are interested in seeking...</p> <p>Board Certification or Specialty Certification....</p>
<p>14</p>			<p>Once you have an idea, go to www.AOTA.org... and search for the Board and Specialty Certifications webpage. Scrolling down the page, you will see the full list and active links to the certification content.</p> <p>For the purposes of this training, we will now review Board Certification only.</p> <p>Once you determine the Board Certification area of interest, click on the link. Next, locate the Overview Document link and click to open.</p>






Initial Application: Board Certification

<p>15</p>	<table border="1"> <thead> <tr> <th colspan="3">CERTIFICATION REQUIREMENTS BOARD CERTIFICATION OVERVIEW</th> </tr> <tr> <th>Requirement</th> <th>Detail</th> <th>Remarks</th> </tr> </thead> <tbody> <tr> <td>Academic Background</td> <td>Complete the application information</td> <td>Complete the application information</td> </tr> <tr> <td>Employment Background</td> <td>Complete the application information</td> <td>Complete the application information</td> </tr> <tr> <td>Verification of Occupational History</td> <td>Verify the applicant's occupational history in the past 5 years and provide an affidavit for occupational history verification.</td> <td>A 5000 series or equivalent prior to and occupational history in the past 5 years and an affidavit for the occupational history and occupational history.</td> </tr> <tr> <td>Certification Criteria</td> <td>Complete the criteria for each of the 13 criteria.</td> <td>Complete the criteria for each of the 13 criteria.</td> </tr> <tr> <td>Self-Assessment</td> <td>Complete the self-assessment and submit to the certification committee for review.</td> <td>Complete the self-assessment and submit to the certification committee for review.</td> </tr> <tr> <td>Professional Development Plan (PDP)</td> <td>Complete the PDP and submit to the certification committee for review.</td> <td>Complete the PDP and submit to the certification committee for review.</td> </tr> </tbody> </table>	CERTIFICATION REQUIREMENTS BOARD CERTIFICATION OVERVIEW			Requirement	Detail	Remarks	Academic Background	Complete the application information	Complete the application information	Employment Background	Complete the application information	Complete the application information	Verification of Occupational History	Verify the applicant's occupational history in the past 5 years and provide an affidavit for occupational history verification.	A 5000 series or equivalent prior to and occupational history in the past 5 years and an affidavit for the occupational history and occupational history.	Certification Criteria	Complete the criteria for each of the 13 criteria.	Complete the criteria for each of the 13 criteria.	Self-Assessment	Complete the self-assessment and submit to the certification committee for review.	Complete the self-assessment and submit to the certification committee for review.	Professional Development Plan (PDP)	Complete the PDP and submit to the certification committee for review.	Complete the PDP and submit to the certification committee for review.	<p>Overview Document</p> <p>Board Certification</p>	<p>This Overview Document is a quick snapshot of the application components.</p> <p>In this document, the first three rows identify the applicant information required, that is, academic background, employment background, and verification of employment and/or volunteer services. As an initial applicant, you would complete this information in the application itself.</p> <p>The fourth row... Certification criteria is commonly referred to as the reflective portfolio and this is actually the bulk of the application which we will review in a minute.</p> <p>The fifth row in this document applies to renewal certificants and will be briefly reviewed to at the end of this webinar.</p> <p>The last two rows, which are applicable to initial certification, identify the ongoing professional development portion, that is, the self-assessment and the professional development plan. This section will be described in greater detail later on.</p>
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Reliable Practice	4. Identify critical applications associated with design and construction and provide a professional opinion on the design, construction, and performance of a project and its relationship to certification and	<ul style="list-style-type: none"> 1. Self Learning: Minimum 30 contact hours 2. Self Learning: Minimum 30 contact hours 3. Self Learning: Minimum 30 contact hours 4. Self Learning: Minimum 30 contact hours 5. Self Learning: Minimum 30 contact hours 																									
Advocating for Client	5. Advocate for the client's needs and interests in the design, construction, and performance of a project and its relationship to certification and	<ul style="list-style-type: none"> 1. Self Learning: Minimum 30 contact hours 2. Self Learning: Minimum 30 contact hours 3. Self Learning: Minimum 30 contact hours 4. Self Learning: Minimum 30 contact hours 5. Self Learning: Minimum 30 contact hours 																									
Assessing Materials & Resources	6. Identify critical applications associated with design and construction and provide a professional opinion on the design, construction, and performance of a project and its relationship to certification and	<ul style="list-style-type: none"> 1. Self Learning: Minimum 30 contact hours 2. Self Learning: Minimum 30 contact hours 3. Self Learning: Minimum 30 contact hours 4. Self Learning: Minimum 30 contact hours 5. Self Learning: Minimum 30 contact hours 																									
<p>18</p>	<p>AOTA Certification Reflective Portfolio not...</p> <ul style="list-style-type: none"> is... a professional portfolio is... a measure of employee performance <p>is...</p> <ul style="list-style-type: none"> focused on continuing competence a demonstration of ability to meet certification criteria 	<p>Reflective Portfolio</p>	<p>When preparing to draft your reflective portfolio, take the time to understand the distinct difference between a reflective portfolio and other instruments.</p> <p>The reflective portfolio is not the creation of a professional portfolio, which is a collection of artifacts to represent your accomplishments. Nor is it an evaluation for mastery or a measurement of employee performance.</p>																								



Initial Application: Board Certification

			<p>The reflective portfolio is focused on continuing competence and demonstration of the ability to meet certification criteria.</p> <p>Applicants are expected to engage in a process of <i>reflective self-appraisal</i> relative to identified criteria based on AOTA's Standards of Continuing Competence. This involves the deliberate selection of the best supporting evidence that will demonstrate your potential for meeting identified criteria and answer the question: What evidence would best indicate I meet the criteria for advanced practice for Board Certification?</p>
19	 <p>Being A Reflective Practitioner Reflective Portfolio</p> <p>Scientific Knowledge Professional Artistry</p> <p>Practice</p> <p>Reflection on Past Gain New Insights Adjust Thinking Prepare Next Steps</p> <p>Reflection in Present</p> <p>Reflection toward Future</p> <p>New Knowledge Improve Practice Competence Sustain Continuous Learning</p>	<p>What is a Reflective Practitioner? – Emphasize importance of reflection in the development of the portfolio</p>	<p>Being a reflective practitioner is a critical component to this process.</p> <p>Reflective practice begins at the stage of our professional education as we acquire scientific knowledge and professional artistry... we bring this education into our practice and--provided we are open--we come across situations that surprise us and stimulate a conscious thought process on past or present events. This begins the reflective process as we examine on our own intuitive understandings, reframe problems, seek new information and ultimately gain new insights, adjust our thinking, and prepare our next steps. This new knowledge is brought back into our practice thus improving our competence and sustaining a continuous learning loop.</p> <p>Reflecting in this manner as you complete the portfolio activities will allow you to explicitly respond to the questions or prompts posed on the activity forms.</p>
20	 <p>Activity Selection for Reflective Portfolio</p> <p>1. Did you do the activity? Ex: Volunteer Leadership Served on a local, state, national, or international agency or organization and had relevance to the certification area and criterion? YES NO Do not use this activity</p> <p>2. Did you gain new insights specific to the criterion? Ex: Advocating for Change – Volunteer Leadership Did you influence action by services or influence agency or programs to promote the health and occupational engagement of clients in the certification area? YES NO Do not use this activity</p> <p>3. Can you link activity evidence to the criterion? Can you articulate a connection between the activity and the criterion to answer the question? YES NO Do not use this activity</p>	<p>Activity Selection</p>	<p>When selecting activities for the reflective portfolio, consider</p> <ol style="list-style-type: none"> Did you do the activity? Did you gain new insights specific to the criterion? Can you link activity evidence to the criterion?
21	 <p>Activity Selection for Reflective Portfolio</p> <p>Advanced Certification</p> <p>4. Can you describe advanced practice in the certification area? YES NO Do not use this activity</p> <p>5. Use this activity</p> <p>Specialty Certification</p> <p>4. Can you describe specialized practice in the certification area? YES NO Do not use this activity</p> <p>5. Use this activity</p>		<ol style="list-style-type: none"> Can you describe advanced practice in the certification area? <p>If you can confidently answer yes to these questions, then you should consider using that activity.</p> <p>If at any point you question or are confused about the activity to criterion fit, then you may want to select another activity.</p> <p>For each criterion, be sure to choose only one activity from the list. The activity must have occurred within 5 years of application submission. Also know that you may not use an activity to meet more than 1 criterion. Each case study and each activity must be unique for each criterion.</p>





Initial Application: Board Certification

<p>22</p>	 <p style="text-align: center;">Helpful Advice</p>	<p>Helpful Advice</p>	<p>The following section contains some helpful advice.</p>
<p>23</p>	<p>Self Appraisal Reflective Portfolio Professional Self Appraisal</p> <ul style="list-style-type: none"> • Prepare • Assess • Take time • Process • Review <p>Answer the question...</p> <p>Which activity will allow me to provide the best evidence to demonstrate how I meet the criteria for advanced practice or specialty practice?</p>  	<p>Tips & Strategies</p>	<p>Completing the reflective portfolio requires time and self-appraisal. Be sure to prepare, assess your knowledge and skills, take the time to reflect, process, and review. With every step be sure to identify activities that allow you to provide the best evidence to demonstrate how you meet the criteria for advanced practice in the certification area as an occupational therapist.</p>
<p>24</p>	<p>What reviewers look for</p> <p>Individual Components</p> <ul style="list-style-type: none"> • Focused • Organized • Complete • Supported • Connected <p>Holistic Scoring Method</p> <p>Throughout the application advanced (BC) or specialty (SC) practice in the certification area as an occupational therapy practitioner must come through.</p> 		<p>AOTA's certification is a peer-reviewed process. Knowing what reviewers are looking for should prove helpful.</p> <p>A very well done application is</p> <ul style="list-style-type: none"> • Focused –that is, responses on the activity form include depth with purpose and insight to the criterion. • The application is Organized with a logical progression of ideas. • It's Complete with clearly expressed responses that answer the prompts on the form and don't leave the reader hanging. • Reflections are Supported with examples that are relevant and illustrative of the criterion. • And lastly, the candidate connects the application to a strong commitment for learning, changes in practice, and improved client outcomes. <p>Reviewers consider each part of the application, as well as the entire application. When reviewers apply a holistic scoring method, they are looking for support to conclude advanced practice in the certification area as an occupational therapist.</p>
<p>25</p>	<p>Strategies</p> <ul style="list-style-type: none"> • Ask someone to review • Use the RAP strategy • Provide only documents requested • Be cognizant of word count  <p style="font-size: small; text-align: right;">Restate Answer Prove</p>		<p>Strategies to improve the quality of your final product...</p> <p>Ask someone to review your application before submitting, they can check for spelling, grammar, and coherence.</p> <p>When drafting your responses consider using the RAP strategy... restate the writing prompt, answer or construct a response, and prove your response with explicit examples.</p> <p>Only provide supporting documents requested within the application or activity form.</p> <p>Also, Be cognizant of the word count recommendations and include only those ideas and text that will strengthen</p>



Initial Application: Board Certification

			your meeting the criterion.
26	<p>Strategies</p>  <ul style="list-style-type: none"> • Select formal learning that links to advanced practice (BC) or specialty practice (SC) • Case study must link to your PD • Know your definitions <ul style="list-style-type: none"> • Advocacy or Marketing?? 		<p>For the knowledge criterion, you may select formal learning as an activity. Be sure the formal learning speaks to advanced practice.</p> <p>In using formal learning, frame your response on how the formal learning influenced the way you practice and have impacted client outcomes.</p> <p>When using a case study as an activity, focus on how the case helped you meet the criterion. In doing so, describe your new insights and professional growth gained through the case.</p> <p>In determining an appropriate activity for advocacy and marketing criteria, make sure you're well versed in the operational definitions of these two terms. The OTPF-3 defines advocacy and provides examples that might guide your thinking as you determine which activity will allow you to meet the criterion. The American Marketing Association has a solid definition of marketing that might help you differentiate between advocacy and marketing.</p>
27	 <p style="text-align: center;">Ongoing Professional Development Self-Assessment</p>	<p>Self Assessment and PDP</p>	<p>Let's look at the self-assessment and professional development plan. Each of these are components of ongoing professional development.</p>
28	<p>Self-Assessment</p> <p><i>Your practice</i></p> <p style="text-align: center;">Past ... Present... Future...</p> <p>Look back at your Reflective Portfolio</p> <ul style="list-style-type: none"> • Where are potential opportunities for future learning? • What areas can you focus on for enhancing your own professional practice? • What can you do to prepare or increase your capacity for competence demands of the future? 		<p>Starting with the self-assessment... this is where you will reflect on your journey and describe your past practice, present (or current) practice, and future practice direction in relation to the certification area being sought.</p> <p>You will need to take the time</p> <ul style="list-style-type: none"> • To look back at your Reflective Portfolio and evaluate your professional development relative to the certification area... As you look back, answer the questions... • Where are potential gaps or opportunities for future learning? • What areas (or criterion) can you focus on for enhancing your own professional practice? • What can you do to prepare or increase your capacity for competence demands of the future?

Initial Application: Board Certification

<p>29</p>	<p>Professional Development Plan PDP</p>  <p>5 Year Plan</p> <ul style="list-style-type: none"> Develop goals for 3 different competence areas Self-assessment will naturally introduce these goal areas for your future professional development Goals need to focus on your professional development outcomes rather than the development of others or the development of a product <hr/>		<p>Following your self-assessment... you will create your 5-year professional development plan.</p> <p>This professional development plan will consist of 3 goals each targeting a different competence area (or criterion).</p> <p>The same three criterion areas that you will have naturally introduced in your self-assessment as you contemplated your future learning and direction in the certification area being sought.</p> <p>As you draft your goals, be sure to keep the focus on your professional development outcomes versus the development of others or products.</p>
<p>30</p>	<p>Professional Development Plan PDP</p>  <ul style="list-style-type: none"> Why do I want to do this? What do I hope to achieve for myself? How will I grow professionally? What are new trends in the literature that I want to include in my professional development? What improved client outcomes do I anticipate once I acquire this knowledge or skill? <hr/>		<p>Ask yourself...</p> <ul style="list-style-type: none"> Why do I want to do this? What do I hope to achieve for myself? How will I grow professionally? What are new trends in the literature that I want to include in my professional development? and What improved client outcomes do I anticipate once I acquire this knowledge or skill?
<p>31</p>	<p>Professional Development Plan PDP Goals</p>  <p>Relevant</p> <ul style="list-style-type: none"> Identified criterion Self-assessment Your ongoing practice <small>Advanced (BC) * Specialty (SC)</small> <p>Measurable</p> <ul style="list-style-type: none"> Target date within 5 years Conditions for measuring success Utilizes clear learning strategies <p>Controllable</p> <ul style="list-style-type: none"> Controlled by applicant Achievable regardless of external environment Specific to own professional development <hr/>		<p>Each goal must be relevant, measurable, and controllable</p> <p>Relevant addresses the relationship of the goal to the identified criterion, your self-assessment, and your ongoing practice in the certification area and must represent <i>advanced practice</i> as an occupational therapist.</p> <p>Measurability includes being able to demonstrate a change within 5 years following certification. You will need to include conditions for measuring success and learning strategies. Write the goal in such a manner that in 5 years from now, you will be able to describe your own professional development outcomes.</p> <p>Controllable means that you can control whether or not you can achieve the goal, regardless of the external environment. And just as a reminder, the goal needs to be specific to your own professional development not the development of others (for example, students or staff) or the development of a product.</p>
<p>32</p>	<p>Professional Development Plan PDP Goals vs Strategies</p>  <p>Goals communicate your desired professional development outcomes</p> <p>Strategies are the methods you implement to reach your professional development goals</p> <hr/>	<p>Ongoing Professional Development</p>	<p>Quite often applicants will get tripped up between goals and strategies. As a reminder...</p> <p>Goals communicate your desired professional development outcomes.</p> <p>Strategies are the methods that you implement in an effort to reach your professional development goals.</p> <p>Keeping your focus on professional development outcomes will increase your success in writing your professional development plan.</p>

Initial Application: Board Certification

33	 <p style="text-align: center;">Certification Renewal</p>	Certification Renewal	Certification Renewal
34	<p>Certification Renewal</p> <p>Every 5 years</p> <ul style="list-style-type: none"> • First renewal requires a full peer review of reduced application <ul style="list-style-type: none"> • 5 criteria of choosing & Ethical Practice criterion • Reflection on initial PDP Goals • Self-assessment • Professional Development Plan • Subsequent renewals by random audit and/or attestation 	Renewal Criteria As an FYI...	<p>As identified earlier, applicants awarded an AOTA Board or Specialty Certification are invited to renew their certification at the conclusion of the 5 year period. The first renewal cycle requires a full peer review of a reduced application (that is, activities for 5 criteria of your choosing and the Ethical Practice criterion, as well as a reflection on your initial PDP goals, a self-assessment, and future professional development goals).</p> <p>Subsequent renewals would occur with an attestation statement indicating a commitment toward ongoing professional development and competence in the certification area or by random audit.</p>
35	<p>Questions?</p> <ul style="list-style-type: none"> • On the web: www.aota.org/certification • E-mail: prodev@aota.org • By phone: 1-800-SAY-AOTA ext. 2838 	Q&A --for further questions contact prodev	<p>If you have remaining questions following this training, then feel free to</p> <ul style="list-style-type: none"> • gather additional information on the web at www.aota.org/certification • you can also e-mail prodev@aota.org or call 1-800-SAY-AOTA ext. 2838 with your questions
36	<p>The American Occupational Therapy Association</p> 		Thank you