



**MEMORANDUM FOR: State of New York Employees**

**Program and Services Summary**

Hertz is excited to be a contracted vendor for the State of New York's business and is happy to offer state employees its best in class programs and benefits.

Below is a brief description of these services which will make your Hertz rental experience even more rewarding.

When making a reservation for travel, make sure you use the following Corporate Discount Number (CDP): **65909**

<u>Name</u>	<u>CDP Number</u>	<u>PC Number to Enroll in Hertz Gold Plus Rewards Online</u>
<b>State of New York</b>	<b>65909</b>	<b>10152</b>

***Gold Plus Rewards***

Signing up for Hertz Gold Plus Rewards means you can bypass the regular rental counter and proceed directly to your pre-assigned vehicle, saving you valuable time. As a Gold Plus Rewards member, you will also be automatically enrolled in Hertz's frequent renter program in which you will be able to earn higher levels of Gold service, personal free day certificates, free upgrades and bonus frequent flyer miles. To enroll in Hertz Gold Plus Rewards please use this link <http://link.hertz.com/link.html?id=5022683&LinkType=CBLK> or follow the steps outlined below:

1. Access the Internet address: <http://www.hertz.com/goldcorp>
2. Enter the State Name: **State of New York**
3. Enter the State CDP #: **65909**
4. Enter the assigned Promo Code #: **10152**
5. Click on "Join Now"
6. Complete personal, business, and credit card information fields
7. U.S. Optional Services, Car Class – select according to the travel policy
8. Smoking/non-smoking car – select preference
9. NeverLost navigational system – accept or decline
10. CANADA Optional Services – select according to the travel policy
11. Complete remaining fields and submit enrollment form
12. You will receive your Hertz Gold Plus Rewards number via a printable member card on the screen
13. Update your travel profile with your Hertz Gold Plus Rewards Number [if applicable]

To protect you from misuse of your Gold profile, please note that for your first Gold rental, you will need to approach the Hertz rental counter to verify your signature, form of payment and show personal identification. If you have any problems enrolling with Hertz Gold Plus Rewards online, please call 877-826-8782 for assistance.

## Overview of the Hertz Program

- The State Contract includes LDW/Liability Coverage for Business Rentals only and **only on the State Contracted Rate at participating locations**. The CDP number must be noted on the Rental Agreement. If the terms of the rental agreement are violated, LDW/Liability Coverage will not apply.
- **New York State employees** traveling with the renter are allowed to drive the rental vehicle. All additional drivers must be legally licensed to drive a vehicle and must be an employee of the State of New York. They are not required to complete an additional form, be present at time of rental, or pay an additional fee.
- Drivers must have a Valid Drivers License and Credit Card and be at least 18 years of age at participating locations; state issued Corporate Credit Cards and personal credit cards are acceptable Forms of Payment.
- Hertz has Direct Billing Programs available for your convenience. If you are interested in setting up a Direct Billing Program, please have your finance officer contact Brad Forrest at [bforrest@hertz.com](mailto:bforrest@hertz.com).
- Accidents – you must promptly report any accident, theft or vandalism involving the car to Hertz and to the police.
- Airport Concession Fees and Surcharges are a separate charge and are not covered under the Contract Agreement.
- One-way rentals at participating locations are charged \$125/rental if distance exceeds 500 miles.
- NeverLost (GPS) is \$16.99/day; Sirius XM Satellite Radio is \$4.99/day
- Smoking damage/cleaning is \$400.00
- It is recommended that you fill up the gas tank prior to return.
- The following rates are for rentals returned to the Renting City and have Unlimited Miles.

<u>Car Class</u>	<u>Daily Rate</u>	<u>Weekly Rate</u>
Compact	\$29.00	\$159.50
Standard/Intermediate	\$33.00	\$181.50
Full Size	\$36.00	\$198.00
Small SUV	\$63.00	\$346.50
Large SUV	\$84.00	\$462.00
Mini-Van	\$58.00	\$319.00
Luxury/Premium	\$84.00	\$462.00
Convertible	\$84.00	\$462.00
Jeep	\$84.00	\$462.00
Small Pick-Up Truck	\$84.00	\$462.00
Large Pick-Up Truck	\$106.00	\$583.00
*Hybrid (Prius)	\$42.00	\$231.00
*Hybrid (Camry)	\$44.00	\$242.00
*Alternative Fuel	\$52.00	\$286.00
*12 passenger van	\$79.00	\$434.50
Cargo Van	N/A	N/A

\*Not available at all locations  
 -Weekly rate is 5.5 times the daily rate.

**City Surcharges:**

<u>State</u>	<u>Location</u>	<u>Daily Surcharge</u>
California	Burbank Airport	\$3.00
	John Wayne Airport	\$3.00
	Oakland Airport	\$3.00
	San Luis Obispo	\$13.00
Idaho	San Jose	\$3.00
	Boise	\$6.00
	Hailey	\$10.00
	Idaho Falls	\$6.00
	Lewiston	\$20.00
	Pocatello	\$6.00
	Sun Valley	\$6.00
Illinois	Chicago	\$8.00
Maryland	Baltimore	\$8.00
Massachusetts	Boston	\$8.00
Michigan	Detroit	\$8.00
Montana	Butte	\$10.00
	Missoula	\$6.00
New Jersey	Newark	\$19.00
New York	JFK, LGA Airports, Manhattan	\$29.00
Pennsylvania	Philadelphia	\$8.00
Oregon	Bend	\$10.00
	Klamath Falls	\$10.00
	Medford	\$10.00
	Pendleton	\$10.00
	Redmond	\$10.00
	Salem (surcharge on select vehicles only)	\$10.00
	Sun River	\$10.00
Washington	Pasco	\$10.00
	Pullman	\$6.00
	Spokane	\$6.00
Washington DC		\$8.00

**International Locations-** The price for international rentals does not include third party liability and loss damage waiver protection.

**International Discounts:**

Canada- 5%	Latin America & Caribbean- 10%
Western Europe & Israel- 10%	Japan- 15%
Africa & Middle East – 10%	Eastern Europe & Iceland- 5%
Asia & Pacific- 10%	

When reserving a vehicle be sure to use CDP 65909. To learn if your department/Agency/School has a dedicated CDP number go to [www.hertz.com/nystate](http://www.hertz.com/nystate)

To book a reservation visit [www.hertz.com/nystate](http://www.hertz.com/nystate) and use the links to find the appropriate CDP number.

OR

Reserve at [www.Hertz.com](http://www.Hertz.com)  
Call your local Hertz office or Hertz Worldwide Reservations at 800-654-3131  
Contact your Travel Agent

To search Hertz Worldwide locations: <https://www.hertz.com/rentacar/location>

**Important U.S. Phone Numbers**

General Reservations	1-800-654-3131
Hertz Gold Plus Rewards Department	1-800-227-4653
Emergency Road Service	1-800-654-5060
Extending a Current Rental	1-800-654-4174
Customer Service-Customer Support via hertz.com or call	1-800-654-4173
To Set up Direct Bill Program <a href="mailto:bforrest@hertz.com">bforrest@hertz.com</a> or	1-845-380-3368

For questions relating specifically to the Contract please contact Mark Milstein at [travelcoordinator@ogs.ny.gov](mailto:travelcoordinator@ogs.ny.gov) or 518-402-5005

**Hertz Support Team**

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