On sfisd.org click Employee then Employee Access

|                 | Santa<br>Independent Schoo<br>Prepare, Achieve, S | Fe<br>DI District |                                 | 4 / 10 77 / 55 - 81 75 31 34                                      |      |
|-----------------|---|-------------------|---------------------------------|---|------|
| Santa Fe<br>ISD | District Departments<br>Info                      | 2016<br>Bond      | School Schools<br>Board Schools | Employees Parents Community Student<br>Quicklinks for Employees   | s    |
| Calendar        |   | SFIS              | 5D Job Fair 2017                | 2016-17 Professional Learning Calendar                            | Ì.   |
| 01/30/17 Mon    | Boys JV Golf                                      | Satur             | day, April 8, 201               | Skyward Gradebook   |      |
| 01/30/17 Mon    | Varsity Girls Golf                                | 9:                | 00-11:30 a.m.                   | Eduphoria   | 11.  |
| 01/31/17 Tue    | <u>HS Boys Basketball @</u><br>Galena Park        | Cow               | an Education Center             | SchoolDude.com<br>Edline  |      |
| 01/31/17 Tue    | HS Boys Soccer vs                                 |                   |                                 | Employee Access   |      |
|                 | Galena Park @ home                                |                   | SFISD                           | MSDSonline  | 6 H. |
| 01/31/17 Tue    | HS Girls Basketball                               |                   | 100 -                           | Istation  |      |
| 01/31/17 Tue    | HS Gids Socces @                                  |                   | <b>FAIR</b>                     | Think Through Math  | 11   |
| 01/31/1/ 102    | Galena Park                                       |                   | 2017                            | Citrix Portal   |      |
| 01/31/17 Tue    | JV Sotball Scrimmage<br>Starts at 5:00tm          | )                 |                                 | Transfinder (Field Trips-Secure Login)                            |      |
| 01/31/17 Tue    | Varsity Softball                                  |                   |                                 | AESOP<br><u>Creative Fxplorers Drop-in Prog</u> ram for Employees | •    |

## Enter your username and password

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|---------------------------------|---------|
| SANTA FE ISD<br>EMPLOYEE ACCESS |         |
|                                 |         |
| Password:                       |         |
| Sign In                         |         |
| Forgot your Login/Password?     | 0.00.09 |

Click Employee Information and W2 Information



Highlight the correct year and click View W2 Form

| Hama  | Employee    | Time | True   | FastTrack       | Expense         |          |               |           |                   |              |          |             |
|---|-------------|------|--------|-----------------|-----------------|----------|---------------|-----------|-------------------|--------------|----------|-------------|
| Home -  | Information | Off  | Time   | Open Positions  | Reimburseme     | nt       |               |           |                   |              |          |             |
|   |             |      |        |                 |                 |          |               |           |                   |              | -        |             |
| W2 Information 😭                                    |             |      |        |                 |                 | Θ 📴 📷    | 😭 Favorites 🔻 | New Windo | w 🖶 My Print Quei |              |          |             |
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| Year 🔻  | Fede        | rai  | Federa | Social Security | Social Security | Medicare | Medicare      | State     | State 1           | State 1      | State    | calculated? |
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Enter your Social Security code and click Print

| Confirm Authorization  | তে                   |
|--|----------------------|
| To confirm authorization to print this W2, er<br>Security Number of this employee: | nter the full Social |
| Print  | Cancel               |

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|   |      |        |        |   |

You can now print your W2.