

To: ACCSC-Accredited Institutions
From: Michale S. McComis, Ed.D., Executive Director
Date: February 9, 2018
Subject: School Commissioner Election Announcement

Pursuant to *Section 1.04 (a)* and *Section 2.07 of the ACCSC Bylaws*, ACCSC will conduct an election beginning on **February 15, 2018 and ending on March 1, 2018** to fill the following School Commissioner seat:

- 1 Elected School Commissioner for a four (4) year term to begin July 1, 2018

Upon the recommendation of the ACCSC Nominating Committee, the following individuals are slated as candidates for the School Commissioner election. Each candidate's name below is hyperlinked to their photo, statement of interest and resume.

- [Jennifer Bergeron](#) – NASCAR Technical Institute
- [Nathan Clark](#) – Career College of Northern Nevada
- [Christine Coté](#) – Perry Technical Institute

ACCSC encourages all of its accredited member institutions to take the time to review each candidate for School Commissioner prior to the election. Upon conclusion of the voting period, the candidate receiving the most votes will be considered elected as an ACCSC School Commissioner.

Electronic Election Instructions

On February 15, 2018, each ACCSC-accredited member institution will receive an e-mail from ACCSC with a website link and login instructions to cast its vote in the School Commissioner Election. The election of Commissioners is an important part of ACCSC's accreditation activities and the Commission encourages each accredited institution to cast its vote once the election opens. ***Each member shall have one vote, except that a group of affiliated schools – i.e., schools under common ownership – may have no more than five total votes regardless of the number of members in the group.***

It is of critical importance that all ACCSC-accredited member institutions ensure that a correct e-mail address for the Director of the school has been filed with the Commission through the ACCSC Annual Report-School Info Tab. ACCSC-accredited institutions can manage their contact information by logging into the ACCSC Annual Report Portal.

Please contact Holly Eichhorst, at 703.247.4524 or heichhorst@accsc.org with any questions regarding the electronic balloting process. Additionally, Dr. Michale S. McComis, ACCSC Executive Director, is available to discuss any questions you may have regarding the election process at 703.247.4520 or mccomis@accsc.org.



Jennifer Lynn Bergeron
Campus President, NASCAR Technical Institute
Universal Technical Institute, Inc.

ACCSC COMMISSIONER STATEMENT OF INTEREST

I would be honored to serve ACCSC, its member schools and students as a Commissioner. For over 15 years, I have focused on career education in a number of roles from Student Advisor to Campus President. I am passionate about preparing students for work in fields they love in a student-centered culture. As a school operator, I promote, teach and expect a culture of compliance.

I have served as a Team Leader with ACCSC for several years. The prospect of contributing in a role where I can make a broader difference in our ACCSC school community is incredibly exciting. Also, I understand the headwinds the career education industry has faced in recent years. It is critically important that we offer quality educational programs with high levels of student achievement to demonstrate their value. ACCSC's process of accreditation supports member institutions to accomplish this goal.

Without question, you can expect to get my full engagement and effort as an ACCSC Commissioner. I am committed to ACCSC's mission. Through my experience and education I have developed strong communication skills, business acumen, judgment and critical thinking skills. As a Commissioner, I would work to continue to build integrity in the accreditation process through fair and sound decision making. I am enthusiastic, dependable and ethical. I have the best interests of ACCSC, our students and member schools as my priorities as I pursue this opportunity.

Thank you for your consideration.



Accrediting Commission of Career Schools and Colleges

2101 Wilson Boulevard, Suite 302
Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
Nomination Form-Part I

Nominee Information

Name Jennifer Bergeron
Title Campus President
Institution NASCAR Technical Institute
Address [REDACTED]
City, State, Zip [REDACTED]
Phone [REDACTED]
E-Mail [REDACTED]
Corporation Name Universal Technical Institute

I am a (check all that apply):

- Appeals Panel member
- Manager/Executive of an ACCSC-accredited School
- Team Leader
- Former ACCSC Commissioner
- ACCSC Committee Member
- Other - Please specify _____

I attest that I have no affiliation with any other school represented by a sitting ACCSC Commissioner and that all information submitted with this nomination is true and accurate to the best of my knowledge & belief. I also understand that if selected to move forward, I will be subject to a criminal background check by ACCSC.

[Signature]
Signature

11.16.17
Date

Please return this form along with the Nomination Form-Part II and a current résumé **no later than October 20, 2017** to the attention of:

Michale S. McComis, Ed.D., Executive Director
ACCSC
2101 Wilson Boulevard, Suite 302
Arlington, VA 22201



Accrediting Commission of Career Schools and Colleges

2101 Wilson Boulevard, Suite 302
Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
Nomination Form–Part II

Please provide the following information:

1. Please list all schools with which you are affiliated.

ACCSC-Accredited Institutions	Other Institutions
NASCAR Technical Institute / UTI	

2. Are any of the above-listed institutions currently operating under a Show Cause Order, Probation Order, or any other similar status with any accrediting agency or state or federal regulatory agency?

No

3. Please list your education, work experience and background.²

Education:

University of Vermont, Burlington, Vermont. Bachelor of Arts in English and French

Work Experience:

NASCAR Technical Institute: Campus President: June 2010 - Present

NASCAR Technical Institute: Director of Student Experience: March 2010 - June 2010

Universal Technical Institute, Exton , PA Campus: Interim Campus President: December 2009 - February 2010

NASCAR Technical Institute: Student Services Director: May 2003 - March 2010

NASCAR Technical Institute: Student Affairs Advisor: October 2002 – May 2003

NASCAR Technical Institute: Housing Coordinator: May 2002 - October 2002

Sylvan Learning Center of Mooresville: Assistant Director of Education: August 2000 - April 2002

4. Please list your management and leadership experience in postsecondary career-oriented institutions.

NASCAR Technical Institute: Campus President: June 2010 - Present

NASCAR Technical Institute: Director of Student Experience: March 2010 - June 2010

Universal Technical Institute, Exton , PA Campus: Interim Campus President: December 2009 - February 2010

NASCAR Technical Institute: Student Services Director: May 2003 - March 2010

5. How do you think your education and experience will support and form your role as an ACCSC Commissioner and Board Member?

For over 15 years, I have focused on student learning and education in a number of different capacities. Why? I am passionate about preparing students for work in careers with demand. I am protective of their investment of time and money in pursuit of their education and, therefore, I have worked tirelessly (and successfully) to ensure a compliant and student-centered culture. My education has armed me with tools to effectively forward these objectives in my school community. My first-hand experience has exposed me to all phases of the student life cycle which positions me well to create and execute on a vision as a Campus President that focuses on quality education & student achievement. I operate effectively in strategic settings, as well as in detail oriented work. Through my experience and education I have developed strong communication skills, business acumen, judgment & critical thinking skills. All of these strengths will support me to contribute value and make a difference as a Commissioner and Board Member.

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
Nomination Form-Part III

6. What motivated you to put forth this nomination to be an ACCSC Commissioner and Board Member?

I have served as a Team Leader with ACCSC for several years. The prospect of contributing at a level where I can make a broader difference in our ACCSC school community is incredibly exciting. I have the ethics, skill set and the experience to add value in this capacity. I respect the process of accreditation and the expectations around institutional improvement to best prepare students to meet their professional / life goals.

7. What is your general philosophy regarding accreditation?

As a school operator, I promote, teach and expect a culture of compliance. We regularly conduct internal audits, therefore I have created an environment where verifying compliance through self-assessment and an audit process is a good thing. It highlights what we are doing well and presents actionable opportunities for improvement moving forward. We must always make decisions with our students' best interests in mind; AND in a compliant manner. Same thing applies to accreditation. I appreciate the accountability the ACCSC framework provides to assure students and the public that institutions provide quality education through continuous assessment & improvement. I understand the headwinds the education industry has faced in recent years. It is critically important that we offer quality educational programs and have a level of student achievement to demonstrate the value. I recognize that the accreditation process and the standards may be intimidating to schools, as I lived through the experience myself. I embrace the accreditation process knowing it will make institutions better.

8. Explain how you believe you will be able to and have the necessary support to conduct the significant amount of reading, thinking, and assessment necessary to serve as an ACCSC Commissioner.

I am tenured in my role and with my school. I have worked at UTI / NASCAR Technical Institute for over 15 years and have a deep understanding of our programs, policies and general operations. I have been Campus President for over 7 years. During this time, I have learned the job well and I have developed a highly effective, capable leadership team. These leaders are equipped to support students and campus operations so that I am able to dedicate the required time to fulfill my duties as an ACCSC Commissioner. In addition, I have focused considerable time fostering strong relationships throughout UTI. I am able to leverage these relationships when needed to ensure a successful term as an ACCSC Commissioner.

9. What do you think you can contribute to ACCSC and the membership of schools as an ACCSC Commissioner and Board Member?

Serving as a Team Leader since 2014, I have learned to objectively evaluate institutions using ACCSC's one set of standards to ensure a fair assessment. I've had the opportunity to learn about our member schools which will allow me to add more value as a Commissioner and Board Member. I am enthusiastic, dependable and have a history of making sound decisions. I have the best interests of ACCSC, our students and schools as my priorities as I pursue this opportunity.

10. Please provide any other information that you believe supports your nomination.

I am a dedicated and hard working person and professional. I take pride in all I do; therefore you can expect to get my full engagement and effort. I like people and love helping students succeed. Sounds obvious, but it helps me manage conflict skillfully as well as build strong & highly effective relationships across all levels. I build community, operate with integrity and find joy in the success of others. I am committed to ACCSC's mission and I would work to continue to build confidence in the accrediting process through fair and sound decision making. I would be honored to serve as an ACCSC Commissioner. Thank you for the opportunity.

Jennifer Lynn Bergeron

NASCAR Technical Institute



- Interpersonal Savvy
- Organizational Agility
- Building Effective Teams
- Conflict Management
- Decision Quality
- Developing Direct Reports & Others
- Developing Direct Reports & Others
- Dealing with Ambiguity
- Managing Vision and Purpose

PROFESSIONAL EXPERIENCE:

Campus President for the NASCAR Technical Institute: Mooresville, NC, June 2010-Present

Responsible for successfully directing and providing overall leadership and strategic direction to all campus employees, overseeing 8 direct and 100 plus indirect reports to include: Education, Student Services, Employment Services, Financial Aid, IT, Finance and Facilities.

- Create a student-centered culture with an emphasis on student achievement and satisfaction to ensure quality education delivery and student outcomes.
- Direct various campus initiatives, including campus expansion plans, in order to accomplish the goals and objectives.
- Direct the overall leadership of staff in alignment with core values and leadership principles providing the day-to-day management of staffing, training, development and performance of campus management and staff.
- Manage broad scope of P & L operations and deliver annual budget objectives or improvement in same, within constraints of student enrollment, new student starts and fixed costs.
- Effectively interface with Admissions and Marketing staff to grow interest in offered programs.
- Maintain various regulatory, state licensure, and accreditation approvals.
- Direct the implementation, evaluation, revision, monitoring and communication of campus policies and procedures.
- Successfully navigate complex matrix organization & partner with the Home Office leadership team.

Director of Student Experience for the NASCAR Technical Institute: Mooresville, NC, March 2010-June 2010

Oversee aspects of Campus Operations that impact students, outside of education delivery. The Director of Student Experience will bring together Financial Aid, Student Services and Employment Services as one team, and focus on delivering best in class service to our student customers and employees. Coordinate closely with Admissions and Education to develop a student centric, processing environment for future and active students.

- Lead Campus Financial Aid, Student Services and Employment Services with a focus on delivering best in class service to our student customers and employees.
- Work closely with Campus Admissions and Education to develop a student centric, processing environment for future and active students.
- Focus intensely on developing the leadership, management and business skills of direct reports, and supervisors in each team.
- Generate a culture and work environment that results in high levels of employee engagement and satisfaction, and methods to measure engagement and customer service.
- Build a culture of Continuous Improvement across traditional functional boundaries
- Reengineer workflow in ways to improve the student experience, increase scalability and reduce cost structure.
- Organize workflow to achieve more starts with an improved show rate
- Drive strategies that maximize talent and motivate staff to achieve industry-leading graduate placement and local employment placement.
- Create a data-driven culture where activities and outcomes are measured and decisions are based on data.
- Ensure compliance with regulatory standards.

Interim Campus President for the Universal Technical Institute: Exton, PA, December 2009- February 2010

Responsible for successfully directing and providing overall leadership and strategic direction to all campus employees

- Direct various campus initiatives in order to accomplish the goals and objectives of the Company; Sales and Operations.
- Direct the overall leadership of staff in alignment with core values and leadership principles providing the day-to-day management of staffing, training, development and performance of campus management and staff.
- Delivery of annual budget objectives or improvement in same, within constraints of student enrollment, new student starts and fixed costs.
- Maintain various regulatory, state licensure, and accreditation approvals.
- Direct the implementation, evaluation, revision, monitoring and communication of campus policies and procedures.

Jennifer Lynn Bergeron

Student Services Director for the NASCAR Technical Institute: Mooresville, NC, May 2003- March 2010

Promote increased show, program persistence and completion rates by managing and directing the Student Services department which provides support in the following areas: Counseling, ADA, Advising, Student Records, VA Benefits, Student Affairs, Housing, Future Student Services, Scheduling, Graduation, Orientation, Registration and Student Activities.

- Manage and direct the different functional areas within Student Services to develop a high performing work team.
- Set vision and strategic plans to ensure continuous growth and improvement of processes to enhance the student experience.
- Partner with other functional areas to support and meet the retention, show rate and persistence goals for the organization and Campus.
- Ensure compliance with all Accreditation and Licensing requirements through auditing processes, training staff, and holding teams accountable.
- Lead and oversee operation of Student Services department including hiring, coaching, mentoring and development of staff.
- Create, manage and control operating expense budget for the department.

Student Affairs Advisor for the NASCAR Technical Institute: Mooresville, NC, October 2002- May 2003

- Drive improvements to Student/Parent Experience in support of increased student satisfaction, success and retention.
- Educate students on program options and initiate appropriate paperwork for requested program changes and re-enrollments.
- Plan and implement student community activities.
- Advise students in accordance with school policy and accrediting regulations and initiate Student Services paperwork related to withdrawals, leave of absences, ADA compliance, etc.
- Provide Immigration assistance to future and active students.
- Prepare and process veteran/agency paperwork for future and active students.

Housing Coordinator for the NASCAR Technical Institute: Mooresville, NC, May 2002- October 2002

- Build initial relationships with local apartment managers and secure sufficient number of apartments for students requesting housing assistance at a start up campus.
- Organize and implement a housing and roommate referral program in support of successful relocation and student show rate.
- Ensure that Housing needs of all students are met.
- Sustain effective partnership basis with apartment managers and apartment locator service to ensure student problems are being resolved.
- Facilitate resolutions to student roommate conflicts.

Assistant Director of Education for The Sylvan Learning Center: Mooresville, NC, August 2000- April 2002

- Lead and support team of teachers on staff including oversight of daily student and teacher schedules.
- Track and schedule teacher and parent conferences.
- Perform parent conferences to report student progress and relevant observations.
- Build and monitor student programs in beginning in all areas to support incremental skill improvement.
- Conduct initial and ongoing teacher training in center programs and operations.
- Deliver 5 corporate certified Sylvan programs; including SAT preparatory course.

PROFESSIONAL ASSOCIATIONS:

Accrediting Commission of Career Schools and Colleges (ACCSC) Team Leader, July 2014 – Current
North Carolina Association of Career Colleges & Schools (NCACCS) – Secretary and Treasurer
North Carolina Community College Systems – Proprietary Schools – Advisory Board Member
Mooresville South Iredell Chamber of Commerce – Active Member
Mooresville Comprehensive Housing Strategy Initiative – Steering Committee Member
Vistage International, Oct. 2010 – Oct. 2012
Alpha Beta Kappa
Phi Beta Kappa

EDUCATION:

University of Vermont Burlington, Vermont
Majors: English and French Degree earned: Bachelor of Arts



Nathan Clark
President / CEO
Career College of Northern Nevada

Nathan Clark began his career in the proprietary school business in April 1988, going to work with his father, Larry Clark, in Reno, NV. At that time Larry Clark was in a two-year process of purchasing his first college from a former employer, CareerCom Corporation headquartered in Kentucky. Nathan had recently finished a training program in Business Administration at Watterson College in Louisville which was also owned by CareerCom Corporation.

Nathan's first job out of college was telemarketing for the school in Reno, building from the ground up a successful outreach program. He later found himself interested in the Financial Aid and regulatory environment, ensuring the college remained compliant with the ever-changing federal regulations governing the Higher Education Act. Prior to the advent of computer systems, Nathan's job was to redline regulations manuals with updates and corrections as they were published in the Federal Register. Through this process he became intimately knowledgeable about those regulations and eventually became the Corporate Controller in charge of all regulatory affairs including Federal Regulations, State Regulations and Accrediting Standards.

When Larry Clark retired in July 2012 the ownership of the college was transferred to Nathan. Nathan has been responsible for growth strategies of the college and relocation to Sparks, NV. Nathan became a Team Leader for ACCSC in 1998 and enjoys being a part of the review process for the commission. Nathan also serves as Vice Chair of the Nevada Commission on Postsecondary Education, ensuring private colleges in Nevada remain compliant and serve the needs of students in the state.



Accrediting Commission of Career Schools and Colleges

2101 Wilson Boulevard, Suite 302
Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
Nomination Form–Part I


Nominee Information

Name L. Nathan Clark
Title President / CEO
Institution Career College of Northern Nevada
Address [REDACTED]
City, State, Zip [REDACTED]
Phone [REDACTED]
E-Mail [REDACTED]
Corporation Name Career Colleges, Inc.

I am a (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Appeals Panel member | <input checked="" type="checkbox"/> Manager/Executive of an ACCSC-accredited School |
| <input checked="" type="checkbox"/> Team Leader | <input type="checkbox"/> Former ACCSC Commissioner |
| <input type="checkbox"/> ACCSC Committee Member | <input checked="" type="checkbox"/> Other – Please specify <u>Commissioner for the Nevada Commission on Postsecondary Education</u> |

I attest that I have no affiliation with any other school represented by a sitting ACCSC Commissioner and that all information submitted with this nomination is true and accurate to the best of my knowledge & belief. I also understand that if selected to move forward, I will be subject to a criminal background check by ACCSC.


Signature

November 3, 2017
Date

Please return this form along with the Nomination Form–Part II and a current résumé ***no later than October 20, 2017*** to the attention of:

Michale S. McComis, Ed.D., Executive Director
ACCSC
2101 Wilson Boulevard, Suite 302
Arlington, VA 22201

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
Nomination Form—Part II

Please provide the following information:

1. Please list all schools with which you are affiliated.

ACCSC-Accredited Institutions	Other Institutions
Career College of Northern Nevada (M058665)	

2. Are any of the above-listed institutions currently operating under a Show Cause Order, Probation Order, or any other similar status with any accrediting agency or state or federal regulatory agency? No
3. Please list your education, work experience and background.²
- High School Graduate, 1982, Apple Valley High School, Apple Valley, MN
 - Control Data Institute, 1983, Electronics Technician (Proprietary vocational school)
 - Watterson College, Louisville, KY, Business Management (Proprietary 2 year school)
 - 29 years managing trade school, Career College of Northern Nevada
4. Please list your management and leadership experience in postsecondary career-oriented institutions.
- I began my career in 1988 as a telemarketer for CareerCom Business School in Reno, NV. Since that time, I have held multiple positions within the college including Financial Aid Director, Admissions Representative, Business Manager, Corporate VP/ Treasurer. During that time I was involved in changing accreditation from an ACICS accredited school to NATTS accreditation and eventually a change of ownership from CareerCom Corporation to a family owned, single school operation owned by my parents, Larry and Margie Clark. On July 1, 2012 I was blessed with taking over ownership from my retiring parents and continue the family tradition and strong corporate / community stewardship instilled by them at the school. We exist because of the community that we serve.
5. How do you think your education and experience will support and form your role as an ACCSC Commissioner and Board Member?
- My father has been involved in trade schools since the late 1960s, beginning his career as an instructor of electronics at Control Data Institute in Arlington, VA. His career with CDI culminated around 1983 when we was the General Manager of their education division headquartered in Minneapolis, MN. During that time I was introduced to vocational education by a corporate culture that valued family and friends who worked hard to promote non-traditional educational options for those who desired to work in technology fields. As soon as I finished high school I enrolled into the nearest Control Data Institute to pursue my own education as an Electronics Technician with the goal of following my father's path by eventually becoming an

- instructor in that role.
- Being involved as a Team Leader for NATTS, my father insisted early on in my career with CCNN that I too become a Team Leader in order to gain knowledge of the accreditation process. On July 11, 2000 I submitted application and was honored to be accepted as a Team Leader for the Accrediting Commission of Career Schools and Colleges of Technology. The experiences gained by visiting other schools in our membership has been invaluable as a learning experience coupled with a sense of service in giving back to the community as a volunteer in the accreditation process.
 - Throughout my tenure with Career College of Northern Nevada I have strived to instill a culture of community. In this essence the college does not exist to serve my needs. Rather, my family's needs are met by the results of focusing on other's needs. Beginning with the needs of the employment community, we create programs that lead to growth of our business community. Our reputation fulfills the needs of the Proprietary Education community. The student services we deliver leads to the success of our student community. I serve as a Team Leader in order to provide for the needs of the accreditation community. And now I would like to take the next step on that path by becoming a Commissioner for the ACCSC community.
6. What motivated you to put forth this nomination to be an ACCSC Commissioner and Board Member?
- My motivation for putting forth this nomination comes from my belief in the accreditation process being that of peer review. Without peers who volunteer to meet the obligations of the Commission, the Commission would be unable to fulfill its mission of serving the membership. I would like to be a part of the mission of enhancing educational quality, fostering innovation and creativity, and providing opportunities for collaboration and cooperation with accredited member institutions.
 - My goal would be to enforce the rigor of accreditation while also recognizing the scalability of the standards in regard to the diversity of the institutions we serve. Fulfilling this goal would ultimately lead to a more positive image of our community of schools across the nation.
7. What is your general philosophy regarding accreditation?
- Accreditation has its roots in Peer Review. Regardless of how the press and politicians view our sector, accreditation is a process that gains its authority from the institutions it serves and the philosophy of improvement by benchmarking against results of others in our community. Accreditation does not gain its authority from government. That said, our member institutions benefit by aligning with the requirements posed by the regulatory agencies, the federal government and the states that regulate our members. The government looks to accreditation to determine that a school not only meets its own mission but the broader mission of the Title IV Act in building a well-educated population that creates economic growth. Balancing the fine line between peer review and responsibilities of the "Triad" in order to give the best opportunities to the graduates of our institutions and ultimately the employers who hire them.
8. Explain how you believe you will be able to and have the necessary support to conduct the significant amount of reading, thinking, and assessment necessary to serve as an ACCSC Commissioner.
- I recognize the amount of work involved in being a Commissioner, especially during a time of decreased enrollments in our sector. In normal times the amount of work can be exhausting. In recognition of the amount of work load increased by the schools transitioning from other accreditation I find it necessary to offer my support to contribute to this workload. I am willing to make that sacrifice.
 - I have served as a Commissioner for the Nevada Commission on Postsecondary Education since 2009. In this capacity, I have served in quarterly board meetings to

review and approve or disapprove of applications for new schools, added programs and disciplinary actions against schools and employees of schools in the state of Nevada. I have been nominated to serve as Chair of the commission as the commission recognized my dedication to learning the regulations that govern us and sincere desire to better our community. I currently serve as the Vice Chair of the commission.

- Being a Team Leader as well as a school that has gone through 5 reaccreditation reviews, SERs and numerous annual reports as well as our initial application to convert from ACICS to NATTS, I feel I have a sense of the materials that are part of the review. I am looking forward to learning about the entire review process that Commissioners are obligated to perform.

9. What do you think you can contribute to ACCSC and the membership of schools as an ACCSC Commissioner and Board Member?

- I've been a student of the very schools we accredit. I have served as a member of management of a single school, family owned operation. I have been a teacher in the classroom. I have reviewed numerous schools in the accreditation process. I have served on the state regulatory commission. My family has been involved in the proprietary education sector since I was two years old. I think I have an intimate knowledge of how our schools operate from various perspectives.
- My desire has always been to promote the legitimacy of our sector. In order for our sector to be legitimate we must recognize the rigor of accreditation in order to continuously improve and innovate for the good of the various industries we serve. My contribution to the Commission is centered on my background in serving a community that has changed over time from a tourism base to a manufacturing base and the adjustments our college has made to align with the needs of the employers and the economic agencies involved in that transformation. While I have experienced these phenomena locally it is recognized that this is a global transformation.
- The diversity of our community of schools dictates that the commission must also have diversity in its board. I would like to represent the small to medium sized, mom and pop, family run schools that make our community strong.

10. Please provide any other information that you believe supports your nomination.

- I believe that ACCSC has worked hard to promote itself as the best authority of quality education in our sector. The results of that effort have led to multiple renewals of recognition for the maximum allowed periods. I am proud to be a member institution as well as being a part of the peer review process serving as Team Leader. I have shown a dedication to service by volunteering for ACCSC as well as the State of Nevada. I would serve as a process oriented member by focusing on adherence to the standards in a fair manner that recognizes the diversity of institutions and scalability of the standards of accreditation.

² ACCSC will request a copy of official transcripts should the Nominating Committee advance your nomination for election.

Resume

L. Nathan Clark



Education

Apple Valley High School, Apple Valley, MN 55124, Graduate 1982

Control Data Institute, Minneapolis, MN, Electronic Technology, Non Graduate 1982

Watterson College, Louisville, KY, Business Management, Associates Degree 1987

Military

1983-1986 US Army, Infantry, 1st Infantry Division Forward. 6 months as Driver and Aide to Assistant Division Forward Commander,.

Work Experience

Career College of Northern Nevada

July 2012 – Present **President / CEO Career Colleges, Inc.**

April 1993- June 2012 **Corporate Vice President/Treasurer
Career Colleges Inc.**

Corporate Director Position. Attend all corporate business meetings and report financial condition. Responsible for annual compliance and financial audits conducted at the college.

May 1994-Present **College President**

Responsible for all day to day operations of the College including budgets, training, liaison activities, compliance with Federal and State regulatory agencies and maintain profitability of the College

March 1991- May 1994 **Business Manager**

Took the College from a manual book keeping system to a fully automated, computerized system. All accounting functions were moved from a third-party servicer to an in-house system to include payroll, accounts payable, general ledger, reconciliation and budgeting. Created computerized systems to account for all refunds of student tuition. Installed and maintained computerized student tracking systems. Responsible for all Federal and State compliance issues related to delivery of Student Financial Aid systems.

1991-2000 **Instructor, Computer Department**

Instruct students at various levels in proper techniques in the Personal Computer usage to include database management and spreadsheet applications. Fill in for absent instructors when needed.

July 1989-March 1991 Financial Aid Director

Responsible for assisting students and applicants to the College with the paperwork and process of the Federal and State Financial Aid programs. Setup a systematic tracking system to ensure all students aid packages were maintained properly. Determined and tracked all Satisfactory Progress issues. Developed process to remain in compliance with local, State and Federal regulations. Trained Financial Aid staff and kept them informed of all changes. Handled all relations between the College and the US Dept of Education, State of Nevada, Commission on Postsecondary Education and the Accrediting Commission. Moved all financial aid disbursement systems from a third-party servicer to an in-house system.

October 1988-July 1989 Admissions Representative

Responsible for lead management. Duties included cold and warm calling leads, interviewing potential applicants to the College, assisting applicants with necessary paperwork to become registered and touring applicants through the College. Utilized the qualitative sales approach to maximize enrollments for the College. Made all new enrollments feel welcome and comfortable for their first few weeks of college.

April, 1988-October 1988 Telemarketing Supervisor

Responsible for marketing the College through various cold calling techniques. Scheduled interviews for Admissions Representatives.

Seminars and Workshops

August 1992 Career College Associations Leadership Institute.
October 1997, October 2002, October 2007, 2012 - ACCSCT Reaccreditation Workshops
Attendance at annual conventions of the Career College Association since 1994 with various workshops on adult learning, student retention, default management and trade school management.

Community Involvement

Served as a Business Member on the Nevada Works Board since 1999. Nevada Works is a Local Workforce Development Board that administers Workforce Grants under the Workforce Investment Act (WIA). Nevada Works is the leader in Job Force Development.
Member of Economic Development Authority of Western Nevada (EDAWN)
Nevada Commission on Postsecondary Education – Appointed Commissioner June 2009,
Elected by board to position of Chair November 2013. Vice Chair 2017.

Personal

I enjoy outdoor activities that include fishing, camping, water skiing, snow skiing, hunting. I believe that the happiness of my family is directly related to the success of my business. My family comes first in my life and I will do everything possible to make them happy.



Christine Cote
President
Perry Technical Institute

My motivation for pursuing a commissioner position with the Accrediting Commission of Career Schools and Colleges is based on my strong desire to be a part of changing the lives of our students. Students are the core of everything that we do; without them we have no strong purpose. My desire to be a commissioner with ACCSC is driven by my belief in the accreditation process being the key to making schools stronger, with the ultimate mission of serving our students better. Aligning with the accreditation standards fosters institutional improvement that leads to a higher quality of education. As our career college sector continues to face challenges in perception and criticism, I welcome the opportunity to help ACCSC-accredited schools and those that are transitioning to ACCSC to be the best they can be by focusing on continuous improvement and self-evaluation. I feel fortunate and proud to be part of an organization that has a stellar reputation and is respected as a leader in higher education, as well as one that has set the highest of principles where every standard is motivated by what is best for our students. I would continue to serve in this position as I have with all of my professional positions and affiliations: with honesty, integrity, impartiality, and sound judgment. I am appreciative of your consideration and I believe that my vast experience in higher education, school management, and as a team leader would make me a well-qualified commissioner.



Accrediting Commission of Career Schools and Colleges

2101 Wilson Boulevard, Suite 302
Arlington, Virginia 22201
703.247.4212
703.247.4533 fax
www.accsc.org

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
Nomination Form–Part I

Nominee Information

Name Christine Coté
Title President
Institution Perry Technical Institute
Address [REDACTED]
City, State, Zip [REDACTED]
Phone [REDACTED]
E-Mail [REDACTED]
Corporation Name _____

I am a (check all that apply):

- | | |
|---|---|
| <input type="checkbox"/> Appeals Panel member | <input checked="" type="checkbox"/> Manager/Executive of an ACCSC-accredited School |
| <input checked="" type="checkbox"/> Team Leader | <input type="checkbox"/> Former ACCSC Commissioner |
| <input type="checkbox"/> ACCSC Committee Member | <input type="checkbox"/> Other – Please specify _____ |

I attest that I have no affiliation with any other school represented by a sitting ACCSC Commissioner and that all information submitted with this nomination is true and accurate to the best of my knowledge & belief. I also understand that if selected to move forward, I will be subject to a criminal background check by ACCSC.

Christine Coté
Signature

November 27, 2017
Date

Please return this form along with the Nomination Form–Part II and a current résumé ***no later than November 3, 2017*** to the attention of:

Michale S. McComis, Ed.D., Executive Director
ACCSC
2101 Wilson Boulevard, Suite 302
Arlington, VA 22201

CALL FOR NOMINATIONS
ACCSC COMMISSIONER / BOARD MEMBER
 Nomination Form–Part II

Please provide the following information:

1. Please list all schools with which you are affiliated.

ACCSC-Accredited Institutions	Other Institutions
Perry Technical Institute	N/A

2. Are any of the above-listed institutions currently operating under a Show Cause Order, Probation Order, or any other similar status with any accrediting agency or state or federal regulatory agency?

No, Perry Technical Institute is in good standing with ACCSC and all state and federal regulatory agencies.

3. Please list your education, work experience and background.²

Graduate of Central Washington University with a Bachelor of Arts in Community Health. I have been working in higher education for over 20 years in a variety of positions, and have been in my current position as President of Perry Technical Institute since 2008. I have been an ACCSC Team Leader since 2015.

4. Please list your management and leadership experience in postsecondary career-oriented institutions.

In my 20 year career at Perry Technical Institute, I have had the opportunity to see firsthand how technical education can change lives. I have been fortunate to have had the opportunity to lead an institution that has experienced consistent growth and success including high placement and retention. Perry Technical Institute has over 700 students and 12 practical training programs. I oversee a dedicated staff of 117 full time employees. My involvement in the Northwest Career Colleges Federation includes being a board member, past president, and currently serving as treasurer. This involvement with the NWCCF has given me vast exposure to corporate schools, single campus schools and other accreditation agencies as well as policy and legislative initiatives.

5. How do you think your education and experience will support and form your role as an ACCSC Commissioner and Board Member?

I have a solid understanding of the accreditation process and the standards of accreditation. I understand the challenges that schools face in today's climate of increased regulation and uncertainty and am committed to continual improvement in our sector.

6. What motivated you to put forth this nomination to be an ACCSC Commissioner and Board Member?

I believe I have the experience necessary to provide a fair and consistent evaluation of the areas that will be presented to the commissioners for review. I have had the opportunity to see how the accreditation process can be a support and guide in helping a school to achieve ongoing improvement and success. I have been in my current position for ten years and have a very strong leadership team which would allow me to be away from campus for ACCSC related responsibilities.

7. What is your general philosophy regarding accreditation?

Accreditation is the consistent indication of the value and quality of education. Every institution should use their accreditation standards including their institutional improvement plan as their roadmap to success.

8. Explain how you believe you will be able to and have the necessary support to conduct the significant amount of reading, thinking, and assessment necessary to serve as an ACCSC Commissioner.

I have the support of my Trustees and administrative team to pursue this position. I have a dedicated team of leaders that operate like a well-oiled machine and can make sound decisions. I am also at a point in my career in which I am ready for a new challenge and would relish the opportunity to give back to an organization that I believe in and fully support.

9. What do you think you can contribute to ACCSC and the membership of schools as an ACCSC Commissioner and Board Member?

I believe that my experience in operating a school that has had back to back accreditation cycles without findings shows my dedication to the standards and to ensuring that as a school we strive for excellence in all areas of compliance. I am committed to providing our students with the quality of education they deserve and approaching every decision with honesty, integrity, and the highest level of professionalism.

10. Please provide any other information that you believe supports your nomination.

I am passionate about the accreditation process and helping schools to achieve excellence. I fully support regulatory oversight and its importance in every school's success. I am proud to be a part of an organization that operates with the utmost integrity.

CHRISTINE COTÉ

EDUCATIONAL PROFESSIONAL

PROFESSIONAL EXPERIENCE

July 2015 – Present
ACCSC
Team Leader

January 2008 – Present
Perry Technical Institute
President

May 2007 – December 2007
Perry Technical Institute
Vice President of Operations

November 1997 – May 2007
Perry Technical Foundation
Foundation Director

1991 – 1992
Group Health Northwest
Public Relations Coordinator

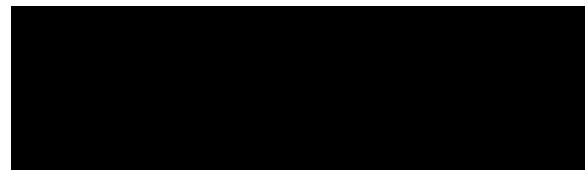
1986 – 1989
American Cancer Society, Washington Division
District Director

1981 – 1986
American Cancer Society, Washington Division
Consultant, Trainer and Field Representative

VOLUNTEER ACTIVITIES

Treasurer, Current Board of Directors, Northwest Career Colleges Federation
Member, Washington State Private Vocational School Advisory Committee
Member, Board of Directors, South Central Workforce Development Council
Board of Trustees, La Salle High School, Yakima WA
Past President, Yakima Kiwanis Club
Past President, Current Board of Directors, Northwest Career Colleges Federation
Past Member, Board of Directors, Greater Yakima Chamber of Commerce

CONTACT



EDUCATION

1981
Central Washington University
Bachelor of Arts, Community Health