



What to Include in a Get to Know Me Presentation?

Overview

- This is a 4 - 5 page presentation about you
- Include what you feel is most important for your team to know
- This presentation can be used along with the new leader success process download on my website under free leader resources

Personal Background

- Where are you from?
- What is your educational background?
- What do you like to do for fun?

Information on your Family

- Pictures of family/pets
- Kid's names and ages
- Spouse or Significant Other

Professional Experience

- High level list of previous roles
- Include companies and locations
- Key responsibilities

Information on How to Work with You

- Words that describe you/strengths
- What is the best way to communicate with you?
- Expectations that you have of them

What's Next

- Setting up one on one meetings
- Staff Meetings (how often?)
- Workshop as a group or one on one meetings to learn about each of their areas (issues, risks, current state)