

# ACTION PLAN: 2016–2017



**PennState**  
University Libraries

## Advancing University Research

### Goal 1, Objective 1

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
First-year work plan for Center for Humanities and Information (CHI) and digital scholarship	1/2016 – 6/2016	<ul style="list-style-type: none"><li>• Needs assessment</li><li>• Space assessment</li><li>• Communication plan for CHI to Libraries faculty</li><li>• Services list</li></ul>	Karen Estlund	Transforming Education  Advancing the Arts and Humanities	In progress
Review and update relevant subject Research Guides and create new Research Guides for emerging areas of research. Take advantage of LibGuide's capability to facilitate collaboration among librarians	1/2016 – 6/2016	<ul style="list-style-type: none"><li>• LibGuides strategy procedures</li><li>• LibGuides content inventory</li></ul>	Joe Salem	Transforming Education	Planning phase
Advance access to scholarly information and resources by contributing to the creation of digital information: Scope for ScholarSphere	2/2016 – 12/2016	<ul style="list-style-type: none"><li>• Assessment of the "private" option</li><li>• Scope for ScholarSphere</li><li>• Review of licensing options</li><li>• Define relationships with other Penn State repositories</li><li>• Review of current content as part of assessment</li></ul>	Anne Langley	Transforming Education	To be initiated

## Goal 1, Objective 2

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Pursue global studies librarian partnership with the Provost and the Vice Provost for Global Programs	2/2016 – 12/2016	<ul style="list-style-type: none"> <li>Recruit librarian</li> <li>ICIK board</li> <li>First year work plan</li> </ul>	Chris Avery	Enhancing Global Engagement	Planning phase
Establish a more coordinated approach to faculty orientation to ensure that librarians connect with every new faculty hire	2/2016 – 6/2016	<ul style="list-style-type: none"> <li>Onboarding checklist for new faculty</li> <li>Process for securing list of new faculty</li> </ul>	Anne Langley	Transforming Education	Planning phase
Create a data services model	2/2016 – 1/2017	<ul style="list-style-type: none"> <li>Service model</li> <li>Communication / promotion plan</li> <li>Use cases infrastructure with campus partners</li> </ul>	Karen Estlund	Driving Digital Innovation	Planning phase

## Goal 1, Objective 3

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Adopt a sustainable, multi-pronged approach to Open Access for the Penn State Press	1/2016 – 12/2016	<ul style="list-style-type: none"> <li>Service model for open access publishing for the Press</li> <li>Branding / communication plan (coordinated with the 60th anniversary)</li> <li>Scope for collaboration between Penn State Press &amp; Libraries publishing</li> </ul>	Karen Estlund	Transforming Education	Planning phase
Develop an open access / data management outreach program to meet OSTP.gov requirements	2/2016 – 8/2016	<ul style="list-style-type: none"> <li>Service model</li> <li>Communication plan</li> <li>Professional development</li> </ul>	Anne Langley	Transforming Education	Planning phase

## Goal 2, Objective 1\*

\* Proposed action items moved to agenda of associate deans; in progress.

## Goal 2, Objective 2

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Develop a plan for off-site collection storage and retention using Libraries annexes and consortial initiatives	2/2016 – 6/2016	<ul style="list-style-type: none"> <li>Road map for annexing</li> <li>Review of inventory systems</li> </ul>	Joe Salem	Organizational Processes	Planning phase
Develop a digital collection policy taking advantage of hidden collections and areas of strategic importance for Penn State and the Commonwealth	1/2016 – 5/2016	<ul style="list-style-type: none"> <li>Digital collection scope</li> </ul>	Karen Estlund, Anne Langley	Transforming Education  Advancing the Arts and Humanities	Planning phase

## Goal 2, Objective 3

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Lead in development and community contributions to shared-code for Hydra repository - Sufia	2/2016 – 6/2017	<ul style="list-style-type: none"> <li>Shared code contributions</li> <li>Feature list</li> <li>Road map</li> </ul>	Karen Estlund	Driving Digital Innovation	Planning phase

# Discovery, Access, and Preservation

## Goal 1, Objective 1

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Investigate the expansion of the delivery of library materials program	2/2016 – 8/2016	<ul style="list-style-type: none"> <li>Report and recommendations for a plan including faculty, staff, graduate students at University Park and campuses</li> </ul>	Joe Salem	Organizational Processes	Planning phase
Define Libraries website structure, responsibilities, and goals	2/2016 – 6/2017	<ul style="list-style-type: none"> <li>Review/revise user interface working groups;</li> <li>Workflow diagrams and decision making processes</li> <li>Integrate user experience best practices and accessibility</li> <li>Content policies</li> </ul>	Karen Estlund	Organizational Processes	In progress
Develop a robust digital preservation plan	1/2017 – 6/2017	<ul style="list-style-type: none"> <li>Digital preservation plan</li> </ul>	Karen Estlund	Infrastructure and Support	To be initiated
Develop digitization workflows	2/2016 – 4/2016	<ul style="list-style-type: none"> <li>Digitization workflows</li> </ul>	Karen Estlund, Anne Langley	Organizational Processes	In progress

## Goal 1, Objective 2

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Develop a strategic discovery solution	8/2016 – 2/2017	<ul style="list-style-type: none"> <li>Recommendation for a discovery solution</li> </ul>	Karen Estlund	Driving Digital Innovation	To be initiated

## Goal 2, Objective 1

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Investigate a digitization service	8/2016 – 12/2016	<ul style="list-style-type: none"> <li>Service plan for digitization service</li> </ul>	Karen Estlund	Driving Digital Innovation	To be initiated
Develop a clearly defined digital repository strategic plan	2/2016 – 6/2016	<ul style="list-style-type: none"> <li>Road map for digital asset management systems</li> </ul>	Karen Estlund	Driving Digital Innovation	In progress
Develop conservation lab	1/2016 - 6/2017	<ul style="list-style-type: none"> <li>Space plan</li> <li>Resource plan</li> </ul>	Kimlyn Patishnock	Infrastructure and Support	Planning phase

## Goal 2, Objective 2

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Develop a comprehensive collections strategic plan	1/2016 – 12/2016	<ul style="list-style-type: none"> <li>Recruit collections strategist</li> <li>Collections plan as part of first year work plan</li> <li>Updated website content related to collections</li> <li>Review of allocations process</li> <li>Revision of collection development reporting process</li> </ul>	Anne Langley	Organizational Processes	In progress

## Teaching and Learning

### Goal 1, Objective 1

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Create a baseline of current learning partnerships	5/2015 – 9/2015	<ul style="list-style-type: none"> <li>Survey report</li> </ul>	Joe Salem	Transforming Education	Substantially completed / operationalized
Develop a plan to integrate information literacy into newly revised general education requirements	2/2016 – 6/2017	<ul style="list-style-type: none"> <li>Plan for general education</li> </ul>	Joe Salem	Transforming Education	Planning phase
Develop a comprehensive strategy for support of engaged scholarship	2/2016 – 8/2016	<ul style="list-style-type: none"> <li>Engaged scholarship plan</li> <li>Student artifact sharing plan</li> </ul>	Joe Salem Karen Estlund	Transforming Education	Planning phase
Pilot first-year instructional delivery model(s) to meet the needs of all learners in a general education course	2/2016 – 12/2016	<ul style="list-style-type: none"> <li>Learning object or module for piloting</li> <li>Assessment plan</li> <li>- Proposal for scalability and sustainability</li> </ul>	Joe Salem	Transforming Education	To be initiated
Pilot an outcomes-based assessment of student learning	2/2016 – 12/2016	<ul style="list-style-type: none"> <li>Outcomes-based assessment process</li> <li>Assessment</li> <li>Proposal for sustainability</li> </ul>	Joe Salem	Transforming Education	In progress
Partner with Invent Penn State by participating in the entrepreneurial programming and ecosystem	1/2016 – 12/2016	<ul style="list-style-type: none"> <li>Service plan</li> <li>Curriculum</li> <li>Resource plan</li> <li>Space plan</li> </ul>	Joe Salem	Driving Digital Innovation	Planning phase

## Goal 1, Objective 2

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Develop, in partnership with World Campus, robust strategies for World Campus student success	2/2016 – 12/2016	<ul style="list-style-type: none"> <li>• Service plan</li> <li>• Curricular integration plan</li> <li>• Communication strategy</li> </ul>	Joe Salem	Transforming Education	Planning phase

## Goal 1, Objective 3

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Host Regional ACRL Immersion Program	9/2015 – 5/2016	<ul style="list-style-type: none"> <li>• Program</li> <li>• Assessment plan</li> <li>• Recommendations for next steps</li> </ul>	Joe Salem	Transforming Education	In progress

## Goal 2, Objective 1

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Develop a plan to advance the Penn State OER initiative work	1/2016 – 12/2016	<ul style="list-style-type: none"> <li>• Plan for OER</li> <li>• Staffing recommendations</li> </ul>	Joe Salem	Transforming Education	Planning phase
Launch and evaluate the 3-D printing lab in the Knowledge Commons	1/2016 – 6/2016	<ul style="list-style-type: none"> <li>• Service plan</li> <li>• Communication strategy</li> <li>• Assessment pan</li> </ul>	Joe Salem	Driving Digital Innovation	In progress

## Goal 2, Objective 2

Action	Timeline	Deliverable	Sponsor	Penn State Strategic Area	Status as of March 31, 2016
Complete space utilization study of selected Pattee / Paterno student spaces	10/2015 – 6/2016	<ul style="list-style-type: none"> <li>• Space utilization report</li> <li>• Recommendations for programming</li> </ul>	Joe Salem	Transforming Education	In progress
Develop a priority plan for campus library facility projects	3/2016 – 8/2016	<ul style="list-style-type: none"> <li>• Facilities plan for campus libraries</li> </ul>	Chris Avery	Transforming Education	Planning phase
Implement space master plan to support teaching & research	1/2016 – 6/2017	<ul style="list-style-type: none"> <li>• Communication plan</li> <li>• Reports from working groups</li> <li>• Space plans</li> </ul>	Kimlyn Patishnock	Transforming Education	Planning phase