

# Non-Residential Customer Opting Out of Solid Waste Management Collection

This form is to be used by non-residential customers (i.e. commercial properties, charities, institutions and religious organizations, school boards, and city divisions, agencies and corporations) to opt out of city waste collection services.

**Note: Please allow up to 30 DAYS for the processing of the application and for the cancellation of city waste collection services to take effect.**

Property Information			
Street Number	Street Name	Suite/Unit Number	Postal Code
Registered Business Name		Account Number	

Authorized Building Representative Business Information	
Name (First, Last)	
Telephone Number	Email
Signature (I confirm I am the Authorized Representative of the above address)	Date (yyyy-mm-dd)

Business Mailing Address (If different from above)					
Street Number	Street Name	Suite/Unit Number	City/Town	Province	Postal Code

Request Information
<p><b>Reason for Opting Out</b> of City of Toronto Solid Waste Management Services Collection</p> <p><input type="checkbox"/> Demolition/Construction</p> <p><input type="checkbox"/> Services No Longer Required – Reason: _____</p> <p>Requested Effective Date (yyyy-mm-dd) _____</p> <p><input type="checkbox"/> Please check box to have curbside bins removed.</p> <p><b>Please Note: No refunds</b> are provided for curbside bins removed from the property that have been purchased. The City does not remove front end bins.</p>

Completed form must be returned via ONE of the following methods:	
<b>Mail</b>	General Manager c/o: Customer Service & Waste Diversion Implementation Solid Waste Management Services Division 86 Ingram Drive, Toronto, ON M6M 2L6
<b>Fax</b>	Attn: Opting Out of City collection (416) 392-0396
<b>Email</b>	Attn: Opting Out of City collection swmsupport@toronto.ca

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For Staff Use Only	
Form Received Date (yyyy-mm-dd)	Approved (Y/N)
Approved Date (yyyy-mm-dd)	Effective Date (yyyy-mm-dd)
Comments	Property Ownership Verified Yes / No

## Please Note

- City waste collection service is an all-or-nothing service. The decision to opt out of City waste collection means that your property is no longer eligible for City collection of any materials.
- For properties charged a fee under the Solid Waste Management Fee structure, discontinuation of fees will be reflected on the next utility bill from the City.
- For mixed commercial and residential properties: This form is only to cancel the waste collection for the commercial portion of the property. Collection service will remain for the residential portion of the property. Please notify city staff if you are also requesting to cancel the residential portion of the property.
  
- **Please allow up to 30 DAYS for the processing of the application and for the cancellation of city waste collection services to take effect.**