

TRANSCRIPT EXPLANATION

THIS EXPLANATION IS FOR RECORDS OF STUDENTS ENROLLED PRIOR TO FALL SEMESTER 1982

I. RELEASE OF INFORMATION

A transcript is a confidential document that cannot be released to a third party without the written consent of the student. This is in accordance with the Family Educational Rights and Privacy Act of 1974 as amended.

II. STUDENT STATUS

A student's status is determined from his or her academic performance and conduct. A student is in good standing and eligible to return unless there is a notation of a drop status or disciplinary action in the lower right corner above the Registrar's signature.

III. CREDIT

A. University Credit

Courses shown on the transcript reflect all work attempted while a student at the Urbana-Champaign campus.

1. Undergraduate and professional credit is recorded in semester hours. Each semester hour represents one fifty-minute period of classroom work each week for the duration of one semester of sixteen weeks (two periods of classroom work per week during an eight-week summer session), or the equivalent in laboratory, field work, or approved independent study.

2. Graduate credit is recorded in semester units and is identified by a lozenge (⌘) immediately following the credit entry. Each semester unit of graduate work is considered equivalent in quantity of classroom work to four semester hours. (See Lozenge, Section V.)

B. Transfer Credit

1. Undergraduate transfer credit shown on the transcript is that credit accepted for admission purposes by the University of Illinois. It is recorded in semester hours.

2. Graduate transfer credit shown on the transcript is that credit accepted for degree purposes by the Graduate College of the University of Illinois. It is recorded in semester hours.

C. Intercampus Graduate Program Credit

When only one of its campuses has degree-granting authority in a particular area, the University conducts an intercampus degree program based on cooperative agreement between any two or more departments on different campuses of the University whereby a candidate may earn a degree at the master's or doctoral level. Credit earned in an intercampus graduate program at the Chicago campus is recorded on the transcript as quarter hour credit. The presence of the lozenge (⌘) designates graduate course work, not semester units, in this case.

D. Religious Foundation Courses Credit

Courses offered by the religious foundations located in Urbana-Champaign are accepted for credit by the University. No grades are recorded on the transcript for religious foundation courses and the credit is not included in the cumulative GPA.

IV. COURSE NUMBERING SYSTEM

100-199...	Courses primarily for freshmen and sophomores
200-299...	Courses primarily for undergraduate students who satisfy the published prerequisite(s), if any
300-399...	Courses primarily for juniors, seniors, professional and graduate students who satisfy published prerequisite(s), if any
400-499...	Courses for professional and graduate students, and certain seniors with Graduate College approval to register

Prior to 1948, undergraduate and law courses were numbered 1 to 99; graduate courses were numbered 100 and above.

V. OTHER SYMBOLS USED ON THE TRANSCRIPT

E	- (Immediately preceding the course number.) Credit earned in courses conducted by the University faculty members and directed primarily to a continuing education audience.
R	- (Immediately preceding the course number.) Graduate resident credit earned in off-campus courses conducted by regular University faculty members.
VISITOR	- (In place of credit amount.) Indicates attendance as a visitor only and not as a participant in any part of the course's activities.
X	- (Immediately preceding the course number.) Credit earned in Correspondence courses conducted by regular University faculty members and administered by Division of University Extension.
#	- (Immediately preceding the grade.) An official grade correction.
*	- (Immediately following a credit entry.) Credit earned by proficiency or special examination.

⌘	- (Immediately following a credit entry.) Graduate credit in units. Prior to September 1960, graduate credit was identified in the credit column by the typed words "units" at the beginning of posting of graduate work. (See also Section III.A and III.C.)
&	- (Immediately preceding a course number.) Honors course as certified by the department offering the course.

VI. GRADE EXPLANATION

A. Grades Included in Calculation of Grade-Point Averages

1. ALL COLLEGES:

<u>Grade</u>	<u>Grade Points Per Hour</u>
A - Excellent	= 5.0
B - Good	= 4.0
C - Fair	= 3.0
D - Poor	= 2.0
E - Failure (including courses dropped for academic irregularities)	= 1.0
**E - E by rule. Grade of "E" on the letter scale has replaced "EX" because of student's failure to comply with specified time limitation.	= 1.0
AB - Absent from final examination without an excuse acceptable to the dean of the student's college (counts as a failure).	= 1.0
DR - From 1946 to 1961, indicated "dropped from the course for disciplinary reasons" (counted as a failure).	= 1.0
FF - Used only in courses taken under the pass/fail grading option from Spring 1968 through Fall 1974. A minimum of "D" was required for passing.	= 1.0

2. COLLEGE OF LAW ONLY:

In addition to "1" above and beginning with the second semester of 1965-66, grades of B+ (4.5) and C+ (3.5) were authorized.

B. Grades Not Included in Calculation of Grade-Point Averages

CR	- Credit (Prior to second semester 1974-75, "CR" was assigned for satisfactory completion of course work taken through the Study Abroad Program with a grade of "D" or better.)
DF	- Grade temporarily deferred. Used only in graduate and undergraduate thesis and honors courses, and in a limited number of other courses which extend over more than one semester.
EX	- Approved extension of time to complete the final examination or other requirements of the course.
F	- Fail ²
NC	- No credit ¹
O	- Outstanding (School of Basic Medical Sciences only)
P	- Pass ²
Pass	- A minimum grade of "C" on the letter grade scale which is used for all test-based credit.
S	- Satisfactory ³
U	- Unsatisfactory ³
W	- Approved withdrawal without credit.

VII. DEGREE EXPLANATION

A.B. is New Latin for "artium baccalaureus": Bachelor of Arts

A.M. is New Latin for "artium magister": Master of Arts

VIII. AUTHENTICATION OF TRANSCRIPTS

A transcript is official when it bears the signature of the Registrar. The background of this transcript is light blue. When photocopied in color or on the darker setting of black and white copiers, the word COPY will appear several times in large letters. Official transcripts recorded prior to and including 1982 may contain handwritten grades. A black and white transcript is not an original. Alteration of the transcript may be a criminal offense. Further authentication may be obtained by writing the Office of Admissions and Records, Transcript Department, 901 West Illinois Street, Urbana, IL 61801 or calling (217) 333-0210.

¹CR/NC: Second semester 1974-75 to present. Used only in courses taken under the credit-no credit grading option. A minimum grade of "C" is required for credit.

²P/F: Second semester 1967-68 through first semester 1974-75. Used only in courses taken under the pass-fail grading option. A minimum grade of "D" is required for passing.

³S/U: Used only as final grades in graduate thesis research courses, in graduate and undergraduate courses given for zero credit, and in certain other specified courses.