

VERSION 1.0

# ***EZChildTrack*** PARENT PORTAL

## Help Guide



**EZChildTrack Parent Portal**

**FBISD** Extended Learning Department

**Returning Parents Sign In**

Email

Password

**Sign In**

Forgot Password? [Click here](#)

**New Parents Open Account**

If you **do not have an account** with *Extended Learning Department* then register for a program to open a new account.

**Register**

Need Help with 'Fort Bend ISD' parent portal?  
Call ☎ 281-634-4220 Email ✉ [extendedlearning@fortbendisd.com](mailto:extendedlearning@fortbendisd.com)

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# [www.ezchildtrack.com/fbisdeld/parent](http://www.ezchildtrack.com/fbisdeld/parent)

Log in using either your existing account information, or create an account by clicking the “Register” button under New Parents Open Account box.

### ***Please note:***

Payment is due at the time the session is selected, so only register for the sessions you are prepared to pay for immediately. All tuition and fees must be paid before enrollment is complete.

EZChildTrack will log you out after 30 minutes of inactivity, and your information will not be saved. You cannot start the registration and come back to it later.

There is a \$50 registration fee paid once per child for the entire summer, regardless of the number of sessions attending. The registration fee is non-refundable and non-transferable, and is due at the time of registration.

Each weekly session is \$125.

## REGISTERING A NEW EZCHILDTRACK ACCOUNT

The email address you enter in the first box will be your sign in. The “Yes! I agree to receive emails” option allows us to communicate reminders, calendar changes, and other important program information.

Complete all fields with a red line.

You must enter either a Home Phone or a Cell Phone, but you do not have to do both. You may select the “Do not have” box.

Complete the information for second parent/guardian, or click the “Do not have a Secondary Account Holder” box.

**FBISD** Extended Learning Department  
**Summer Camp 2018**

Registration Instruction | Exit Application X

1 My Account | 2 My Children | 3 Terms & Conditions | 4 Payment | 5 Finish

**My Account** My Children →

Note: Fields marked with | are mandatory

**Parent/Guardian 1 (Primary Account Holder)**

Primary Account Holder Email Address  
  
 Yes! I agree to receive emails

Last Name:  | M.I.:  | First Name:  | Gender:  Male  Female

Street Address:  | Apt. No.:  | City:  | State:  | Zip:

Work Phone:  | Extn.:  | Home Phone:  | Cell Phone:   
 Do not have Home Phone |  Do not have Cell Phone

Driver's License Number:  |

**Parent/Guardian 2 (Secondary Account Holder)**  Do not have a Secondary Account Holder

Last Name:  | M.I.:  | First Name:  | Gender:  Male  Female

Address same as Primary Account Holder

**Parent/Guardian 2 (Secondary Account Holder)**  Do not have a Secondary Account Holder

Last Name:  | M.I.:  | First Name:  | Gender:  Male  Female

Address same as Primary Account Holder


Street Address:  | Apt. No.:  | City:  | State:  | Zip:

Work Phone:  | Extn.:  | Home Phone:  | Cell Phone:   
 Do not have Cell Phone

Email:   
 Yes! I agree to receive emails

Driver's License Number:  |

### Emergency Contact - 1


 You can enter up to 2 emergency contacts with whom you would feel comfortable leaving your child and who could assume responsibility for your child if you could not be reached immediately in an emergency. **MUST BE at least 18 years of age to pick up children.**  
**DO NOT enter primary/ secondary account holder as emergency contact.**

Last Name	M.I.	First Name		
Rogers		Fred		
Street Address	Apt No	City	State	Zip
456 Oak St		Sugar Land	Texas	77498-__
Work Phone	Extn.	Home Phone	Cell Phone	
( ) - -		(281)555-8900	( ) - -	
			<input type="checkbox"/> Do not have Home Phone	
			<input checked="" type="checkbox"/> Do not have Cell Phone	
			Driver's License Number	
			TX 77880099	

### Emergency Contact - 2

Last Name	M.I.	First Name		
Street Address	Apt No	City	State	Zip
			--Select--	__-__-__
Work Phone	Extn.	Home Phone	Cell Phone	
( ) - -		( ) - -	( ) - -	
			Driver's License Number	
			TX	

### Authorized to Pickup

 You can enter up to 3 authorized individuals to pick up your child from the program on a non-emergency basis. **MUST BE at least 18 years of age to pick up children.**  
**DO NOT enter primary/ secondary account holder or emergency contacts entered above.**

1	Last Name	First Name		
	Summer	Grandma		
	Work Phone	Home Phone	Cell Phone	
	( ) - -	(281)555-9876	( ) - -	
Driver's License Number				
TX 00225588				
2	Last Name	First Name		
	Work Phone	Home Phone	Cell Phone	
	( ) - -	( ) - -	( ) - -	
Driver's License Number				
TX				
3	Last Name	First Name		
	Work Phone	Home Phone	Cell Phone	
	( ) - -	( ) - -	( ) - -	
Driver's License Number				
TX				

[My Children](#) ➔

## REGISTERING A NEW EZCHILDTRACK ACCOUNT

Enter at least one Emergency Contact. This is the person called in the event of an emergency if you or the secondary Parent/Guardian cannot be reached. You can include up to two.

Who else is authorized to pick up your child(ren)? This person must be someone other than the primary/secondary account holder(s) or the emergency contact(s).

Click on "My Children" at the bottom right.

## ENROLLING YOUR CHILD(REN)

Complete the information for your child(ren). Each child is done one at a time.

For Pre-K students, put the campus they will attend for Kindergarten in the "Home Campus" box.

If you have an "Other" in the "Relationships" information, please specify (ex: Neighbor).

You must enter information for doctor and hospital details.

For children without special needs or medical conditions, please type "None"; otherwise, please explain.

If your child is not a FBISD student, you can leave "Student ID" blank.

Click "Save & Enroll Child".

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### Girl Summer

Note: Fields marked with \* are mandatory

**Girl**

Last Name: Summer M.I.: First Name: Girl Nick Name: Date Of Birth: 5/1/2011 (mm/dd/yyyy) Gender:  Male  Female

T-Shirt Size: Youth Small

Is your child a FBISD student?  Yes  No What is the first summer session that your child will be attending? Session 1: June 4 - 6 Home Campus: Lakeview

Relationship - Reorder contacts on priority using up and down buttons or by drag and drop

1		Summer, Jane	Mother	<input checked="" type="checkbox"/> Authorized To Pick-Up	<input checked="" type="checkbox"/> Lives With
2		Summer, John	Father	<input checked="" type="checkbox"/> Authorized To Pick-Up	<input checked="" type="checkbox"/> Lives With
3	↑ ↓	Rogers, Fred	Other Neighbor	<input checked="" type="checkbox"/> Authorized To Pick-Up	<input type="checkbox"/> Lives With
4	↑ ↓	Summer, Grandma	Grandmother	<input checked="" type="checkbox"/> Authorized To Pick-Up	<input type="checkbox"/> Lives With

Street Address: 1234 Oak St Apt. No.: City: Sugar Land State: Texas Zip: 77498-\_\_\_\_

### Medical Information

Does your child have any allergies?  Yes  No

List any allergies.

Please explain allergy and all possible reactions (mandatory):  
seasonal allergies, dairy

Does your child have any special needs?  Yes  No

Doctor: Dr. Pediatrician Doctor's Phone: (281)555-0011 Preferred Hospital: Pediatrics Hospital

Doctor's Address: 223344 SW Fwy Suite No.: 100 City: Sugar Land State: Texas Zip: 77498-\_\_\_\_

Preferred Hospital Address: 1234 SW Fwy Preferred Hospital Phone Number: 281-555-1100

Please explain: (Include information staff should be aware of, including any medications, etc). If the program cannot meet the needs in a staff to student ratio of 1:15; it is not a suitable program for the child. A conference will be required.  
None

### School Information

School: Lakeview Select home campus Grade: PreK Select grade attended for the 2017-18 school year Student ID: Enter FBISD student id number (without leading 0)

Save & Enroll Child  Cancel

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## Enroll Girl Summer

Note: Fields marked with \* are mandatory

**Select Site**

Preferred Site

**Select Weeks**

Check All Weeks

Week 1 (Jun 4 - Jun 8) [Enroll in different site](#)

**Cornerstone**

<input checked="" type="checkbox"/> Session 1 PreK & Elementary Tuition	<input checked="" type="checkbox"/> M	<input checked="" type="checkbox"/> T	<input checked="" type="checkbox"/> W	<input checked="" type="checkbox"/> Th	<input checked="" type="checkbox"/> F	6:30 AM - 6:30 PM	Reg. Fee \$125.00	Fee \$0.00 / Service Period
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Week 2 (Jun 11 - Jun 15)

Week 3 (Jun 18 - Jun 22) [Enroll in different site](#)

**Cornerstone**

<input checked="" type="checkbox"/> Session 3 PreK & Elementary Tuition	<input checked="" type="checkbox"/> M	<input checked="" type="checkbox"/> T	<input checked="" type="checkbox"/> W	<input checked="" type="checkbox"/> Th	<input checked="" type="checkbox"/> F	6:30 AM - 6:30 PM	Reg. Fee \$125.00	Fee \$0.00 / Service Period
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Week 4 (Jun 25 - Jun 29)

Week 5 (Jul 2 - Jul 6)

Week 6 (Jul 9 - Jul 13)

Week 7 (Jul 16 - Jul 20)

Week 8 (Jul 23 - Jul 27)

Save Enrollment ✓ Cancel ✕

## ENROLLING YOUR CHILD(REN)

Select the Summer Preferred Site and weeks you would like to register and pay for at this time. You can select “Check All Weeks” for the entire program, June 4<sup>th</sup> through July 27<sup>th</sup>.

Then check the boxes next to each session information (gray boxes).

Click on “Save Enrollment” when you’ve finished selecting weeks.

If you have any other children to register and enroll, click on “Add Child” and follow the previous steps. You can also edit the child’s information or your child’s enrollment from this screen.

When all child(ren) have been added, click on “Terms & Conditions”.

FBISD Extended Learning Department Summer Camp 2018

Registration Instruction Exit Application ✕

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## My Children

Girl  
 5/1/2011  
 Grade: 1

Enrolled in 8 week(s)

Change Personal Data Click here to change personal data

Change Enrollment Click here to change enrollment information

Skip Registration Click here if you want to remove Girl from registration

Add Child ➕

Back Terms & Conditions ➡

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## TERMS & CONDITIONS

Please read the terms and conditions, mark that you agree, and type your initials.

When you've read through and completed the "Terms & Conditions", click the green "Payment" button at the bottom right.

**1 My Account** **2 My Children** **3 Terms & Conditions** **4 Payment** **5 Finish**

### Terms and Conditions

Note: Fields marked with **|** are mandatory

**Releases / Waiver**

#### Emergency Medical Authorization

In the event that I cannot be reached to make arrangements for emergency medical care, I authorize the person in charge to seek treatment on my behalf and to transport the child if necessary.

I agree for Girl Initials - Type your initials  
|js

I agree for Boy Initials - Type your initials  
|js

#### Emergency Medical Consent

I give consent for this facility to secure any/all necessary emergency medical care for my child.

I agree for Girl Initials - Type your initials  
|js

I agree for Boy Initials - Type your initials  
|js

#### Immunizations

My child's immunization record is on file at their FBISD home campus and all immunizations are current. If your child is not currently enrolled in a FBISD school, you must provide a copy of your child's immunization record to the Extended Learning Main Office before camp starts.

I agree for Girl Initials - Type your initials  
|js

I agree for Boy Initials - Type your initials  
|js

#### Parent Authorization

I have included all persons who are authorized to pick up my child. My child will only be allowed to leave with the persons I have named. They will be required to show proof of identification. In the event of an emergency, the authorized persons may also be contacted. To add or drop persons from the list, I will make changes to my online account or provide written notice to program staff in advance. If a parent is not authorized to pick up the child, Extended Learning office staff must review court documentation to support that decision.

#### Photographs

I give permission for my child to be included in program photographs or videos for training and/or marketing purposes.

I agree for Girl  
 Yes  No

I agree for Boy  
 Yes  No

#### Tuition Agreement

The \$50 summer registration fee is non-refundable and non-transferable for any reason. Requests for refunds must be received by the Extended Learning Main Office in writing no later than 10 days before the session starts. Requests for transfers to other summer sessions must be submitted in writing to the Extended Learning Office no later than one week before the session starts. Tuition and registration are due at the time of registration. Students that have not paid on the day of registration will be dropped from their selected session. All tuition and fees must be paid before enrollment is complete and the child is added to the camp roster. Camps are not permitted to accept students who are not on the roster and they do not accept payments. Refer to the website for complete tuition and payment guidelines.

I agree for Girl Initials - Type your initials  
|js

I agree for Boy Initials - Type your initials  
|js

[Back](#) [Payment](#)

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**Payment**

Fees	
Item	Amount
<b>Fee for Girl</b>	
Summer Registration Fee	\$50.00
Session 1 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 2 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 3 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 4 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 6 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 7 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 8 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
<b>Fee for Boy</b>	
Summer Registration Fee	\$50.00
Session 1 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 2 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 3 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 4 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 6 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 7 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
Session 8 PreK & Elementary Tuition: Activity Registration Fee	\$125.00
<b>Total Payable</b>	<b>\$1850.00</b>

**Payment Method**

Please Select Your Payment Method

Pay now by Credit Card  
 Pay now by Bank Account

Sign up for automatic payments  
 All regular fees are due on the payment due date. Your selected form of payment will be used (This can be changed later from the parent portal).

**NOT APPLICABLE FOR SUMMER SESSIONS**

**PAYMENT**

On the payment screen, you can review the summer sessions added to your cart.

You have the option to pay by credit/debit card online. If you want to pay by check, you must come to the Extended Learning Main Office to register.

Click on "Submit Payment" to bring you the payment information screen.

**IMPORTANT:** During summer sessions, the automatic payment feature is not applicable as each week is chosen and paid for at the same time.



## REGISTRATION SUBMITTED

Congratulations!  
You've successfully  
registered your  
child(ren) for the  
selected summer  
sessions.

You will now  
receive an email  
stating your  
registration was  
received. Each  
child's registration  
will be reviewed by  
staff and you will  
receive notification  
upon approval of  
enrollment. If your  
child has special  
needs, a  
conference is  
requested before  
registration is  
accepted.

Any Pre-K students  
or students that do  
not attend a FBISD  
school, you will  
need to submit a  
copy of your child's  
current  
immunization  
record.



## Extended Learning Department Summer Camp 2018



### Registration Submitted Successfully

**Thank You!** Your registration information has been submitted successfully for Summer Camp 2018 .

#### Girl



Enrollment submitted for 8 week(s)

#### Boy



Enrollment submitted for 8 week(s)

[Download your complete application](#)

Close

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Please check our website  
**[www.fortbendisd.com/extendedlearning](http://www.fortbendisd.com/extendedlearning)**

for more information about Extended Day Summer Camp 2018,  
including campus calendars, dress up days, and the upcoming  
parent information meeting dates!

*It's going to be an awesome summer!*