



Washington Masonic Charities



Investing in Youth and Education



*Providing Comfort and Support
for Seniors and those in Need*



*Preserving and Sharing the
Masonic Heritage of Washington*

Annual Report
2016-2017



Washington Masonic Charities

June 9, 2017

Most Worshipful Grand Lodge of Washington, F.&A.M.
4970 Bridgeport Way W
University Place, WA 98467

Most Worshipful Grand Master Jim V. Mendoza:

On behalf of the Washington Masonic Charities Board of Trustees, I am pleased to submit this annual report for the period May 1, 2016 through April 30, 2017 to the Most Worshipful Grand Lodge of Washington, Free & Accepted Masons.

This report will summarize and outline our key programs and service offerings, provide information about our efforts and outcomes, and provide an overview of Washington Masonic Charities financial position for the year.

All of us at Washington Masonic Charities have appreciated the spirit of collaboration and partnership provided by both the Grand Lodge leadership as well as Brethren from throughout the Jurisdiction. Working together, we have made great strides. It is this collaboration and partnership that has made Washington Masonic Charities something we can all be very proud of.

We are pleased with the progress we have made this past year in reaching more Masons and community members, and providing more services for all.

Looking ahead, Washington Masonic Charities will continue to improve its focus on assisting older adults, will further develop its children and youth programs and services in a way that reflects Masonic values, and will work toward the creation of new and exciting exhibits and programs focused on sharing Washington's Masonic heritage.

There is always room to improve, and we look forward to continuing a positive and productive relationship with the Grand Lodge, the Masons of the Jurisdiction, and all members of all of our Masonic family.

Fraternally Yours,



Br. Ken Gibson, MNPL
Executive Director

Mission

To invest in youth and education, provide comfort and support for seniors and those in need, and to preserve and share the Masonic heritage of Washington.

Background

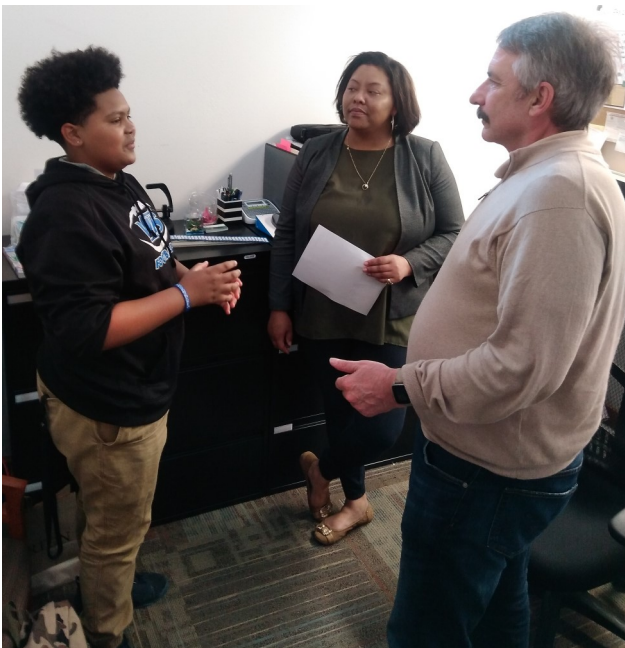
Washington Masonic Charities is the 501 c three public charitable arm of the Most Worshipful Grand Lodge of Washington Free and Accepted Masons. It was originally incorporated in 1997 as the Masonic Retirement Center of Washington. In 2012, following the closure of the Masonic Retirement Center, the organization was renamed Washington Masonic Charities, and the Children's ID Program and Washington Masonic Library & Museum 501 c 3 corporations were merged into it as a single entity.

Organization

In 2016-17 Washington Masonic Charities was governed by a Board of Trustees, comprised of the Grand Lodge elected officers, and three trustees elected at the annual communication. The organization has a staff of eight full-time and one part-time employee.

Key Overall Achievements

- More than 4,856 volunteer hours were contributed by more than 62 volunteers. This represents an in-kind value of more than \$145,874.
- The Washington Masonic Charities Endowment was established, including six funds supporting target program areas - older adult services, senior Masons & widows, children's programs and services, scholarships, charity, and Masonic heritage.
- The financial accounting system transition was completed.
- A memorandum of understanding between the Grand Lodge and Washington Masonic Charities was completed.
- A beneficial interest agreement between the Grand Lodge and Washington Masonic Charities was completed.
- Washington Masonic Charities partnered with MWB Jim Mendoza and the Brethren of this Jurisdiction in their efforts to honor older Veterans, support Masonic Youth, and tend to the basic needs of women, while they undergo treatment for breast cancer.



Children & Youth Programs

Every child deserves the opportunity to be safe, to learn and to grow is the vision for the Children's and Youth Program. The main accomplishment of the program in 2016-17 was to bring a Children's and Youth Programs Coordinator onboard to help in bringing focus and energy to the effort. The coordinator will collaborate with the Children's & Youth Programs Committee members to develop a strategic plan for children's programs, basing the effort on Masonic values and in a way that yields measurable impact.

Children & Youth Programs Achievements

- Washington Masonic Charities hired a Children and Youth Programs Coordinator.
- The Masonic Model Student Assistance Program was expanded into eastern Washington. In 2016-2017 the program trained more than 60 educators in 12 school districts methods to effectively address the challenges of students struggling socially, emotionally, and academically to improve their success in school.
- Washington Masonic Charities partnered and provided support for organizations and activities across the state in support of youth education and basic needs.
- We continued our support of meals for homeless and hungry youth in Washington by collaborating with groups and organizations across the state.
- Washington Masonic Charities contributed to assuring 26,000 participation hours for disadvantaged kids in summer and after school programs through the Martin Luther King Jr. Family Resource Center in Spokane.
- Washington Masonic Charities supported reading and literacy for 2,460 kids in Washington.
- All three Masonic Youth groups received support for youth participation in leadership and state-wide activities.



Scholarships Program

WAMC Scholarships provide financial assistance for deserving youth. These scholarships support individuals who will be obtaining higher education in four year universities, two year colleges, and vocational schools.

In 2016-17 the Scholarship Committee, continued making progress under the leadership of WB Darrick Hayman. The most significant changes included asking Lodges to opt in to the program, central collection of applications through an online system, adding a Masonic Legacy scholarship for the dependents of living or deceased Washington Masons, and eliminating junior scholarships in favor of increasing award amounts for seniors. The committee and staff recognized that these were significant changes and would require adjustments. Work will be done over the summer to make these adjustments, and to develop a more effective training effort to bring more Lodges into the process.

Because this year involved major revisions, the committee has evaluated opportunities to improve and streamline the awareness and review processes. Staff and volunteers will work with Lodges to provide more effective information and training about the program.

Scholarships Program Accomplishments

- An online application was instituted utilizing a state of Washington platform designed to improve scholarship access for young people.
- A Masonic Legacy Scholarship was developed for the dependents of living or deceased Washington Masons.
- Ninety-six Lodges, or 54% of Lodges in the Jurisdiction, opted in and participated in the program.
- Two hundred and fourteen applications were received and evaluated by Lodges and the Committee.
- Scholarship awardees included one capstone (\$4,000), three seniors (\$2,000 each), one vocational-technical scholarship (\$2,000), one Masonic Legacy scholarship (\$2,000), and three Masonic Youth scholarships (\$2,000 each; note DeMolay will be decided over the Summer).



Masonic Outreach Services

Every older adult deserves the opportunity to be safe, and to live their life with meaning and dignity. Today people are often outliving their resources, but with planning and support, older adults can still live comfortable and meaningful lives. AARP reports that 90% of individuals want to be able to live at home and in their communities. The United States Department of Housing and Urban Development reports that aging in place (the ability to stay at home in one's community) costs individuals, families, communities, and health systems less. Our program is designed to help older adults achieve their aging goals and to be able to effectively make the transition to long-term care if necessary, while remaining connected to the Masonic family as well as their own family.

Our program helps by providing guidance, assistance and support for older adults to meet their aging in place and long-term care goals. This is accomplished through four progressive layers of service, including education outreach, information & referral and benefits assistance, direct assistance, aging in place case management, and long-term care planning and case management.

Masonic Outreach Services replaces previous efforts to support older adults in the Masonic Retirement Center, which closed many years ago.

Masonic Outreach Services Accomplishments

- Masonic Outreach Services opened its Spokane area office in July 2016, expanding services into the central and north-eastern parts of Washington.
- A total of 3,298 services were provided by the Masonic Outreach Services team, including 1,018 information & referral, aging in place, and long-term care, and emergency needs services, and 2,280 education outreach services.
- Fifty-eight percent of all services provided were for Masons, widows, and Masonic-related individuals.
- Workshop and class elements of the education outreach program were developed and implemented to assist individuals and families in the first steps of developing their aging in place and long term care plans.
- The Masons Helping Neighbors matching program was developed and implemented to partner with Lodges to work with individuals in the Masonic community and public to improve their ability to age in place through light home modification, upkeep, and repairs.



Library & Museum

The Washington Masonic Library and museum is home to more than 55,000 Masonic books and documents, more than 6,000 Masonic objects, and more than 250,000 digital and print images related to the Masonic heritage of Washington. The Washington Masonic Library and Museum is operated by a dedicated team of volunteers who work diligently to assure that the history of Masonry in Washington is available to everyone.

Library & Museum Program Accomplishments

- The library is placing barcodes on all books to facilitate inventory tracking and check-in - checkout.
- The full contents of the Library are available in the library world catalog which can be accessed online through our webpage, or via an app on cellphones and tablets.
- The library has been hosting masonic discussion groups on Wednesday every week with 5 to 12 participants.



- A travelling apron exhibit/ display is under development for mid-summer that can be set up at masonic events.
- The entire photo archive cloud site has changed to a new archive service. The new site will offer many improved features, and downloading images will still be possible as before.

Finances

Washington Masonic Charities will view 2016-2017 as a base-line year for its financial systems, policies, and procedures. The QuickBooks accounting system was fully implemented, providing a clear and straight forward way of performing accounting functions. The system now allows for reliable reports to be generated for the organization Finance Committee directly from the system itself. Washington Masonic Charities divides duties between our office manager on site, and an off-site Certified Public Accountant who reconciles the statements and accounts, and assures that the organization is adhering to GAAP.

The 2015-16 audit of the financial statements was not completed until near the end of 2016 due to the need to resolve matters pertaining to the Grand Lodge as a related party holding charitable funds intended for Washington Masonic Charities as the successor to the Masonic Retirement Center of Washington. Those issues were resolved, and a beneficial interest agreement was signed between Washington Masonic Charities and the Grand Lodge in 2016.

The memorandum of understanding clarifies the working and reporting relationship between the Grand Lodge and Washington Masonic Charities.

The Beneficial Interest Agreement clarifies the connection between several funds held by the Grand Lodge and Washington Masonic Charities, as the successor to the Masonic Retirement Center of Washington as charitable beneficiary of those funds. Washington Masonic Charities reported significant funds intended for its benefit and charitable purpose as being held by the Grand Lodge of Washington, a related party. Because the IRS 990 was inconsistent with the financial statements of the organization, the WAMC auditor required either documentation or a beneficial interest agreement, or that the IRS 990 not reflect the funds held. Work was done between the Washington Masonic Charities and Grand Lodge Finance committees, Grand Master, and Board of Trustees to resolve the matter. The agreement establishes the necessary connections that satisfy the auditor.

Finally, a pending legal dispute between the Irvine Trust and Grand Lodge caused Washington Masonic Charities to engage legal counsel to assure that its legal interests and position were properly represented and attended to with respect to the matter. Washington Masonic Charities has taken no position in the dispute, but has, because of the disagreement, incurred unplanned legal expenses.



WASHINGTON MASONIC CHARITIES
STATEMENT OF FINANCIAL POSITION
April 30, 2017

	2017
ASSETS	
Current assets	
Cash and cash equivalents	958,326
Accounts receivable	23
Investments	479,287
Total current assets	1,437,636
 Property and equipment, net	 54,598
 Other assets	
Interests in net assets of related party	21,133,572
Beneficial interests in perpetual trusts	4,904,963
Total other assets	26,038,535
 TOTAL ASSETS	 27,530,769
 LIABILITIES AND NET ASSETS	
 Current liabilities	
Accrued liabilities	49,397
Current portion of notes payable	4,447
	53,844
 Long-term liabilities	
Notes payable net of current portion	17,417
 Total liabilities	 71,261
 Net assets	
Unrestricted	1,101,030
Temporarily restricted	319,943
Permanently restricted	26,038,535
Total net assets	27,459,508
 TOTAL LIABILITIES AND NET ASSETS	 27,530,769

WASHINGTON MASONIC CHARITIES
STATEMENT OF ACTIVITIES
Year Ended April 30, 2017

	2017			Total
	Unrestricted	Temporarily Restricted	Permanently Restricted	
SUPPORT AND OTHER REVENUES				
Support:				
Contributions	68,292	750	-	69,042
Revenues:				
Case management revenue	52,708	-	-	52,708
Interest and dividends	8,479	-	-	8,479
Other income	1,288	-	-	1,288
Gains (losses)	3,274	21,673	-	24,947
Investment income from perpetual trusts	210,640	-	333,117	543,757
Changes in interests in net assets of related party	-	-	1,062,374	1,062,374
Net assets released from restrictions				
Appropriations received	780,000	-	(780,000)	-
TOTAL SUPPORT AND OTHER REVENUES	1,124,681	22,423	615,491	1,762,595
EXPENSES				
Program services	944,885	-	-	944,885
Support services				
Management and general	130,756	-	-	130,756
TOTAL EXPENSES	1,075,641	-	-	1,075,641
CHANGE IN NET ASSETS	49,040	22,423	615,491	686,954
NET ASSETS, BEGINNING OF YEAR	1,051,990	297,520	25,423,044	26,772,554
NET ASSETS, END OF YEAR	1,101,030	319,943	26,038,535	27,459,508

WASHINGTON MASONIC CHARITIES
STATEMENT OF FUNCTIONAL EXPENSES
Year Ended April 30, 2017

	Program Services					Total	Supporting Services	Total
	Outreach	Children	Library & Museum	Scholarship	Charity			
Salaries and wages	436,814	20,547	11,426	13,230	9,622	491,639	65,148	556,787
Payroll taxes	39,161	1,528	764	884	643	42,980	4,353	47,333
Employee benefits	13,123	824	572	662	482	15,663	3,260	18,923
Total personnel	489,098	22,899	12,762	14,776	10,747	550,282	72,761	623,043
Direct assistance	44,401	62,199	6,223	17,354	31,391	161,568	-	161,568
Advertising	3,133	2,280	774	890	205	7,282	1,389	8,671
Dues and licenses	4,403	1,521	2,394	1,117	813	10,248	5,502	15,750
Insurance	1,798	822	280	324	236	3,460	1,597	5,057
Legal fees	15,344	2,165	2,165	2,230	348	22,252	2,356	24,608
Miscellaneous	2,213	602	782	555	330	4,482	2,231	6,713
Office expense	10,342	2,031	2,116	1,255	293	16,037	1,984	18,021
Professional fees & contract services	4,811	3,809	3,809	4,410	3,207	20,046	21,716	41,762
Rent expense	26,937	9,873	40,042	955	695	78,502	4,705	83,207
Travel	30,761	3,942	904	1,062	1,385	38,054	5,109	43,163
Utilities	7,280	377	1,600	331	241	9,829	1,631	11,460
Vehicle and equipment	5,664	5,385	4,692	1,780	1,295	18,816	8,766	27,582
Depreciation	1,527	625	625	728	522	4,027	1,009	5,036
TOTAL EXPENSES	647,712	118,530	79,168	47,767	51,708	944,885	130,756	1,075,641



Washington Masonic Charities



Board of Trustees

MWB Don Munks	President
RWB Charles Wood	Vice President
MWB Bruce Vesper	Secretary
MWB Dean Heinemann	Treasurer
MWB Jim Mendoza	Trustee
MWB Sam Roberts	Trustee
RWB Warren Schoeben	Trustee
RWB Jim Kendall	Trustee
VWB David Colbeth	Trustee

Staff

Br. Ken Gibson, MNPL	Executive Director
Br. Byron Cregeur	Masonic Outreach Services Program Director
Kurt Miller	Children's & Youth Programs Coordinator
Monica Bradley	Office Manager
Andrea Hall	Masonic Outreach Services Case Manager
Pam Hames	Masonic Outreach Services Case Manager
Megan Johnson	Masonic Outreach Services Case Manager
Jennifer Taylor	Masonic Outreach Services Case Manager
Marcia Washburn, LNP	Senior Support & Long-term Care Case Manager



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