

Financial Analyst

Responsible for performing accounting and financial duties using standardized methods and procedures in accordance with Generally Accepted Accounting Principles (GAAP). Collects, analyzes, researches, documents, interprets, audits and reports financial data for Governmental Programs. Prepares financial statements, assist with the annual audit and prepares monthly financial reports for Governmental Programs.

Education and Experience Requirements:

- Graduation from an accredited college or university with a Bachelor's Degree in Accounting or Finance, required.
- Required Four to Six years of experience with general accounting and financial analysis. Governmental experience a plus.
- Working knowledge of JD Edwards Enterprise system is a plus.
- Understanding of account reconciliations, general ledger processing, financial statements and financial reports, required.
- Ability to communicate effectively with strong oral and written communication skills.
- Ability to work independently and meet time-sensitive deadlines.
- Strong proficiency in Excel, required.
- Strong analytical and problem resolution skills required.
- Detail oriented with the ability to multitask and be a team player.
- Willingness to work outside or normal business hours during monthly, quarterly and annual close to meet deadlines.

Excellent benefits package, including 401(k); immediate vesting.

To apply, please submit your resume to:

https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=ee890b7a-c9a4-4880-b61b-79abf60f096e&jobId=225676&lang=en_US&source=CC2&cclid=19000101_000001

EOE