

*Every child is a National Asset*

# PROGRAMME OF ASSESSMENT LANGUAGES INTERSEN



**basic education**  
Department:  
Basic Education  
REPUBLIC OF SOUTH AFRICA



**Read to Lead**  
A Reading Nation is a Leading Nation

# Outline

1. Purpose
2. Current Status
3. Published Version
4. New Programme of Assessment
  - 4.1 Nature of Formal Assessment Tasks
  - 4.2 Marks and Percentage Allocation
  - 4.3 Examination Format
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# 1. PURPOSE

- To outline the changes in CAPS Section 4 for both Home Language and First Additional Language.
- To streamline the number of formal assessment tasks together with their corresponding activities per term.
- To determine the marks and percentage per task.
- To outline the examination format.

# 2. CURRENT IP HL FAL

TERM 1					
Grade 4		Grade 5		Grade 6	
Task 1	%	Task 1	%	Task 1	%
Narrative / descriptive text		Narrative / descriptive text		Narrative / descriptive text	
Listens to and speaks about family / friends / pets / favourite sport / current issues	25	Listens to and speaks about family / friends / pets / favourite sport / current issues-	20	Listens to and speaks about family / friends / pets / favourite sport / current issues	20
Language Structures and Conventions in context	15	Language Structures and Conventions in context	15	Language Structures and Conventions in context	15
Reads aloud	20	Reads aloud	20	Reads aloud	15
Reflects on stories/text read independently	15	Reflects on stories/text read independently	15	Reflects on stories/text read independently	20
Writes a-paragraph about family / friends / pets / favourite sport / current issues	25	Writes about family / friends/ pets / favourite sport / current issues	30	Writes about family / friends/ pets / favourite sport / current issues	30
Total	100	Total	100	Total	100

# 2. SP HL FAL GRADE 7...

## FORMAL ASSESSMENT TASKS FOR TERM 1

TASK 1: ORAL	TASK 2: WRITING	TASK 3: TEST 1
Retell a story/discusses a poem/ dialogue/group/panel discussion	Descriptive/narrative essay Informal letter/review/dialogue	Comprehension and language use

## FORMAL ASSESSMENT TASKS FOR TERM 2

TASK 1: ORAL	TASK 2: TEST 2	TASK 3
Listening comprehension/debate/ conversation/(un)prepared speech/ group discussion on giving instructions	<b>Literature: Contextual questions</b>	<b>Mid-year examinations</b>  Paper 2: Comprehension, language use and literature  Paper 3: Writing: 1 essay and 1 transactional text

## FORMAL ASSESSMENT TASKS FOR TERM 3

TASK 1: ORAL	TASK 2: WRITING	TASK 3: TEST 3
Role play - meeting procedures/(un) prepared reading/giving direction/ forum/panel discussion	Descriptive/Narrative essay Agenda and minutes	Comprehension and Language use  OR  Literature

## FORMAL AND END-OF-THE-YEAR ASSESSMENT TASKS TERM 4

TASK 1: ORAL	TASK 2: END-OF-THE-YEAR EXAMINATION
Reading aloud/Debate/group discussion/(un)prepared speech	Paper 1: Oral Paper 2: Comprehension, Language and Literature (2 hr) Paper 3: Writing - 1 essay and 1 transactional text (1 hr)

# Analysis of Current POA

Phase	Per Term	Per Annum
IP	2 per term	8 per annum
SP	Average of 3 per term	11 per annum

- One task in the IP comprises range of activities which can generate 3 tasks.
- SP tasks are streamlined to match the FET.
- Uniform tasks across the phases.

# 3. Published Version: Number of Formal Assessment Tasks per Grade

## Number of Formal Assessment Tasks Grades 4-9

Grade	SBA			Year-end Exam	Total
	Term 1	Term 2	Term 3	Term 4	
Grade 4	3	1	3	1	8
Grade 5	3	1	3	1	8
Grade 6	3	1	3	1	8
Grade 7	3	1	3	1	8
Grade 8	3	1	3	1	8
Grade 9	3	1	3	1	8

# Grade 6 (Published version)

Term 1	Term 2	Term 3	Term 4
<p>Task 1: Oral Sec 1: Reading Aloud Sec 2: Listening and speaking</p>	<p>Task 4: June Exam Paper 1 - Oral Sec 1: Reading Aloud Sec 2: Listening and speaking</p>	<p>TASK 5 Oral Sec 1 Prepared reading Sec 2 Prepared speech</p>	<p>Task 8: Nov/Dec Exam Paper 1 - Oral Sec 1: Reading Aloud Sec 2: Listening and speaking</p>
<p>Task 2: Sec 1: Writing: Transactional Sec 2: Writing: Essay</p>	<p>Paper 2: Reading Comprehension</p> <ul style="list-style-type: none"> <li>• Sec 1 – Literary / Non-Literary text</li> <li>• Sec 2: Visual text</li> <li>• Sec 3: Summary</li> <li>• Sec 4: LSC in Context</li> </ul>	<p>TASK 6 Creative Writing Writes a story (project)</p>	<p>Paper 2: Reading Comprehension</p> <ul style="list-style-type: none"> <li>• Sec 1 – Literary / Non-Literary text</li> <li>• Sec 2: Visual text</li> <li>• Sec 3: Summary</li> <li>• Sec 4: LSC in Context</li> </ul>
<p>Task 3: Reading Comprehension</p> <ul style="list-style-type: none"> <li>• Sec 1 – Literary / Non-Literary text</li> <li>• Sec 2: Visual text</li> <li>• Sec 3: Summary</li> <li>• Sec 4: LSC in Context</li> </ul>	<p>Paper 3 Writing Transactional and Essay</p>	<p>TASK 7 Response to literature test Section A: Poetry Section B: Folktale Section C: Short Story</p>	<p>Paper 3 Writing Sec A: Transactional and Sec B: Essay</p>



# 4. New Programme of Assessment

Grades 4-9

Home Language

First Additional Language



# Notes

- **Uniform** programme of assessment for both HL and FAL in both IP and SP.
- What learners are assessed in Home Language should be assessed in the First Additional Language **within that period**.
- For example, if learners are assessed on **reading comprehension** in their IsiZulu Home Language in Week 7-8; the same concept should be assessed within the same period in their English First Additional Language.
- Language teachers (Home Language and First Additional) should plan their assessment programme together.

## Joint: Number of Formal Assessment Tasks (after comments)

GRADE	TERM 1	TERM 2	TERM 3	TERM 4	TOTAL
Grade 4	5	3	2	3	13
Grade 5	5	3	2	3	13
Grade 6	5	3	2	3	13
Grade 7	5	3	3	3	14
Grade 8	5	3	3	3	14
Grade 9	5	3	3	3	14

## Joint: Grade 6

TERM 1	MARK%	TERM 2	MARK%	TERM 3	MARK%	TERM 4	MARK%
<b>TASK 1 Oral</b>	20	<b>TASK 6 (PAPER 1) ORAL</b> COMPRISES TERM 2 ORAL MARK ONLY	20	<b>TASK 9 Oral</b>	20	<b>TASK 11 (PAPER 1) ORAL</b> COMPRISES TERM 4 ORAL MARK ONLY	20
<b>Reading aloud</b>		(Un)Prepared reading / (Un)prepared speech / Listening Comprehension / Conversation / Role Play / Interview / dialogue		Oral Presentation on Creative Writing Project		(Un)Prepared reading / (Un)prepared speech / Listening Comprehension / Conversation / Role Play / Interview / dialogue	
<b>NB: There must be a variation of oral assessment tasks in terms 2 and 4.</b>							
<b>TASK 2 Writing</b>	10 (5%)	<b>TASK 7 (PAPER 3) WRITING</b>	30	<b>TASK 10</b>	40	<b>TASK 12 (PAPER 3) WRITING</b>	
<b>Transactional text</b>		WRITTEN BEFORE EXAMS		Creative Writing Project based on any ONE of the literature genres studied: poems / folktales / short stories / drama.		WRITTEN BEFORE EXAMS	
<b>Instructional / information / poster / letter</b>		Transactional text (10 marks)  AND				Transactional text (10 marks)  AND	
<b>TASK 3 Writing</b> Essay descriptive / narrative 3 paragraphs	20 (10%)	Narrative / descriptive essay (20 marks)		Note: There must be a variation of genres across the grades.		Narrative / descriptive essay (20 marks)	
<b>TASK 4</b> Reading Comprehension <del>(Non)</del> Literary / non-literary text AND Visual text	15  10 (10%)	<b>TASK 8 Mid-year examination</b> Paper 2 Response to Texts Question 1 Literary / non-literary text comprehension (15 marks) Question 2 Visual text comprehension (10 marks) Question 3	40			<b>TASK 13</b> Year-end examination Paper 2 Response to Texts Question 1 Literary / non-literary text comprehension (15 marks) Question 2 Visual text comprehension (10 marks) Question 3	40
<b>TASK 5</b> Language Structures and	15	Summary writing (5 marks) Question 4				Summary writing (5 marks)	

Joint: Grade 9							
Term 1	Mark%	Term 2	Mark%	Term 3	Mark%	Term 4	Mark%
Task 1 Oral Reading aloud	20 9%	Task 6 Paper 1 Listening comprehension / conversation / prepared speech / group discussion	20	Task 9 Oral Oral Presentation on Creative Writing Project	20	TASK 12 Paper 1 Debate / group discussion / unprepared speech / presentation	20
NB: There must be a variation of oral assessment tasks across terms and grades.							
Task Marks	20		20		20		20
Weighting %	5%				5%		
TASK 2 Writing  Transactional text (2 short or 1 long)  Blog / Interview / Brochure / Diary Entry	20 3%	Task 7 Paper 3 Writing Transactional text (2 short or 1 long) Agenda and Minutes / Report / Formal Letter / Newspaper Article AND Narrative / Descriptive / argumentative / discursive / essay	20	Task 10  Response to literature (contextual)  Poem  AND  Drama / Short Stories / Folklore / Novel	10	Task 13 Paper 3 Writing Transactional text (2 short or 1 long) Review / Covering Letter and CV / Obituary / Direction  AND Descriptive / Narrative / argumentative / reflective / essay 8 paragraphs (40)	20
TASK 3 Writing  Writes an essay 8 paragraphs descriptive / narrative / argumentative / reflective	40 6%	8 paragraphs	40		20		40
NB: There must be a variation of different types of transactional texts and essays across terms and grades.							
Task 4  Reading Comprehension  Literary / non-literary text (25)  AND  Visual text (15)  AND  Summary (10)  TASK 5  Language Structures and Conventions in context (20)	50  20	Task 8 Mid-year examination Paper 2 Reading Comprehension Question 1 Literary / non-literary text (25 marks) Question 2 Visual text (15 marks) Question 3 Summary (10 marks) Question 4 Language Structures and Conventions in context (20 marks) Paper 4 Question 1 – Poetry Poem 1 (Unseen) – 10 marks Poem 2 (Seen) – 10 marks Question 12– Novel (20) Question 3 – Folklore (10)	50  20  50	TASK 11  Creative Writing  Project based on any ONE of the genres studied: poems / folktales / short stories / drama /novel / documentaries / songs.  Note: There must be a variation of genres across the grades.	50 15%	Task 14 End of the year examination Paper 2 Reading Comprehension Test Question 1 Literary / non-literary text (25 marks) Question 2 Visual text (15 marks) Question 3 Summary (10 marks) Question 4 Language Structures and Conventions in context using both literary and visual texts (20 marks) Paper 4 Section A – Poetry Poem 1 (Unseen) – 10 marks Poem 2 (Seen) – 10 marks Section B – Drama (20 marks) Section C – Short Story Short Story – 10 marks	50  20  50

# 4.1 Nature of Formal Assessment Tasks

## Grades 4-9



# Listening and Speaking (Oral)

## Grades 4-9

Nature of the tasks	Form of Assessment	Marking Tool
<ul style="list-style-type: none"><li>• Oral task comprises Reading Aloud and Listening and Speaking.</li><li>• Total of 4 oral tasks per annum.</li><li>• 1 oral task per Term.</li><li>• Term 1 Reading Aloud comprises (un) prepared reading.</li><li>• Terms 2 and 4 oral tasks are used as Paper 1 for the Mid-year and the Year-end examinations and comprise:<ul style="list-style-type: none"><li>○ (Un)Prepared reading / (Un)Prepared speech / Listening Comprehension / Conversation / Presentation / Role Play / Interview / Dialogue</li></ul></li><li>• Term 3 oral task is an oral presentation on the project.</li></ul>	Reading  Speaking	Rubric  Grid  Memorandum

# Reading Comprehension

## Grades 4-9

Nature of the tasks	Form of Assessment	Marking Tool
<ul style="list-style-type: none"><li>• Total of 3 Reading Comprehension per annum.</li><li>• Term 1 Reading Comprehension task comprises the following:<ul style="list-style-type: none"><li>○ Literary / non-literary text</li><li>○ Visual text</li></ul></li><li>• Reading Comprehension in Term 2 and 4 is Paper 2 for the Mid-year and Year-end examination and comprises:<ul style="list-style-type: none"><li>○ Question 1: Literary / Non Literary text</li><li>○ Question 2: Visual text</li><li>○ Question 3: Summary</li><li>○ Question 4: Language Structures and Conventions in context</li></ul></li></ul>	Test	Memorandum  Rubric



# Language Structures and Conventions

## Grades 4-9

- 1 Language Structures and Conventions in context in Term 1
- Language Structures and Conventions in context in Term 2 and 4 are included in Paper 2 as Question 4

Test

Memorandum

# Writing and Presenting

## Grades 4-9

- **Writing comprises two tasks in Term 1**
  - Transactional text
  - Essay
- **1 Writing task in Term 2 and 4 as Paper 3 for the Mid-year and Year-end examination**
- **Transactional texts: letters (formal & informal), instructional text, poster, sms, e-mail, twitter, information text, advertisement, completing a simple form, newspaper report**
- **Essays: Narrative and Descriptive**

Project

Rubric

Assignment

Test

### Creative Writing

- **1 project per annum**
- **Project based on any one of the literature genres studied: poems / folktales /short stories / drama**
- **To be done over a period of time in Term 3**
- **Oral presentation of the project marks will be used for Term 3 oral task**

Project /  
Assignment

Rubric

# Response to Literature Study Test

## Grades 7-9

- Response to literature test comprises poetry, short stories, folklore, novel and drama.
- 1 Response to literature test in Term 3 for Grades 7-9.
- Grade 9 Literature Paper 4: Term 2 mid-year examination and Term 4 Year-end examination (as part of Task 8 and 14 respectively).

Test

Memorandum  
Rubric

# Notes

## Note on tests and examinations

- Tests and examinations should cover a substantial amount of content.
- Tests and examinations must be completed under strictly controlled and supervised conditions.
- Each test and examination must cater for a range of cognitive levels.

## Note on project

- Projects are tasks in which learners illustrate or apply knowledge that they have gained in class.
- There is one creative writing project per year per Grade in Term 3.
- Projects may involve aspects of investigation and/or research.
- Learners can do projects individually or in groups, but with some support and guidance from the teacher.
- The teacher directs the choice of the project, usually by providing the learners with a topic or brief for the investigation.
- Teachers can assess different stages of projects separately, or the entire project.
- Assessment of projects should be based on the understanding of content, application of skills and values applicable in a relevant context and may vary in extent.
- Projects may be done over a period of time.
- Issues of inclusivity should be factored in.
- Assessment tools of projects could be a combination of rubric, memorandum, checklist, etc.

# 4.2 Marks and Percentage Allocation



# Marks Allocation

## Home and First Additional Language Grades 4-9

Grade	SBA				Examination	Total Grade Mark
	Term 1	Term 2	Term 3	SBA Total Marks		
Grade 4	90	90	60	240	90	330
Grade 5	90	90	60	240	90	330
Grade 6	<b>100</b>	<b>100</b>	<b>70</b>	<b>270</b>	<b>100</b>	<b>370</b>
Grade 7	110	120	100	330	120	450
Grade 8	110	120	100	330	120	450
Grade 9	<b>150</b>	<b>200</b>	<b>100</b>	<b>450</b>	<b>200</b>	<b>650</b>

Marks and Percentage Breakdown per Task in Grades 4-6 for HL and FAL						
			GRADES 4 -5		Grade 6	
Term	Task		Mark	%	Mark	%
1	1	Oral	20	7.6%	20	7%
	2	Transactional Writing	10	3.6%	10	4.4%
	3	Essay Writing	20	3.6%	20	4.4%
	4	Reading Comprehension	25	10%	30	9.5%
	5	Language Structures and Conventions	15	7%	20	6.5%
2	6	Oral Paper 1	20	7.7%	20	7%
	7	Writing Paper 3	30	7.2%	30	8.8%
	8	Comprehension & Language: Paper 2	40	17%	50	16%
3	9	Oral	20	7.7%	20	7%
	10	Project	40	3.6%	50	4.4%
<b>TOTAL SBA</b>			<b>240</b>	<b>75%</b>	<b>270</b>	<b>75%</b>
4	11	Oral Paper 1	20	8%	20	7%
	12	Writing Paper 3	30	7%	30	8%
	13	Comprehension & Language: Paper 2	40	10%	50	10%
<b>TOTAL EXAM MARK</b>			<b>90</b>	<b>25%</b>	<b>100</b>	<b>25%</b>

Marks and Percentage Breakdown per Task in Grades 4-6 for HL and FAL						
			Grades 7-8		Grade 9	
Term	Task		Mark	%	Mark	%
1	1	Oral	20	4.0%	20	3.7%
	2	Transactional Writing	10	2.2%	20	2.4%
	3	Essay Writing	30	2.2%	40	2.4%
	4	Reading Comprehension	30	3.4%	50	2.5%
	5	Language in Context	20	3.5%	20	3.5%
2	6	Oral Paper 1	20	4%	20	3.6%
	7	Writing Paper 3	40	4.4%	60	4.8%
	8	Comprehension & Language Paper 2	70	6.8%	70	6%
		Literature Paper 4 (Grade 9 only)			50	2.5%
3	9	Oral	20	4.0%	20	3.7%
	10	Literature	30	3.3%	30	2.5%
	11	Project	50	2.2%	50	2.4%
<b>TOTAL SBA</b>			330	<b>40%</b>	450	40%
4	12	Oral Paper 1	20	18%	20	16%
	13	Writing Paper 3	40	16%	60	18%
	14	Comprehension & Language Paper 2	60	26%	70	18.5%
		Literature Paper 4 (Grade 9 only)			50	7.5%
<b>TOTAL EXAM</b>			120	<b>60%</b>	200	60%



## 4.3 Examination Format



**GRADES 4-5 Home and First Additional Language**

<b>Paper</b>	<b>Description</b>	<b>Marks</b>
<b>1</b> <b>Completed during the term</b>	Oral <ul style="list-style-type: none"><li>• Reading / Listening and Speaking</li></ul>	20
<b>2</b> <b>2 Hours</b>	Reading Comprehension <ul style="list-style-type: none"><li>• Question 1– Literary / non-literary text</li><li>• Question 2 – Visual text</li><li>• Question 3 – Summary</li><li>• Question 4 – Language Structures and Conventions in context</li></ul>	40
<b>3</b> <b>1 Hour 30 min</b>	Writing <ul style="list-style-type: none"><li>• Transactional text</li><li>• Essay</li></ul>	30
<b>Total</b>		90

**GRADE 6**

<b>Paper</b>	<b>Description</b>	<b>Marks</b>
<b>1</b> <b>Completed during the term</b>	Oral <ul style="list-style-type: none"><li>• Reading /-Listening and Speaking</li></ul>	20
<b>2</b> <b>2 Hours</b>	Reading Comprehension <ul style="list-style-type: none"><li>• Question 1– Literary / non-literary text</li><li>• Question 2 – Visual text</li><li>• Question 3 – Summary</li><li>• Question 4 – Language Structures and Conventions in context</li></ul>	50
<b>3</b> <b>1 Hour 30 min</b>	Writing <ul style="list-style-type: none"><li>• Transactional text</li><li>• Essay</li></ul>	30
<b>Total</b>		100

## GRADES 7-8 Home and First Additional Language

Paper	Description	Marks
<b>1</b> Completed during the term	Oral <ul style="list-style-type: none"> <li>• Reading / Listening and Speaking</li> </ul>	20
<b>2</b> 2 Hours 30 min	Reading Comprehension <ul style="list-style-type: none"> <li>• Question 1– Literary text</li> <li>• Question 2 – Visual text</li> <li>• Question 3 – Summary</li> <li>• Question 4 – Language Structures and Conventions in context</li> </ul>	60
<b>3</b> 1 Hour 30 min	Writing <ul style="list-style-type: none"> <li>• Transactional text</li> <li>• Essay</li> </ul>	40
<b>Total</b>		<b>120</b>

## GRADE 9

Paper	Description	Marks
<b>1</b> Completed during the term	Oral <ul style="list-style-type: none"> <li>• Reading / Listening and Speaking</li> </ul>	20
<b>2</b> 2 Hours	Reading Comprehension <ul style="list-style-type: none"> <li>• Question 1 – Literary text</li> <li>• Question 2 – Visual text</li> <li>• Question 3 – Summary</li> <li>• Question 4 – Language Structures and Conventions in context</li> </ul>	70
<b>3</b> 1 Hour 30 min	Writing <ul style="list-style-type: none"> <li>• Transactional text</li> <li>• Essay</li> </ul>	60
<b>4</b> 2 Hours	Response to Literature <ul style="list-style-type: none"> <li>• Question 1 Poetry</li> <li>• Question 2 Novel / Folktales</li> <li>• Question 3 Short Story / Drama</li> </ul>	50
<b>Total</b>		<b>200</b>

# 5. Inclusion

- SA Sign Language HL is included in the current POA.
- The terminology of the skills and texts might differ.
  - Listening and Speaking = Observing and Signing.
  - News article = news item

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